



**AGENDA**  
**VALENCIA COUNTY JUVENILE JUSTICE ADVISORY BOARD**  
**ANNUAL RETREAT**

To be held at:

444 Luna Ave

Los Lunas, NM 87031

Zoom Link for Virtual Attendance:

<https://us02web.zoom.us/j/87643936800?pwd=bWx2U0VGTIU5SUZRYzUzRnpUyYtidz09>

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**FRIDAY, AUGUST 26<sup>th</sup>, 2022**

**9:00AM-3:00PM**

**Networking, Coffee & Pastries 8:30AM-9:00AM**

***\*Meeting Minutes are noted in Red\****

**A. Introduction & Roll Call – Quorum Confirmation**

- Quorum Reached (7 in attendance)– JJAB Members present: Patricia Gregor, Estevan Gallegos, Kelli Vigil, Linda Montano, Randy Gutierrez, Cassandra Kanyuck, Camille Griego – JJAB Members who showed up later: Judge Allen Smith, Victoria Flores

**B. Acceptance of Agenda**

- Patricia Gregor motion to accept the agenda as presented, Linda Montano 2<sup>nd</sup> with no discussion on the motion or 2<sup>nd</sup> – Agenda accepted

**C. Approval of Meeting Minutes – July 29<sup>th</sup> Board Meeting**

- Patricia Gregor motion to accept the minutes from the July 29<sup>th</sup> Board meeting, Cassandra Kanyuck 2<sup>nd</sup> with no discussion on the motion or the 2<sup>nd</sup> – Minutes accepted

**D. Discussion, Nomination and Voting of Chair & Co-Chair**

- The need to have a Chair who can commit the time to regularly was discussed with potentially appointing another JJAB Chair due to Judge Allen Smith having such a busy schedule. Linda Montano made a motion to nominate Heather Benavidez and has praise for her involvement with the community. Heather was scheduled to attend

- but was unable to due to an out of town prior commitment and did inform Jeremias Silva via email prior to the start of the meeting. Linda did state she had just received a text from Heather accepting the nomination. Randy Gutierrez did 2<sup>nd</sup> the nomination and did praise her previous work experience as the interim Judge. Kelli Vigil did love the idea of having Heather be appointed as Chari. Cassandra agrees that while Judge Allen Smith has been able to attend, she sees Heather as being able to be more active. Estevan Gallegos did want to confirm that it is allowable to accept nominations via text message. Jeremias did confirm that as Estevan was speaking, he did receive an email from Heather accepting the nomination. Camille Griego has strong working relationship and a lot of knowledge of the community and supports for the nomination of Heather. Cassandra did also mention she has worked with Heather in the past and she can really help with identifying community needs. Jeremias noted that motion and a 2<sup>nd</sup> had been made and did a final roll all. All present board members did vote yes, motion carries. Heather Benavidez is now the JJAB Chair.
- It was discussed on appointing a Vice Chair with Linda suggesting we do not nominate until next meeting until next October meeting. Patricia made a motion to postpone the discussion for vice chair until next October JJAB meeting with Cassandra 2<sup>nd</sup> that motion, with no discussion on the motion or 2<sup>nd</sup>.

E. Introduction & Itinerary Overview – Continuum Coordinator

F. Children, Youth & Families Department Presentation

- Samantha Rendon did provide a summary of CYFD's role with the grant and also a summary of performance measures and target population completed by Valencia County so far. There was discussion on if the reporting requirement could be reduced, however as a contract requirement at this time they could not.

G. Juvenile Justice Advisory Board

a. Duties, Responsibilities and Overview

- The Board was provided an overview of how they can use their background and experiences to provide input to Jeremias to ensure we are consistently moving forward and making positive impacts. Kelli did request information from the continuum on gun violence prevention and information to access this funding. Jeremias to provide incorporate grant funding availabilities as an agenda item for discussion.

b. Subcommittees:

- Youth – Phillip Montano did provide an update on events he has participated in. It was also discussed on obtaining 2 -3 other youth for the subcommittee. Jeremias will follow up with youth that have shown interest for a potential agenda item in October to have them provide the board an introduction to the Board.

c. By-laws Review & Discussion

- Revisions requested were to:
  1. establish the age for youth to participate to 22
  2. recommend change voting member frequency to December to align with County Organizational Meeting in January
  3. to establish meeting frequency to change from 3:30PM to 12:00PM and still be bi-monthly on the 2<sup>nd</sup> Tuesday of the month
- Cassandra did offer to have the next meeting at the LLPD so a tour could be conducted as well. This was agreed upon and Jeremias will work with Cassandra to handle the logistics
- d. Vision & Mission Statement Discussion
  - Overview with Concha Montano – Discussion item moved to agenda items K

**“Working” Lunch Break – 11:15am to 11:30am**

- Lunch buffet will be available inside the Commission Chambers

**H. Los Lunas Police Department Intake Process Presentation –**

- Presenter – L.T. Cassandra Canyuck did provide a snapshot on the law enforcement side of juvenile arrest and detainment and the process for determining the outcome on if the juvenile will be incarcerated. JPO ultimately makes the determination on this. A typical booking for juveniles may take up to 3 hours not including any medical that may be needed.

**I. Juvenile Probation Office (JPO) Intake/Referral Process –**

- Presenter – JPO Supervisor, Estevan Gallegos did present a step by step process on how and why JPO makes determinations on offenses committed. It was mentioned that the main call JPO received is for domestic violence. Kelli Vigil did also explain the different levels of offenses committed and expressed the need to have a working relationship between law enforcement and JPO.

**J. H2 Academics Programming Presentation:**

- a. Receiving Assessment Center
- b. Restorative Justice
- c. Botvin Life Skills
- d. Girls Circle
- e. Boys Council
- f. Youth/success stories
  - Noelle did provide an extensive summary on evidence-based programs that are offered to youth as an alternative to detention and was able to ask questions as they relate to the individual programs

K. Evaluation & Quality Assurance of Programming:

- a. Needs Assessment
- b. Strategic Plan
  - Presenter – Concha Montano is a professional evaluator and has been brought on board to provide technical assistance to evaluate data and to address any identified core needs as it relates to the CYFD contract. Concha will also assist with development of the Needs assessment, strategic plan and development of the FY23 final report.

L. Community Partners:

- a. Teen Court Presentation
  - Presenter – Victoria Flores & Lucas Dimas did explain the YDI Teen Court process and highlighted successes this program has achieved
- b. McKinney Vento Presentation
  - Presenter – Camille Griego did offer insight as to how McKinney Vento can provide assistance to youth that experience a wide variety of issues from homelessness, school supplies, transportation, clothing, food and helps eligible students obtain the resources needed.

M. Closing Discussion & Outlook

- Revised by-laws will be sent out with the next agenda packet for the October meeting
- It was discussed the importance of attending the meetings and to engage and interact so that direction could be given to the continuum coordinator on board identified issues. Jeremias did mention that the discussion on having the board meeting exclusively in person should be held once more board members are present.

N. Adjournment

- Linda motioned for the adjournment with Kelli's 2<sup>nd</sup>. Meeting was adjourned at 3:10PM