

VALENCIA COUNTY BOARD OF COMMISSIONERS

Business Meeting

November 3, 2006

PRESENT	ABSENT
Paul Trujillo, Chairman	
Ron Gentry, Vice-Chairman	
Mary J. Andersen, Member	
Georgia Otero-Kirkham, Member	
Lynette Pinkston, Member	
Francisco Apodaca, County Manager	
Cynthia R. Wimberly, County Attorney	
Tina Gallegos, County Clerk	
Press and Public	

1. The meeting was called to order by Chairman Paul Trujillo at 9:10 AM.

2.. Chairman Trujillo asked Julia Dendinger to lead the Pledge of Allegiance.

3. Approval of Agenda

Chairman Trujillo asked to add an item on the agenda, the Special Burglary Task Force funding, that we did last year around the holiday period. The amount was \$5000.00. The added item would be 7 (h) Commissioner Andersen moved for approval of the agenda with the above addition. Seconded by Commissioner Kirkham. Motion carried unanimously.

4. Approval of Minutes

None

5. Public Requests

Bill Olsen, El Cerro Mission, said last year they asked for a fire truck for Manzano Fire Department. Commissioner Kirkham said this is in her District and she will ask staff where are we on this purchase? Mr. Apodaca said the meeting of October 6<sup>th</sup> this was approved with a condition that was specified that Chief Eaton bring a letter from the State Fire Marshal’s Office that it bid did not meet specs. Mr. Apodaca said he also had a question on the procurement of this purchase. Discussion ensued. Mr. Apodaca said we need to disqualify all bidders and start again with simple specifications built on state standards.

Charles Eaton spoke on the need for the fire truck for Manzano Fire Department. Mr. Eaton stated this is the first that he has heard of Mr. Apodaca’s concern on the bid specifications. Mr. Eaton said he appreciates Commissioner Kirkham and Commissioner Andersen’s concern on this matter. We will work with staff and get this resolved.

Karen Sprague said she is here today in reference to a property located on 65 Armijo Road in Bosque. Ms. Sprague said her family purchased property at 67 Armijo Road and prior to making an offer on that property they did request from Planning and Zoning as to whether or not 65 Armijo Road could be broken down and subdivided. It is a 3.368 parcel. Ms. Sprague said Planning and Zoning advised her that it could not be broken down. On or about September 25<sup>th</sup> of this year, there was a second mobile home placed in the rear section of that parcel of property. Ms. Sprague said she contacted P &Z and they came out and made a site visit to that property. They attempted to contact that owner in reference to a possible violation. Discussion ensued and Planning and Zoning will look into this issue.

Mike Wood said his concern is the roads in the Las Maravillas area to stop all building until the road situation is resolved. There is a new school in that area and the roads will be well traveled. Commissioner Andersen said she has spent the last two years on a transportation study on roads for Valencia County. They have identified many major arterial roads that need to be developed and at this time this is a major project that will be pushed forward for the safety of Valencia County.

Bill Brown said he is here in the capacity of Chairman of the Board of Tierra Bonita. Mr. Brown said October 2<sup>nd</sup> Cindy Sluder brought forth some alternative solutions to the problem that she has in working 30 hours. She received a letter October 26<sup>th</sup> from the County Manager with the acceptance of her resignation. That resignation was never coffered Ms. Sluder never resigned and he is here for Commission direction. Chairman Trujillo asked staff to provide Mr. Brown with some guidance on this matter.

6. Discussion (Non-Action) Items

a. Reports from Boards, Commissions & Committees – County Commission

Cyndi Sluder. Coordinator for Tierra Bonita submitted a report for Tierra Bonita.

b. Department Reports – Department Directors

Commissioner Pinkston reported on the town hall meeting in Meadow Lake. They discussed the same issues that they have been dealing with for the past ten years. There was very good turnout. Commissioner Pinkston said she has been working for six years in getting an association out there to

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help deal with some of the issues in that area. They will be meeting once a month to get started and get organized out there. Commissioner Pinkston urged all of Valencia County to read the local newspaper to find out what is going on in your area.

Vangie Gabaldon, Administrative Services Director submitted a lengthy report to the Commissioners for their review. Ms. Gabaldon said this includes all of the projects status. **(Exhibit B)**

Michael Oliver, Detention Director submitted the monthly status report for the Adult Detention Center. **(Exhibit C)**

Dan Trujillo, Road Superintendent submitted the road status report on all work that has been done in the County. **(Exhibit D)**

**7. Action Items**

**a. Resolution 2006-49, Recognition of The Valencia Community Partnership as The Comprehensive Health Planning Council in Valencia County & approval of and authorization to submit the Valencia Community partnership's County Health Profile & Community Health Improvement Plan – Peggy Gutjar, VCP Chair (Exhibit E)**

Ms. Gutjar, VCP Chair addressed the Commission and asked approval to update the Valencia Community Partnership Health Council membership roster. Ms. Gutjar gave a power point presentation giving history and purpose of the health council. It meets for the purpose of strategic health planning, assessment of community needs and assets, networking, and resource development through community support and collaboration.

Commissioner Pinkston moved for approval of **Resolution 2006-49**. Seconded by Commissioner Andersen. Motion carried unanimously.

**b. Consideration of 12-month extension of preliminary plat approval for Sierra Madre Unit One Subdivision – Stephen Crawford, Crawford Development Services (Exhibit F)**

Mr. Crawford said he is here on a follow-up on the public hearing meeting of October of where he was requesting a final plat approval of the above project. Apparently, the document was absent in rule making regarding on how to implement financial guarantee for improvements that the developer has to build to sort out this project. The extension is to allow the attorneys and staff to figure out the protocol and procedures for how a developer will enter into a contract on how to financially guarantee the improvements on site and off site that come with the development. Commissioner Andersen moved for approval of the above consideration extension. Seconded by Commissioner Kirkham. Discussion. Motion carried unanimously.

**c. Resolution 2006-50, Joint Resolution Requesting Lease of Morris Lift Station Site – Francisco Apodaca (Exhibit G)**

Mr. Apodaca requested the Commissioners approval of the joint resolution asking for the long term lease of a piece of property that the State Property Control gave to us so that we may be able to build a lift station that would serve our judicial complex. Commissioner Kirkham moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

**Financial Matters**

**d. Resolution 2006-51, Declaring Emergency Conditions and Authorizing Emergency Procurement for Courthouse Repair and Renovation – Vangie Gabaldon (Exhibit H)**

Ms. Gabaldon said we have had a situation of where the Sheriff's Department and Records Room, the ceiling caved in due to accumulating water on the roof. It was a very serious situation, it did cause a threat to the health, safety and welfare of the staff that were housed in that area. We were fortunate enough to relocate them but we are running out of space and we have the issue of that threat, the public health and safety of the staff. We are asking for emergency procurement for courthouse repair and renovation. Commissioner Gentry moved for approval. Seconded by Commissioner Pinkston. Discussion. Motion carried unanimously.

**e. State Funded Senior Employment Program contract:**

**i. Consideration of Amendment #2 to the State Funded Senior Employment Program contract to add funds and add an additional position to the Program – Vangie Gabaldon (Exhibit I)**

Ms. Gabaldon said this request is to approve Amendment 2 to the State Funded Senior Employment Program contract between the North Central New Mexico Economic Development District Area Agency on Aging and Valencia County. The purpose of the contract amendment is to add funds and add an additional position to the program. The line item will be increased by an additional \$5,927.00. Commissioner Pinkston moved for approval to add funds and add an additional position to the program. Seconded by Commissioner Gentry. Motion carried unanimously.

**ii. Resolution 2006-52, Budget Resolution for additional position to the state funded senior employment program – Vangie Gabaldon (Exhibit J)**

Approved above. Ms. Gallegos announced this would be **Resolution 2006-52**.

**f. Operation DWI:**

**i. Consideration of Operation DWI project agreement, Project #07-AL-K8-109 (Oct.1, 2006 – Sept.30, 2007) – Mark Lujan (Exhibit K)**

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Ms. Gabaldon requested on behalf of Mark Lujan the above consideration. The purpose of this agreement is to provide funding to New Mexico law enforcement of Driving While Impaired (DWI) sobriety checkpoints and saturation patrols aimed at reducing alcohol related crashes, injuries, and deaths. Commissioner Pinkston moved for approval of the agreement and resolution. Seconded by Commissioner Gentry. Motion carried unanimously.

**ii. Resolution 2006-53, budget Resolution for Operation DWI – Vangie Gabaldon (Exhibit L)**

Approved above. Ms. Gallegos announced this would be **Resolution 2006-53**.

**g. Consideration of Payroll/Warrants – Francisco Apodaca**

Mr. Apodaca presented the computer printout of all the checks issued by the Manager's Office on October 20, 2006, covering vendor bills processed on that date. Check #86867 thru Check #86967 inclusive for a total of \$143,409.00. **(Exhibit M)**

Mr. Apodaca presented the computer printout of all the checks issued by the Manager's Office on October 27, 2006 covering payroll processed on that date. Payroll Check #75944 thru Payroll Check #76184 inclusive. Deduction Check #86968 thru Deduction Check #86996 inclusive for a listing total of \$279,443.86. **(Exhibit N)**

Mr. Apodaca presented the computer printout of all the checks issued by the Manager's Office on October 30, 2006 covering vendor bills processed on that date. Check #86997 thru Check #87121 inclusive for a total of \$814,435.02. **(Exhibit O)**

Commissioner Andersen moved for approval of payroll & warrants. Seconded by Commissioner Pinkston. Motion carried unanimously.

**h. Funding Burglary Task Force – Chairman Trujillo**

Commissioner Andersen moved for approval. Seconded by Chairman Trujillo. Motion carried unanimously.

**8. Executive Session – Pursuant to Section 10-15-1 NMSA 1978, the following matters may be discussed in closed session: a. limited personnel matters; b. pending or threatened litigation, and c. other specific limited topics that are allowed or authorized under the stated statute.**

Commissioner Gentry moved to enter into executive session. Seconded by Commissioner Pinkston. Roll call vote. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Commissioner Andersen voted yes. Commissioner Gentry voted yes. Chairman Trujillo voted yes. Motion carried 5-0.

Commissioner Andersen moved to enter into regular session. Seconded by Commissioner Kirkham. Motion carried unanimously.

Mr. Apodaca reported on items discussed in executive session. Pending litigation and limited personnel issues were discussed and no action taken.

Commissioner Kirkham moved to accept the report. Seconded by Commissioner Pinkston. Roll call vote. Commissioner Gentry voted yes. Chairman Trujillo voted yes. Commissioner Kirkham voted yes. Commissioner Pinkston voted yes. Commissioner Andersen voted yes. Motion carried 5-0.

**9. County Manager's Report (Informational Only)**

None

**10. Next Commission Meetings**

**The next meeting will be on November 8, 2006 at 3:00 PM: Executive Session workshop Final on UNM Desk Audit will be held in the Administrative Conference Room.**

**The next Public Hearing Meeting of the Valencia County Board of County Commission will be held on November 8, 2006 at 5:00 PM in the County Commission Room at the Valencia County Courthouse.**

**The next Special Meeting will be on November 9, 2006 to begin canvass of the 2006 General Election in the County Commission Room.**

**11. Adjournment**

Chairman Trujillo adjourned the meeting at 1:37 PM.

**NOTE:** All proposals, documents, items, etc., pertaining to items on the agenda of the November 3, 2006 Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

**VALENCIA COUNTY BOARD OF COMMISSIONERS**

**ss/  
PAUL EDWARD TRUJILLO CHAIRMAN**

**ss/  
RON GENTRY, VICE-CHAIRMAN**

**ss/  
MARY J. ANDERSEN, MEMBER**

**ss/  
GEORGIA OTERO-KIRKHAM, MEMBER**

**ss/  
LYNETTE PINKSTON, MEMBER**

**ATTEST: ss/ by Sally Perea for**

**TINA GALLEGOS, COUNTY CLERK**

**DATE: December 15, 2006**