

VALENCIA COUNTY BOARD OF COUNTY COMMISSIONERS RESOLUTION NO. 2015-37

ACCEPTANCE OF THE WILDFIRE RISK REDUCTION GRANT

WHEREAS, the Valencia County Board of Commissioners met in a special meeting, at the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031 on Wednesday, June 24, 2015, at 5:00 p.m.; and,

WHEREAS, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

WHEREAS, the Valencia County Fire Department, a County agency, applied for the 2015-16 Wildfire Risk Reduction Grant provided by the National Fire Plan utilizing Bureau of Land Management funds in cooperation with the New Mexico Association of Counties (NMAC); and,

WHEREAS, NMAC issued a notice of awarded to the Valencia Fire Department in the amount of \$9,905.00 for the Valencia County Prevention, Outreach & Education Program; and,

WHEREAS, the Board has determined that approving the grant agreement is in the best interest of County Government and the citizens of the County; and,

WHEREAS, the County has caused the Grant Acknowledgement Form to be executed and all relevant documents have been reviewed by the Board of County Commissioners.

NOW, THEREFORE BE IT RESOLVED by the Valencia County Board of Commissioners that the Board and County Fire Chief Steven Gonzales acknowledge that they have read, understand and agree to comply with the terms and conditions of the 2015-16 Wildfire Risk Reduction Grant for the project entitled "Utilizing the Wildland Hazard Assessment System", attached hereto an incorporated as part of this resolution.

APPROVED, ADOPTED, AND PASSED on this 24th day of June, 2015.

BOARD OF COUNTY COMMISSIONERS

Chair, District IV

Helen Y. Cole

Commissioner, District I

Jhonathan Aragon Vice-Chair, District V

Alicia Aguilar Commissioner, District II

David A. Hyder

Commissioner, District III



New Mexico Association of Countles

444 Galisteo Street Santa Fe, New Mexico 87501 (505) 983-2101 (505) 983-4396 Fax

Grant Acknowledgement Form

Please complete and submit this document to NMAC by July 1, 2015. In addition, please submit a signed resolution from your governing body (i.e. County Commission, City Council, Board of Directors, Tribal Council) to confirm that you and your organization have read, understand, and will comply with the attached terms and conditions of the 2015-2016 Wildfire Risk Reduction Program. Any concerns pertaining to these policies and procedures should be addressed to Joy Esparsen at (505) 820-8111.

Title of Project: Utilizing the Wildland Hazard Assessment System
Organization: Valencia County Emergency Services
Total Amount Awarded for this One-Year Grant Period: \$ 9,905
Grant Performance Period: Starting: July 1st, 2015 Ending: June 30st, 2016
Checks should be made payable to: Valencia County
Address for Reimbursement of Funds: P.o. Box 1119
City: Los Lunas State: Nm Zip: 87031
Contact: Christina Card Phone: 505-866-8471
Email: Christina, Card @ Co. Valencia.nn. us
Responsible Grant Administration Official: Rob Barr
Title: Wildland Captain
Address: P.o. Box 1119
Phone: 505-866-2040 Fax: (505) 866-8749
Email: eaglerbarre gahoo. com

NEW MEXICO ASSOCIATION OF COUNTIES

June 1, 2015

Rob Barr Valencia County Emergency Services P.O. Box 1119 Los Lunas, NM 87031

Dear Rob Barr:

On behalf of the New Mexico Association of Counties (NMAC), I would like to congratulate you on being selected as a funding recipient for the 2015-2016 Wildfire Risk Reduction Grant Program for your Education project titled: <u>Utilizing the Wildland Hazard Assessment System</u> in the amount of \$9,905. Funding for this program is provided by the National Fire Plan through Bureau of Land Management funds in cooperation with NMAC. A panel comprised of state, county and non-profit representatives reviewed 15 applications from throughout the state. Your project was selected based upon the criteria requirements and the strength of your application.

Please thoroughly review the Grant Acknowledgement Form and Terms & Conditions attached. The Grant Acknowledgement Form must be completed and returned by July 1, 2015. In addition, we require that you submit a signed resolution from your governing body (i.e. County Commission, City Council, Board of Directors, Tribal Council) to confirm that you and your organization have read, understand, and will comply with the terms and conditions of the Wildfire Risk Reduction Program. If your grant award is for a CWPP update project, you will also be required to review and adhere to the New Mexico State Forestry requirements, which will be sent to you once it is made available. Please be aware that there may be additional documentation that requires your signature; NMAC will contact you as needed.

We are extremely excited to have the opportunity to assist you with your project. Please contact Katelyn Quiroz at (505) 216-3006 or via email at kquiroz@nmcounties.org if you have any questions.

Sincerely,

Steve Kopelman Executive Director

NEW MEXICO ASSOCIATION OF COUNTIES WILDFIRE RISK REDUCTION GRANT PROGRAM

Terms & Conditions

NMAC AUTHORITY

This is a sub grant of federal financial assistance from the New Mexico Association of Counties, (hereinafter referred to as "the Grantor") agrees to grant the entity named above (hereinafter referred to as "the Grantee") funds in the amount specified on the Grant Acknowledgement Form, to support the Wildfire Risk Reduction Grant Program activated under this Grant Award. The Grantee agrees to abide by the Grant Award terms and conditions as set forth in this document.

The Wildfire Risk Reduction Program Administrator shall be responsible for oversight of the program, monitoring the performance of all grant recipient activities described in the application and distribution of grant funds. All correspondence should be directed to:

Joy Esparsen, Intergovernmental Relations Director 444 Galisteo Street
Santa Fe, NM 87501
(505) 820-8111
jesparsen@nmcounties.org

FUNDING AUTHORITY

Funding for the Wildfire Risk Reduction Grant Program is provided to the New Mexico Association of Counties through the following:

CFDA #15.228

National Fire Plan: Wildland Urban Interface Community Fire Assistance

Grant Number: L14AS00201

Grant Period: October 2014 - September 2019

Questioned Costs: None

Federal Agency: Department of Interior, Bureau of Land Management

AMOUNT AWARDED

This Grant Agreement is for the administration and completion of the approved Wildfire Risk Reduction grant award for fiscal year 2015-2016. Grant Agreement funds may not be used for other purposes. If costs exceed the maximum amount of funding approved, the Grantee shall pay the costs in excess of the approved budget.

COST SHARE

The cost-share requirement for this award is a minimum of 10% in-kind. Please reflect this information on your quarterly reports. If you need assistance in determining your in-kind contributions please contact the Wildfire Risk Reduction Program Administrator.

PROJECT DESCRIPTION

The Grantee shall perform the work described in the application package and made a part of the grant agreement articles.

DISBURSEMENT OF FUNDS

Funds will be distributed on a quarterly reimbursement basis unless prior approval has been received from the Grantor to release additional funds. Reporting requirements must be met before funds will be released. Final payment will be made upon completion of project. Please submit your receipts to the Wildfire Risk Reduction Program Administrator following the reporting and reimbursement chart below.

REPORTING REOUIREMENTS

The Grantee shall submit quarterly status reports during the performance period. A copy of the required document is provided with this award package. There are no penalties for early completion of project.

Reporting Period	Report Due Date	*Completion Percentage
Jul. 1 st – Sept. 30 th , 2015	October 1 st , 2015	25%
Oct. 1 st – Dec. 31 st , 2015	January 1 st , 2016	50%
Jan. 1 st – Mar. 31 st , 2016	April 1 st , 2016	75%
Apr. 1 st – Jun. 29 th , 2016	June 30 th , 2016	100%

^{*}Completion percentage is an estimate. We understand that some projects may not follow these percentages during the 1st and 2nd quarter. Please notify NMAC immediately if you are not on schedule after the 2nd quarter.

PERIOD OF PERFORMANCE

The performance period for the Grantee shall not exceed a maximum of 12 months. All costs must be incurred during the period of performance unless pre-award costs are approved. Unless an extension agreement is reached with NMAC, failure to meet project objectives within 12 month performance period will be considered a default in agreement and repayment of grant funds will be required.

AUDIT REQUIREMENTS

All grantees expending \$500,000 or more in federal awards during a fiscal year are required to submit a copy of their financial audit to NMAC.

In order to comply with the federal requirements that regulate the funding provided for the Wildfire Risk Reduction Grant Program, NMAC is required to ensure that grant recipient audits meet the requirements of OMB Circular A-133 and that the required audits are completed within 9 months of the end of the grantees audit period. In the event of audit findings, NMAC will issue a management decision within 6 months after receipt of the grantees audit report. NMAC must ensure that the grantee takes timely and appropriate corrective action on all audit findings. In cases of continued inability or unwillingness of a grantee to have the required audits, NMAC will take appropriate action using sanctions. Grantees agree to permit NMAC and auditors access to the records and financial statements as necessary for NMAC to comply with these requirements.

REVISIONS

The Grantee shall notify the Grantor within 30 days of any changes in the primary contact or financial representative for their project.

COMPLIANCE ISSUES

It is the responsibility of the Grantee to assure that their project complies with all applicable local, state, and federal laws. The Grantee also agrees to comply with all applicable laws and regulations governing standard grant management practices.

TERMINATION

The Grantee may terminate the grant award agreement by giving written notice to the NMAC within ten (10) business days of receipt of this agreement.

MEDIA

NMAC requires as a term and condition of the grant that the Grantee provides recognition and acknowledgement of the Association's award and contribution in all activities, publications, and materials associated with this funding. All media communications pertaining to your project or program should clearly indicate the support of the New Mexico Association of Counties and the National Fire Plan funding through the Bureau of Land Management.

The following is a suggested communications plan outline for your project's grant award: Press Releases

- a. Send out a press release announcing the grant award to your organization.
- b. Send out press releases preceding and following your program's events.
- c. Invite local media, donors, and elected officials and provide photo opportunities when appropriate.
- d. You may utilize the Press Release attached

In-House Publications

a. Feature the grant award in any newsletters, donor update letters, or notifications your organization has with its constituents.

Inform your government representatives

- a. Letters from community organization help legislators understand the importance of investing public funds in the Wildfire Risk Reduction Program.
- b. You may utilize the Sample Letter attached for your local, state and federal officials Photos
 - a. This is a requirement of all projects.
 - b. For treatments, please submit before and after images
- c. For planning and CWPPs, please submit images of collaborative processes, meetings, etc. Logos
 - a. Public events and /or materials are expected to have an official NMAC logo clearly visible.
 - b. Include the NMAC logo and URL link on your website.
 - c. Please contact Joy Esparsen to obtain an electronic copy of the NMAC logo.

Acceptance of this award including the Terms and Conditions is acknowledged by the grantee upon signature of the governing body (i.e. County Commission, City Council, Board of Directors, Tribal Council) and return of the attached grant acknowledgement form to NMAC by July 1, 2015.

Quarterly Reporting Wildfire Risk Reduction Program for Rural Communities 2015-2016 Program

PERIOD OF PERFORMANCE

The performance period for the Grantee shall not exceed a maximum of 12 months. All costs must be incurred during the period of performance unless pre-award costs are approved. Unless an extension agreement is reached with NMAC, failure to meet project objectives within 12 month performance period will be considered a default in agreement and repayment of grant funds will be required.

AMOUNT AWARDED

This Grant Agreement is for the administration and completion of the approved Wildfire Risk Reduction grant award for fiscal year 2015-2016. Grant Agreement funds may not be used for other purposes. If costs exceed the maximum amount of funding approved, the Grantee shall pay the costs in excess of the approved budget.

COST SHARE

The cost-share requirement for this award is a minimum of 10% in-kind. Please reflect this information on your quarterly reports. If you need assistance in determining your in-kind contributions please contact the Wildfire Risk Reduction Program Administrator.

DISBURSEMENT OF FUNDS

Funds will be distributed on a quarterly reimbursement basis unless prior approval has been received from the Grantor to release additional funds. Reporting requirements must be met before funds will be released. Final payment will be made upon completion of project. Please submit your receipts and invoices to the Wildfire Risk Reduction Program Administrator following the reporting and reimbursement chart below.

REPORTING REQUIREMENTS

The Grantee shall submit quarterly status reports during the performance period. A copy of the required document is provided with this award package. There are no penalties for early completion of project.

Reporting Period	ReportDuelDate	*Completion Percentage
July 1 st - Sept. 30 th , 2015	October 1 st , 2015	25%
Oct. 1 st – Dec. 31 st , 2015	January 1 st , 2016	50%
Jan. 1 st – Mar. 31 st , 2016	April 1 st , 2016	75%
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^{*}Completion percentage is an estimate. We understand that some projects may not follow these percentages during the 1st and 2nd quarter. Please notify NMAC immediately if you are not on schedule after the 2nd quarter.

REVISIONS

The Grantee shall notify the Grantor within 30 days of any changes in the primary contact or financial representative for their project.

MEDIA

As stated in the program overview, "NMAC requires as a term and condition of the grant that the Grantee provides recognition and acknowledgement of the Association's award and contribution in all activities, publications, and materials associated with this funding. All media

Quarterly Reporting Wildfire Risk Reduction Program for Rural Communities 2015-2016 Program

communications pertaining to your project or program should clearly indicate the support of the New Mexico Association of Counties and the National Fire Plan funding through the Bureau of Land Management."

Please know that your efforts to reduce wildfire in New Mexico are important and worthy of media attention. NMAC has chosen to support your work based on specific criteria and through a competitive grant competition. Good publicity and media coverage will help to ensure the success of this funded project, your organization and NMAC. The following is a suggested communications plan outline for your project's grant award:

Press Releases

- a. Send out a press release announcing the grant award to your organization.
- b. Send out press releases preceding and following your program's events.
- c. Invite local media, donors, and elected officials and provide photo opportunities when appropriate.
- d. You may utilize the Press Release attached

In-House Publications

a. Feature the grant award in any newsletters, donor update letters, or notifications your organization has with its constituents.

Inform your government representatives

- a. Letters from community organization help legislators understand the importance of investing public funds in the Wildfire Risk Reduction Program.
- b. You may utilize the Sample Letter attached for your local, state and federal officials

Photos

- a. This is a requirement of all projects.
- b. For treatments, please submit before and after images
- c. For planning and CWPPs, please submit images of collaborative processes, meetings, etc.

Logos

- a. Public events and /or materials are expected to have an official NMAC logo clearly visible.
- b. Include the NMAC logo and URL link on your website.
- c. Please contact Joy Esparsen to obtain an electronic copy of the NMAC logo.

COMPLIANCE ISSUES

It is the responsibility of the Grantee to assure that their project complies with all applicable local, state, and federal laws. The Grantee also agrees to comply with all applicable laws and regulations governing standard grant management practices.

If you have questions or need additional assistance, please contact Joy Esparsen, at (505) 820-8111 or via email at jesparsen@nmcounties.org.

Quarterly Reporting Wildfire Risk Reduction Program for Rural Communities 2015-2016 Program

Name: X Quarter Report - Entity Name - 2015-2016 (Type of Grant - i.e. Fuel, Education, CWPP)

Name: A Guarter Report - Linux Name - 2010-2010 (1996 of Grant - 1,6, 1 def, Eddeadoff, Off 11)	2010 2010	The or	acaucii, Ciri			
GRANT CATEGORY	ANTICIPATED	QU	QUARTERLY ACCOMPLISHMENTS	LISHMENTS	i de	TOTAL ACTUAL
(A separate form must be completed for each type of grant)	OVER COURSE OF 12 MONTHS	1st	2 nd	3''	4 th	ACCOMPLISHMENTS
Community Wildfire Protection Plan Grants (CWPP)	Anticipated results over 12	Please provided detailed narrative on completion of	Expansion on 1st quarter with	Expansion on 2nd quarter with	Expansion on 3rd quarter with	Provide an ongoing summary of stages of
This row should be completed for CWPP	months based	grant acceptance documentation, any meetings	updated accomplishments	updated accomplishments	updated accomplishments,	CWPP development completed. For the
develop a CWPP, please report information	application	including number of			preparation of	4th quarter this should
on your current progress including public		participants, identify			final report.	identify that the
meeting dates and attendees/partners, status		contract work, mapping		1	submissions, and	and submitted to
developed, drafts and final copies of CWPP,		completed, outreach			follow up with	State Forestry for
etc.		initiatives.			State Forestry	approvai.
Fuel Reduction Grants	Anticipated	Please provided detailed	Expansion on 1"	Expansion on 2nd	Expansion on 3rd	Provide an ongoing
This row should be completed for fuel	results over 12	narranve on completion of	quarer wun	quarier with	undarer wun	CWPP development
fuel treatment project, please report	upon	documentation, any meetings	accomplishments	accomplishments	accomplishments,	completed. For the
information on treatment progress,	application	including number of			final report, and	4" quarter this should
community meetings, partners, before and		partners, RFPs developed for			photographing the	CWPP was finished
project, contracts developed, etc.		contract work, photograph			area after	and submitted to
		mapping completed, outreach			ireaimeni	approval.
	2	initiatives, acres treated.				
Education and Outreach Grants	Anticipated	Please provided detailed	Expansion on 1st	Expansion on 2nd	Expansion on 3rd	Provide an ongoing
This row should be completed for education	results over 12	narrative on completion of	quarter with	quarter with	quarter with	summary of the
and outreach grants - If you are completing	upon Illoutiis pasco	grant acceptance	accomplishments	accomplishments	accomplishments	activities completed.
report on any outreach activities, training or	application	including number of	Þ	Þ	and final report	
public meetings. Each activity, training or	He.	participants, identify				
public meeting should be considered a		partners, products planned or developed, and description				
the type of event, dates, collaborative	-	of education and outreach				
partners, the number of attendees, and		muauves compieted.				
developed.						
	90					

New Mexico Association of Counties Wildfire Risk Reduction Program for Rural Communities 2015-2016 Application for Funding

Thi		APPLICATION SUBMISSION CHECKLIST tion is for the following (Please submit a separate application or each type of grant: i.e. fuel, education, CWPP):
[P Update
[Outrea	ach and Education
[☐ Fuel T	reatments
i	response: A. Ge late app B. Pro C. Co D. Co E. Ac	All Grant Sections – The left column describes the section and critical details and information in italics. The right column is for your is. Internal Information - Applications should be provided to BLM Field Offices no internal formation - Applications should be provided to BLM Field Offices no internal formation - Applications should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation and should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadline. Discription of the should be provided to BLM Field Offices no internal formation deadli
	Attach Re	equired Maps and Vegetation Photos for Fuel Reduction Projects
	Review R	equirements for CWPP Updates
		tters From Partners that Identify Commitment from Leadership, esponsibilities and Cost Sharing. <i>No Form Letters</i>
	Attach thi	s Application Submission Checklist As A Cover Page
(New M Attenti 444 G Santa Or via em	ecopy of Your Entire Application And Submit To: Mexico Association of Counties on: Wildfire Risk Reduction Program alisteo Street Fe, NM 87501 ail to Joy Esparsen at jesparsen@nmcounties.org .
4	APPLICA	TIONS MUST BE RECEIVED BY 5PM, MARCH 27, 2015
Submitted	by:	Rob Barr
Phone:		505-866-2040
Date:	No Late or	3/27/25 Incomplete Applications Will Be Accepted or Considered For Funding

Applicant Organization_____

New Mexico Association of Counties Wildfire Risk Reduction Program for Rural Communities 2015-2016 Application for Funding

SECTION A: GENERAL INFORMATION

Applicant Organization Valencia County Emergency Services			
plicant Address PO Box 1119 444 Luna Ave.			
City, State, Zip	Los Lunas, NM 87031		
Contact Person/Title	Rob Barr / Wildland Captain		
Email	eaglerbarr@yahoo.com		
Federal EIN #: 85-6000261	Phone: 505-866-2040	Fax: 505-866-8749	
Type Of Organization	 ☐ County Government ☐ Municipality ☐ Political Subdivision (i.e. So ☐ Native American Tribe ☐ Non-Profit Organization 	il & Water Conservation District)	
Compliance Requirements It is the responsibility of the grantee to assure that if their project is selected for funding through the Wildfire Risk Reduction Program that it complies with applicable local, state, and federal laws.	federal funding on an annual basis? It is the responsibility of the grantee to assure that if their project is selected for funding through the Wildfire Risk Reduction Program that it complies with		
CWPP Identification Any funding requests must be identified as a priority in a local Community Wildfire Protection Plan (CWPP). CWPP core groups may request funding to address broader WUI definitions or other updates to their previously approved CWPPs. Please provide the name of the plan as approved or pending approval, by the NM State Forestry Division.	Name of Plan: Valencia County Community Wildfire Protection Plan Date of Plan Approval: 2/7/13 Contact Person/Phone: Rob Barr / 505-866-2040 Please provide a URL link to the current CWPP: http://www.emnrd.state.nm.us/SFD/FireMgt/documents/ValenciaCountyCWPP_Oct2012.pdf If the CWPP is not available online, please attach a copy of the current priority project list.		

BLM Benefits

All projects must show benefit to BLM lands. Please provide a narrative explaining how your project benefits BLM lands and actual mileage information between project and BLM land. If the project is adjacent, you may put adjacent. Do not use terms such as close or nearby.

Narrative of Benefit to BLM Land: BLM participated as a core team member in the development of The Valencia County CWPP which was finalized in October 2012. The majority of Valencia County's wildland fire starts are in WUI areas with values at risk. This project, which is recommended in the CWPP, can positively impact the threat from wildfires by training firefighters to conduct risk assessments of private property and helping property owners in understanding and addressing defensible space and mitigating home ignitability.

Distance to BLM Land: BLM land encompasses a large portion of Western Valencia County.

*Required: BLM Approval and Recommendation

All applicants are required to discuss their project proposal with their local BLM Fire/Fuel Management Officer. Applications should be provided to BLM Field Offices no later than Friday, March 13th to allow adequate time for processing prior to the application deadline.

All projects must be reviewed and recommended by your local BLM Field Office. By signing this application, the BLM representative states that they understand the scope of work and recommend funding for this project. To find your local BLM Field Office reference

http://www.nm.blm.gov/field offices.html.

Applications should be submitted to the field office no later than Friday, March 13

BLM Field Office Closest to Project Location:Rio Puerco Field Office

1///

Fire/Fuels Management Officer You Contacted About Project:

Gregory T. Richards

Tallet	Hexing	FMO
Signature of BLM Fire/Fue	ls Management	Officer
2/0-1		

Any educational grants that include ground disturbing activities (demonstration projects) must also include signatures from the BLM Field Office/District Office Wildlife Biologist and Archeologist

Signature of BLM Wildlife Biologist

Date

Signature of BLM Archeologist

Applicant Organization_____

BLM Benefits

All projects must show benefit to BLM lands. Please provide a narrative explaining how your project benefits BLM lands and actual <u>mileage</u> information between project and BLM land. If the project is adjacent, you may put adjacent. Do not use terms such as close or nearby.

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All projects must be reviewed and recommended by your local BLM Field Office. By signing this application, the BLM representative states that they understand the scope of work and recommend funding for this project. To find your local BLM Field Office reference

http://www.nm.blm.gov/field_offices.html.

Applications should be submitted to the field office no later than Friday, March 13

BLM Field Office Closest to Project Location:Rio Puerco Field Office

Fire/Fuels Management Officer You Contacted About Project:

Robert Z. Saavedra, Acting Fire Management Officer

Signature of BLM Fire/Fuels Management Officer

Date

Any educational grants that include ground disturbing activities (demonstration projects) must also include signatures from the BLM Field Office/District Office Wildlife Biologist and Archeologist

Signature of BLM Wildlife Biologist

Date

Signature of BLM Archeologist

SECTION B: PROJECT TYPE

Type of Project (s)

Applicants are encouraged to apply for complimentary projects such as an education project that compliments a fuel reduction. All projects must show a benefit to BLM lands and be identified in an applicable CWPP. Fuel Treatments must be on nonfederal lands, include a map of the actual project footprint, and will be reviewed for cultural and endangered species clearance requirements prior to approval.

Applicants may request funding for <u>no</u> more than one project in each of the following 3 categories.

Each type of project requires its own application.

Hazardous Fuel Reduction Projects Maximum of \$50,000

Education, Prevention and Outreach Activities
Maximum of \$10,000

CWPP Update Maximum of \$15,000

Education, Prevention and Outreach Activities – Ma	eximum \$10,000
Project Name (s) If you are submitting requests for several projects, please identify the name for each project	Title of Project (s): Utilizing the Wildland Hazard Assessment System
All projects require latitude and longitude in order to tie into State Forestry mapping, map, plot and shape files. In order to identify lat and long, please visit www.topozone.com or a similar mapping program. Information on Congressional Districts can be found at http://www.census.gov/geo/www/cd108th/NM/zcta_c8_35.pdf .	Project Coordinates: Latitude 34.80281 N Longitude 106.73392 W Congressional District Number: 2 State Senate District Number: 29, 30
Information on Legislative Districts can be found at http://legis.state.nm.us/lcs/districts.asp	State House of Representatives District Number: 49, 50
Project Objectives Please mark the boxes that correlate to your project objectives.	 Community Wildfire Protection Planning Community Outreach &/or Education Defensible Space Protect Municipal Watershed Ecosystem Restoration Protect T & E Habitat Forest Health Reduce Invasive Species Fuel Reduction Wildland Urban Interface (WUI) Rangeland Health Improves Responses to Wildfire Maintains Previous Investments Aids in Reducing Large Fire Costs Provides for Firefighter Safety

Funding Requested If you are submitting requests for several projects, please complete a different application for each project not to exceed one application for each type of project (i.e. 1 Fuel Treatment, 1 Education/Outreach Project, 1 CWPP Update). A minimum 10% match (in kind allowed) is required for all projects. Reference # A-110 or A-102 http://www.whitehouse.gov/omb/circulars/ ,	Grant Amount: \$ 9,905 Applicant Match: \$ 990.50 Describe Type or Source of Match Contribution: In Kind personnel hours. Although intergovernmental collaboration is encouraged, using other federal funds for the entire match is strongly discouraged.
Leveraging Resources Projects that identify logical succession should be identified.	Has Your Organization Previously Received Funding from the Wildfire Risk Reduction Grant Program for Rural Communities?
	⊠ Yes □ No
	If Yes, Name Grant Year (s): 2011, 2013 Name of Project Funded: Develop Valencia County CWPP, Develop Valencia County Living With Fire Pamphlet.
	Amount: \$ \$50,000, \$15,000 - \$65,000 total for both grant awards.
Collaborative Funding This information is requested in order to identify how this request will complement existing funding and implementation of your CWPP projects as well as opportunities to leverage funding from other State/Federal partners. This information must be provided for the location	Has the project identified in this application been submitted to, or will be submitted to, other funding sources? ☐ Yes ☐ No Name of Funding Source(s):
where the project will be located. Reference: http://www.census.gov http://legis.state.nm.us/lcs/districts.asp .	Anticipated Notification Date:
Projects that can demonstrate that they complement or address National Fire Plan priorities are encouraged.	Amount: \$
Collaborative Benefits Cumulative or sequential leveraged projects with other entities are encouraged.	Does this project provide a direct mutual benefit to other initiatives by Non-Profits/State/Federal entities such as BLM, State Forestry, State Land Office or US Forest Service?
	⊠ Yes ☐ No
	Name of Other Agency: New Mexico State Forestry, BLM, USFS, MRGCD, VSWCD
	Description of Benefit:

Applicant Organization____

The map that will be developed from the project that outlines the properties assessed by Valencia County firefighters will help in locating future acreage for bosque thinning projects based on identifying concentrations of properties with values at risk. Additionally, the map will serve as a pre-plan that can be utilized during the suppression of a wildfire. Federal, State, and Local suppression agencies will be able to identify areas with values at risk and effectively assign resources to protect these values.

Community, Local, State and Federal Partners

List all PARTNERS that have committed to assisting in your proposed project and identify their role, responsibility, and cost sharing arrangement for the specified project. Please include letters of commitment from each.

Form letters will not be considered.

Each letter must be submitted on the committed partners letterhead and include a current date.

Community Partners & Their Role In The Project:

Whitfield Wildlife Conservation Area, Valencia Soil and Water District.

The WWCA has public events where a representative from the Fire Department have set up a table in the past to promote fire prevention and public education. This is an excellent opportunity for public education. Whitfield also has their Visitor Education Center open to the public twice per week. VSWCD secures funding and has bosque thinning projects completed in the Valencia County Bosque. They will have access to the pre plan map developed. This will aid them in public education with residents promoting their projects and reducing home ignition hazards from wildfires.

Local Government Partners & Their Role In The Project: City of Belen, Town of Peralta, Village of Los Lunas, Village of Bosque Farms.

The municipalities will have input into the database. A minimum of two of their fire personnel will be trained in completing the property assessments. Their home assessment ratings will be included on the map. The municipalities will be able to post a digital copy of the map on their websites.

State Partners & Their Role In The Project:

NM State Forestry, Middle Rio Grande Conservancy District, Valencia Soil and Water Conservation District.

NMSF, MRGCD, and VSWCD will be invited meet and provide input into the database. Digital copies of the map will be provided to be posted on websites. Their logos will be included onn the digital copy of map.

Federal Partners & Their Role In The Project:

As with NMSF and MRGCD, BLM will be invited to meet and provide input regarding home assessment database. Digital copies will be provided to be posted on website. The BLM logos will be included on the map.

*Attach Letters of Commitment From Each Partner

Project Overview

Provide a detailed narrative of the project so that it gives the reviewer a clear scope of work, scale of

Narrative

Our project will focus on public education and structural ignitability mitigation. We will have two firefighters from each county and municipal fire district attend training on doing property assessments

Applicant Organizatioi	n	
applicant Organization		

project, need for education, community events, community economic benefits, target audience, ideas for purchasing or developing products, understanding of special considerations, ability to survey participants, monitoring effectiveness, data collection, etc. Grants for wildland fire education, prevention and outreach activities should support implementation of an applicable CWPP through community outreach events, data collection, home evaluations, media and public information events, and training residents. Note important lessons learned from previous experience.

for homeowners. They will be trained on low cost mitigation efforts to teach to the property owners. They will also be trained in using the FireAdaptedNM Wildland Hazard Assessment System Database when doing the property assessments. We will have the database customized to the needs of our county. We will purchase handheld GPS units and train the firefighters in their use. Our intitial goal will be to have the teams do 25 property assessments in their respective fire districts. We feel after completing this project, we will have a myriad of tangible favorable outcomes.

We will have a map showing the assessed properties with their fire danger ratings. We can have this digitized map posted on each agency's web site.

From the Fire Adapted NM Wildfire Hazard Assessment System web page:

http://www.fireadaptednewmexico.org/index.php/government/firefighters/tools/wildland-hazard-assessment-system

"This database evolved from paper forms based on NFPA 1141 and 1144. Over the course of a year of doing assessments on paper and the resulting stack of papers looking more depressing by the moment (and therefore hidden in a drawer), a database was created. As a result, the assessment data was now able to be utilized in many different ways including:

- creating pre-plan maps of communities
- · creating an overlay of home assessments on top of the SimTable (people could then see their home and rating on the table as it burned)
- pushing the data to the web for public outreach and education
 - quanitfying and qualifying information for grant proposals
- selection of treatment areas based on need"

The pre plan maps will aid in the instance of a wildfire and assigning resources effectively. The homeowner contacts will be an excellent way for the fire departments to reach out and assist our property owners with education and ways to minimize the risk to their property from wildfires. The fire departments will be taking a pro active approach in their mission of protecting life and property with the newly learned skills and knowledge instead of responding to an emergency and having the public see them on a bad day. The homeowner contacts will also help identify interested homeowners with defensible space and thinning needs on their properties for future grant opportunities to fund these projects on the private land. The two trained firefighters from each fire district will form the nucleus of a cadre of firefighters with WUI training and they will be able to then train other personnel in their departments. Our completed pre plan map will also be factored in when future bosque thinning project acreage will be determined. Project areas can be identifed based on property hazard ratings completed by firefighters.

*Funding agency logos must be incorporated in marketing material Narrative: The development of our Valencia County CWPP that was completed in October 2012 and approved in February 2013 has given us an excellent working document to build on our public education/mitgation efforts. The process of developing the CWPP starting with the selection of contractual consultant to completion has been an excellent learning experience. The CWPP has led to our next project of developing our own "Living With Fire" pamphlet for Valencia County. The development of the pamphlet had the local Fire Department Leadership meeting and adjusting their burn ordinances to better align throughout the municipalities and unincorporated areas of our county. This was a major accomplishment as each entity went through their county commision/city council entities to have these ordinances enacted to coincide with the development and printing of our pamphlet. Our next project involved collaborating with NM State Forestry and MRGCD on a bosque thinning project to remove nonnative and invasive species from 38 acres of bosque on the West side of the Rio Grande in the Jarales area South of Belen. This collaborative effort was kicked off with a press conference at the site. We just completed a prescribed fire of hazardous tumbleweed infestation in our Monterrey Park neighborhood. This was a collaborative effort between the Valencia County Fire Department. Public Works Department and the residents of the community. **Previous Experience** Please provide a brief summary of your previous experience with similar projects including success URL link to documentation on previous experience: stories and lessons learned. Note important lessons http://www.co.valencia.nm.us/departments/fire/County_fire_chief.html learned from previous experience. https://youtu.be/DEiPrW1CBuc If a URL is not available, please attach examples supporting previous experience.

Meetings, Activities and Training Opportunities

Provide specifics on the type and number of activities that you plan to engage in and the anticipated number of participants for the project fiscal year. Projects that encourage sustainability are encouraged such as Train-the-Trainer.

Topics for these activities may include, but are not limited to, structural ignitability, Firewise, defensible space, fire ecology, restoring fire to the environment, homeowner responsibility, etc.

Number of Activities Planned:

Type of Meeting or Activity:

The first two meetings will involve the local Fire Department Representatives. We will look at the Wildfire Hazard Assessment System and get input for how we would like to see it customized for our needs. The representatives will also identify a minimum of 2 firefighters from their agency that will be trained and conduct the property assessments.

Anticipated Number of Attendees: 10

Type of Training Offered:

Once we have our database customized, we will conduct 4-6 trainings for all personnel that will be conducting the property assessments. They will be trained in classroom and field settings on utilizing handheld GPS device, defensible space, reduction home ignition factors, and entering data in Wildfire Hazard Assessment System. Once trained, these personnel will conduct property assessment surveys. They will also be encouraged to train other personnel from their departments.

Number of Participants Training: 30

Products Developed or Purchased

Activities may include development or acquisition of education products.

Please provide specifics on the types of products such as green waste roll-off containers, billboard rental, etc. This should also include any marketing materials you intend develop or purchase with anticipated cost per item, number of items printed such as brochures, booklets, advertising, and television spots, etc.

Types of Products To Be Developed or Purchased: County wide map showing all properties assessed and their ratings.

Anticipated Distribution Numbers:

The map will be made available via the county and municipal websites.

Anticipated Cost of Materials:

The map will be included in the contractual costs listed in the budget.

Are Existing Materials Available?

☐ Yes ⊠ No

SECTION C: COMMUNITIES AT RISK

New Mexico Communities at Risk

Please list ALL the Communities-at-Risk as identified by the New Mexico State Forestry Communities at Risk Assessment Plan located online at List Communities Affected: Rank should be based on New Mexico Communities at Risk Assessment Plan - Ruidoso (H), Carrizoza (L), etc.

*Community ratings obtained from completed Valencia County CWPP which was approved on February 7, 2013.

Applicant Organization		

http://www.emnrd.state.nm.us/FD/FireMgt/Fire.htm that will be affected by your project and their current risk rating.

Reference

http://www.emnrd.state.nm.us/forestry/nmfireplan/doc s/nmcommriskassessplan.pdf. pgs 15-20

Community	Risk/Hazard Rating
Rio Grande Bosque	High
Bosque Farms	High
Peralta	High
Valencia	High
Meadow Lake	High
El Cerro Mission	High
Tomé	High
Los Chavez	High
Jarales	High
Tierra Grande	High
Casa Colorada	High
Salomon Estates	High
Southwest Mesa	High
Los Lunas	Moderate
Belen	Moderate
Las Maravillas	Moderate
Rio Communities	Moderate
Highland Meadows	Moderate

Project Impact on Communities at Risk

If this project or previous work in the area has reduced the risk rating of any Communities-at-Risk, please note the affected community/communities and the change in rating. Please provide a summary on how your project will address the wildfire risks to the Communities-at-Risk identified above and help lower their risk rating.

Narrative:

This project will have a direct correlation to lowering risk ratings in our communities. By helping property owners identify measures they can take to reduce structural ignitability including possible grant opportunities to provide funding for defensible space thinning projects on their land, their hazard assessment ratings will go down.

SECTION D: PROJECT IMPLEMENTATION TIMELINE (Please insert additional lines as needed)

Sequential Tasks	Time Frame	Responsible Party	
Provide a brief description of each of the project's tasks	Provide the duration of time for each task. Please note that the grant period is 12 months with quarterly reporting requirements	Grant applicant or appropriate partner	
Conduct two meeting for Fire Department Leadership to have input on Wildfire Hazard Assessment Database. Identify two personnel from each district to be trained in conducting home assessments.	First Quarter	Fire department leadership, contracted consultant	
Conduct 6 trainings on using GPS, tablet with database to conduct propery hazard assessments.	Second Quarter	Firefighters, contracted consultant	
Firefighters will go in field to complete a minimum of twenty five Wilddire Hazard Assessments on properties in their fire district.	Third Quarter	Firefighters	
Contracted consultant will use data gathered by firefighters in database to develop pre-plan maps	Fourth Quarter	Contracted consultant	
Purchase of GPS and Tablet units	First Quarter	Valencia County FD Wildland Captain	
Collaboration and execution of project	Ongoing throughout grant cycle	Valencia County FD Wildland Captain, Contracted Consultant	

SECTION E: ACCOUNTABLE PARTY - GRANT PAYMENT INFORMATION

Fiscal Manager for Project:	Christina Card		
Fiscal Manager Address:	PO Box 1119		
City, State, Zip:	Los Lunas, NM 87031		
Email	christina.card@co.valencia	ı.nm.us	
	Phone: 505-866-2471	Fax: 505-866-2424	

	Narrative: Our budget will be comprised of expenditures in two categories. \$6,800 will go to Contractual payments. We have discussed this project with Fire Service Support LLC. The monies spent on the Contractor will include the following:
	*Two meetings with stakeholders to develop Wildland Hazard Assessment System Database customized to Valencia County. *Six trainings with fire personnel for doing property assessments and GPS use. 4 field trainings with fire personnel in conducting property assessments. *Develop digital copy of Pre Plan Map. *Planning time and collaboration time with Valencia County Fire Department Wildland Captain.
Budget Overview	Equipment purchase to carry out property assessments, \$3,105: *Fourteen Garmin ETrex 20 handheld GPS units.
Write a summary of the project budget in order to provide the reviewer with a clear understanding of the justification for your request as it relates to your project. Please include specific information on personnel costs.	*Twelve 9" tablets.

BUDGET SPREADSHEET

Please enter a valid dollar amount for each item below.

Do not use dollar signs in these fields and use only whole dollar amounts.

Cost Categories	Funding Sources			Totals	
	1. Grant	2. Applicant	3. Other Partners	Sum of 1+2+3	
		These expenses may qualify as your cost share match, see OMB circulars A110 & 102			
a. <u>Personnel</u>	\$	\$ 990. 50	\$	\$ <u>990. 50</u>	
b. Fringe Benefits	\$	\$	\$	\$	
c. <u>Travel</u>	\$	\$	\$	\$	
d. Equipment	\$ 3, 105. 00	\$	\$	\$ <u>3, 105. 00</u>	
e. <u>Supplies</u>	\$	\$	\$	\$	
f. Contractual	\$ 6800	\$	\$	\$ <u>6, 800. 00</u>	
g. Other	\$	\$	\$	s	
h. Total Direct Costs (sum of a - g)	\$ <u>9, 905. 00</u>	\$ <u>990. 50</u>	\$	\$ <u>10, 004. 50</u>	
i. Indirect Charges, if any	\$	\$	\$	\$	
j. <u>Project Total</u> (sum of h - i)	\$ <u>9, 905. 00</u>	\$ <u>990. 50</u>	\$	\$ <u>10, 004. 50</u>	
k. <u>Program Income</u> , if any	\$	\$	\$	\$	



Valencia County Emergency Services Fire/Rescue

444 Luna Ave P.O. Box 1119 Los Lunas, NM 87031 Office: (505)866-2040 Fax: (505) 866-8749

March 27, 2015

To: NM Association of Counties and BLM,

We, the Fire Chiefs of Valencia County and the Municipalities within would like to endorse the Wildfire Risk Reduction grant application to train firefighters to use the Wildfire Hazard Assessment System to do property assessments for homeowners

Thank you,

Steven Gonzales Valencia County Fire Chief

Spencer Wood Bosque Farms Fire Chief

John Gabaldon Los Lunas Fire Chief

Manny Garcia Belen Fire Chief

John Dear Peralta Fire Chief

State of New Mexico Energy, Minerals and Natural Resources Department

Susana Martinez Governor

John H. Bemis Cabinet Secretary

Brett F. Woods, Ph.D. Deputy Cabinet Secretary **Tony Delfin, Division Director** State Forestry Division



March 20, 2015

New Mexico Association of Counties,

We support Valencia County's grant proposal to NM Association of Counties for a Wildfire Risk Reduction Grant. Their project will be to have a NM Fire Adapted Communities Wildland Hazard Assessment System database customized for Valencia County and have FF's trained in using it and conducting home assessments with property owners. The project will have multiple benefits including providing public outreach from the FD to property owners that will educated property owners in defensible space. Also, we will have a map developed that will be a pre-plan with triaged properties to use for wildland fire suppression response.

As an agency that shares jurisdictions with the counties for the suppression of wild land fires in non-municipal, non-tribal, non-federal lands within the state of New Mexico we count on Valencia County's efforts to encourage their citizens to be educated in the on-going efforts to minimize the effects of wild land fires in their county.

New Mexico State Forestry remains intimately involved in the process of cooperating and educating the public as a critical component in there, the public's, and firefighter safety as it pertains to wild land fire for mitigation and preparedness. We fully support this effort.

Please feel free to contact my office for further information (505) 867-2334.

Sincerely,

Todd Haines

Bernalillo District Forester

Robert Brown

Bernalillo District Fire Management Officer



Providing resource conservation for a quality environment domonstrated through active leadership, cooperation and partnership

Board of Supervisors

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- Teresa Smith de Cherif, Supervisor Jim Lane, Sprysr

P.O. Box 170, Beten, NM 87002 Office: 2424 Hwy 47, Solon, NM \$05-864-6460 • VALENCIAswod@live.com

March 27, 2015

New Mexico Association of Conservation Districts 444 Galisteo St. Santa Fe, New Mexico 87501

Dear New Mexico Association of Counties:

We support Valencia County's grant proposal to the New Mexico Association of Counties for a Wildfire Risk Reduction Grant. We believe this project will greatly enhance our opportunities to collaborate with the County and other agencies in protection of our natural heritage and our communities. Their project will be to create a New Mexico Fire Adopted Communities Wild Land Hazard Assessment System database customized for Valencia County and have frefighters trained in using it and conducting home assessments with property owners. This project will have multiple benefits including providing public outreach from the Fire Dapartment to property owners that will educate them in creating defensible specific property. It is our understanding that a map will be developed that will provide a county wide assessment of risk to properties and identify areas to be used for wild land fire suppression response. These tools will greatly aid our mission in protection of our area natural resources and create opportunity to bring our support to private lands within our District. We are glad to see the continued endeavor to develop the necessary tools to implement the Valencia County Community Wildfire Protection Plan will kin Valencia County.

Sincerely,

Madeline Miller District Managor

Valencia Soil & Water Conservation District

Mondeline Milly



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