

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

September 2, 2005

PRESENT	ABSENT
Mary J. Andersen, Chairman	
Georgia Otero-Kirkham, Vice-Chairman	
Paul Edward Trujillo, Member	
Ron Gentry, Member	
Lynette Pinkston, Member	
Michael R. Trujillo County Manager	
Wimberly Law Firm, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

Chairman Mary Andersen called the meeting to order at 9:06 AM.

Chairman Andersen asked John Cherry to lead the Pledge of Allegiance.

Chairman Andersen asked for a moment of silence for the suffering that hurricane Katrina caused in the southeastern part of our country. A New Orleans relief account has been set up at the Bank of Belen for Valencia County to help out in any way they can and then forward on to the American Red Cross.

Approval of Agenda

Commissioner Trujillo moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

Approval of Minutes

August 19, 2005 Business Meeting

Commissioner Pinkston moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

Public Requests

Robin Arthun, Molina Rd, in Peralta spoke again on a concern with dump trucks coming down his road. He would like to see a restriction on this because they are tearing up the road and are a nuisance. This is from La Ladera to Molina Rd and to Hwy 47. Mr. Arthun said his concern is the people living in that area.

Discussion (Non-Action) Items

a. Proclamation of “Literacy Week” September 8, 2005 – Jill Oglesby

Dolores Padilla on behalf of Jill Oglesby said she was one of the founding members of the council that started back in 1987. Ms. Padilla read the proclamation for literacy week of September 8, 2005.

EXHIBIT A

b. Report of the NMAC Board of Directors Retreat in Las Cruces – Tina Gallegos

Ms. Gallegos reported to the Commission on the NMAC Board of Directors retreat in Las Cruces that was held August 3-5, 2005. Ms. Gallegos said the board made their priority resolutions that will be presented at the January mid-winter conference held in Santa Fe. Also discussed was the group two funding, payment in lieu of taxes, and the eminent domain resolution. This resolution opposes legislation that the state might do on eminent domain. Ms. Gallegos said the board discussed the Leadership New Mexico program. This is a good program and Ms. Gallegos encouraged the Commissioners to participate. There will be a gathering of counties on September 24, 2005 at the State Fair. Ms. Gallegos said she had a lot of hand out information available if any Commissioner was interested. In working with the County Manager via email, Ms. Gallegos said Mr. Trujillo is real good at forwarding on information that the Commissioners would be interested in. There will be another meeting in October in Moriarity and at this time policies and procedures will be finalized that the board is revamping. **EXHIBIT B**

c. Report on Burglary Task Force – Sheriff Richard Perea

Undersheriff William Martinez on behalf of Sheriff Perea said this burglary task force was assembled in June of this year in order to combat the high number of burglaries in Valencia County. Sergeant Gordon will give a briefing and is also in charge of the task force. There were 89 burglaries in the month of May in the county and this prompted the sheriff’s office to put together a statistical task force. There has been a 35% drop in crime since then and Mr. Gordon stated that in the Commissioner’s packets there is an inter office memorandum for their review showing the statistics of the task force. Mr. Gordon said there are a lot of different departments that are working hard at keeping criminal activity down. **EXHIBIT C**

d. Methamphetamine Crisis in Valencia County – Sheriff Richard Perea

Undersheriff William Martinez on behalf of Sheriff Perea reported on the methamphetamine crisis in the County as well as Detective Portillo. There are five to eight calls daily advising that narcotic sales are taking place but not all calls are followed up on, as each call requires many man-hours. Mr. Portillo said that from August 2004 to the present date, eleven meth labs have been located and processed by the Sheriff's Department resulting in numerous arrests. With the use of the ingredients used in making meth the cooking process becomes volatile and toxic. The general thought is that narcotic use is a victimless crime, but this is proven wrong when one considers the number of reports filed for burglary and other crimes. Mr. Portillo said that agents from the Drug Enforcement Agency (DEA) and the Region One Narcotics Task Force, and detectives from Valencia Sheriff's Office recently completed an eight-month investigation on meth crimes. Chairman Andersen said we need to make the public very aware of the dangers of methamphetamines in our County and one of the biggest problems we face in this country.

e. Introduction of the Nuisance Abatement Team – Andrew di Camillo

Mr. di Camillo said the department of Code Enforcement has launched the Abandon Structures of Valencia County Survey. This survey will identify the number and severity of the abandon substandard structures of Valencia County. The work is conducted utilizing multiple agencies who frequent the unincorporated areas of the county to serve the constituents of the county. This is through property tax assessment, animal safety, fire prevention, planning & zoning along with other state and local agencies that address quality of life standards throughout the County. Mr. di Camillo made the introductions of the Valencia County Nuisance Abatement Team. Richard Chavez, GIS Team Manager, Johnny Mirabal, Planning and Zoning, Lead Field Inspector, John Cherry, Fire Marshal's Office, Safety and Quality Coordinator, Jeff Jasper, Treasurer's Office, Mobile Home Specialist, Team Inspector, Eugene Pickett, Treasurer's Office, Mobile Home Specialist, Team Inspector, Johnny Jaramillo, Animal Safety Inspector, Team Inspector, and Eric Tanner, Animal Safety Inspector, Team Inspector. Mr. di Camillo said through joint effort, the team will canvas each commission district and upon satisfactory completion of the survey a report will be generated to determine the next appropriate action. This may include, but not limited to, condemnation, abatement and a lien placed on the property for cost of county personnel and resources. **EXHIBIT D**

f. Commission Communication/Questions – County Commissioners

Chairman Andersen had Lorraine Sachs give a brief report on the August auction that the County had. Ms. Sachs presented the final settlement check to the County in the amount of \$221,029.00. Ms. Sachs thanked the County staff for all of their participation in this auction. **EXHIBIT E**

g. Reports from Boards, Commissions & Committees – County Commissioners

Commissioner Pinkston said she will be holding another town hall meeting at the Meadow Lake Community Center on September 22, 2005 at 7:00 PM. This meeting is to organize a community organization to help with roads, activities, and fire departments but mainly to support the community.

Commissioner Gentry asked where were we on the I-2 zoning? Mr. Trujillo said that had been submitted and is in the process.

Chairman Andersen said we need to arrange a meeting with the Los Lunas Schools to visit the roadways on the way to the Career Academy.

Action Items

a. Report to vacate Arta Court – Ruben Chavez/Allen Sanchez

Mr. Chavez said Allen Sanchez is the sole owner of the Diebold and Vincentes Aragon property. The plat is the summary of two replats and one four-lot split. Mr. Sanchez would like to relocate Arta Court in order to reconstruct a more comprehensive division of land. Mr. Sanchez would like to submit an application for review under the Valencia County Subdivision process. This request has been reviewed by the County Road Viewers and is ready for Commission approval. Commissioner Kirkham said she is the title company of record on this plat and Mr. Sanchez is a client of her office and she just wanted to disclose this information to her fellow Commissioners. Commissioner Pinkston moved for approval to vacate Arta Court. Seconded by Commissioner Kirkham. Commissioner Trujillo voted no. Commissioner Gentry voted no. Chairman Andersen voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Motion carried 3-2.

EXHIBIT F

b. Selection of Grant Writer – Mike Trujillo

Mr. Trujillo said during the budget process the Commission discussed the issue of grant administration. Mr. Trujillo requested Holly Woelber to enter into a grants writer contract. She is a private consultant who specializes in grant writing. We have available \$20,000 for this coming year in our budget and he recommended Ms. Woelber. Commissioner Gentry suggested we advertise for grant writer proposal. Mr. Trujillo said we could do this but there are grants that Ms. Woelber has expertise in that we need to pursue. Mr. Trujillo said he was worried about funding cycle. Commissioner Trujillo moved for approval. Seconded by Commissioner Pinkston. Commissioner Trujillo voted yes. Commissioner Gentry voted no. Chairman Andersen voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Motion carried 4-1. **EXHIBIT G**

Financial Items

1) Approval of Agreements – Michael Steininger

**a. US Department of Agriculture Animal & plant Health Inspection Service
“Wildlife Services”**

Mr. Steininger said this grant is provided by the USDA Wildlife Services and is a renewable of a previous grant and we are just asking for continuation of the program. Commissioner Kirkham moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously. **EXHIBIT H**

b. Local Government Division, DFA – Legislative Projects Grant Agreements
i. Construction Projects - \$1,855,000 (Projects Listed in Agreement)
ii. Emergency Project – Crime Scene Unit - \$50,000

Mr. Steininger said the two projects above under local government division is the starting of the contracts coming in that were awarded under the legislative appropriations. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **EXHIBIT I & J**

c. NM Aging & Long Term Services Dept. – Host & Legislative Projects Grants Agreement
i. “Senior Employment Programs”
ii. “Renovations to Los Lunas Senior Center” - \$50,000
iii. “Renovations to VC Senior Center” - \$100,000
iv. “Purchase Vehicles” - \$200,000

Mr. Steininger said the above agreements are again legislative appropriations that need Commission signatures for processing. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **EXHIBIT K, L, M & N**

2) Resolution 2005-62, Authorizing & Approving Submission of a completed application for financial assistance & project approval – New Mexico Finance Authority – Los Chavez FD – Brian Culp

Brian Culp requested approval for financial assistance to the New Mexico Finance Authority. This is to purchase of a new fire engine for the Los Chavez Fire Department. Commissioner Trujillo moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously. **EXHIBIT O**

3) Award Bid #582 Los Chavez Fire Dept. “Pumper” – Brian Culp

Commissioner Gentry moved for approval to award bid to Monarch Equipment in the amount of \$261,160.00. Seconded by Commissioner Trujillo. Motion carried unanimously. **EXHIBIT P**

4) Approval of Local Law Enforcement Block Grant – Sheriff Richard Perea

Undersheriff William Martinez for Sheriff Perea requested approval of a grant awarded to the Sheriff's Department by the Office of Justice Programs in the amount of \$22,395.00. Commissioner Gentry moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. **EXHIBIT Q**

5) Approval of payroll & warrants – Michael Steininger

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on August 19, 2005 covering payroll process on that date. Payroll Check #68805 thru Payroll Check #69034 inclusive. Deduction Check # #81911 thru Deduction Check #81943 inclusive for a listing total of \$270,042.69. **EXHIBIT R**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on August 22, 2005 covering vendor bills processed on that date. Check #81945 thru Check #81945 inclusive for a total of \$3,336.49. **EXHIBIT S**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on August 26, 2005 covering vendor bills process on that date. Check #81946 thru Check #82056 inclusive for a total of \$337,889.92. **EXHIBIT T**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on August 31, 2005 covering vendor bills processed on that date. Check #82057 thru Check #82057 inclusive for a total of \$51,772.00. **EXHIBIT U**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on September 2, 2005 covering payroll process on that date. Payroll Check #69035 thru Payroll Check #69262 inclusive. Deduction Check #82058 thru Deduction Check #82090 inclusive for a listing total of \$273,382.93. **EXHIBIT V**

The cash balance as of Wednesday August 31, 2005 is \$2.5 million.

Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

Executive Session

a. Mesa Oil Incinerator

Commissioner Pinkston moved to enter into executive session. Seconded by Commissioner Kirkham. Commissioner Trujillo voted yes. Commissioner Gentry voted yes. Chairman Andersen voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Motion carried.

Commissioner Pinkston moved to enter into regular session. Seconded by Commissioner Kirkham. Commissioner Gentry voted yes. Chairman Andersen voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Commissioner Trujillo absent for this vote. Motion carried.

Mr. Trujillo reported that during executive session mesa oil was discussed and what staff has done and will continue to do. This was staff presentation and no action was taken.

Commissioner Kirkham moved to accept Mr. Trujillo's report. Seconded by Commissioner Pinkston. Motion carried unanimously.

Chairman Andersen took a moment to announce that Kylee Estrada, daughter of Peggy Estrada (County Clerk's Office) has been promoted to staff sergeant and is now serving her third tour overseas in Iraq.

County Manager's Report

Valencia County Regional Juvenile Detention Center Meeting, September 28, 2005, 2005, 1:30 PM @ Juvenile Detention Center

Boundary Issue Meeting with Socorro County

Scheduling of Mesa Oil Workshop (date, time)

Mr. Trujillo announced a meeting set for September 28, 2005 and this will be posted held at the Juvenile Detention Center. Mr. Trujillo said he and the Assessor, Beverly Gonzales has met with Socorro County as to the 15 year dispute as to where the southern boundary of the County is in the Veguita area. The surveyors are looking into this process. County Attorney, Ms. Wimberley said this will be put on the agenda for Commission review.

The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on September 14, 2005 at 5:00 PM in the County Commission Room at the Valencia County Courthouse. The next Business Meeting will be held on September 16, 2005 in the Los Lunas Consolidated Schools Board Room at 9:00 AM.

Adjournment

Commission adjourned at 12:00 PM.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the September 2, 2005 Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

**ss/
MARY J. ANDERSEN, CHAIR**

**ss/
GEORGIA OTERO-KIRKHAM, VICE-CHAIR**

**ss/
PAUL EDWARD TRUJILLO, MEMBER**

**ss/
RON GENTRY, MEMBER**

**ss/
LYNETTE PINKSTON, MEMBER**

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: September 16, 2005