

VALENCIA COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting

October 15, 2008

| PRESENT | ABSENT |
|---|--------|
| Pedro G Rael, Chairman | |
| Georgia Otero-Kirkham, Vice-Chairman | |
| David R Medina, Member | |
| Ron Gentry, Member | |
| Lynette Pinkston, Member | |
| Eric Zamora, County Manager | |
| Adren Nance & Dave Pato, County Attorneys | |
| Sally Perea, County Clerk | |
| Press and Public | |

1. The meeting was called to order by Chairman Pedro Rael at 5:00 P.M.

2. Chairman Rael led the Pledge of Allegiance.

3. Approval of Agenda

Commissioner Medina moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

4. Approval of Minutes – September 25, 2008 – ICIP Workshop/Special Meeting

Commissioner Medina moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **October 1, 2008- Regular Business Meeting**

Commissioner Kirkham moved for approval. Seconded by Commissioner Pinkston. Motion carried unanimously.

5. Public Requests – At the discretion of the Chair (For Information Only – limited to two minutes per person on subjects not on this publish agenda)

Veronica Chavez resident of Los Lunas was requesting a courtesy grade at 3149 Highway 47, Los Lunas on behalf of Dean Hargrave.

Jess Eppard resident of 3287 Highway 47 had concerns on the intersection traffic lights at Highway 263, Highway 47 and North El Cerro Loop. He requested that they be inspected for the safety of the public. Commissioner Kirkham verified with Manager Eric Zamora that this was a state road and that someone come and check the lights.

6. Non-Action Items – Directors

a) Reports from Directors – Directors

Jail Administrator Derek Williams reported on following topics:

- the inmate population - decreased from January 2008 to present due to rehabilitation programs. Staff works with the courts, attorneys and local rehabilitation facilities.
- Expansion of the jail – this had been discussed with Finance Director Wilma Abril and County Manager Eric Zamora at previous meetings.

Discussed topics:

- 1) Assessment of detention center for the future.
- 2) Recurrent revenue for the County of Valencia.
- 3) Incorporate inmate chain gang - group of non-violent inmates who are waiting court proceedings on low bonds or do not have the money to bond out. The inmates will be given an opportunity to be productive for themselves and Valencia County by earning pay to be used toward their bond or commissary needs. Inmates would address trash clean up, pulling weeds, painting over graffiti within the county. The inmates would be under the direct supervision of Adult Detention Center at all times.

Fire Chief Charles Eden reported the following items:

- Four paid fire fighters – Training and certification will be complete within a week. October 25, 2008, at noon, a formal pinning of the badge and swearing in at Los Chavez Fire station. Lunch and refreshments will be served.
- Tome/Adelino Fire Department construction – Request bid award will come before the board on November 5, 2008 to complete the expansion.
- Fire Administrative Office renovations- Administrative area has been created and also classroom/training area.
- Apparatus – with local and legislative funding the purchases are follows:

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- New brush truck and new tanker for Highland Meadows totaling \$210,000.00.
- New tanker for Peralta Fire Department totaling \$160,000.00.
- New tanker delivered to Jarales Fire Department \$149,000.00.
- New brush truck for Valencia/ El Cerro Fire Department \$65,000.00.
- Top of the line structure engine delivered to Rio Grande Fire Department at \$265,000.00.
- Accomplishment of vaccination for all responders- now meet OSHA standards.
- All fire stations are networking their computer systems- Fire/EMS reports will be completed and entered by the end of the day and the Fire Marshall Administrative office will have access to retrieve any report for any one requesting a copy.
- Assessing the fire district boundaries-the State Fire Marshall office will be notified of the proposed boundary changes and the effect this will have on EMS/Fire funding and the ISO rating each resident pays for fire insurance.
- Requesting Fire Stations for San Clemente and West Mesa (near the Alexander Airport) - process has begun with the State Marshall's office exploring the idea whether it's feasible to have fire stations for either communities.
- EMS Transport Certificate- process has begun to provide quality services for the county.
- County Wide Response Guidelines- is in working progress, to have the same guidelines for all responders through out the county.
- Priority dispatch -EMS is working with Regional Communication Center to obtain funding for priority dispatch.
- Grants – U.S. Forestry Service awarded \$20,000.00 for equipment. FIMA awarded \$75,000.00 for a breathing apparatus and upgrades for a compressor at Los Chaves Fire department.

b) Reports from Boards, Commissions & Committees – County Commission

County Clerk Sally Perea reminded the commission that the clerk's conference room is been used during absentee in-person voting until November 1, 2008. Chairman Rael asked how many early voters have come in. Ms. Perea said over five hundred as of today. Chairman Rael asked how many requests for absentee ballots. Ms. Perea answered over seven thousand requests.

7. Actions Items

Board of County Commissioners convenes as Indigent Claims Board

a) Indigent Report/ Appeal – Barbara Baker

Commissioner Pinkston moved to convene as Indigent Claims Board. Seconded by Commissioner Kirkham. Motion carried unanimously.

Ms. Baker presented the Indigent Claims from September 4, 2008 to October 1, 2008. The amount of claims submitted is \$510,261.90. Ms. Baker requested for the approval of \$69,593.78 and to deny \$440,668.12. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **(See Exhibit A)**

Ms. Baker presented an appeal for Mr. Bejenariu. Ms. Baker requested approval of the Presbyterian Hospital bill with the balance of \$ 1,835.55. If approved Valencia County Indigent would pay \$1,413.37 to Presbyterian Hospital. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

(See Exhibit B)

Ms. Baker presented Ms. Hicks Indigent Appeal. Ms. Baker requested for approval of two UNM Medical Group bills in the amounts of \$226.00 and \$115.00. If approved Valencia County Indigent would pay \$220.88 and \$71.25 a total of \$292.13 to UNM Medical Group. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. **(See Exhibit C)**

Ms. Baker presented Mr. Leon Indigent Appeal. Ms. Baker requested for approval of the Presbyterian physicians bill in the amount of \$107.00. If approved Valencia County Indigent would pay \$25.93 to Presbyterian Physicians. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

(See Exhibit D)

Ms. Baker would be presenting the amendments to the Valencia County Indigent Hospital Claims Program Guidelines, 2005-47 for final consideration. This will be presented to the board on November 5, 2008. Discussion. Commissioner Gentry requested a special workshop to review the Indigent fund and to include the Indigent Board. Ms. Baker will meet with the Indigent Board for suggestions on when to schedule a date.

Board Re-Convenes as Board of County Commissioners

Commissioner Pinkston moved to Re-Convene as Board of County Commissioners. Seconded by Commissioner Medina. Motion carried unanimously.

b) Financial Matters**i) Consideration of 2008 Legislative General Fund Special Appropriations**

a) \$20,000 – Training and Professional development of Emergency Services Personnel

b) \$20,000 – Teen Pregnancy Prevention Program

c) \$15,000 – Support Anti-Gang activities of Law Enforcement

Agencies in Valencia County –Eric Zamora

Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham.

Motion carried unanimously. (See Exhibit D)

ii) Financial Report – Wilma Abril

Ms. Abril presented a financial graph expenditure for first fiscal quarter verses last quarter. The revenue over all went down four percent this first quarter year.

Chairman Rael asked Ms. Abril to translate the amount in dollars. Ms. Abril said \$68,285.00 and she would do another analysis in three months. Chairman Rael asked if this affects the budget and if the budget was in the black. Ms. Abril said the budget is in the black but expenditures have risen. County Manager Eric Jaramillo had asked the departments to hold off on expenditures, if possible.

County Manager Eric Zamora said the county is cautious at this point, the finance records show decrease revenues and the county's over all budget is stable as last year. Budget Analyst Kenny Griego is looking at the county's patterns and this is the first step at looking at budget. As the budget and finances becomes familiar to him, more information will be given to them in the future.

Commissioner Medina recommended that Mr. Griego attend the commission meetings to answer any questions the commission might have on money matters.

iii) Consideration of Approval: Payroll/Warrant – Wilma Abril

Ms. Abril presented the attached computer printout lists all the checks issued by the Manager's Office on October 9, 2008 covering vendor bills processed. Check #96243 thru Check #96376 inclusive for the total of \$193,153.80. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously.

(See Exhibit E)

Ms. Abril presented the attached computer printout lists all the checks issued by the Manager's on 10/10/2008 covering payroll process. Direct Deposit Check #8165 thru direct deposit check #8332 inclusive. Deduction Check #93284 thru deduction check #96319 inclusive. Payroll Check #83055 thru payroll check #83148 inclusive. Listing total \$351,779.17. Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried unanimously. (See Exhibit F)

8. Executive Session- Pursuant to Section 10-15-1 NMSA 1978, the following matters may be discussed in closed session: a. limited personnel matters Discussion; Sission Settlement & County Administration Personnel Re: Elected Officials ; b. pending or threatened litigation Adult Detention due process and c. other specific limited topics that are allowed or authorized under the stated statute.

Commissioner Kirkham moved to go into Executive Session. Seconded by Commissioner Pinkston. Roll call vote. Commissioner Pinkston voted yes. Commissioner Kirkham voted yes. Commissioner Medina voted yes. Commissioner Gentry voted yes. Chairman Rael voted yes. Motion carried 5-0.

Commissioner Kirkham moved to go back into Regular Session. Seconded by Commissioner Pinkston. Motion carried unanimously.

County Attorney Adren Nance reported the matters discussed in Executive Session: Sission Settlement & County Administration Personnel, Elected Officials with a personal issue regarding the County Manager, pending litigation Adult Detention. No final action was taken.

Commissioner Kirkham moved for approval. Seconded by Commissioner Pinkston. Roll call vote. Commissioner Pinkston voted yes. Commissioner Kirkham voted yes. Commissioner Medina voted yes. Commissioner Gentry voted yes. Chairman Rael voted yes. Motion carried unanimously. 5-0.

9. Action Item (s)**a) Approval of Sission Settlement Agreement**

Commissioner Pinkston moved for approval. Seconded by Commissioner Kirkham. Motion carried 3-2. Commissioner Gentry voted no. Commissioner Medina voted no.

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10. County Manager's Report (Information Only)

County Manager Eric Zamora reported the negotiation with Business Manager Kenny Griego settling salary at \$55,000.00. On October 16, 2008 staff will discuss administrative procedures with Mr. Griego and will report to work on Monday, October 20, 2008, 8:00 A.M. Mr. Zamora reported on issues of accountability and concerns in regards to personnel and their availability. New software program was implemented and Administrative Assistant Valerie Griego will receive administration leave on hourly bases. Any personnel leaving their standard post for an extended period of time are required to check out with Ms. Griego.

11. The next Regular Business Meeting of the Valencia County Board of County Commission will be held on November 5, 2008 at 5:00 PM in the County Commission Room at the Valencia County Courthouse.

12. Adjournment

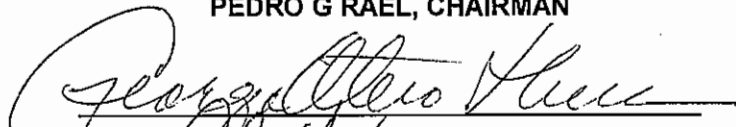
Commissioner Kirkham moved to adjourn. Seconded by Commissioner Medina. Motion carried unanimously. Time 8:40 P.M.

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the October 15, 2008, Regular Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

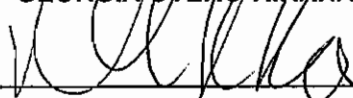
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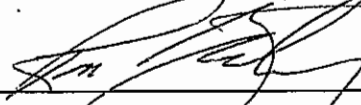
PEDRO G RAEI, CHAIRMAN



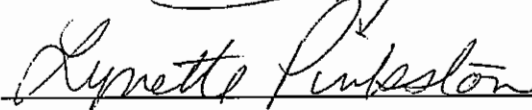
GEORGIA OTERO-KIRKHAM, VICE-CHAIRMAN



DAVID R MEDINA, MEMBER



RON GENTRY, MEMBER



LYNETTE PINKSTON, MEMBER

ATTEST: 

SALLY PEREA, COUNTY CLERK

11-5-08
DATE