

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

May 6, 2005

PRESENT	ABSENT
Mary J. Andersen, Chairman	
	Georgia Otero-Kirkham, Vice-Chairman
Paul Edward Trujillo, Member	
Ron Gentry, Member	
Lynette Stublefield, Member	
Michael R. Trujillo County Manager	
Wimberly Law Firm, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

Chairman Mary Andersen called the meeting to order at 9:01 AM. For the record, Chairman Andersen stated that Commissioner Kirkham was absent.

Chairman Andersen asked Abran Gabaldon to lead the Pledge of Allegiance.

Approval of Agenda

Commissioner Gentry made a motion for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

Approval of Minutes

April 13, 2005 – Public Hearing Meeting

April 15, 2005 Business Meeting

Commissioner Gentry made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously.

Public Requests

None

Discussion (Non-Action) Items

Presentation by the Los Lunas Housing Authority – Pam Ewers

Ms. Ewers gave a power point presentation called the Housing Choice Voucher Homeownership Program that will be in effect June 1st for Valencia County. Ms. Ewers said that an eligible family that participates in this program will go through counseling that covers home maintenance, budget management, credit counseling, credit repair and financing. There are limitations on a home purchased under this program. The home must pass both an initial housing quality standards inspection conducted by the pre-assistance homeownership program. This program provides vouchers to assist first-time homeowners with their monthly home ownership expenses in lieu of a rental subsidy. Ms. Ewers said if a family feels that they meet the eligibility requirements they should contact the local housing authority. Ms. Ewers left brochures with the County Commission and resource center information numbers so that anyone may contact the office and learn more about the homeownership program. Tape (1) 82

Commission Communication/Questions – County Commissioners

Chairman Andersen discussed with the Commission days to review the budget process and May 16 and May 17 was the consensus at 9:00 AM for both days.

Reports from Boards, Commissions & Committees – County Commissioners

Commissioner Gentry reported on his attendance at the transit support meeting in regard to the commuter rail system. By July, the train stations should be built, which include 9 stop off stations. Commissioner Gentry stated this project is going at an accelerated speed and should be in operation by the end of the year. Commissioner Gentry also reported on attending the COG meeting for the funding of trails and security in the Bosque to Belen.

Commissioner Trujillo commented on the report from Commissioner Gentry on the trail that would extend across the entire County does not have to be in one continuous piece. There can be segments in Bosque Farms, in Jarales, in Belen and these segments do not necessarily have to connect at this point.

Commissioner Stublefield thanked the Sheriff and the Sheriff’s Office, Fire Rescues, Living Cross, State Police for the way the homicide in her area was professionally handled.

Chairman Andersen reported on the beautification program that Cyndi Sluder is involved in and the results that were amazing.

Commissioner Gentry commented on the prohibition on the usage of Jake brakes, is this a County issue or does it have to be an ordinance or could we just have a section prohibited for this type of use. Mr. Trujillo stated we would have to have a County Ordinance in place and we do not have one at this time. Commissioner Gentry said the area that is bad is on Highway 314, the cutoff between old Highway 85 and old 47. There is some radical curves there and Commissioner Gentry said he has had calls to prohibit the use of Jake brakes on this road which is Highway 346 across from Bosque to Casa Colorada.

Action Items

Resolution 2005-____, Relating to Use of Public Building or Facilities, such as Community Centers or meeting rooms, by individuals, groups and other non-county entities – Mike Trujillo

After discussion, Commissioner Trujillo made a motion to table this item for further review until the next meeting. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (1) 1400

Resolution 2005-33, Strengthening America's Communities Initiative, which would eliminate the community development block grant program – Mike Trujillo

Commissioner Trujillo made a motion for approval. Seconded by Commissioner Gentry. Motion carried unanimously. Tape (2) 100

Resolution 2005-34, support of the federal program payments in lieu of taxes "PILT" – Mike Trujillo

Commissioner Gentry made a motion for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

Memorandum of Understanding Region II EMS, Inc./Triage Program – John Cherry

Mr. Cherry requested approval of the memorandum of understanding between the County and Region II EMS. Commissioner Trujillo made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously.

Approval of Agreements – Mike Trujillo

Architect – Belen Public Health Center Facility – Hartman-Majewski Design Group

Mr. Trujillo requested approval of an owner-architect's agreement for the planning and design of the Belen Public Health Building with the Hartman-Majewski Design Group. Commissioner Trujillo made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (2) 500

Architect – Tome/Adelino Community Center – Village Architects

Mr. Trujillo requested approval of an owner-architect's agreement for the planning and design of the Tome-Adelino (Dominquez) Community Center with the Village Architects. Commissioner Stublefield made a motion for approval. Seconded by Commissioner Gentry. Commissioner Stublefield voted yes. Commissioner Gentry voted yes. Commissioner Trujillo voted no. Chairman Andersen voted yes. Motion carried 3-1.

Lease for "Facility Dietary Food Service" Building @ LLH&TS – State Property Control Division, GSD as OAP Kitchen

Mr. Trujillo requested approval of a lease agreement with the State Property Control Division of the General Services Department for the main portion of the building known as the Dietary Food Service building at the old Los Lunas Hospital and Training School for use as the food preparation facility for the Older American Program and bulk food storage for the Detention Center. Commissioner Trujillo moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously.

Computer System technology Assessment – Frank Hugh Byers

Mr. Trujillo requested approval of a contract with Frank Hugh Byers to perform a comprehensive technology assessment of the County's computer and organizational system. Commissioner Trujillo made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (2) 900

Licensing Agreement – Sequoia Voting Systems – Tina Gallegos

Ms. Gallegos requested approval of the licensing agreement between Sequoia Voting Systems and Valencia County. This is the contract for the software WinEDs, which is used by this County for programming the Sequoia Voting Machines. Ms. Gallegos stated that the agreement has been in her approved budget for 2004-2005 and will be a yearly fee. The attorney has reviewed a copy. Commissioner Stublefield moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

Accept/Reject Bid #576, Voting Machines – Tina Gallegos

Ms. Gallegos requested the Commission to accept or reject the Bid #576 for the sale of the County's 98 Elect Inc. Shouptronic 1242 voting machines. We did receive on April 27, 2005 one bid for these voting machines which was Election Products and Services from Valencia County. Commissioner Trujillo moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously.

Selection of Auctioneer to Dispose of Surplus County Property – Mike Trujillo

Mr. Trujillo requested selection of an auctioneer to dispose of County surplus vehicles and equipment. Two firms have indicated an interest in performing these services, J & J Auctioneers

and Sachs 5th Auction & Estates Sales. Lorraine Sachs, owner of the Sachs 5th Auction said she and her husband, Anthony Garcia have been in business in Valencia County since 1993. Ms. Sachs said they hold the auctions in a 6200 square foot building once a month and are primarily estates in the building. They do heavy equipment and vehicles once or twice a year. Ms. Sachs said these auctions are usually held in March, April, September and October. Ms. Sachs discussed the process to the Commission as well as handling all aspects of the auction on sale day. Commissioner Trujillo moved for approval of the selection of Sachs 5th Auction & Estates Sales as the auctioneer. Seconded by Commissioner Stublefield. Motion carried unanimously. Tape (2) 1400

Approval for Authorization to Submit the Second Year Amendment to the Area Plan – Phyllis Baca

Ms. Gonzales requested approval for authorization to the area plan for the Older American Program. Ms. Gonzales reported on the services that are provided by the seniors through this program. There is a time line to submit the amendment. Commissioner Stublefield moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. Tape (3) 56

Financial Items

Resolution 2005-35, Project Agreement w/NMDOT “Traffic Safety Bureau” – Sheriff Richard Perea

Sheriff Perea had to leave. Mr. Steininger presented the agreement between Valencia County and Department of Transportation for the enforcement of occupant protection laws and ordinances aimed at increasing seatbelt and proper child restraint usage. The Sheriff is asking for permission to receive and expend the funds in the amount of \$3,600.00. Commissioner Stublefield moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

Resolution 2005-36, NM Aging & Long Term Dept. “Equipment” – Michael Steininger

Mr. Steininger presented a funding offer from the NM Aging and Long Term Care Services Dept., they are offering the County \$17,600.00 directed for the purchase of meal equipment. Commissioner Trujillo moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously.

Resolution 2005-37, Tome/Adelino Fire Department Budget Increase – Michael Steininger

Mr. Steininger stated this item is a transfer from reserve funds. Commissioner Trujillo moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously.

Approval of Payroll & Warrants – Michael Steininger

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on April 29, 2005 covering payroll process on that date. Payroll Check# 66956 thru Payroll Check #67181 inclusive. Deduction Check #80601 thru Deduction Check #80630 inclusive for a listing total of \$252,930.30. Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on May 2, 2005, covering vendor bills processed on that date. Check #80632 thru Check #80787 inclusive for a listing total of \$641,869.91. Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on May 2, 2005 covering vendor bills processed on that date. Check #80631 thru Check #80631 inclusive for a total of \$14,601.23. Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on May 2, 2005 covering vendor bills processed on that date. Check #80788 thru Check #80788 inclusive for a total of \$11, 438.84. Warrants total \$920,840.28. As of Wednesday, May 4, 2005 there is \$2,834,000.00 in the General Fund. Commissioner Stublefield moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

Executive Session

Commissioner Gentry made a motion to enter into executive session. Seconded by Commissioner Trujillo. Commissioner Stublefield voted yes. Commissioner Gentry voted yes. Commissioner Trujillo voted yes. Chairman Andersen voted yes. Motion carried 4-0.

Commissioner Stublefield made a motion enter regular session. Seconded by Commissioner Trujillo. Commissioner Stublefield voted yes. Commissioner Gentry voted yes. Commissioner Trujillo voted yes. Chairman Andersen voted yes. Motion carried 4-0.

Mr. Trujillo reported as to what was discussed in executive session. Two personnel matters were discussed and no action taken. Discussed was the Toby Romero rezoning appeal by the Tierra Grande Improvement Association. No decision made. Discussed was a matter of pending litigation between a couple of parties having problems on Jarales Road. No action taken.

Ms. Wimberly reported as to what was discussed in executive session. Under litigation discussed was the status of the Wild Pony case. No action was taken.

Commissioner Trujillo made a motion to ratify as to the above reports as to what was discussed in executive session. Seconded by Commissioner Stublefield. Commissioner Trujillo voted yes. Commissioner Gentry voted yes. Commissioner Stublefield. Chairman Andersen voted yes. Motion carried 4-0.

County Manager's Report

Mr. Trujillo presented the upcoming summer conference held in Hobbs, New Mexico, if any Commissioner was interested to contact him. Mr. Trujillo gave an update on the Judicial Courthouse

project, site selection and will provide more information at the next Business Meeting held on May 20, 2005. Mr. Trujillo provided a report to the Commission on the Juvenile Detention Center.

The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on Wednesday, May 11, 2005 at 5:00 PM in the County Commission Room at the Valencia County Courthouse. The next Business Meeting of the Valencia County Board of County Commission will be held May 20, 2005 at 9:00 AM at the Los Lunas Schools Consolidated Board Room.

Adjournment

Commission adjourned at 11:50 AM.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the May 6, 2005, meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

**ss/
MARY J. ANDERSEN, CHAIR**

**ss/
GEORGIA OTERO-KIRKHAM, VICE-CHAIR**

PAUL EDWARD TRUJILLO, MEMBER

**ss/
RON GENTRY, MEMBER**

**ss/
LYNETTE STUBLEFIELD, MEMBER**

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: May 20, 2005