



December 21, 2011

Agenda

9:30 A.M. Business Meeting
Valencia County Commission Chambers
444 Luna Avenue
Los Lunas, NM 87031

Board of County Commissioners

<i>Georgia Otero-Kirkham, Chair</i>	<i>District II</i>
<i>Mary J. Andersen, Vice-Chair</i>	<i>District I</i>
<i>Lawrence R. Romero</i>	<i>District III</i>
<i>Ron Gentry</i>	<i>District IV</i>
<i>Donald E. Holliday</i>	<i>District V</i>

Georgia Otero-Kirkham

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of Minutes: December 7, 2011-Business Meeting; December 14, 2011 Redistricting Workshop

PRESENTATION(S)

- 5) Quarterly Report – Extension Service: Kyle Tator

DISCUSSION (Non-Action) ITEM(S)

- 6) Legislative Requests
- 7) Reports from Manager, Commissions, Boards & Committees

ACTION ITEM(S)

BOARD OF COUNTY COMMISSIONERS CONVENES AS INDIGENT CLAIMS BOARD

- 8) Consideration of Indigent Report/Appeal.....**Kenny Griego/Barbara Baker**

BOARD RE-CONVENES AS BOARD OF COUNTY COMMISSIONERS

- 9) Consideration of Redistricting Plans: County Commission / Rod Adair
- 10) Consideration of Amendment to Agreement No. 11-690-13020: **Cynthia Ferrari**
- 11) Consideration of the 2012 VFA-RFA Grant Application for the seasonal (Part-Time) employment of a Wildland Coordinator and Wildland fire equipment to address Countywide Response needs: **Glenda Chavez / Brian Culp**
- 12) Consideration of the EMS Funding Applications to the State of New Mexico EMS Bureau for all of the County Fire / EMS Departments: **Glenda Chavez / Brian Culp**
- 13) Consideration of awarding Bid # 670 to Monarch Equipment, 1330 Gabaldon Rd, Belen, NM 87002 (Fire Pumper for Los Chavez FD): **Glenda Chavez / Brian Culp**
- 14) Consideration of Resolution authorizing the execution and delivery of a loan agreement and intercept by and between Valencia County and the New Mexico Finance Authority for the purchase of a Fire Pumper for the Los Chavez Fire Department in the amount of \$279,125.00: **Glenda Chavez / Brian Culp**

- 15) Consideration of Resolution 2011-___ of the 2011/2012 Community Wildfire Protection Plan (CWPP) Grant to address Countywide Response needs that address issues such as wildfire response, hazard mitigation, community preparedness, or structural protection: **Glenda Chavez / Brian Culp**
- 16) Consideration of Resolution 2011-___ for CDBG (Community Development Block Grant) for the purpose of receiving funds a Community/Economic Development project: **Eric Zamora / Christina Card**
- 17) Consideration of Ordinance 2011-___ Restricting Though Truck Traffic on North Rio del Oro Road, East of Manzano Expressway to Valencia High School: **Commissioner Don Holliday**
- 18) Consideration of Ordinance 2011-___ Restricting Though Truck Traffic on South Rio del Oro Road, East of Manzano Expressway to Valencia High School: **Commissioner Ron Gentry**
- 19) Consideration of Contract with Triadic: **Eric Zamora / Lawrence Esquibel**

FINANICAL MATTERS:

- 20) Consideration of Approval: Payroll / Warrants: **Kenny Griego / Wilma Abril**

PUBLIC COMMENT:

Please sign up on the sheet located just outside the Commission chambers. The Board will allow each member of the public wishing to address the Board a full and complete opportunity to address the Commission

EXECUTIVE SESSION:

Pursuant to Section 10-15 1 (H) (2) (7) & (8), the following matters may be discussed in closed session: a. personnel: b. pending or threatened litigation: c. real property: d. other specific limited topics that are allowed or authorized under the stated statute.

- ◆ Motion and roll call vote to go into Executive Session for the stated reasons
- ◆ Board meets in closed session
- ◆ Motion and vote to go back into regular session
- ◆ Summary of items discussed in closed session
- ◆ Motion and roll call vote that matters discussed in closed session were limited to those specified in motion for closure, and that no final action was taken, pursuant to the authority in §10-15-1 NMSA 1978.

NEXT COMMISSION MEETING:

- ◆ **January 4, 2012 – Business Meeting @ 9:30 P.M.**
Valencia County Commission Board Room 444 Luna Ave. LL, NM

ADJOURN:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Valencia County Manager's Office at the Valencia County Courthouse, Los Lunas, New Mexico, (505) 866-2014 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Valencia County Manager's Office at the old Valencia County Courthouse if a summary or other type of accessible format is needed.

VALENCIA COUNTY BOARD OF COMMISSIONERS

BUSINESS MEETING

DECEMBER 7, 2011

PRESENT	
Georgia Otero-Kirkham, Chair	
Mary J. Andersen, Vice-Chair	
Lawrence R. Romero, Member	
Ron Gentry, Member	
Donald E. Holliday, Member	
Eric Zamora, County Manager	
Adren Nance & Dave Pato, County Attorneys	
Sally Perea, County Clerk	
Press and Public	

1) The meeting was called to order by Madam Chair Otero-Kirkham at 9:30 A.M.

2) Madam Chair led the Pledge of Allegiance.

3) Approval of Agenda

County Manager Eric Zamora requested that item (9) be revised to read Consideration of Resolution 2011__ for CDBG Community Development Block Grant only. Business Manager Kenny Griego requested item (12) be tabled until the next meeting. Commissioner Romero moved for approval of the amended agenda. Seconded by Commissioner Andersen. Motion carried unanimously.

4) Approval of Minutes: November 16, 2011 Business Meeting

Commissioner Holliday moved for approval of the minutes of November 16, 2011 Business Meeting. Seconded by Commissioner Andersen. Motion carried unanimously.

DISCUSSION (Non-Action) ITEM(S)

5) Department Reports – Sheriff Burkhard; Barbara Baker

Madam Chair confirmed with counsel since the agenda had already been approved was it possible to move Indigent Director Barbara Bakers report before Sheriff Burkhard. Attorney Nance answered yes.

Valencia County Indigent Director Barbara Baker gave a brief update on the progress of establishing a dental care program to be included in the County Indigent Program. She sent emails to thirty counties that have an Indigent Program and from the eight responses she received six counties have a dental program. Currently Valencia County's Indigent Fund pays for non-profit and for profit with the medical and if the dental program goes into effect she would like this same thing done with profit and non-profit. The dental would be different then the medical. People will be pre-approved first and then give the commissioners a report after the fact, since dental work usually needs immediate attention. Ms. Baker plans on placing an article in the local paper explaining what the Indigent Program does now and also include the dental plans in the hopes that local dentists will read it and be willing to participate in this program. Any dentist wishing to participate can call her office, this will help to get feedback as to how many would like to participate, then they can get a contract set up and get the dental program going.

Commissioner Gentry asked Ms. Baker when she puts this plan together that she also completes a report to show what she feels the impact is going to be on the fund. Ms. Baker said she doesn't feel this is going to be a problem because most counties set a limit. This would probably be the thing to do and doesn't feel it's going to make a big impact on the fund because of the amount of money the Valencia County Indigent Fund has in it now.

Commissioner Holliday said a cap can be placed on how much is paid out from the fund per year and doesn't believe there's a possibility of draining the fund.

Sergeant Gordon of the Valencia County Sheriffs Department gave a brief synopsis on the activities of the crimes task force. In District V, District II and District I there were arrests made in several rings. There has been some progress in Districts III and District VI but are still having issues with theft in the Tierra Grande and Jarales areas. There are some results being seen in the reporting coming into the sheriffs department on a weekly basis, and several search warrant have been issued and have recovered stolen vehicles and other stolen property.

6) Discussion of Ordinance Restricting Through Traffic in Valencia County

County Manager Eric Zamora presented a draft of the ordinance (for discussion only) requested by Commissioner Gentry to address some of the traffic issues on South Rio Del Oro and the traffic behind Las Maravillas on the dirt road.

Commissioner Gentry said his thought is to go ahead and do this as this would give the commission some ability to give relief to the one problem they found no answers to. This would be the road behind Las Maravillas, in which the truck traffic and weight limits could be restricted. This would help those residents out in this area.

Madam Chair said the ordinance is not site specific. County Attorney Dave Pato stated the draft he is looking at is site specific to south Rio Del Oro Road East Manzano Expressway to Valencia High School and has to be under state law because the board has to make certain findings that vibrations, noise and the dust on that particular road creates this hazard. It has to meet those findings to that particular road and that's why it is site specific.

Madam Chair asked so any time we have a road like this, the commission is going to do a new ordinance for that road. That's correct, we need to have a public hearing for that particular road and make those particular findings in respect to that road indicating whether noise, dust, vibrations are a nuisance created by virtue of the truck traffic along that road and any interested parties can come in and express their concerns in respect to that particular road was Mr. Pato's response.

Commissioner Gentry said he would like this scheduled for a public hearing. Mr. Pato suggested placing it on the agenda as an action item so the commission can direct the publication, the title and the subject matter of the ordinance and then schedule the public hearing pursuant to Section 437-7 which sets forth the manner in which that public hearing needs to be held.

Commissioner Holliday asked if this was to retaliate against the gravel company and their trucks, is there that much truck traffic on this road that would require the commission to do this.

Commissioner Gentry said this has been brought before the commission several times and reached an agreement with Valley Improvement Association to develop alternate routes in order not to bring the heavy trucks with gravel behind that residential road because of the damage, dust and all it was causing. Since then Valley Improvement Association has sold the gravel company to private owners, they are selling it out, not trucking it all themselves. They're selling it out on the retail market and those people don't have to honor that agreement, so they're taking the short route going behind that residential area. There are alternate routes, so in no way would it be in retaliation to the gravel company. It's just so that the health and welfare of those citizens is protected.

Commissioner Holliday said if that's the case he would like to see north Rio Del Oro added to this study also because he feels there is also an issue in front of the school. If we had just followed the plan they agreed to, there wouldn't have been a problem, as they would have had an alternative route. Has anyone even contacted this company.

Mr. Zamora said he personally has made several attempts as recently as last week to get information from this company and they have not returned his calls.

Commissioner Holliday said when the prior commission approved to give them a zone change, the first company agreed to a lot of things and they didn't follow through on this and now we're picking on this company. The problem has been there for quite a while and now that there are different owners, the commission is taking action. Since it's a loop let's add north Rio Del Oro and get it done in one quick sweep.

Madam Chair stated there's quite a lot of traffic in the morning and during the school hours on that north Rio Del Oro going to the new high school and crossing Manzano Expressway. She thinks Commissioner Holliday is right, that's a little worrisome and the entire loop needs be looked at to see what the impact of that is.

7) Reports from Manager, Commissions, Boards & committees

County Manager Eric Zamora stated the El Cerro Community group will meet on Tuesday night December 13, 2011 at 7:00 P.M. at the El Cerro Community Center. Also this month the Department of Transportation will bid to replace the six timber bridges on Highway 6. It will be a complete construction and require partial road shut downs. Most of the construction will be handled on a one lane basis and should continue through early summer. This will impact the residents that come from the San Clemente area. Madam Chair suggested Mr. Zamora inform the residents.

Mr. Zamora thanked the Valencia County road crew for their efforts over the weekend. Crews were out very early on Saturday morning through mid-day on Monday trying to keep the roads in good condition. The county is stretching their resources very thin

Minutes of December 9, 2011 Regular Business Meeting

within the road department. The department is experiencing significant equipment issues as the fleet is aging and the county is getting by the best it can with what it has. Madam Chair suggested that Mr. Zamora make plans to meet with some legislators prior to the Legislative Session in January to discuss some of Valencia County's needs.

Commissioner Andersen said the New Mexico Association of Counties has established about six priorities for the Legislative Session and they have asked that the commissions all be apprised of them. Those priorities are; 1) to support a mechanism to correct property taxes inequities and resolve the current constitutionality problem, 2) allow PERA retirees to serve as poll workers without risking loss of retirement benefits, 3) decriminalize traffic violations in New Mexico, 4) increase the portion of State Liquor Excise Tax allocated to the local government DWI Fund and dedicate a portion of that increase to the administrative office of the courts for State Drug Courts, 5) create a system to insure that local option gross receipts taxes are remitted directly to the state with the proper location code to insure payment of revenues to local government and 6) to empower the county commission to band all fireworks in their jurisdictions during extreme drought conditions.

ACTION ITEM(S)

8) Consideration of Purchase of Tierra Grande Fire Station: Commission Gentry
Commissioner Gentry moved for approval. Seconded by Commissioner Romero. Motion fails 2-3.

9) Consideration of Resolution 2011__ for CDBG Community Development Block Grant Eric Zamora / Christina Card.

County Manager Eric Zamora stated as part of the application process the county is required to conduct a public hearing regarding the application and the application at this point is open ended. There has been discussion of several potential projects which includes upgrades for Conejos, the Abatement Program, road improvements and other infrastructure improvements. Based on that discussion both Mr. Zamora and Ms. Card recommend the commission consider the previous application which was submitted last year in support of the Conejos Transfer Station however; that is open to commission discussion and commission option at this point.

Madam Chair said it seems that the concessions of the people is the improvement to Conejos and in as much as we are trying to establish the solid waste, the extra room is needed, the upgrades are needed and one of the things that she has suggested is that they utilized this grant to add a soccer and recreational field up in El Cerro Mission. Madam Chair suggests taking Mr. Zamora's recommendation and utilizing this grant to improve the Transfer Station and she would make that her motion.

Commissioner Andersen said she wanted to address Madam Chair's motion. Conejo, to her, is not a place for improvements, it's a place for doing away with and starting something that works. Conejo doesn't work under any circumstances. They take one truck at a time and there's a dangerous situation when trash is dumped. She doesn't agree with the county spending money in that place.

Madam Chair agreed that Commissioner Andersen has a point but until the commission has something different...

Mr. Zamora said the idea there is to reconstruct Conejo. In some form or fashion Conejo has to be part of the overall solid waste solution for the county.

Commissioner Andersen said her concern is spending money and three years from now the county is going to have to tear out and redo again. That's been done too much in this county already. If Mr. Zamora can guarantee whatever he plans to do is something that he's doing incrementally and will ultimately have one good facility, then she's for it.

Mr. Zamora said it's not his intent at all to request this funding to spend that money in a fashion that would have a necessity to be reconstructed within a short time period. What the CDBG usually looks for is a twenty year life span on the fund that they spend.

Commissioner Holliday suggested Madam Chair remove her motion and table this until the wording is corrected and verified as he agrees with Commissioner Andersen.

Christina Card said the deadline for this is February 12, 2012.

Madam Chair stated it's her understanding this has to be a specific item, it's a grant that's very time consuming, it's very detailed orientated, it's monitored very carefully and anytime you apply for this grant there's a lot of work involved. If the commission wants to table this and do some more research as what this grant can be used for, she will withdraw her motion.

Minutes of December 7, 2011 Regular Business Meeting

Commissioner Holliday said he would like more time to identify what specifically the grant money is going to be used for and moved to table consideration of resolution 2011__ for CDBG Community Development Block Grant. Seconded by Commissioner Andersen. Motion carried unanimously.

10) Request Approval to Accept NM Department of Transportation Grant (Project 12-AL-64-109) in the Amount of \$24,500 – Sheriff Burkhard.

Commissioner Holliday moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously. (See Exhibit A)

11) Consideration of Agreement for the Midwest CAP Limited use of Meadow Lake Senior Center- Kenny Griego.

Commissioner Andersen moved for approval. Seconded by Commissioner Holliday. Motion carried unanimously. (See Exhibit B)

12) Consideration of MOU Between Village of Bosque Farms and Valencia County – Kenny Griego.

TABLED

FINANCIAL MATTERS:

13) Consideration of Budget Resolution 2011-51, Kenny Griego / Wilma Abril

Commissioner Holliday moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously.

County Clerk Sally Perea announced Resolution 2011-51. (See Exhibit C)

14) Consideration of Approval: Payroll / Warrants – Kenny Griego / Wilma Abril

Commissioner Holliday moved for approval of Payroll / Warrants. Seconded by Commissioner Andersen. Motion carried unanimously. (See Exhibits D-H)

PUBLIC COMMENTS:

Those members of the audience making comments were Valencia County residents Mike Wood and Mary Wood.

EXECUTIVE SESSION- Pursuant to Section 10-15-1 (H) (2) (7) & (8), the following matters may be discussed in closed session: a.) personnel matters *Public Works / Business Vacancies* b). Pending or threatened litigation *FOP; Brian Benoit vs. Mary J. Andersen, case no. D-1314-CV-2011-01431, Lone Mountain Construction and: c.) real property; d.) other specific limited topics that are allowed or authorized under the stated statute.*

Commissioner Romero motioned to go into Executive Session. Seconded by Madam Chair. Roll call vote. Commissioner Romero voted yes. Commissioner Gentry voted no. Chair Otero- Kirkham voted yes. Motion carried 2-1. Commissioner Andersen and Commissioner Holliday were absent for the vote.

Commissioner Andersen moved to go back into Regular Session. Seconded by Commissioner Romero. Motion carried unanimously.

County Attorney Adren Nance stated the matters discussed in Executive Session were limited to FOP Arbitration, Brian Benoit vs. Mary J. Andersen, Lone Mountain Construction, Personnel specifically related to resignations and no final action was taken.

Commissioner Andersen moved for approval of summary stated by counsel. Seconded by Commissioner Romero. Roll call vote. Commissioner Romero voted yes. Commissioner Andersen voted yes. Commissioner Gentry voted yes. Commissioner Holliday voted yes. Madam Chair voted yes. Motion carried 5-0.

ACTION ITEMS(S) ON EXECUTIVE SESSION DISCUSSION:

- **FOP**

- **Brian Benoit vs. Mary J. Andersen, Case No. D-1314-CV-2011-01431**

- **Lone Mountain Construction**

Commissioner Andersen made a motion that the commission delegates its authority to County Manager Eric Zamora to enter into a settlement agreement with Lone Mountain Construction, if the opportunity arises as the commission directed. Seconded by Commissioner Romero. Motion carried unanimously.

Minutes of December 9, 2011 Regular Business Meeting

NEXT COMMISSION MEETING:

The next Regular Meeting of the Valencia County Board of County Commission will be held on December 21, 2011 at 9:30 A.M. in the County Commission Room at the Valencia County Courthouse, 444 Luna Ave., Los Lunas, NM.

There will also be a redistricting workshop held on December 14, 2011 at 6:00 P.M. in the County Commission Room at the Valencia County Courthouse, 444 Luna Ave., Los Lunas, NM.

11) Adjournment

Commissioner Romero moved for adjournment. Seconded by Commissioner Holliday. Motion carried unanimously. TIME 11:51

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the December 7, 2011 Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS

GEORGIA OTERO-KIRKHAM, CHAIR

MARY J. ANDERSEN, VICE-CHAIR

LAWRENCE R. ROMERO, MEMBER

RON GENTRY, MEMBER

DONALD E. HOLLIDAY, MEMBER

ATTEST:

SALLY PEREA, COUNTY CLERK

DATE

VALENCIA COUNTY BOARD OF COMMISSIONERS

RE-DISTRICTING WORKSHOP

DECEMBER 14, 2011

PRESENT	
Georgia Otero-Kirkham, Chair	
Mary J. Andersen, Vice-Chair	
Lawrence R. Romero, Member	
Ron Gentry, Member	
Donald E. Holliday, Member	
Eric Zamora, County Manager	
Adren Nance & Dave Pato, County Attorneys	
Sally Perea, County Clerk	
Press and Public	

Madam Chair Otero-Kirkham opened the Workshop at 6:00 P.M.

Senator Adair explained to the commission and the public that Districts, Population, Deviations, % Deviation, Hispanic 18yrs. Population, Non-Hispanic, 18 Yrs. White) and Non Hispanic + Indian were all taken into consideration in drawing the maps. He explained that in order to be consistent and equal it had to be a -5 or +5 deviation.

He went through all the map plans and there was discussion on each one of them. The commissioners all had a choice and suggestions. Chair asked the public for their input and consideration will be taken at the time of approval of one plan sometime in January.

Questions from the audience were answered and the county clerk was asked to provide voter history information.

ADJOURNMENT:

The workshop was adjourned at 7:15PM

VALENCIA COUNTY BOARD OF COMMISSIONERS

GEORGIA OTERO-KIRKHAM, CHAIR

MARY J. ANDERSEN, VICE-CHAIR

LAWRENCE R. ROMERO, MEMBER

RON GENTRY, MEMBER

DONALD E. HOLLIDAY, MEMBER

ATTEST:

SALLY PEREA, COUNTY CLERK

DATE



VALENCIA COUNTY
Board of County Commissioners

Agenda Request Form

Department Head: Kenneth Griego
Individual Making Request: Barbara Baker
Presentation at Meeting on: December 21, 2011
Date Submitted: December 12, 2011
Title of Request: Indigent Report and One Appeal

Action Requested of Commission:

Consideration of the Indigent Report for December 21, 2011
Consideration of one Indigent Appeal for December 21, 2011

Information Background and Rationale

Indigent Report with 59 Claims (See Attached)
One Indigent Appeal (See Attached)

What is the Financial Impact of this Request?

\$51,119.15 recommended for approval for the Indigent Report
\$871.64 recommended for approval of one Indigent Appeal

Staff Comments:

Legal: The report and one appeal are in order and are germane for the Board of County Commissioners. AN

Finance: Sufficient funds in fund for indigent claims and one appeal. The current balance of the Indigent Fund is \$2,393,255.90. KG

Business Manager: The indigent report and one appeal must be given to the Board of County Commissioners for approval. The indigent report and one appeal are complete and concise. KG



VALENCIA COUNTY

Board of County Commissioners

Agenda Request Form

Department Head: County Commission
Individual Making Request: Rod Adair
Presentation at Meeting on: December 21, 2011
Date Submitted: December 16, 2011
Title of Request: Consideration of Redistricting Plans

Action Requested of Commission:
Consideration of Redistricting Plans

Information Background and Rationale:

The county is required to consider redistricting commission districts in accordance with current census data. New Mexico Demographics was selected to prepare options and conduct public meetings to acquire input. Two workshops were held with the commission and Options A, B, C, E, F and G were presented. During the workshop variations were considered as well and were considered with commission and public input.

What is the Financial Impact of this Request?

Redistricting plan, no direct impact to county budget.



VALENCIA COUNTY

Board of County Commissioners

Agenda Request Form

Department Head: Cynthia Ferrari
Individual Making Request: Cynthia Ferrari
Presentation at Meeting on: December 21, 2011
Date Submitted: December 12, 2011
Title of Request: Third Amendment to Agreement No. 11-690-13020

Action Requested of Commission:

Consideration of Amendment to Agreement No. 11-690-13020

Information Background and Rationale:

1. **Revise Attachment 1 – Statement of Work** to include Valencia County as an (RAC) Reception Assessment Center to provide an assessment for students to successfully improve the graduation rate of these students.
2. **Revise Second Revised Attachment 2 – Budget** to include a line item for the RAC in Valencia County. This revision is at no additional cost; therefore the contractual total shall remain at \$87,500.00.

What is the Financial Impact of this Request?

There is no financial impact to the county.

Staff Comments:

Legal:

Approved as to form. AN

Finance:

WA

Business Manager:

The amendment will include Valencia County as an (RAC) Reception Assessment Center to provide an assessment for students to successfully improve the graduation rate of these students.
KG



VALENCIA COUNTY
Board of County Commissioners

Agenda Request Form

Department Head: Glenda Chavez
Individual Making Request: Brian Culp
Presentation at Meeting on: December 21, 2011
Date Submitted: December 12, 2011
Title of Request: VFA-RFA Grant

Action Requested of Commission:

Consideration of the 2012 VFA-RFA Grant Application for the seasonal (Part-Time) employment of a Wildland Coordinator and Wildland fire equipment to address Countywide Response needs.

Information Background and Rationale

Valencia County was successful last year in obtaining this grant. The Wildland Coordinator has provided the County with much needed Wildland Fire Training and has helped in the Red Card Certification process for both paid and volunteer staff. The equipment was placed within a Wildland response trailer that was deployed on some of the Wildland Fire that Valencia County had this past year. Additional equipment will be purchased to have weighted vests and training props for upcoming Wildland trainings.

What is the Financial Impact of this Request?

The Grant for the seasonal Wildland Coordinator and the equipment will total \$20,500.00 with a 10% matching funds. These matching funds would come from the Fire Excise Tax if approved.

Staff Comments

Legal: The proceeds of the Fire Excise Tax may not be utilized for the County's match for salaries, remuneration and compensation of any employee, but may be utilized for the purchase of equipment. See NMSA 1978, § 7-20E-16 (1993). D.P.

Finance: The Grant will be incorporated into the budget. KG

Business Manager:

The Wildland Coordinator has provided the County with much needed Wildland Fire Training and has helped in the Red Card Certification process for both paid and volunteer staff. KG



VALENCIA COUNTY
Board of County Commissioners

Agenda Request Form

Department Head: Glenda Chavez
Individual Making Request: Brian Culp
Presentation at Meeting on: December 21, 2011
Date Submitted: December 12, 2011
Title of Request: EMS Funding Applications

Action Requested of Commission:

Consideration of the EMS Funding Applications to the State of New Mexico EMS Bureau for all of the County Fire/EMS Departments.

Information Background and Rationale

Each year the County, through the Office of the County Fire Chief, applies for continued funding from the New Mexico EMS Bureau for each of its EMS Services. The fire departments use this funding for the purchasing of EMS supplies, equipment, training and maintenance of their rescues.

What is the Financial Impact of this Request?

This is a revenue source for the County Fire/EMS Services, not expenditure. FY2012 Valencia County received \$50,364.00. Funding formula is based on level of service and the amount of EMS calls that a rescue runs based on Federal Fiscal Year.

Staff Comments

Legal: The proposed uses of the funding complies with the permissible uses set forth in the Emergency Medical Services Funds Act, which permits the use of the funds for (1) operational costs other than salaries and benefits of local emergency medical services personnel, (2) the purchase, repair and maintenance of emergency medical services vehicles, equipment and supplies, (3) the implementation of a prevention program, and (4) the training and licensing of local emergency services personnel. See NMSA 1978, § 24-10A-4(A) (2001); 2011 NMAC § 7.27.4.11. D.P.

Finance:

The funds from the New Mexico EMS Bureau will be put into the budget. KG

Business Manager:

This funding for the purchasing of EMS supplies, equipment, training and maintenance of their rescues frees up General Fund, funding of the program. KG



VALENCIA COUNTY
Board of County Commissioners

Agenda Request Form

Department Head: Glenda Chavez
Individual Making Request: Brian Culp
Presentation at Meeting on: December 21, 2011
Date Submitted: December 12, 2011
Title of Request: Bid #670 Fire Pumper for Los Chavez FD

Action Requested of Commission:

Consideration of awarding Bid #670 to Monarch Equipment, 1330 Gabaldon Rd, Belen, NM 87002

Information Background and Rationale

The Los Chavez Fire Department has solicited Bids for a Fire Pumper, (1) One Bid was submitted and after reviewing that bid, it has been determined that Monarch Equipment met or exceeded the minimum specifications for the fire pumper truck put forward with the request. Monarch Equipment Inc, bid was \$269,900.00

What is the Financial Impact of this Request?

Los Chavez Fire Department submitted a loan application to the New Mexico Finance Authority and was given conditional approval on November 17, 2011 from the NMFA Board of Directors. The Department will utilize payment with an annual payment to be approximately \$25,000.00. The Department received for FY12 \$66,196.00 in State Fire Funds..

Staff Comments

Legal:

Pursuant to the Procurement Code, a contract solicited by competitive sealed bids shall be awarded with reasonable promptness by written notice to the lowest responsible bidder. NMSA 1978, § 13-1-108 (1997). D.P.

Finance:

Funds for the Fire Pumper will be from a loan application to the New Mexico Finance Authority which has given approval. KG

Business Manager:

The procurement process was followed and Monarch Equipment received the bid. KG



VALENCIA COUNTY
Board of County Commissioners

Agenda Request Form

Department Head: Glenda Chavez
Individual Making Request: Brian Culp
Presentation at Meeting on: December 21, 2011
Date Submitted: December 12, 2011
Title of Request: Resolution

Action Requested of Commission: Consideration of Resolution, authorizing the execution and delivery of a loan agreement and intercept by and between Valencia County and the New Mexico Finance Authority for the purchase of a Fire Pumper for the Los Chavez Fire Department in the amount of \$279,125.00

Information Background and Rationale: With the execution of this resolution Valencia County will formally enter into a loan agreement with the New Mexico Finance Authority to purchase a Fire Pumper. The New Mexico Finance Authority Board of Directors approved an application that was submitted by Valencia County on October 19, 2011 and gave conditional approval by the Board of Directors at their meeting held on November 17th, 2011.

What is the Financial Impact of this Request?

Revenue that will be used to repay this loan will come from State Fire Funds. The Department received \$66,196.00 for FY 12 as revenue from the State. The Approximate payment for this loan will be \$25,000.00, per year.

Staff Comments

Legal: The Pledged Revenues, i.e., the State Fire Protection Fund revenues distributed to the County annually by the State Treasurer pursuant to Section 59A-53-7, NMSA 1978, as amended, in the amount certified by the State Fire Marshal, may lawfully be pledged to secure the payment due under the Loan Agreement for the Los Chavez Fire Pumper. D.P.

Finance: The loan will be repaid from the State Fire Fund. KG

Business Manager: The New Mexico Finance Authority has approved a request to purchase a needed Class A Engine for the Los Chavez Fire Department. KG



VALENCIA COUNTY
Board of County Commissioners

Agenda Request Form

Department Head: Glenda Chavez

Individual Making Request: Brian Culp

Presentation at Meeting on: December 21, 2011

Date Submitted: December 12, 2011

Title of Request: Consideration of Resolution to accept CWPP Grant

Action Requested of Commission:

Consideration of Resolution 2011-___ of the 2011/2012 Community Wildfire Protection Plan (CWPP) Grant to address Countywide Response needs that address issues such as wildfire response, hazard mitigation, community preparedness, or structural protection.

Information Background and Rationale

Valencia County's Wildland Coordinator submitted an application for Wildfire Risk Reduction for Rural Communities Grant and Valencia County was awarded \$50,000.00 to create a Valencia County CWPP by Utilizing and Updating the Middle Rio Grande Bosque CWPP.

What is the Financial Impact of this Request?

This is a cost-share requirement for this award which is a minimum of 10% in-kind. Our In-kind share will come from personnel hours by the Valencia County Wildland Coordinator. This is within the "Scope of Work" section within the 2012 VFA/RFA Grant.

Staff Comments

Legal:

Congratulations of obtaining the \$50,000.00 grant. D.P.

Finance:

The Grant of \$50,000.00 will be incorporated into the budget. KG

Business Manager:

The Grant will address Countywide Response needs that address issues such as wildfire response, hazard mitigation, community preparedness, or structural protection. KG



VALENCIA COUNTY

Board of County Commissioners

Agenda Request Form

Department Head: Eric Zamora

Individual Making Request: Christina Card

Presentation at Meeting on: December 21, 2011

Date Submitted: December 13, 2011

Title of Request: Consideration of Resolution for CDBG

Action Requested of Commission:

Consideration of Resolution 2011- ____ for the Community Development Block Grant for the purpose of receiving funds for a Community/Economic Development project.

Information Background and Rationale:

A community meeting was held to receive input from residents in Valencia County with regards to the Community Development Block Grant. Suggestions included reconstruction of Conejo Transfer Station, installation of a Soccer Field in El Cerro Mission and road improvements for Lemons Rd. All of the mentioned projects are eligible projects for CDBG funds.

What is the Financial Impact of this Request?

The County can request up to \$500,000 of grant money and will submit a waiver of cash match request. If this Request is denied the county is responsible for matching 10% of requested grant monies.



VALENCIA COUNTY

Board of County Commissioners

Agenda Request Form

Department Head: County Commission

Individual Making Request: Commissioner Don Holliday

Presentation at Meeting on: December 21, 2011

Date Submitted: December 7, 2011

Title of Request: Ordinance; Truck Traffic on North Rio del Oro

Action Requested of Commission:

Consideration of an Ordinance to restrict truck traffic on North Rio del Oro

Information Background and Rationale:

North Rio del Oro serves as an access road for Southern El Cerro, Valencia High School and a gravel pit located east of the high school. Residents, parents and students have brought safety concerns about as the result of the heavy truck traffic mixing with local and student traffic.

This ordinance proposes limitations on truck traffic using North Rio del Oro in order to promote safety issues raised by the residents, parents and students of Valencia High School.

What is the Financial Impact of this Request?

No financial impact to the county



VALENCIA COUNTY

Board of County Commissioners

Agenda Request Form

Department Head: County Commission

Individual Making Request: Commissioner Ron Gentry

Presentation at Meeting on: December 21, 2011

Date Submitted: December 7, 2011

Title of Request: Ordinance; Truck Traffic on South Rio del Oro

Action Requested of Commission:

Consideration of an Ordinance to restrict truck traffic on South Rio del Oro

Information Background and Rationale:

South Rio del Oro serves as an access road for Valencia High School and a gravel pit located east of the high school. The road's path is along the border of the Las Maravillas subdivision, as well, though it does not provide ingress/egress at this time. Residents have brought concerns about dust, noise and vibrations as the result of the heavy truck traffic. Parents of students have brought concerns about the conflict between student and truck traffic during peak hours.

This ordinance proposes limitations on truck traffic using South Rio del Oro in order to promote safety and address the quality of life issues raised by the residents of Las Maravillas.

What is the Financial Impact of this Request?

No financial impact to the county



VALENCIA COUNTY
Board of County Commissioners

AGENDA REQUEST FORM

Department Head: Eric Zamora

Individual Making Request: Triadic Enterprises, Inc.

Presentation at Meeting on: December 21, 2011

Date Submitted: December 13, 2011

Title of Request: Consideration of Contract

Action Requested of Commission:

Consideration of Contract with Triadic Enterprises, Inc. to provide software, hardware and services.

Information Background and Rationale:

Triadic Enterprises has proposed a fee increase to provide software and support to the county. The proposal lists various pricing for different terms of the contract. At this time it appears that it could take up to 1 year to implement the Tyler product.

What is the Financial Impact of this Request?

The County expends \$6250.00 per month, including GRT, for software and hardware. The Triadic proposal will require a payment of \$11,464.32, including GRT for an increase of \$5,336.82 each month through the calendar year 2012.

For the remaining 6 months of the current fiscal year we have \$37,500.00 budgeted for the software and hardware support. The proposed \$11,464.32 per month will total \$68,785.92, or an additional \$31,285.92 for the current fiscal year. The next 6 months, July through December of the next fiscal year, will require that we budget \$68,755.92. The total for a single year contract for software and computer hardware support under the proposal would be \$127,904.28.

Legal:

Analysis Pending. AN / DP

Finance:

WA

Business Manager:

The contract with Triadic Enterprises, Inc. is needed until the Tyler software is in place and functioning. KG