

VALENCIA COUNTY BOARD OF COMMISSIONERS

WORKSHOP

1ST QUARTER FISCAL YEAR BUDGET REVIEW

VILLAGE OF LOS LUNAS COUNCIL CHAMBERS

OCTOBER 29, 2002

Chairman Aurelio H. Padilla called the Meeting to order at 10:00 A.M.

PRESENT	ABSENT
Aurelio H. Padilla, Chairman	
Gary Daves, Vice-Chairman	
S. T. Frank Pando, Member	
Alicia Aguilar, Member	
Helen Baca, Member	
James Fernandez, County Manager	
	Thomas Garde, County Attorney
Tina Gallegos, County Clerk	
Press and Public	

Chairman Aurelio H. Padilla called the Meeting to order at 10:00 A.M.

Chairman Padilla asked Tina Gallegos, County Clerk to lead the Pledge of Allegiance.

Approval of Agenda

Tina Gallegos, County Clerk read the agenda for the 1st Quarter Fiscal Year Budget Review Workshop. Commissioner Pando made a motion to approve the agenda as presented. Seconded by Commissioner Daves. Discussion. Commissioner Pando voted yes. Commissioner Aguilar voted yes. Commissioner Daves voted yes. Commissioner Baca voted yes. Motion carried. 4-0.

Chairman Padilla asked County Manager, James Fernandez to come forward. Mr. Fernandez presented to the Commission a summary/recap of the following.

- 1) General County Revenue/Transfers.
- 2) Recap of the General County Expenditures
- 3) County Commission Budget
- 4) County Manager's Budget
- 5) Recording & Filing
- 6) Bureau of Elections
- 7) Property Assessments Budget
- 8) Collections Budget
- 9) Law Enforcement Budget
- 10) Animal Control Budget
- 11) Building Inspectors Budget
- 12) Probate Judge Budget
- 13) Data Processing Budget
- 14) Zoning Department
- 15) Fire Marshal's Budget
- 16) Planning Department Budget
- 17) Fund 402 Road Fund
- 18) Fund 407 Adult Detentions
- 19) Fund 408 Juvenile Detentions
- 20) Fund 415 Older Americans
- 21) Fund 420 Valuation Maintenance
- 22) Fund 435 Indigent Fund
- 23) Fund 446 Solid Waste
- 24) Fund 449 Clerk's Equipment
- 25) Fund 454 Cops
- 26) Fund 462 Sheriff's Gross Receipts
- 27) Fund 463 Road Department Gross Receipts
- 28) Fund 464 Fire Department Gross Receipts
- 29) Cash Flow Analysis

Mr. Fernandez went through each department line item by line item for the Commission to know where we are at with each department. Commissioners discussed the revenues vs. expenditures while still being real cautious at having the employees back on 40 hours. Mr. Fernandez said there

are 49 positions on 32 hours and if you are looking at bringing the employees back to 40 hours starting yesterday it would be seventeen (17) pay periods. The total amount that would be required for the remainder of the fiscal year would be \$174,426.84. Mr. Fernandez said how that would affect the cash balance, what we have done is add the \$174,426.84 into the expenditures and the anticipated cash balance has dropped down to \$1,309,000.00. Also, Mr. Fernandez said the 3/12 requirement changes when you add to your expenditures. Mr. Fernandez said by placing the employees on 40 hours as of yesterday we would not meet our 3/12 requirement. Commissioner Aguilar said she is more interested in the thirteen (13) pay periods because this would be more realistic. Mr. Fernandez said he has a summary of that projection starting December 23, 2002 for the 49 employees back on 40 hours. This would meet our 3/12 requirement. Commissioner Aguilar said by having another workshop possibly in December we would be closer to the projected revenues and expenditures. Commissioner Daves said he would have administration look closely at the revenue from the Adult Detention Center and this still remains a worry to him. Mr. Fernandez said the first meeting in December we will know the tax revenue from the Treasurer's Office and see where we are. Commission discussed the meeting dates so the paperwork can be approved by DFA so we will move our meeting date to the second week in December. Mr. Fernandez said we do need to be cautious and not bring the employees back too soon because this would be detrimental to the budget as a whole.

The Budget Recap Review is an attachment to these minutes. See Exhibit for more details.

The next Regular Meeting of the Valencia County Board of County Commission will be held on November 12, 2002 at 9:00 AM Executive Session and 10:00 AM Regular Session in the County Commission Room at the Valencia County Courthouse.

Adjournment

Commissioner Pando made a motion to adjourn. Seconded by Commissioner Baca Discussion. Commissioner Pando voted yes. Commissioner Aguilar voted yes. Commissioner Daves voted yes. Commissioner Baca voted yes. Motion carried. 4-0. Time being 12:35 PM.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the, Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

**ss/
AURELIO H. PADILLA, CHAIRMAN**

**ss/
GARY DAVES, VICE-CHAIRMAN**

**ss/
S. T. FRANK PANDO, MEMBER**

ALICIA AGUILAR, MEMBER

HELEN BACA, MEMBER

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: December 10, 2002