



**AGENDA**  
**VALENCIA COUNTY JUVENILE JUSTICE ADVISORY BOARD**  
**January 2024 SPECIAL MEETING - Minutes**  
To be held on Zoom

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**Thursday, January 11, 2024**  
**12:00PM-12:30PM**

- A. Introduction & Roll Call – **Quorum met.**  
Board Members: Heather Benavidez, Estevan Gallegos, Warden Randy Gutierrez,  
Deputy Chief Cassandra Kanyuck, Victoria Flores, and Kaylee Jojola  
  
General Members: Holly Chavez, Jeremias Silva, Rose LeDoux, Josh Zuni, and  
Christine Arrellin
- B. Acceptance of Agenda  
Heather: Motions to Accept Agenda  
Estevan: Motions to accept.  
Warden Randy: Seconds the motion. All I's...zero no's.
- C. Approval of Meeting Minutes – December 12, 2023, JJAB Regular Meeting  
Heather: Motions to Accept the Meeting Minutes  
Deputy Chief Kanyuck: Motions to accept.  
Victoria: Seconds the motion. All I's...zero no's.
- D. Budget Adjustment Request Discussion & Vote  
Christine: The BAR was sent out prior to this meeting for review. The plan is to  
move funds from Botvin Los Lunas into Restorative Justice and Girl's Circle. I will  
now read the justification and we will go from there. We have Holly Chavez on for  
any questions as well as Jeremias. Valencia County is proposing to reduce \$6,435  
from Botvin Los Lunas. Allocating \$4950 to Girls Circle which will allow for 30  
sessions. There is enough funding to last through the end of February. Currently  
Botvin Los Lunas is anticipated to use 81 sessions in the spring. This would leave the  
exact amount of anticipated sessions available while allowing Girls Circle to offer  
services for the whole year. Move 9 sessions from Los Lunas Botvin to Restorative  
Justice. The amount moved from Botvin Los Lunas is \$1485. This will be broken up  
as follows: \$825 for circles, \$330 for precircles, \$330 for post circles. The increase to

Restorative Justice is to account towards the increase we have been seeing over the last few months. Restorative Justice went from receiving 2-3 cases a month to 8-10 cases a month. This increase would help to cover that cost. Do we have any questions at this time?

Jeremias: I would like to convey to the group that the Budget Adjustment Request has to be presented to the Juvenile Justice Advisory Board for a formal vote so that we can submit it to CYFD for approval. Christine and I met with Holly and Noelle to discuss this particular budget adjustment and we feel this will put us in the best position to be able to expend all of the awarded funds. We will likely have another budget adjustment that will need to be submitted, however, we do not anticipate that to be until April or possibly May of this year. We will organize another meeting at the appropriate time. If there are any questions at this time, Holly and I are available.

Heather: Does this conclude the presentation?

Christine: Yes it does.

Heather: Is there any discussion before we vote? Hearing none, I will entertain a motion to accept budget adjustment.

Victoria: Motions to Accept.

Deputy Chief Kanyuck: Seconds the motion.

Estevan abstains from voting...All I's...zero no's.

Heather: Thank you all, the budget adjustment request has been approved.

Jeremias: Thank you everybody.

#### E. Adjournment

Heather: Entertains a motion to adjourn.

Rose: Accepts the motion.

Josh: Seconds the motion. All I's...zero no's. Meeting adjourned.

Next Regular JJAB Meeting: February 13, 2024 @ 12pm