

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

March 3, 2006

PRESENT	ABSENT
Paul Trujillo, Chairman	
Ron Gentry, Vice-Chairman	
Mary J. Andersen, Member	
Georgia Otero-Kirkham, Member	
Lynette Pinkston, Member	
Michael R. Trujillo, County Manager	
Wimberly Law Firm, County Attorney	
Sally Perea, Chief Deputy Clerk	Tina Gallegos, County Clerk
Press and Public	

1. The meeting was called to order by Chairman Paul Trujillo at 9:01 AM.

2. Chairman Trujillo asked Perry Randall to lead the Pledge of Allegiance.

3. Approval of Agenda

Mr. Trujillo said Item 6b, Discussion on County Checking Accounts, Diana Martinez-Coplen, cannot be present today as she had a death in her family. Also 7a, we are not quite complete with all of the road cost estimates. Mr. Trujillo announced the in house Attorney, Ms. Wimberly was hired and will start on Monday, March 6, 2006. Commissioner Andersen moved approval of the agenda and to delete the above items as stated by Mr. Trujillo. Seconded by Commissioner Pinkston. Motion carried unanimously.

4. Approval of Minutes

February 8, 2006 – Public Hearing Meeting

February 17, 2006 – Business Meeting

Commissioner Andersen said on the Business Meeting of February 17, 2006, on the paragraph 6 a., the Presentation on the proposed Sausalito Fire Station, there is a couple of sentences that need to be rewritten. It needs to read that Mr. Trujillo will contact the State Fire Marshals Office and start the process and take out the words and put in a substation there. Commissioner Andersen moved for approval on both meetings with the above change for February 17, 2006. Seconded by Commissioner Pinkston. Motion carried unanimously.

5. Public Requests

Judy Babcock, Vice-Chair of the Animal Control Advisory Board asked the Commission to consider a change in the process that is being done at the shelter which requires a deposit for sterilization for an animal that is adopted. We currently have a \$10.00 adoption fee and a \$25.00 deposit that is returned when an animal is adopted, once they show proof that an animal has been sterilized. We are proposing a contract with PET ER that adoption fees be paid but a pre-paid sterilization fee would be taken at the time the animal is adopted.

Dr. Park, Veterinarian, spoke on behalf of PET ER said it is comprised of vets in the county that came together to form an emergency care service for animals that need medical treatment. We saw a need for emergency services and the main way to control the number of animals that we take in is to control the pet population.

Mark Rosenblum said he has been involved with Ms. Babcock in animal rescue in the efforts to spay, neuter or lower prices for several years. There is no place that a legitimate adoption can occur in Bernalillo or Valencia County that would cost less than what is being discussed. It is anywhere from \$100.00 on up.

Commission and staff discussed the fees and procedures. No action taken.

6. Discussion (Non-Action) Items

a. Presentation by Highland Meadows residents on Convenience Center – Carolyn Romero (See Exhibit A)

Roger Lawrence, Highland Meadows on behalf of Carolyn Romero said thank you for giving him an opportunity to speak at today's meeting. Mr. Lawrence said he is here to give his appreciation and support for Highland Meadows/Tierra Bonita Convenience Center pilot project and the clean-up day on February 18, 2006 which was a huge success. Mr. Lawrence said plans for the clean up began in the spring of 2005, as Carolyn Romero and Cyndi Sluder worked well together on ways to offer Highland Meadows residents help in cleaning up the community. Highland Meadows, up until now, has had no services, so they hope to build on this new beginning. The construction of a Community Center is eagerly anticipated. Mr. Lawrence finished reading a brief letter on highlights of the clean-up day.

c. Commissioner Communication or Questions – County Commission

d. Reports from Boards, Commissions & Committees – County Commission

7. Action Items

b. Consideration of NM LINx, MOU Agreement (tabled February 17, 2006) – Cyndi Wimberly (See Exhibit B)

Ms. Wimberly presented the above item. This is a multi jurisdiction agreement with the Naval Criminal Investigative Service which is the lead agency, this is a computer data base where every participant agrees to put confidential information on this data base. It will require Valencia County to have a dedicated server and policy and procedures by the Sheriff's Department as to who can use this. Sheriff Perea said this will be a valuable resource to the County, this is a tool for investigating crime in the County. There will be no cost to the County. Commissioner Kirkham moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

c. Approval of contracts for Youth Group clean-up (Tierra Bonita) – Cyndi Sluder (See Exhibit C, D & E)

- 1) Manzano Expressway**
- 2) Mesa Road**
- 3) Castillo Road**

Commissioner Andersen moved for approval of the above contracts. Seconded by Commissioner Pinkston. Motion carried unanimously.

d. Approval of Agreements:

1) Lease of real property for Judicial Complex with Property Control Division, GSD – Mike Trujillo (See Exhibit F)

Commissioner Andersen moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

2) Purchasing of Real Property for Valencia El Cerro Fire Station (tabled January 20, 2006) – Andrew di Camillo (See Exhibit G)

Mr. Camillo presented the above purchase agreement. Commissioner Kirkham moved for approval. Seconded by Commissioner Andersen. Discussion. Motion carried unanimously.

e. Request to Publish 2006- An Ordinance Relating to Administration, Ordaining a Personnel Policy; Setting forth Personnel Rules and Regulations Establishing Consistent, Basic Policies and Practices Concerning Relations Between the County and its Employees, Declaring An Emergency – Mike Trujillo (See Exhibit H)

Mr. Trujillo said the personnel ordinance was adopted in 1993. We considered the most update policy the state has which is Curry County and we are recommending a simple adoption with an emergency clause. Mr. Trujillo suggested a workshop on March 17, 2006 to review this proposed policy and then adopt the new rules and regulations. Commissioner Kirkham asked who worked on the policy, was it a task force of employees? Mr. Trujillo said, Michael Oliver, Andrew di Camillo, Dan Trujillo and Jacquelyn Chavira. Commissioner Andersen moved for approval to publish. Seconded by Commissioner Pinkston. Motion carried.

f. Financial Matters

1) Award Bid #594 – “2006 Property Tax Bills “ – Diana Martinez-Coplen (See Exhibit I)

Commissioner Andersen moved for approval to award the bid to Ink Impressions for the 2006 Property Tax Bills. Seconded by Commissioner Kirkham. Motion carried unanimously.

2) Approval of Payroll & Warrants – Mike Trujillo

Mr. Trujillo presented the computer printout list of all the checks issued by the Manager's Office on February 24, 2006 covering vendor bills processed on that date. Check ##83990 thru Check #84109 inclusive for a total of \$304,338.85. **(See Exhibit J)**

Mr. Trujillo presented the computer printout list of all the checks issued by the Manager's Office on March 3, 2006 covering payroll processed on that date. Payroll Check #71998 thru Payroll Check #72225 inclusive. Deduction Check #84110 thru Deduction Check #84146 inclusive for a listing total of \$272,764.51. **(See Exhibit K)**

Commissioner Gentry moved for approval of payroll & warrants. Seconded by Commissioner Pinkston. Motion carried unanimously.

8. Executive Session – Pursuant to Section 10-15-1 NMSA 1978, the following matters may be discussed in closed session; a. limited personnel matters, b. pending or threatened litigation, and c. other specific limited topics that are allowed or authorized under the state statute.

Commissioner Gentry moved to enter into executive session. Seconded by Commissioner Andersen. Commissioner Andersen voted yes. Commissioner Gentry voted yes. Commissioner Pinkston voted yes. Commissioner Kirkham voted yes. Chairman Trujillo voted yes. Motion carried 5-0.

Commissioner Pinkston moved to enter into regular session. Seconded by Commissioner Kirkham. Commissioner Pinkston voted yes. Commissioner Kirkham voted yes. Commissioner Andersen voted yes. Commissioner Gentry voted yes. Chairman Trujillo voted yes. Motion carried 5-0.

Mr. Trujillo reported as to what was discussed in executive session. There were two personnel issues discussed, pending litigation discussed with counsel and no action taken.

Commissioner Pinkston moved for approval of Mr. Trujillo's report as to what was discussed in executive session. Seconded by Commissioner Kirkham. Commissioner Pinkston voted yes. Commissioner Kirkham voted yes. Commissioner Gentry voted yes. Commissioner Andersen voted yes. Chairman Trujillo voted yes. Motion carried 5-0.

9. County Manager's Report (Informational Only)

2006 Annual Certified County Maintained Mileage Report (due April 1, 2006)

Valencia Regional Landfill & Recycling Facility (Tri-Sec) Public Hearing Friday, March 10, 2006

Mr. Trujillo reported that Ms. Wimberly will be the in house attorney and start effective on Monday, March 6, 2006. Interviews for her legal secretary will follow.

Mr. Trujillo reported on the Conejo closure and we will have signs to that effect.

Mr. Trujillo said the above Tri-Sect Hearing is postponed.

10. The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on March 8, 2006 at 5:00 PM in the County Commission Room at the Valencia County Courthouse. The next Business Meeting will be held on March 17, 2006 at 9:00 AM. at the Los Lunas Consolidated Board Room.

11. Adjournment

Commissioner Pinkston moved to adjourn. Seconded by Commissioner Kirkham. Motion carried unanimously. Time 11:41 AM.

<p>NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the, Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.</p>

VALENCIA COUNTY BOARD OF COMMISSIONERS

ss/
PAUL EDWARD TRUJILLO CHAIRMAN

ss/
RON GENTRY, VICE-CHAIRMAN

ss/
MARY J. ANDERSEN, MEMBER

ss/
GEORGIA OTERO-KIRKHAM, MEMBER

ss/
LYNETTE PINKSTON, MEMBER

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: 3/17/2006