

# VALENCIA COUNTY BOARD OF COMMISSIONERS

## Business Meeting

May 20, 2005

PRESENT	ABSENT
Mary J. Andersen, Chairman	
Georgia Otero-Kirkham, Vice-Chairman	
	Paul Edward Trujillo, Member
Ron Gentry, Member	
Lynette Stublefield, Member	
Michael R. Trujillo County Manager	
Wimberly Law Firm, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

Chairman Mary Andersen called the meeting to order at 9:00 AM.

**Chairman Andersen led the Pledge of Allegiance.**

**Approval of Agenda**

Commissioner Kirkham made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously.

**Approval of Minutes**

May 6, 2005 – Business Meeting

May 11, 2005 – Public Hearing

Commissioner Stublefield made a motion for approval of the above minutes. Seconded by Commissioner Kirkham. Motion carried unanimously.

**Public Requests**

None

**Discussion (Non-Action) Items**

**Presentation New Mexico Clean & Beautiful Grant (Tierra Bonita) – Cyndi Sluder**

Not Present.

**Update Judicial Complex**

Mr. Trujillo reported on the annexation situation with the Village of Los Lunas. The traffic impact study has been completed and has been submitted both to the Village and the Transportation Department. The NM Department of Transportation has authority and control over these issues. The study found no need for traffic lights at the intersection. Mr. Trujillo advised the Commission the judicial complex committee would be present at the next general meeting.

**Commission Communications/Questions – County Commissioners**

**Reports from Boards, Commissions & Committees – County Commissioners**

Commissioner Stublefield had a request from the Los Lunas High School Seniors inviting them to their graduation on Friday, May 27, 2005 at 6:00 PM. Commissioner Stublefield said she will be holding an open house at the Meadow Lake Community Center on June 7, 2005 from 7:00 PM to 9:00 PM.

Commissioner Kirkham requested the Commissioners attend an Animal Advisory Board Meeting to consider restructuring or disband the Board. Commissioner Kirkham feels that this Board has lost sight of what the advisory board is supposed to be doing for the County. Chairman Andersen stated this should probably be an agenda item at our next meeting but definitely be discussed. Commissioner Kirkham said there will be an advisory board meeting on Wednesday, May 25, 2005 at 6:30 PM at Bosque Farms.

***Board of Commissioners convenes as Indigent***

Commissioner Stublefield made a motion to convene as the Indigent Board. Seconded by Commissioner Kirkham. Motion carried unanimously.

**Indigent Report/Appeals – Barbara Baker**

Ms. Baker reported on the indigent claims from March 30, 2005 to May 6, 2005. The total amount of claims submitted was \$447,861.52. Ms. Baker asked the Commission to approve \$89,139.14 and to deny \$358,722.38. There were 131 claims submitted and 31 applicant denials. Commissioner Kirkham made a motion for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit A**

Ms. Baker requested an appeal to Steven Amato's indigent denial claim on March 18, 2005. Ms. Baker recommended approval for the amount of \$2,738.65. Commissioner Stublefield moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **Exhibit B**

Ms. Baker on behalf of Mr. Trujillo requested an appeal to the indigent denial of April 15, 2005 for inmate, Ervin Thomas. Ms. Baker recommended approval for the amount of \$65.12. Commissioner Stublefield moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **Exhibit C**

***Re-Convene Board as of County Commissioners***

Commissioner Stublefield moved to reconvene. Seconded by Chairman Andersen. Motion carried unanimously.

**Findings & Conclusions Final Action on Public Hearing held April 13, 2005 – Cynthia Wimberly**

**RR2 –Tr.196-A Land of Margaret Jane Pyle, located off frontage Rd Belen, Jerrell & Linda Flowers**

Commissioner Gentry moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit D**

**RR2- Tr.100A1A2A, Map 102 also known as 661A Jarales Rd Belen, David & Claudia Eylicio**

Commissioner Gentry moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit E**

**RR2-Tr. 4C, Map 97 also known as 23 Camino De Suenos Belen, Sandra Guzman**

Commissioner Gentry moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit F**

**Request for Final Action to Amend Zone Map RR2 to RR1 – County Commissioners**

**Tr. 1B1, Land of Betty Stewart Ashe, located in Tome off Tavalopa Rd, Betty Birner**

Commissioner Gentry moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit G**

**Request to Publish Jake Brake Use Prohibition – Mike Trujillo**

Mr. Trujillo requested to publish prohibiting the use of jake brakes throughout the County. Mr. Trujillo asked the Commission if this was County wide or specific roads. Commissioner Gentry said it should be by application and specific roads and not the entire County and take it as problems occur. Mr. Trujillo said the ordinance can be amended for the specific roads but the request today is only to publish. Commissioner Gentry moved for approval for publication. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit H**

**Resolution 2005-38, Relating to Use of Public Building or Facilities, such as Community Centers or Meeting Rooms, by individuals, groups & other non-county entities (tabled 5/6/05) – Mike Trujillo**

Mr. Trujillo said this item was tabled and has been revised with regard to Commission input. Commission discussed the resolution with some minor changes. Commissioner Stublefield made a motion for approval with the changes that the Commission discussed. Seconded by Commissioner Gentry. Motion carried unanimously. **Exhibit I**

**Resolution 2005-39, Authorizing & Supporting the second year service plan –Service Area II & IV – Area Agency on Aging – Mary Ann Gonzales**

Phyllis Baca on behalf of Mary Ann Gonzales submitted to the Commission a resolution authorizing and supporting the second year of their service plan. Commissioner Stublefield moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **Exhibit J**

**Financial Items**

**Permission to surplus miscellaneous equipment – Mike Trujillo**

Mr. Trujillo requested permission to surplus the county equipment that has been stored in the basement for years. These items have been inventoried but nothing was done with them. Commissioner Kirkham moved for approval to accept the miscellaneous list for surplus. Seconded by Commissioner Gentry. Motion carried unanimously. **Exhibit K**

**Purchase of Land in Meadow Lake – John Cherry**

Mr. Steininger asked permission to make a formal offer to purchase 2 lots directly west of Meadowlake Fire Department to expand the department. On February 4, 2005 the Commission approved a request to conduct a market survey to obtain a basis for making an offer to the owners of the two lots directly west of the fire station. Mr. Steininger stated this would make the total offering purchase price between \$11,700 and \$18,750 for both lots. Commissioner Gentry made a motion for approval to make an offer in the amount of \$13,000 for both lots. Seconded by Commissioner Kirkham. Motion carried unanimously. **Exhibit L**

**Award Bid #577 Rio Grande Fire Dept. Replacement Roof – Chief Rubin**

Mr. Trujillo said there were three bidders for the replacement roof with one bidder protesting the other two because they did not have the proper license. The three bids were from Ameritech Roofing Systems, Clinger Pro Roofing and Kingsford Development LLC. Mr. Trujillo looked into this

protest and the two low bidders which were Clinger Pro Roofing and Kingsford Development, LLC. were verified. Kingsford Development, LLC was released from the bidding process. The other two bids were from Ameritech Roofing and Clinger Pro Roofing. Mr. Trujillo recommended the approval of the Clinger Pro Roofing in the amount of \$8,960.00. Commissioner Gentry moved for approval of the Clinger bid. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit M**

**Resolution 2005-40, Valencia El Cerro Fire Dept. Purchase Pumper – Michael Steininger**

Mr. Steininger said at the last meeting the Commission approved a transfer for the Tome/Adelino Fire Departments fire truck. After this was done they were informed that Valencia El Cerro Department was also in need of a transfer from reserves to pay for their fire truck in the amount of \$11,400 from their state fire reserves to pay the balance on the truck. Commissioner Stublefield made a motion for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **Exhibit N**

**Resolution 2005-41, Enforcement of Occupant Protection – Sheriff Perea**

Sheriff Perea requested the Commission to accept the agreement between Department of Transportation and Valencia County for the purpose to provide funding to NM Law Enforcement agencies. This is for enforcement of occupant protection laws and ordinances aimed at increasing seatbelt and proper child restraint usage. The projected funding is \$2,016.00. Commissioner Kirkham moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit O**

**Resolution 2005-42, Sobriety Checkpoints & Saturation Patrols – Sheriff Perea**

Sheriff Perea requested the Commission accept the agreement between Department of Transportation and Valencia County for the purpose of providing funds to NM Law Enforcement for Driving While Impaired (DWI) sobriety checkpoints and saturation patrols aimed at reducing alcohol related crashes, injuries, and deaths. The projected fund is \$4,800.00. Commissioner Stublefield moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **Exhibit P**

**Resolution 2005-43, 2004/2005 Budget – Older American Inter Budget Transfers – Michael Steininger**

Mr. Steininger requested approval to adjust the budget for the Older American Program as was discussed at the last meeting. Commissioner Stublefield moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **Exhibit Q**

**Approval of Payroll & Warrants – Michael Steininger**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on May 13, 2005 covering payroll process on that date. Payroll Check #67182 thru Payroll Check 67407 inclusive. Deduction Check #80789 thru Deduction Check #80815 inclusive for a listing total of \$258,129.33. **Exhibit R**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on May 13, 2005 covering vendor bills processed on that date. Check #80816 thru #80816 inclusive for the total of \$43,867.16. **Exhibit S**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on May 16, 2005 covering vendor bills processed on that date. Check #80817 thru Check #80918 inclusive for a listing total of \$153,000.15. As of Wednesday, May 18, 2005 there is \$1,853,189.00 in the General Fund. Mr. Steininger said there is a warrant that was approved but did not get signed at the last business meeting and will be before this Commission for signature. Commissioner Kirkham moved for approval. Seconded by Commissioner Stublefield. Motion carried unanimously. **Exhibit T**

**Executive Session**

No executive session.

**County Manager's Report**

Mr. Trujillo reported that next Wednesday, May 25, 2005 there will be a special budget meeting to request to adopt a resolution for the fiscal year 2005-2006 budget at 5:00 PM in the Commission Room. The PERA payback issue is almost concluded and will be presenting the information at the next regular meeting in June. Mr. Trujillo presented a breakdown budget summary on the Judicial Complex. Mr. Trujillo said Dale Jones, Chairman of the Valencia Soil & Water Conservation District still wants the Commission to set a date to tour the Whitfield Wildlife Area, the Bosque, and the Horse Race Farm sites.

**The next Business Meeting of the Valencia County Board of County Commission will be held on June 3, 2005 at 9:00 AM at the Los Lunas Consolidated Board Room. The next Public Hearing of the Valencia County Board of County Commission will be held on June 8, 2005 at 5:00 PM in the County Commission Room at the Valencia County Courthouse.**

**Adjournment**

Commission adjourned at 10:20 AM.

<b>NOTE:</b> All proposals, documents, items, etc., pertaining to items on the agenda of the, May 20, 2005 Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.
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**VALENCIA COUNTY BOARD OF COMMISSIONERS**

**ss/  
MARY J. ANDERSEN, CHAIR**

**ss/  
GEORGIA OTERO-KIRKHAM, VICE-CHAIR**

**PAUL EDWARD TRUJILLO, MEMBER**

**ss/  
RON GENTRY, MEMBER**

**ss/  
LYNETTE STUBLEFIELD, MEMBER**

**ATTEST: ss/**

**TINA GALLEGOS, COUNTY CLERK**

**DATE: June 3, 2005**