

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

March 4, 2005

PRESENT	ABSENT
Mary J. Andersen, Chairman	
Georgia Otero-Kirkham, Vice-Chairman	
Paul Edward Trujillo, Member	
	Ron Gentry, Member
Lynette Stublefield, Member	
Michael R. Trujillo County Manager	
Wimberly Law Firm, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

The Meeting was called to order by Chairman Mary Andersen at 9:00 AM

Chairman Andersen asked Cyndi Sluder to lead the Pledge of Allegiance.

Approval of Agenda

Commissioner Trujillo made a motion for approval of the agenda. Seconded by Commissioner Stublefield. Motion carried unanimously.

Approval of Minutes

None

Public Requests

Yasmeen Najmi, Planner from the Middle Rio Grande Conservancy District explained to the Commission for informational purposes only about a project which the MRGCD will be implementing in the Bosque starting next week, weather conditions permitting. The project is a prescribed burn about a mile south of Los Lunas in the Bosque about 72 acres and a part of a large research study which the MRGCD started with the Forest Service about five years ago. This is a follow up treatment to fuels reduction on several sites. This project is to reduce the kind of catastrophic fires that we have had in the past and to improve public safety. John Cherry, Fire Marshall was in the audience and stated he would be involved in this prescribed burn. Tape (1) 80

DISCUSSION (NON-ACTION) ITEMS

Commission Communication/Questions-County Commissioners  
Reports from Boards, Commissions & Committees – County Commissioners

Commissioner Stublefield, representative for the Older American Advisory Council reported on the meeting of February 18, 2005. They discussed the increase of the cost of meals for the non seniors . The centers are seeing fewer participants and not only for the food but the activities have seen a decrease in participation also. The Del Rio Center reported that adding the casino games to that center has helped in participation. Commissioner Stublefield thanked the News-Bulletin representative, Jane Moorman in attendance about the article that addressed some of the issues that were discussed at that meeting. Tape (1) 383

Commissioner Kirkham reported on attending the Peralta Neighborhood Association meeting along with Mike Trujillo, Ruben Chavez, and Commissioner Stublefield on February 25, 2005. The Association had invited a representative from the Transportation Department but was not present to discuss the turning lanes on Highway 47. Commissioner Kirkham said roads was the main topic at the meeting and felt that the discussion was very informative for all that was in attendance. There will be a road workshop for further discussion on March 12, 2005.

Commissioner Trujillo reported on his attendance at a judicial complex meeting on February 28, 2005 along with Mike Steininger. The architects will be undertaking a road impact study as mandated by the state and their estimate was a traffic light will be required regardless of the location of the complex. The cost of the traffic light would be \$250,000. This amount is not budgeted and the committee needs to look at different options. Tape (1) 530

ACTION ITEMS:

Findings & Conclusion on Public Hearings held 2/9/2005 – Cyndi Wimberly  
RR2 to RR1- Tract AB1A & Tract 1-/B Land of Joe M. Aragon/George & Karen Lyons

Adren Nance requested approval of the findings and conclusions held 2/9/05. Commissioner Trujillo made a motion for approval of the land of Joe M. Aragon. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit A**

RR2 to RR1- 427 Jarales/Manuelita Peralta

Commissioner Stublefield made a motion for approval. Seconded by Commissioner Kirkham. Commissioner Trujillo abstained. Commissioner Kirkham voted yes. Commissioner Stublefield voted yes. Motion carried. Tape (1) 550 **Exhibit B**

**Approve County Attorney Contract – Mike Trujillo**

Mr. Trujillo reported and requested approval for the Wymberly Law Firm as discussed at the previous Commission Meeting. Discussion ensued. Commissioner Trujillo made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 630 **Exhibit C**

**Approve Youth Group Contract between Tierra Bonita & US Naval Sea Cadets – Cyndi Sluder**

Ms. Sluder requested approval of a contract between Tierra Bonita and US Naval Sea Cadets. She discussed with the Commission the organization that is named the Knighthawk Squadron US Naval Sea Cadets to pick up litter at the side of Valencia Road, Peralta Road, Molina Road and La Ladera Road. This is a fundraiser along with the New Mexico Clean-Up Grant that provides the funding and goes toward youth employment. Commissioner Kirkham made a motion for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. Tape (1) 790 **Exhibit D**

**Appoint Selection Committee for Architects Tome/Adelino Community Center – Mike Trujillo**

Mr. Trujillo requested appointment of a selection committee for evaluation of architectural proposals for the Tome-Adelino Community Center Project. Mr. Trujillo recommended the Commission appoint two Commissioners, a member representing the Tome Neighborhood Association, County Manager and the Administrative Services Director. Discussion ensued. Commissioner Kirkham, Commissioner Gentry, Fabian Padilla, Mike Trujillo and Michel Steininger will serve on the committee. Commissioner Trujillo made a motion for approval of the above selection. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 1000 **Exhibit E**

**Approval on 01-2 County “Code of Conduct” Policy, error on 2-18-2005 Meeting – Mike Trujillo**

Mr. Trujillo requested approval on the Code of Conduct Policy and apologized for an error on the previous policy. Commissioner Trujillo made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 1150 **Exhibit F**

**Financial Items:**

**Approval Grant Program Fund of “The Child Project” Sheriff’s Dept. – Sheriff Richard Perea**

Sheriff Perea requested approval to apply for a grant and potential funding source for Valencia County to participate in The Child Project – the Department of Justice Congressional Earmarked Funding Program. Sheriff Perea explained that this system will enable his department and other participating Sheriffs throughout the country, to quickly and positively identify missing children and adults. The deadline to submit intention is April 1, 2005 with the final deadline for submission of proposal is June 1, 2005. Commissioner Trujillo made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 1390 **Exhibit G**

**Award Bid #574, Sale of Fire Truck/1958 Pumper – Tome/Adelino – John Cherry**

Mr. Cherry requested the Commission to award bid #574 for the sale of a 1958 Pumper Fire Truck to. Paul D. Barber, in the amount of \$563.19. Commissioner Stublefield made a motion for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. Tape (1) 1460 **Exhibit H**

**Award Bid #565, Fleet Gasoline Tanks – Mike Trujillo**

Mr. Trujillo requested approval of bid #565 for the production and installation of two fuel tanks at the County yard to Eaton Sales & Service for the amount of \$62,015. Discussion ensued. Commissioner Stublefield made the motion for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. Tape (1) 1560 **Exhibit I**

**Resolution 2005-22 - Budget Intra & Inter Transfers – Michael Steininger**

Mr. Steininger requested approval. Commissioner Trujillo made a motion. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 1610 **Exhibit J**

**Resolution 2005-23 - Budget Intra Transfers – Road Department –Michael Steininger**

Mr. Steininger requested approval. Commissioner Kirkham made a motion. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1)1650 **Exhibit K**

**Approval Audit Report 2003-2004 Fiscal Year – Michael Steininger**

Mr. Steininger reported that on February 23, 2005 he received a letter from the State Auditor officially approving the 2004 audit. Mr. Steininger briefly explained on the status of the remaining items. Carried over from prior years was a total of 22 items, 12 have been resolved and the remaining are yet to be resolved. Discussion ensued with Mr. Steininger going into detail at length explaining the remaining findings. Commissioner Trujillo made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 16754 **Exhibit L**

### **Approval of Payroll & Warrants – Michael Steininger**

Mr. Steininger presented the computer printout lists of all the checks issued by the Manager's Office on February 25, 2005 covering vendor bills processed on that date. Check #80036 thru Check #80142 inclusive for a total of \$141,970.14. Check #80143 thru Check #80143 inclusive for a total of \$187.35. Check #80174 thru Check #80174 inclusive for a total of \$5,296.88. Mr. Steininger presented the payroll process on February 25, 2005. Payroll Check #66066 thru Payroll Check #66287 inclusive for a listing total of \$247,147.26. All four total \$394,601.63, General Fund Cash balance as of March 2, 2005 was \$2,626,225.80. Commissioner Trujillo made a motion for approval of payroll and warrants. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 1805 **Exhibits M,N,O,P**

### **Discussion of Department Charges & Fees – Michael Steininger**

Mr. Steininger reported on the request by the Commissioners for a list of all fees charged by various county offices. Chairman Andersen stated that she had implemented this request to see if the County was charging enough for their services. Tape (2) 234 **Exhibit Q**

### **Executive Session**

Chairman Andersen called for executive session pursuant to Section 10-15-1 NMSA 1978, the following matters may be discussed in a closed session, limited personnel matters, pending or threatened litigation and other specific limited topics that are allowed or authorized under the stated statute. Commissioner Trujillo made a motion to enter into executive session. Seconded by Commissioner Stublefield. Commissioner Trujillo voted yes. Commissioner Kirkham voted yes. Commissioner Stublefield voted yes. Chairman Andersen voted yes. Motion carried. 4-0.

Commissioner Stublefield made a motion to enter back into regular session. Seconded by Commissioner Trujillo. Commissioner Trujillo voted yes. Commissioner Kirkham voted yes. Commissioner Stublefield voted yes. Chairman Andersen voted yes. Motion carried. 4-0.

Mr. Trujillo reported during executive session personnel matters at the detention facility and personnel matters in general and no action was taken.

Commissioner Stublefield made a motion to accept the report as discussed in executive session. Seconded by Commissioner Kirkham. Commissioner Trujillo voted yes. Commissioner Kirkham voted yes. Commissioner Stublefield voted yes. Chairman Andersen voted yes. Motion carried. 4-0.

### **COUNTY MANAGER'S REPORT**

International Hispanic Network/Annual Conference- April 21-23, 2005, Taos, NM

Mr. Trujillo briefed the Commission on a first meeting to be held in New Mexico for the International Hispanic Network to which the New Mexico Association of Counties has invited the Commission. Let staff know if any Commissioner is interested on attending.

### **Legislative Update**

Mr. Trujillo reported on House Bill 867 regarding revenue which will affect the County Assessor's Office and would like the Commission to review this bill and respond back to him as this bill goes to the floor today. Another concern is the dangerous dog act and Mr. Trujillo reported that all the capital outlay projects have been heard in the taxation and revenue subcommittee. Joint Resolution 16 passed this one was dealing with the training school site be leased to the County for 99 years and is now on the senate side. Discussion ensued updating the Commission on several legislative items pertaining to Valencia County. Tape (2) 570

**The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on March 9, 2005 at 5:00 PM in the County Commission Room at the Valencia County Courthouse. The next Business Meeting will be March 18, 2005 at 9:00 AM.**

### **Adjournment**

Commission adjourned at 10:55 AM.

**NOTE:** All proposals, documents, items, etc., pertaining to items on the agenda of the March 4, 2005, Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

**VALENCIA COUNTY BOARD OF COMMISSIONERS**

**ss/  
MARY J. ANDERSEN, CHAIR**

**ss/  
GEORGIA OTERO-KIRKHAM, VICE-CHAIR**

**ss/  
PAUL EDWARD TRUJILLO, MEMBER**

**ss/  
RON GENTRY, MEMBER**

**ss/  
LYNETTE STUBLEFIELD, MEMBER**

**ATTEST: ss/**

**TINA GALLEGOS, COUNTY CLERK**

**DATE: March 18, 2005**