

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

June 2, 2006

PRESENT	ABSENT
Paul Trujillo, Chairman	
Ron Gentry, Vice-Chairman	
Mary J. Andersen, Member	
Georgia Otero-Kirkham, Member	
Lynette Pinkston, Member	
Michael R. Trujillo, County Manager	
Wimberly Law Firm, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

1. The meeting was called to order by Chairman Paul Trujillo at 9:07 AM.

2. Chairman Trujillo asked Vangie Gabaldon to lead the Pledge of Allegiance.

3. Approval of Agenda

Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

4. Approval of Minutes

May 17, 2006 – Special Budget Meeting

May 19, 2006 – Business Meeting

County Clerk, Tina Gallegos stated there were no minutes ready for approval as the stenographer has been busy with the elections department for the primary election.

5. Public Requests

None

6. Discussion (Non-Action) Item

a. Commissioner Communications or Questions – County Commission

b. Reports from Boards, Commission & Committees

Commissioner Kirkham reported on Tuesday that Commissioner Gentry, Commissioner Pinkston and herself attended a Transportation Meeting at the Isleta Casino. The Governor of Isleta was present, Secretary of Transportation, Rhonda, Faught, the District Engineer, Larry Velasquez, Lawrence Rael, COG, Mayors from Bosque Farms and Los Lunas were also present. This was a very productive meeting and Commissioner Kirkham said she was encouraged that the actual widening of Manzano Expressway is still on the GRIP 2 project, just needs funding but we are glad that it is still on the list. We will continue to discuss road issues and transportation issues.

7. Action Items

a. Resolution 2006- Regarding the New Mexico Historic Women Marker Initiative honoring the contribution that Women have made to the history of New Mexico and making a recommendation for inclusion in the scenic roadway makers of this State – County Commission

Mr. Trujillo stated that this is on the Commission's agenda today but may wait until next meeting to act on this item. The Commission may prefer to look at these names at Women that have contributed to the history of New Mexico or you may have your own list. This list has to be in by the end of July. Commissioner Kirkham suggested we have a public hearing to give everyone an opportunity to submit names. Commissioners all concurred.

b. Accept Findings of Fact & Conclusion of Law Decisions – County Commission

1) Amend zone maps from RR2 to RR1 for Tract 15-A, Map 86 as recorded in Book 359 page 9734 in the Valencia County Clerk's office, aka 15 Miller – Carl Sower (Exhibit A)

Commissioner Gentry moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously.

2) Preliminary Plat review for Sierra Madre Unit 2, Subdivision, Tract 10 of Sierra Vista a Plat of the westerly portion of Rio Del Oro, Unit 19 within the Tome Grant projected Sections 7, 8, 17 &18 – Steve Crawford for Curb Inc. (Exhibit B)

Commissioner Kirkham moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

c. Resolution 2006-24, a Resolution relating to fire dangers, declaring extreme or severe drought conditions in the unincorporated areas of the County and declaring restrictions on the use of certain fireworks – Charles Eaton (Exhibit C)

Commissioner Gentry moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously.

Minutes of June 2, 2006

d. Approval of Agreement with Philip Froman for EMS Medical Oversight Services – Charles Eaton (Exhibit D)

Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

e. Road Projects Status Report – Dan Trujillo/Helen Cole (Exhibit E)

Dan Trujillo presented the road project status report. Chairman Trujillo asked with regard to the report for Dan Trujillo to explain each column. Commissioner Gentry said he had originally requested the status report but is this what staff believes the request was or was it a status report by district, with the appropriation funds, the expenditures and the available balances. Commissioner Gentry said there are a lot of discrepancies within the report and this is a concern for him. We need to know if the roads are completed, is there outstanding work that needs to be done, are the revenues there? Commissioner Gentry said he would take this report at face value at being completed. But in actuality it is a work in progress. Commissioner Gentry discussed the status report of how he would like the report to reflect per district as he is concerned with his District IV. Chairman Trujillo said the spreadsheet layout before us is nice but it is a little difficult to tell what is still in progress or if the road is completed. Commissioner Kirkham asked on her list with regard to two roads, are they going to work on them or are they working on them now, is the money in there? Dan Trujillo said they have not gotten to them yet and the money is still there. Commissioner Andersen asked what type of record keeping is used, what type of program or software program is used? What type of system is used for this type of road project chart. Helen Cole said every year we have to come up with projected road work for each district. Commissioner Andersen said she just wants to know what kind of computer program is used to keep track of costs? We need a report that states we spent this much and this is where we think we are going to be at the end of the year. We need to find a software program here that will help this department. Commissioner Andersen said the road department just does not have the proper tools. Mike Trujillo said we do agree with the Commission and we have checked into this as this was hand generated through a spread sheet other than an accounting software. Triadic does have that type of software and we will look into this. Mike Trujillo said staff would get the type of projected status report that has been discussed and get the proper program that would support such a district status report.

f. Financial Matters

1) Approval of Litter Control & Beautification Grant Agreement – Cyndi Sluder (Exhibit F)

Bill Brown presented the above agreement on behalf of Ms. Sluder. Mr. Brown said at the May 17, 2006 Budget Meeting, he presented to the Commission a spreadsheet on the grant itself of \$17,000, 40% which is for youth employment and 60% is for projects. Commissioner Andersen moved for approval. Seconded by Commissioner Gentry. Motion carried unanimously.

2) Approval of Community Block Grant Agreement (CDBG) – Vangie Gabaldon (Exhibit G)

Ms. Gabaldon requested approval of the above grant agreement. This grant would allow for full implementation and enforcement of the Nuisance Abatement Ordinance and the Abatement of Dangerous or Abandoned Buildings Ordinance. The initial request was for \$500,000.00 and we have been approved for \$200,000.00. Commissioner Kirkham moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously.

3) Approval of Road Equipment Priorities for FY 2006-07 – Dan Trujillo (Exhibit H)

Dan Trujillo requested approval for equipment purchase. Commissioner Andersen moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

4) Approval of RFP #162, Medical Services, Adult Detention – Michael Oliver (Exhibit I)

Commissioner Gentry moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

5) Award Bid #597, Animal Control Facility Expansion – Mike Trujillo (Exhibit J)

Mr. Trujillo said we went out to bid on IFB#597 for the Animal Control Facility Expansion. In going into the bidding process, the architect projected that we might be as much as \$50,000 over of what we had allocated by the legislature of \$140,000. Once we received the bids, we were over double the amount that was allocated. Because of the vast difference, we would recommend rejecting the bids, rebidding the project to use existing funds and seeking additional funding during the next legislative session. Commissioner Gentry moved for approval to reject bid. Seconded by Commissioner Andersen. Motion carried unanimously.

6) Approval of Payroll & Warrants – Mike Trujillo

Mr. Trujillo presented the computer printout list of all the checks issued by the Manager's Office on May 26, 2006 covering payroll process on that date. Payroll Check #73367 thru Payroll Check #73597 inclusive. Deduction Check #84956 thru Deduction Check #84994 inclusive for a listing total of \$273,134.37. **(Exhibit K)**

Mr. Trujillo presented the computer printout list of all the checks issued by the Manager's Office on May 30, 2006 covering vendor bills process on that date. Check #85104 thru Check #85104 inclusive for a total of \$12,431.51. **(Exhibit L)**

Mr. Trujillo presented the computer printout list of all the checks issued by the Manager's Office on May 26, 2006 covering vendor bills on that date. Check #84995 thru Check #85103 inclusive for a total of \$355,038.71. **(Exhibit M)**

Minutes of June 2, 2006

Mr. Trujillo said our ending cash balance as of June 1, 2006 in the general fund was \$3,061,045.67. Commissioner Kirkham moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously.

8. Executive Session

Commissioner Kirkham moved to enter into executive session. Seconded by Commissioner Gentry. Commissioner Andersen voted yes. Commissioner Gentry voted yes. Commissioner Pinkston voted yes. Commissioner Kirkham voted yes. Chairman Trujillo voted yes. Motion carried 5-0.

Commissioner Pinkston moved to enter into regular session. Seconded by Commissioner Kirkham. Motion carried unanimously.

Mr. Trujillo reported as to what was discussed in executive session, three personnel items, one item pending litigation in the Chambers/Allen settlement and no action was taken.

Commissioner Kirkham moved to accept the above report. Seconded by Commissioner Gentry. Commissioner Gentry voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Commissioner Andersen voted yes. Chairman Trujillo voted yes. Motion carried 5-0.

9. County Manager's Report

T-Mobile Cell Site Town Hall Meeting – Commissioner Otero-Kirkham, June 10, 2006 at 10:00 AM to be held at the El Cerro Mission Community Center

NMAC – Friday, June 16, 2006 – Legislative Priorities – Workshop@ Commission Room with Gus Cordova, Executive Director, NM Association of Counties

Mr. Trujillo reminded the Commission of the Town Hall Meeting on June 10, 2006 at 10:00 AM at the El Cerro Mission Community Center.

Gus Cordova, Executive Director from the NM Association of Counties will meet with the Commission on Friday, June 16, 2006.

10. The Board of County Commissioners will hold a Special Meeting on June 9, 2006 to canvass the June 6, 2006 Primary Election at 9:00 AM in County Manager's Office. The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on June 14, 2006 at 5:00 PM in the County Commission Room at the Valencia County Courthouse. The next Business Meeting will be held on June 16, 2006 at 9:00 AM in the County Commission Room.

11. Adjournment

Commissioner Kirkham moved to adjourn. Seconded by Commissioner Pinkston. Motion carried unanimously. Time 11:25 AM.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the June 2, 2006 Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

PAUL EDWARD TRUJILLO CHAIRMAN

**ss/
RON GENTRY, VICE-CHAIRMAN**

**ss/
MARY J. ANDERSEN, MEMBER**

**ss/
GEORGIA OTERO-KIRKHAM, MEMBER**

**ss/
LYNETTE PINKSTON, MEMBER**

ATTEST: ss/

TINA GALLEGOS, COUNTY CLERK

DATE: July 7, 2006