

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

October 7, 2005

PRESENT	ABSENT
Mary J. Andersen, Chairman	
Georgia Otero-Kirkham, Vice-Chairman	
Paul Edward Trujillo, Member	
Ron Gentry, Member	
Lynette Pinkston, Member	
Michael R. Trujillo County Manager	
Wimberly Law Firm, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

The meeting was called to order by Chairman Mary Andersen at 9:01 AM.

Chairman Andersen asked Robin Hull to lead the Pledge of Allegiance.

Approval of Agenda

Commissioner Trujillo moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

Approval of Minutes

September 14, 2005 – Public Hearing

September 16, 2005 – Business Meeting

Commissioner Trujillo moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

Public Requests

Amber Stratton was concerned on the proposed fire station on Omar Road. Ms. Stratton listed her concerns to the Commission as she understands this item is not on the agenda. Ms. Stratton said they were not notified and therefore they have a petition against the fire station being built on Omar Road. Commissioner Kirkham said she is part of the committee that looks for the best site location for the new Valencia El Cerro Fire Station. Commissioner Kirkham said the committee came back with a zoning issue and restrictive covenants this is not a good site for its intent and presently looking for a different location.

Discussion (Non-Action) Items

Commuter Rail Project Update – MRCOG – Lawrence Rael

Mr. Rael updated the commission on the ongoing project of the commuter railway system. Mr. Rael explained the route that the railroad will be taking and the different stops that will take place. The operational dates will be Monday thru Friday. If there is a demand for weekends, it will be publicly advertised. There will be shuttles at the stop at Rio Bravo to the airport. There is a development for shuttles at each stop along the route. We will be looking at groundbreaking in the next two or three weeks for the Los Lunas stations. The hours of operation and cost is being discussed extensively and will be finalized by the end of October. There has been a lot of data information that has been used to implement this project. Commissioners thanked Mr. Rael and his staff for all of the hard work that is being done on this project.

Commission Communication/Questions – County Commissioners

Reports from Boards, Commissions & Committees – County Commissioners

Commissioner Pinkston reported on her town hall meeting. They covered issues concerning Meadow Lake with regard to roads. There was discussion on organizing a Homeowner’s Association. Commissioner Pinkston thanked the road department for the clean-up on Mesa Estates.

Commissioner Kirkham reported on a Juvenile Detention meeting that she and Commissioner Andersen attended. At the meeting representatives from Sandoval, Bernalillo County and Valencia County got information on what a juvenile detention center does and how it operates. Commissioner Kirkham said if we do close this facility and stop providing this service, it could cost Valencia County and Commissioner Kirkham asked if staff could look into this as the Commission has had discussion on the closure of this facility. Chairman Andersen asked for staff to look into a workshop with the judges to discuss this organization and its operation.

Commissioner Gentry reported on a meeting in Belen with regard to the railroad system. There were officials with the railroad and the highway department along with our own staff and since that meeting there has been question on updating the public on what is happening with this project. Mr. Trujillo said he will look into the advertisement process.

Action Items:

a. Resolution 2005-66 “Accepting The Comprehensive Plan of Valencia County and approving The Plan For Public Distribution” – Joe Quintana (SEE EXHIBIT A)

Mr. Quintana said this is the third and final presentation of the comprehensive plan and now will ask for the approval and acceptance of the resolution. We have been successful with the steering committee giving recommendations and all the factual information that has been assembled and reviewed. Commissioner Gentry complimented Mr. Quintana for bringing to light such a great job on this document because it is very well constructed and complete on the history and culture of this area. Commissioners commended Mr. Quintana for such a thorough document. Commissioner Gentry moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

b. Resolution 2005-67, “Relating to Health Care; authorizing a request for information process” – Robin Hull (SEE EXHIBIT B)

Ms. Hull presented the above resolution to the Commission. Ms. Hull brought forward health care recommendations for Valencia County that would work towards development of a comprehensive health care system that includes all of the necessary components for a strong community and economic development. We need to maximize effective use of health care financing and resources that provide needed health care services to the County. Commissioner Pinkston moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

c. Resolution 2005-68, “Dealing with procurement, adopting a revised procurement policy; meeting requirements of federal, state and County procurement laws & regulations” – Mike Trujillo/Michael Steininger (SEE EXHIBIT C)

Mr. Steininger presented the above resolution for the purpose of the state procurement code and this policy would provide a fair and equitable treatment of all persons involved in public procurement, to maximize the purchasing value of public funds and to provide safeguards for maintaining a procurement system of quality and integrity. Commissioner Kirkham moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

d. Adoption of 2005 Tax Rate Certification – Beverly Dominguez-Gonzales (SEE EXHIBIT D)

Olinda Reneau, Chief Appraiser, Assessor’s Office on behalf of County Assessor, Ms. Gonzales presented to the Commission the adoption of the 2005 tax rates. Commissioner Gentry moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

e. Accept Findings of Fact & Conclusions – County Commissioners

1) Amend the master plan from residential to commercial Blk 1, Unit 2, Lot 1-A/Kim Gardner (SEE EXHIBIT E)

Commissioner Kirkham moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

2) RR2 to I1 – Tr 1 Lands of Larry Miller, AKA 599 Jarales Rd. Belen/Larry Miller (SEE EXHIBIT F)

Commissioner Kirkham moved for approval. Seconded by Chairman Andersen. Motion carried unanimously. Commissioner Trujillo stated for the record there is an error on the agenda that reads RR-2 to I-1 and it should read RR-2 to I-2.

3) RR2 to C1 – Tr A Land Harley E Tiley, AKA 11 El Cerro Rd Los Lunas/George Parker (SEE EXHIBIT G)

Commissioner Gentry moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

4) Amendment of Manzero Plaza of proposed apartment complex Unit 2 El Cerro Mission Blvd & Manzano Expressway/Bill Campbell (SEE EXHIBIT H)

Commissioner Kirkham moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

f. Appoint Commissioner to Mid-West CAP Program Board – County Commissioners (SEE EXHIBIT I)

Chairman Andersen said she would like to appoint Commissioner Kirkham for this position if all agree. Commissioner Gentry moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

g. Financial Items:

1) FY 2005/2006 Budget-Final DFA Approval – Michael Steininger (SEE EXHIBIT J)

Chairman Andersen moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

2) Approval of amended FY 2002/2003 audit report – Michael Steininger (SEE EXHIBIT K)

Commissioner Kirkham moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

3) Award Bid#588 “Emergency Medical Vehicle” – John M. Cherry (SEE EXHIBIT L)

Mr. Cherry recommended that the bid be awarded to Professional Ambulance Co. in the amount of \$75,382.00. Commissioner Trujillo moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

4. Award Bid #589 “Motor Grader”, Road Division – Dan Trujillo (SEE EXHIBIT M)

Commissioner Gentry moved for approval to Tom Growney Equipment, Inc. Seconded by Commissioner Trujillo. Motion carried unanimously.

5) Approve DSI Phone Maintaining System – Michael Oliver (SEE EXHIBIT N)

Mr. Oliver said this request is for the approval of a phone monitoring system. Discussion ensued. Commissioner Pinkston moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

6) Approval Cooperative Agreement Comanche Springs Project – Jacqueline Guilbault (SEE EXHIBIT O)

Ms. Guilbault presented the agreement between Valencia County and Valley Improvement Association. VIA agrees to provide the matching funds. The intent of this project is to help manage the wetland areas because right now they are being used as a dumping area. Commissioners commended Ms. Guilbault for all of her hard work on this project. Commissioner Trujillo moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

7) Approval Memorandum of Understanding between the Village of Los Lunas, DWI – Bill Martinez (SEE EXHIBIT P)

Mr. Martinez presented the above Memorandum of Understanding. Commissioner Trujillo moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

8) Approval of Payroll & Warrants – Michael Steininger

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on September 30, 2005 covering payroll processed on that date. Payroll Check #69492 thru Payroll Check #69717 inclusive. Deduction Check #82315 thru Deduction Check #82345 inclusive for a listing total of \$275,807.94. **(SEE EXHIBIT Q)**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on September 23, 2005 covering vendor bills processed on that date. Check #82216 thru Check #82314 inclusive for a total of \$225,169.85. **(SEE EXHIBIT R)**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on October 5, 2005 covering vendor bills processed on that date. Check #82346 thru Check #82456 inclusive for a total of \$202,013.03. **(SEE EXHIBIT S)**

The General Fund as of October 4, 2005 has \$2,582,045.00.

Commissioner Gentry made a motion for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

Executive Session

Commissioner Pinkston moved to enter into executive session. Seconded by Commissioner Kirkham. Commissioner Trujillo voted yes. Commissioner Gentry voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Chairman Andersen voted yes. Motion carried 5-0.

Commissioner Gentry moved to enter into regular session. Seconded by Commissioner Pinkston. Commissioner Trujillo voted yes. Commissioner Gentry voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Chairman Andersen voted yes. Motion carried 5-0.

Mr. Trujillo reported that during executive session only personnel matters were discussed. No action taken.

Commissioner Gentry moved for approval to accept Mr. Trujillo's report as to what was discussed in executive session. Seconded by Commissioner Kirkham. Commissioner Trujillo voted yes. Commissioner Gentry voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Chairman Andersen voted yes. Motion carried 5-0.

County Manager's Report

Detention Center Inspection (After Meeting)

OAP Kitchen

October 10, 2005 Columbus Day – County Holiday – Offices will be closed.

Cancelled Management Team Service – Adult Detention

Mr. Trujillo discussed the above items with the Commissioners, informational purposes only.

Commissioner Kirkham reminded everyone that our County Clerk, Tina Gallegos will be inducted as the Valencia County Hispano President tonight at the Holiday Inn Express in Belen. Congratulations go out to Tina.

The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on October 12, 2005 at 5:00 PM in the County Commission Room at the

Valencia County Courthouse. The next Business Meeting will be held on October 21, 2005 at 9:00 AM at the Los Lunas Consolidated Schools Board Room.

Adjournment

Adjournment at 11:50 AM.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the October 7, 2005 Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

**ss/
MARY J. ANDERSEN, CHAIR**

**ss/
GEORGIA OTERO-KIRKHAM, VICE-CHAIR**

**ss/
PAUL EDWARD TRUJILLO, MEMBER**

**ss/
RON GENTRY, MEMBER**

**ss/
LYNETTE PINKSTON, MEMBER**

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: October 21, 2005