

VALENCIA COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 1, 2003

Vice-Chairman Paul Trujillo called the Meeting to order at 9:10 A.M.

PRESENT	ABSENT
	Gary Daves, Chairman
Paul Edward Trujillo, Vice-Chairman	
Aurelio H. Padilla, Member	Arrived at 11:35 AM
Alicia Aguilar, Member	
Mary J. Andersen, Member	
James Fernandez, County Manager	
Thomas Garde, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

Vice-Chairman Paul Trujillo called the Meeting to order at 9:10 A.M. Tina Gallegos, County Clerk read the agenda for the executive session for the meeting of July 1, 2003.

Executive Session

Commissioner Andersen made a motion to enter into Executive Session. Seconded by Commissioner Aguilar. Discussion. Commissioner Aguilar voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Carol Anaya, Human Resources Manager, reported the following as to what was discussed in executive session. Voluntary Resignations for Richard Tapia, Treasurer’s Office, Effective July 3, 2003, Laura Marquez, Clerk’s Office, Effective July 3, 2003, and Monica Mireles, Manager’s Office, Effective August 15, 2003, New Hires – Seasonal for Jennifer Shaw, Assessor’s Office, Effective July 7, 2003, and Kristen Reed, Assessor’s Office, Effective July 7, 2003. Temporary Hires for Johnny Paiz, Assessor’s Office, Effective July 7, 2003, Nathan Lopez, Animal Control, Hired in the position left vacant by Marcial Jaramillo who had been transferred to Conejo Transfer Station into position left vacant by Ernie Rael. Part-Time Hires for Danielle Jony, Treasurer’s Office, Effective July 2, 2003, and Cynthia Sluder, Tierra Bonita Coordinator pending pre-employment Physical/Drug Test. Status Change from temporary Title V Program to Probationary employment for the Older American Program, Marilyn Flores, Housekeeper, Effective July 2, 2003, Phyllis Blevins, Respite Care, Effective July 2, 2003, and Ernestine Sawyer, Meal-Site Manager, Effective July 2, 2003. Also discussed was a County Employee from the Road Department and no action was taken.

Tom Garde, County Attorney reported the following as to what was discussed in executive session. On litigation discussed the status Marble Quarry Road and the mediation that has been scheduled for Monday and will involve the Pueblo of Isleta, Mike Mechenbier and Tim Lardner and their attorney’s, a deposition was held last Thursday with regards to the prior land owner Mr. Huning. Advice was given to the Commission of the status of the appeal of Leroy Aragon and discussed the appeal of Judge Pope’s decision by Steve Romero which is the case that Judge Pope ruled in favor of the County and that case has been appealed to the Court of Appeals and discussed was the status of the Environmental Department Administrative Order and the County’s request to the Department with regards to a stay of the proceedings and we are waiting on the status of that request. Discussed under personnel the IRS Regulations with regards to the status of the voluntary fire fighters and no action was taken.

James Fernandez, County Manager, under Land Acquisition of Los Chavez Fire Department, the property owned by Mr. Sichler and direction was given to staff to make a counter offer on this particular piece of property.

Commissioner Aguilar made a motion to accept the reports as presented in executive session. Seconded by Commissioner Aguilar. Discussion. Commissioner Aguilar voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Vice-Chairman Trujillo asked Monica Mireles to lead the Pledge of Allegiance.

Approval of Agenda

Commissioner Aguilar asked to delete Item D, the discussion on moratorium on development on East Mesa and on Item A the first bullet, River Crossing, Vice-Chairman Trujillo asked to move Item A, the second bullet, Power Plants to the next meeting so there can be a full Commission present. Commissioner Aguilar made a request that she would like to move for the next meeting to where there is a full Commission, Item M, which is the Update on Status of Hauling Contracts and Enforcement Fees, and Item Q, Award Bid #541 Animal Control Shelter Project and Item R, Request to go out to Bid Monitoring Wells, Old Landfill-Belen and these would be tabled until the next meeting of July 15, 2003. Commissioner Aguilar made a motion to approve the agenda with the deletions and

modifications as presented. Seconded by Commissioner Andersen. Discussion. Commissioner Aguilar voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Approval of Minutes

May 19, 2003 – Budget Meeting

May 20, 2003 – Regular Meeting

Commissioner Aguilar made a motion to approve the above minutes. Seconded by Commissioner Andersen. Discussion. Commissioner Aguilar voted yes. Commissioner Andersen voted yes. Motion carried. 2-0. Commissioner Aguilar commented under the Open Meetings Act we really should be getting a copy of the draft minutes within nine days after the meeting. It is difficult to look at May 19, 2003 and here we are in July and think of what happened a month and a half ago. Vice-Chair Trujillo asked Mr. Fernandez if we could make sure the Commission receives the draft minutes according to Commissioner Aguilar's specifications.

PUBLIC REQUESTS

Charles Eaton requested to be heard along with the following. This is in regards to the Volunteer Fire Fighters Stipend Program and possible tax implications.

A. Brian Culp, Los Chavez Fire Department

Edward Archuleta

John Cherry, Fire Marshal

Bill Brown

Carl Backstrom, Meadow Lake Fire Department

L.E. Rueben, Rio Grande Estates Fire Department

John Deere, Peralta Fire Department

James Patraw, Meadow Lake Fire Department

John Cherry, Jr., Jarales Fire Department

No Action Was Taken In Public Requests

ACTION ITEMS:

GENERAL REQUESTS:

Update on Referendums (Informational) – Tom Garde

River Crossing

Power Plants

River Crossing – Deleted from the Agenda

Power Plants – Moved to the Next Meeting of July 15, 2003

Presentation on General Obligation Bond (Judicial Complex) – Spectrum Capital Group

Tommy Hughes with the Law Firm of Hughes and Strummer on behalf of the Spectrum Capital Group gave a presentation on the General Obligation Bond for the proposed Judicial Complex. Mr. Hughes said the Spectrum Group is the same organization that Sandoval County used for their Judicial Complex General Obligation Bond. In talking with the County Attorney, Mr. Garde, he has been provided with the resolutions that were used in Sandoval County. Mr. Hughes said Spectrum met previously with Mr. Fernandez and provided some numbers and examples of what would happen in this process, mainly the cost to the taxpayers. Mr. Hughes said this Commission, as he understands it is trying to get this ballot question before the voters at the special election that will be held on September 23, 2003. After which time assuming approval, then Spectrum will work with Commission staff and work out a financing plan or in other words structure the bond issue. This will probably be a twenty-year bond at today's interest rate. Mr. Hughes said he will help Mr. Garde in setting up the proposed resolutions. Discussion ensued with Commission and Mr. Hughes on this presentation.

Greg Ireland, Court Administrator said we have some valid comparisons that we can make with Sandoval County and there are some valid lessons that we can learn from their experience. When Sandoval County moved in to their new building they found out that it was too small to accommodate their needs. So we don't want that to happen to us. We have a courthouse that is not fully functional now so we need to be careful in our planning process.

Commissioner Padilla arrived at 11:35 AM.

Request to Name Road – Tony/Amy Baca

Gilema Lane – West off Seabell Road in Los Chavez

Tony Baca requested to name a road, Gilema Lane, the road is west off of Seabell Road in Los Chavez. Mr. Baca said in the Commission's packets are petitions of property owners affected by this request. Commissioner Aguilar asked Vice-Chair his recommendation since this was in his District and his recommendation was for approval. Commissioner Aguilar made a motion based on Vice-Chairman Trujillo's recommendation for approval of this request. Seconded by Commissioner Andersen. Commissioner Aguilar voted yes. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 3-0.

Discussion on Moratorium on Development on East Mesa – Alicia Aguilar

Deleted from the Agenda.

PLANNING AND ZONING MATTERS:

Request to Amend the Master Plan of Unit 54 Rio Del Oro – Manuel Martinez

Tabled – April 15, 2003

Sam Herbert on behalf of Manuel Martinez said at the June Commission meeting he requested a continuance so he would have time to review the records. Mr. Herbert said he has reviewed all the information but would like to present a brief history starting with the application for Mr. Martinez. In January 2003, Mr. Martinez filed an application to amend the Master Plan, the area of issue is Unit 54 in the Rio Del Oro Subdivision in Valencia County. There were two hearings with the Planning and Zoning Commission, the first one was held in February and the second hearing in March. The first hearing involved the application for changes involving joint use of both residential and commercial. Mr. Martinez has purchased ten acres, ten out of the 14.5 acres in Unit 54. At that hearing his request was tabled on a 4-0 voted by P & Z Commission and then placed on the agenda for March 11, 2003 and this hearing involved action items that were on Mr. Martinez, John Friedman and Leroy Aragon. His understanding of the hearing Mr. Friedman's application was approved which involved one lot and the Leroy Aragon involved three parcels. Mr. Martinez's application was tabled. Vice-Chairman Trujillo said this Commission needs a final decision from Planning and Zoning before we take this any further. Mr. Herbert said his request would be guidance from this Commission applicable to a decision to be made by Planning and Zoning or what documents do they need to make a decision. Vice-Chairman said this request needs to go back so P & Z can proceed with this process. Commissioner Aguilar wanted to hear from Ruben Chavez. Mr. Chavez said P & Z on February 18, 2003 P & Z voted to table this item, that request was for residential and commercial combined unit. On March 11, 2003 Mr. Martinez revised his application and chose to go to residential only. The P & Z Commission looked at the criteria and they discussed the scope of work versus the lots that already existed. Based on the nature of the impact more dense development they motioned to deny that and that there wasn't a criteria a subdivision would have and follow guidelines in the PD requirements. P & Z went through those guidelines and when Mr. Martinez went to residential use only which was the revised P & Z still felt they did not have sufficient information. Mr. Chavez said so a motion was made to deny the application. Vice-Chairman said then we have some problems because he thought this item was tabled before P & Z and so they did take action and he wants someone to start talking and tell the truth as to what transpired. Mr. Herbert said he has transcripts from the February and March meetings with P & Z hearings and he was looking at the March 11 meeting to where there was a motion to table Mr. Martinez application. Mr. Garde said this request is right for a decision in looking at the minutes of the March 11, 2003 the application was denied and the next step under our ordinance is this matter would be to go before the Commission for a decision. Commissioner Aguilar said she would make a request to table this item until we get further information. Commissioner Padilla agreed and made a motion to table this item until the next meeting, which is July 15, 2003. Seconded by Commissioner Aguilar. Discussion. Commissioner Aguilar voted yes. Commissioner Padilla voted yes. Commissioner Andersen voted no. Vice-Chair Trujillo voted yes. Motion carried. 3-1.

Request to Amend the Zone Map from C-1 to C-2 – Robert Becker
Cabinet Shop & Paint & Body Shop

Mr. Becker requested to amend the zone map from C1 to C2 for the purpose of expanding the current use by accommodating a Cabinet Shop & Paint & Body Shop in a second building. P & Z Commission heard this request at the June 10, 2003 meeting and it was approved on a 5-0 vote. Mr. Chavez reported that at the P & Z meeting it was approved with the exception of a welding shop. Commissioner Andersen made a motion for approval on this request. Seconded by Commissioner Padilla. Discussion. Commissioner Aguilar voted yes. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 3-0. Robert Grandin said he lives south of this property in discussion. His understanding with the legals is that this is approved going from C1 to C2 not just a unanimous decision. When he bought this property he was guaranteed residential and it was all-residential and it's obvious he doesn't understand his rights because it got changed to C1. There is C2 going on right now with the heavy towing and storage of semi's and wrecked vehicles with a six-foot fence that blocks out his northern view from his home. His home is 300 ft off the property. C2 allows for heavy industrial and C1 is light to support a community. Mr. Grandin said he objects to any other changes because it is ruining his property. Commissioner Aguilar said she would like to reconsider her vote at this time. Mr. Garde said his concern with this zone change on Mr. Grandin's objection to this and it would be prudent for this Commission to rescind this motion and vote. Commissioner Andersen withdrew her motion on this request. Commissioner Padilla withdrew his second. The motion and votes were rescinded.

Commissioners discussed at length with Mr. Becker and Mr. Grandin the issues on this request. Vice-Chair Trujillo said this is in Commissioner Aguilar's District and would like her recommendation on this request. Commissioner Aguilar made a motion for approval but only for a Cabinet Shop, Wood Shop and Paint and Body Shop, no welding, no towing or storage, those would be the only C2 uses allowed. No second. Motion failed. Commissioner Aguilar made a motion to table this request for two weeks at the July 15, 2003 meeting at 6:00 PM. Seconded by Commissioner Andersen. Discussion. Commissioner Aguilar voted yes. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 3-0.

Break for 10 minutes. Commissioner Aguilar left at 1:15 PM

Vice-Chair Trujillo called the meeting back to order.

Request to Amend the Zone Map from C-1 to C-2 – Merrill Robinson
Roadrunner Industrial Works, Inc.

Toby Jaramillo, Planning and Zoning Enforcer on behalf of Ruben Chavez, this request is to amend the zone change from C1 to C2 by Roadrunner Industrial Works, Inc. This is for the purpose for expansion of the business and this request was heard at the June 10, 2003 Planning and Zoning

Meeting and was approved. Mr. Jaramillo said the adjacent owners were notified of this zone change. Commissioner Andersen made a motion based on the approval of the P & Z Commission on this request. Seconded by Commissioner Padilla. Discussion. Commissioner Aguilar voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

DEPARTMENT REQUESTS/REPORTS:

Request for Dedication & Maintenance

Tomato Farm Road – Ruth Bingham/Dan Trujillo

Pinto Road – Abby Adams/Dan Trujillo

Cawge Road – Larry McCause/Dan Trujillo

Crandall Place – Pamela Freed/Dan Trujillo

Tomato Farm Road

Mr. Trujillo said these requests for dedication and maintenance are brought forth by the above names but are not present at this time. Mr. Trujillo said he would proceed. Tomato Farm Road is in Commissioner Aguilar's District. Commissioner Andersen said she spoke with Commissioner Aguilar before she left and this road did not meet specifications. Commissioner Andersen made a motion to deny this request, as this road does not meet the specifications allowed for dedication and maintenance. Seconded by Commissioner Padilla. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Pinto Road

Mr. Trujillo said this road also does not meet the necessary specifications so his recommendation would be to deny this request. Pinto Road is in Commissioner Aguilar's District. Commissioner Padilla made a motion to deny this request based on the road superintendent's recommendation that Pinto Road does not meet the necessary specifications. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Cawge Road

Mr. Trujillo said Cawge Road is in Commissioner Aguilar's District. Mr. Trujillo said this road does not meet the necessary specifications so his recommendation would be to deny this request. Commissioner Padilla made a motion based on the road superintendent's recommendation to deny Cawge Road, as it does not meet specifications. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Crandall Place

Mr. Trujillo said Crandall Place is in Commissioner Padilla's District. Commissioner Padilla made a motion to deny this request based on the facts that it does not meet the necessary specifications for dedication and maintenance. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Board of Commissioners Convenes as Indigent Board

Indigent Report – Barbara Baker

Board Re-convenes as Valencia Board of Commissioners

Commissioner Padilla made a motion to convene as the Indigent Board. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Ms. Baker reported on the Indigent Claims from May 20, 2003 to June 18, 2003. The total amount of claims submitted was \$38,550.77 she asked the Commission to approve \$2,550.00. There was 16 claims submitted and there were 9 applicant denials. Commissioner Andersen made a motion for approval of Ms. Baker's report. Seconded by Commissioner Padilla. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Commissioner Padilla made a motion to reconvene as the Valencia County Board of Commissioners. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Amendment to Indigent Hospital Claim Program – Barbara Baker

Resolution #99-50

Ms. Baker reported that she would like to present the following resolution amendment for the Valencia County Indigent Hospital Claims Program 99-50 for public hearing and final consideration to be in compliance with Senate Bill 524 of the 2003 Legislature Session. Ms. Baker said this bill went into effect on June 20, 2003. Commissioner Andersen made a motion for approval of **Resolution 2003-34**. Seconded by Commissioner Padilla. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Request for Approval for In-State/Out of State Travel

July 30th & July 31st – Silver City – Barbara Baker

June 20, 2003 – Beverly Gonzales

July 22nd thru July 25th – Durango, CO – James Fernandez

Ms. Baker requested approval for in state travel to Silver City to attend a meeting on July 31, 2003. Commissioner Padilla made a motion for approval of this request. Seconded by Commissioner

Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Mr. Fernandez said this item is brought to you after the fact because Ms. Gonzales said that she had this conference that she needed to attend with regards to dealing with the livestock board. This meeting was held on June 20, 2003 and her request is to ask for retroactive per diem for the meeting. Ms. Gonzales said there were two parts of her agenda request because she wanted to know why she has to come before the Commission for approval for travel every time. She has a line item in her budget and has already been approved by this Commission so she feels like she is asking twice. Mr. Fernandez said in terms of getting approval when there is not a meeting scheduled, the travel policy allows for that. The other even though this is a separate budget this is still public money and it is accountable to the public and should come before this Board to see how that money is being spent. Mr. Garde said this is a policy decision this Board needs to make and the recommendation of the Manager is to keep it as it is being done. The Commission felt since the second part of Ms. Gonzales request is an action item that it be put on the agenda at a future meeting.

Commissioner Andersen made a motion for approval for the request for reimbursement. Seconded by Commissioner Padilla. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Mr. Fernandez requested out of state travel to Durango, Colorado to attend a training conference on July 22, 2003 thru July 25, 2003, which is the Rocky Mountain Public Employer Labor Relations Association. This is for himself and Carol Anaya, the Human Resources Manager. Commissioner Padilla made a motion for approval on this request. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Public Hearing Proposal Ordinance Adopting & Fire Excise Tax – John Cherry

Mr. Cherry said this is the first Public Hearing on the proposal ordinance adopting the fire excise tax. Mr. Cherry said if this could be an all mail-out ballot and not put this on the September 23, 2003 election ballot. Commissioner Andersen made a motion to remove this fire excise tax on the September 23, 2003 ballot. Seconded by Commissioner Padilla. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Update On Status Of: - Ruben Chavez

Hauling Contracts

Enforcement Fees

Move to the next meeting agenda.

Resolution on Purchase of New Voting Machines – Tina Gallegos

Ms. Gallegos requested approval on the resolution to purchase new voting machines. We have had discussions over the last few months over the purchasing of voter equipment under new Federal Regulations to where our equipment stands currently and also the cost of what it would take to change voting systems. Ms. Gallegos said she wants to discuss with this Commission to get a feel of what this Commission thinks and hopefully support her in purchasing equipment. Ms. Gallegos said she and Bureau Director, Lawrence Kaneshiro will answer any questions the Commission might have. Ms. Gallegos said what she wants to discuss first is that it is a dilemma to decide whether or not to purchase and change the whole County's voting system at any time of the year. The issue before us is that we need to decide is do we want to update and upgrade the equipment we have now, to make it federally compliant with the regulations that we need to meet for the elections next year or do we want to purchase a new voting system and start all over. From the equipment that we have seen in several presentations we have been impressed with a voting machine system from Sequoia, which is called the Edge. We have seen this equipment used and is currently being used in Bernalillo County and in the State of New Mexico and does meet all the federal standard requirements of compliances of HAVA (Help America Vote Act) in the year 2004 and being compliant in the election year 2006. If we do not take that step then we do need to adjust the budget in her office, which is in the preliminary stages to bring her 1242 Shoup machines up to standards. That is going to be costly. In bringing the 1242 machines into compliance which means a new module that will meet all the disability and handicapped standards as well as upgrading cartridges to have the audit trail and audit reports that are necessary under the HAVA regulation. We need \$160,000 to do this. We do not have that module approved by the State right now, Danaher has the module that needs to get approved in the State and what she hears from the Secretary of State is not even in the works yet. If we purchase now we have a good offer on the table now for the price of the voting equipment because a large order the Secretary of State is going to make if we were to purchase now the cost is \$3200 per machine. Ms. Gallegos said in your packet you can review the cost analysis of purchasing now or waiting until next year and you will notice a big savings for buying now. Mr. Kaneshiro said the module that Ms. Gallegos mentioned is the ballot image retention and what it is, is a piece of firmware that allows the machine to track the votes or the image of every ballot cast on that machine. And as of today that module along with the ADA Compliant Module has not been tested and approved for use in the State of New Mexico. As he understands it the module has not even been tested for use even on a nationwide basis. There are 1242's out there because a lot of jurisdictions are using them and they are good machines and they have worked well over the years but there is a lot of hurdles before that can be used in the State.

Mr. Archuleta said we have 98 machines currently and we have budgeted for the purchase of the new machines and we also budgeted for the yearly software license fee of \$15,000 annual. This included

a plan for disposing of the existing machines; we currently owe \$86,532.00 of those machines of which \$41,332.00 will have to be paid this year. That was not budgeted for in anticipation of the purchase of new machines. We do not have a plan for the disposition of the existing machines so the impact of purchasing new machines without a plan for getting rid of the old ones, we would still have that payment due on December 31 of \$41,332.00 this year and a bulk of that goes away for next year, the next two years we will still have payments of \$15,600 each year and then we will have an annual payment of \$3500 until 2009 for the existing machines.

Ms. Gallegos said Mr. Archuleta's numbers are correct and we have to put the word out for the disposition of the voting equipment of the 1242's We have already let different companies know we have these available for sale.

Commissioner Padilla made a motion to table until we can get a full Commission present. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Public Hearing Final Consideration Amendment to Animal Control – Anne Aragon
Ordinance – Rabies Vaccination

Ms. Aragon requested the Commission for approval on the final consideration on the amendment to the Valencia County Animal Control Ordinance pertaining to the rabies vaccination regulations. Vice-Chairman Trujillo asked if there was any discussion from the public. Commissioner Andersen made a motion on the final consideration for approval of this request as presented by Ms. Aragon. Seconded by Commissioner Padilla. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Resolution Extending Compensatory Time – James Fernandez

Mr. Fernandez requested approval of the Resolution extending the amount of time for county employees to utilize compensatory time accumulated from a deadline date of June 30, 2003 to a December 31, 2003 date. There are eight individuals that are affected by this and this is only limited to compensatory time. Commissioner Padilla made a motion for approval of **Resolution 2003-35**. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

FINANCIAL/BUSINESS MATTERS

Award Bid #541 Animal Control Shelter Project – John Friedman

Moved to the next meeting agenda.

Request To Go Out To Bid Monitoring Wells – James Fernandez

Old Landfill – Belen

Moved to the next meeting agenda.

APPROVAL OF PAYROLL & WARRANTS

Mr. Archuleta presented the computer printout list of all the checks issued by the Manager's Office on June 27, 2003 covering payroll process on that date. Payroll Check #58074 thru Payroll Check #58249 inclusive. Deduction Check #72819 thru Deduction Check #72849 inclusive for a total of \$183,782.43 and of that amount \$117,190.68 is from the General Fund. Commissioner Andersen made a motion for approval. Seconded by Commissioner Padilla. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Mr. Archuleta presented the computer printout list of all the checks issued by the Manager's Office on June 26, 2003 covering vendor bills processed on that date. Check #72850 thru Check #72968 for a total of \$245,023.75 and of that amount \$33,574.41 is from the General Fund. Commissioner Padilla made a motion for approval. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

Mr. Archuleta presented the computer printout list of all the check issued by the Manager's Office on June 30, 2003 covering vendor bills processed on that date. Check #72969 thru Check #73017 for a total of \$41,977.25 and of that amount \$16,937.73 is from the General Fund. Commissioner Padilla made a motion for approval. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0.

MANAGER'S REPORT:

Manager's Report – James Fernandez

Jail Monitor's Report – Informational

Mr. Fernandez reported for the period of June 13, 2003 to June 26,2003 for the Adult Detention Facility the average prisoner count was 136 and of that amount 118 were males and 17 were females.

There will be a Special ICIP meeting held on July 8, 2003 at 9:00 AM.

The next Regular Meeting of the Valencia County Board of County Commission will be held on July 15, 2003 at 5:00 PM Executive Session and 6:00 PM Regular Session in the County Commission Room at the Valencia County Courthouse.

Adjournment

Commissioner Padilla made a motion to adjourn. Seconded by Commissioner Andersen. Discussion. Commissioner Padilla voted yes. Commissioner Andersen voted yes. Motion carried. 2-0. Time being 2:35 PM.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the, Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

**ss/
GARY DAVES, CHAIRMAN**

**ss/
PAUL EDWARD TRUJILLO, VICE-CHAIRMAN**

AURELIO H. PADILLA, MEMBER

ALICIA AGUILAR, MEMBER

**ss/
MARY J. ANDERSEN, MEMBER**

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: August 5, 2003