

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

December 2, 2005

PRESENT	ABSENT
Mary J. Andersen, Chairman	
Georgia Otero-Kirkham, Vice-Chairman	
Paul Edward Trujillo, Member	
Ron Gentry, Member	
Lynette Pinkston, Member	
Michael R. Trujillo County Manager	
Wimberly Law Firm, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

The meeting was called to order by Chairman Mary Andersen at 9:04 AM.

Chairman Andersen asked Commissioner Kirkham to lead the Pledge of Allegiance.

Approval of Agenda

Commissioner Gentry moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

Approval of Minutes

November 4, 2005 – Business Meeting

November 9, 2005 – Public Hearing Meeting

November 18, 2005 – Business Meeting

Commissioner Gentry moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously.

Public Requests

Commissioner Kirkham introduced Geri Rhodes from Tome. Ms. Rhodes said she is a Board Member of the Tome/Adelino Neighborhood Association. Ms. Rhodes said at their meetings they had discussed a number of issues and wanted to share them with the Commissioners. One of the top issues at the moment is the widening of Highway 47. A couple of years ago the Association met with the Transportation Department where we signed an agreement that they wouldn't widen Highway 47 and now the Mobility Plan is recommending widening. Ms. Rhodes handed out a position statement to the Commission for review.

Mr. Trujillo handed out a letter from Vonda Temple who could not attend today's meeting. The letter deals with the proposed action by Kirtland Air Force Base to conduct drop zone and helicopter landing zones near Meadow Lake. Her concerns are regarding the impact statements provided in the letter.

Discussion (Non-Action) Items

- a. Commissioner Communication/Questions – County Commission
- b. Reports from Boards, Commission & Committees – County Commission

Commissioner Kirkham said she had received phone calls concerning the Sheriff's Office. There seems to be not enough deputies in the office. This Commission needs to seriously think about adding more officers. When she first got elected the big issue was roads but now the issue is public safety and we need to look into our budget to add more personnel.

Chairman Andersen said we need to look at the budget review and asked Mr. Trujillo to look into this. Mr. Trujillo said normally this is looked at in late January or early February but we can put it at the forefront in terms of analysis and cost of our mid-year budget review. Commission discussed this issue and came up with the consensus that the second week in January was good.

Commissioner Pinkston reminded everyone of the Meadow Lake Christmas Fair on December 10, 2005 from 9:00 AM to 3:00 PM.

Chairman Andersen said another thing that is going on and needs community support is the raffling of the Harry Potter book that is signed by the author. It is being raffled off by Belen and is the only signed book in the State of New Mexico. The monies will go to the Belen Public Library.

Action Items

- a. Accept Findings of Fact & Conclusions of Law decisions (Nov 9, 2005) – County Commission
- 1) Consideration of a zone change request to amend the zone map from Outland (OL) to Suburban Residential (SR) for the purpose of developing a subdivision. Legal, T6N R3E a portion of the S ¼ of Sec 6, Land of Willie M. Orona/Scott Eddings

Commissioner Kirkham moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously. **(See Exhibit A)**

2) Approve or deny a zone change request from RR2 to RR1, Map 77 Tr. 200 B2-C1 & C2, AKA 07 Barbara Lane/Agent Laura Sanchez

Commissioner Gentry moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. **(See Exhibit B)**

b. Donation of computers for Older American Program – Michael Steininger

Mr. Steininger said the North Central New Mexico Economic Development District obtained some legislative funding for all of their programs primarily for the purchase of computers and related hardware. Valencia County was awarded 8 desktops, 6 laptops and 8 printers and these items need Commission approval to accept the donation. Commissioner Pinkston moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. **(See Exhibit C)**

c. Approval of District Volunteer Firefighters PERA Reporting – Andrew di Camillo

Mr. di Camillo stated this item is for the approval of the PERA reporting for the Volunteer Fire Departments including Pueblitos/Jarales Fire Station and Los Chavez Fire Station. Commissioner Gentry asked if this was just for these two fire departments. After further review, it is for all fire departments. Commissioner Gentry asked if the Commission would be notified that all districts submitted their reports so later on we wouldn't have the PERA problem that has happened in the past. And at our next meeting submit a complete package of all fire departments, so that if a department has no submittals then we can have record showing 0 submittals and why. Commissioner Kirkham said we took a big hit with the employees with PERA and we need to do this correctly. Chairman Andersen said that all the fire chiefs should be able to get this done because it is mandatory and asked Mr. di Camillo to make sure they have this done correctly. Commissioner Pinkston said she had a concern with years missing on PERA. Mr. di Camillo said he will clarify this at the next meeting as to what PERA has and what we have. **Commissioner Kirkham moved to table this item until the next meeting. Seconded by Commissioner Trujillo. Motion carried unanimously.**

d. OAP Renovation Architect Contract-Soleil West – Mike Trujillo

Mr. Trujillo said the Commission approved Soliel West firm as the A/E for the OAP Kitchen Renovation project. The architect has visited the site and the proposed A/E Agreement is based on current legislative appropriations which can later be amended if additional funds are procured from the legislature. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **(See Exhibit D)**

e. Approval of Lease Agreement with Valencia Counseling – Mike Trujillo

Commissioner Gentry moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously. Mr. Vigil thanked the Commission for all of their support of their agency. **(See Exhibit E)**

f. Financial Matters

1) Resolution 2005-85, US Department of Homeland Security Grant – Michael Steininger

Commissioner Pinkston moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. **(See Exhibit F)**

2) Resolution 2005-86, Auction Sale Proceeds *Revision to Resolution 2005-64* – Michael Steininger

Commissioner Kirkham moved for approval. Seconded by Commissioner Trujillo. Motion carried unanimously. **(See Exhibit G)**

3) Resolution 2005-87, Capital Outlay Purchase Vehicles Sheriff's *Revision to Resolution 2005-79* – Michael Steininger

Commissioner Kirkham moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously. **(See Exhibit H)**

g. Approval of Payroll & Warrants-Michael Steininger

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on November 23, 2005 covering payroll process on that date. Payroll Check #70410 thru Payroll Check #70637 inclusive. Deduction Check #82925 thru Deduction Check #82957 inclusive for a listing total of \$273,719.39. **(See Exhibit I)**

Mr. Steininger presented the computer printout list of all the checks issued by the Manager's Office on November 18, 2005 covering vendor bills processed on that date. Check #82781 thru Check #82924 inclusive for the total of \$197,546.46. **(See Exhibit J)**

Mr. Steininger presented the compute printout list of all the checks issued by the Manager's Office on November 21, 2005 covering vendor bills processed on that date. Check #82958 thru Check #82959 for a total of \$34,797.85. **(See Exhibit K)**

As of November 29, 2005 there is \$1,735,821.00 in the General Fund.

Commissioner Trujillo moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

Executive Session

Commissioner Gentry moved to enter into executive session. Seconded by Commissioner Kirkham. Commissioner Trujillo voted yes. Commissioner Gentry voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Chairman Andersen voted yes. Motion carried 5-0.

Commissioner Trujillo moved to enter back in to regular session. Seconded by Commissioner Kirkham. Commissioner Trujillo voted yes. Commissioner Gentry voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Chairman Andersen voted yes. Motion carried 5-0.

Chairman Andersen stated with the exception of the one personnel item asked Mr. Trujillo to report as to what was discussed in executive session. Mr. Trujillo said the issues that were discussed were items of pending or threatened litigation, personnel matters and no action was taken.

Chairman Andersen reported that the Commission has accepted the resignation of Business Manager, Michael Steininger. Chairman Andersen thanked him for everything he has done to pull the accounting records into businesslike form and for turning out a budget that was in a form acceptable to DFA. Mr. Steininger has spent many, many overtime hours and the Commission is extremely sorry to see him leave.

Commissioner Kirkham said in adding to that she also thanked Mr. Steininger for all the questions she had. He was very responsive and explained it and she appreciated that.

County Manager's Report (Informational Only)

Delivery of SO Mobile Command Vehicle – Commission Tour

Ceremony Date for transfer property Casa Colorada

Midwinter Legislative Conference – January 16-17, 2005 Santa Fe, NM

Mr. Trujillo also thanked Mr. Steininger for all that he has done. He said they have become good friends over the past year and once again thanked him for himself and his staff. Mr. Trujillo reported on the above items informational purposes only.

The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on December 14, 2005 at 5:00 PM in the County Commission Room at the Valencia County Courthouse. The next Business Meeting will be held December 16, 2005 at the Los Lunas Middle School, Library Media Center at 9:00 AM.

Adjournment

After Commissioners signed the proper documents, the meeting was adjourned at 11:15 AM.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the December 2, 2005 Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.
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VALENCIA COUNTY BOARD OF COMMISSIONERS

**ss/
MARY J. ANDERSEN, CHAIR**

**ss/
GEORGIA OTERO-KIRKHAM, VICE-CHAIR**

**ss/
PAUL EDWARD TRUJILLO, MEMBER**

**ss/
RON GENTRY, MEMBER**

**ss/
LYNETTE PINKSTON, MEMBER**

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: December 16, 2005