



**VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2017-33**

**DISPOSITION OF OBSOLETE, WORN-OUT OR UNUSABLE TANGIBLE PERSONAL
PROPERTY**

WHEREAS, the Valencia County Board of Commissioners met in a regular meeting, at the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031 on Wednesday, June 7th, at 3:00 p.m.; and,

WHEREAS, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

WHEREAS, NMSA 1978 Section 4-38-13 (1953) provides that board of county commissioners shall have power at any session to make such orders concerning the property belonging to the county as they may deem expedient; and,

WHEREAS, NMSA 1978 Section 13-6-1 (2007) declares that a County may dispose of tangible personal property by negotiated sale so long as the property is of a current resale value of five thousand dollars (\$5,000) or less and is worn-out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use by the County; and,

WHEREAS, a designated committee of at least three Valencia County Officials has declared that all of the tangible personal property that is the subject of the resolution meets the criteria set forth in NMSA 1978, Section 13-6-1 (A) (2007) and each member has duly sworn and subscribed under oath of its finding.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Valencia County that:

1. It finds that the property described/pictured in Exhibits "A, B, C, and D" attached hereto and incorporated with this Resolution by reference consists of property owned by the County of Valencia with varying resale values (some greater than \$5000.00) that are worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the County;
2. A copy of this Resolution and Exhibit "A" shall be sent to the State Auditor at least 30 days before the disposal of the property pursuant to NMSA 1978, Section 13-6-1

- (B) (2) (2007) and shall be sent to the Department of Finance and Administration Local government Division at least thirty days prior to the disposal of the property;
3. A copy of this Resolution, Exhibit "A" and the findings of the committee shall be made a permanent part of the official minutes of the County and maintained as a public record subject to the Inspection of Public Records Act;
 4. The property described in Exhibit "A, B,C and D" shall be re-purposed for parts, or disposed of either by auction, thrown away or recycled, if not purchased via auction.

APPROVED, ADOPTED, AND PASSED on this 7th day of June, 2017.

BOARD OF COUNTY COMMISSIONERS


Absent


Charles D. Eaton
Chair, District IV

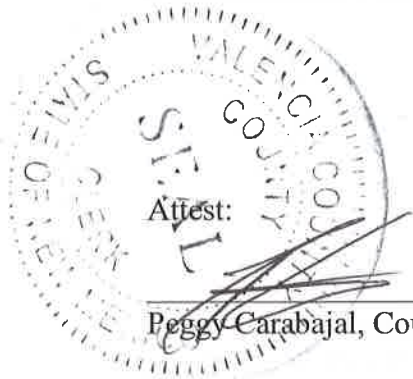

Helen Y. Cole
Commissioner, District I



Jhonathan Aragon
Vice-Chair, District V


Billy Ray Martinez
Commissioner, District II


David A. Hyder
Commissioner, District III




Peggy Carabajal, County Clerk



ASSET DISPOSAL / TRANSFER FORM

(A)

This form is to be used when an asset has been identified as surplus, obsolete, or worn out and is to be disposed of via sale, trade-in, or scrapped.
(Disposal Committee Consensus required!)

Use also when an asset is loaned or donated to another governmental organization or to another department within Valencia County.
(Does not require Disposal Committee consensus)

Section A – Departmental Staff Details: Please Print

4-24-17

Department's Asset Coordinator:

Department	Department Director	Last Name	First Name

Section B – Asset Details (may attach alternative documents, as long as all information is included)

Short Description of Disposal or Transfer:

Vehicles

Transferring Asset from(Dept)

to (Dept)

Asset Number, if known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been assigned to: (may need to update HR file)	HR / IT approval	If Vehicle: Fleet Manager must sign off	Hard Drive Wiped (not just reformatted)* (Yes/No/NA)
see attached or fill in:		per listing Attached					

Section C – Disposal Committee members:

To be signed & dated at Disposal Committee Meeting:

Name of Member #1	Position	Signature	Date
Todd Perea	FLEET CLERK	Todd Perea	5-11-17
Name of Member #2	Position	Signature	Date
Lisa Storey	Sr Accountant	Lisa Storey	5-11-17
Name of Member #3	Position	Signature	Date
- attached listing - varies by Dept			

Section D: To be filled out by Finance Department :

Name of Person Approving	Position	Signature	Date

Requires OSA approval? (Y/N) Depends on Value Request sent: _____ Approval Received _____ Attach related documents

Requires DFA approval? (Y/N) Depends on Value Request sent: _____ Approval Received _____ Attach related documents

Requires Commission approval? (Y/N) yes Approval Received _____ Attach related documents

Attach Disposal results (ie proof of destruction, sales proceeds, other)

Original completed form to Asset Coordinator, Finance Department

Copy to Departmental Asset Committee Member

*State Statutes specific to computer equipment apply

VEHICLES and HEAVY EQUIPMENT
Ready to Auction / remove from asset listing or re-purpose for parts

Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58051	S remove	604LNF	1998 FORD TAURUS MAROON	DISPOSE/REMOVE / AUCTION	704261 or 104261	6,600.00	TAURUS	CAPITAL ASSET	07/01/14	22 SHERIFF
58106	D prior	H04310SG	2007 2004 JOHN DEERE 310 SG BACKHOE	DISPOSE/REMOVE / AUCTION	T0310JX151809	8,177.32	BACKHOE 310SG PW MOWER	CAPITAL ASSET	06/30/04	20 PW ROAD DEPT
58122	REMOVE FROM LIST - GONE?	G79191	2005 FORD EXPEDITION DECOMMISSIONED PER JGORDON FY2016 gone to his	DISPOSE/REMOVE / AUCTION	1FMPU16595LA65152	5,146.92	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58199	D	G72252	2008 FORD TRUCK/HOT SHOT #2 (OAP)	DISPOSE/REMOVE / AUCTION	1FTZR44V88PA47636	5,811.00	RANGER 4X2 HOT SHOT	CAPITAL ASSET	06/30/08	13 OLDER AMERICANS
58233	D ASSESSING	G83884	2011 FORD CROWN VIC TOTALD, JS IN PW YARD, FROM SHERIFF	RE-PURPOSED; FOR PARTS ETC	2FABP7BV0BX163021	10,666.50	CROWN VIC	CAPITAL ASSET	06/30/11	22 SHERIFF
58251	D NEED TO STRIP	G88494	2013 FORD EXPEDITION IN ACCIDENT 7 20 16	DISPOSE/REMOVE / AUCTION	1FMJU1G50DEF33762	18,854.44	EXPEDITION	CAPITAL ASSET	06/30/13	22 SHERIFF
58261	D IMPAIRED	H90721	1990 CASE LOADER 721 NOT FIXABLE (ROAD DEPT)	DISPOSE/REMOVE / AUCTION	JAK0022112	5,318.15	LOADER 721	CAPITAL ASSET	04/10/90	18 PW FLEET
58279	D REMOVE FROM LIST - GET TITLE	G74579	2005 FORD EXPLORER 4WD NOT RUNNING DECOMMISSIONED PER JG FYE16 not on premises	DISPOSE/REMOVE / AUCTION	1FMZU73W65ZA54079	6,750.00	2005 FORD EXPLORER	CAPITAL ASSET	03/13/08	22 SHERIFF
58288	D PARTS	G91659	2014 CHEVY TAHOE 4X4 CK1 PLUS OUTFITTING Totald fy17	RE-PURPOSED; FOR PARTS ETC	1GNSK2E00ER183823	24,781.68	CK1 TAHOE 4WD	CAPITAL ASSET	05/30/14	22 SHERIFF
58396	D	G23058	1995 MC CLAIN TRAILER #1 SW G23058 OPEN TOP, TARP, WALKING FLOOR	DISPOSE/REMOVE / AUCTION	1M9BD4828S2309473	5,970.65	1995 MC CLAIN	CAPITAL ASSET	04/09/95	18 PW FLEET
858427	D never put into service	na	2003 FORD F350 AMBULANCE: PUNCH FROM CITY OF BELEN	LOS CHAVEZ FD	1FDWF37P64EB72745	5,000.00	2003 FORD F350 AMBULANCE: ENGINE PULLED AND USED TO	WIP	01/28/16	08 EMERG. SERVICES
				VEHICLES WITH NET VALUE GREATER THAN \$5,000		103,076.66				

VEHICLES and HEAVY EQUIPMENT
Ready to Auction / remove from asset listing or re-purpose for parts

Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58000	D	G54150	1988 YANKEE TRAILER #3 (S/W)	DISPOSE/REMOVE /AUCTION	2L9BSM3E8J3011480	3,999.96	1988 YANKEE	CAPITAL ASSET	06/30/88	18 PW FLEET
58002	D	G42294	1977 DODGE 3/4 TONE EL CERRO FIRE DEPT	DISPOSE/REMOVE /AUCTION	W24BE7S196754	600.00	??	CONTROL ABLE	06/30/77	08 EMERG. SERVICES
58010	D	G18065	1989 CHEVY VAN G18065 DISTRICT 4	DISPOSE/REMOVE /AUCTION	2GCGG35KK4139063	768.60	1989 CHEVY VAN	CAPITAL ASSET	07/01/89	08 EMERG. SERVICES
58011	D	G26368	1990 IMCO SEMI TRUCK TRAILER S/W DEPT	DISPOSE/REMOVE /AUCTION	1M9L13629LC343605?	2,214.36	?	CAPITAL ASSET	06/30/90	18 PW FLEET
58012	D	G34824	1990 GMC SUBURBAN: REHAB UNIT	DISPOSE/REMOVE /AUCTION	1GKER16K2LF528641	4,995.00	1990 GMC SUBURBAN	CONTROL ABLE	03/27/90	08 EMERG. SERVICES
58016	D	G84819	1994 OR 1993? GMC SIERRA PW16 (ROAD DEPT)	DISPOSE/REMOVE /AUCTION	1GDJK34N5PE531869	624.00	1993 SIERRA	CAPITAL ASSET	06/30/93	18 PW FLEET
58017	D	G18001	1994 CHEVROLET MINIVAN - FROM DETENTION	DISPOSE/REMOVE /AUCTION	1GNDU06D3RTE149845	1,571.16	MINIVAN	CAPITAL ASSET	06/30/94	18 PW FLEET
58021	D	G62563	2016 1994 CHEVROLET GM4 PLUS STAHL LANDMASTER DUMP BODY, RECEIVED	DISPOSE/REMOVE /AUCTION	1GBHC34K4RE258145	589.00	GM4 PLUS DUMP BODY	CAPITAL ASSET	07/01/16	18 PW FLEET
58022	D	G62564	2016 1994 CHEVROLET GM4 PLUS STAHL DUMP BODY RECEIVED TOGETHER IN DOT	DISPOSE/REMOVE /AUCTION	1GBHC34K1RE258958	500.00	GM4	CAPITAL ASSET	07/01/16	18 PW FLEET
58023	D	G83737	1994 CHEVY ASTROVAN	DISPOSE/REMOVE /AUCTION	1GNDM15Z8RB214732	1,300.44	ASTROVAN	CAPITAL ASSET	06/30/94	18 PW FLEET
58025	D	CAA801	1995 FORD BRONCO WAGON	DISPOSE/REMOVE /AUCTION	1FMEU1SH3SLB07099	921.72	1995 FORD BRONCO WAGON	CAPITAL ASSET	06/30/95	22 SHERIFF
58032	PARTS	NA PARTS	1996 FLEXOLITE TRAILER	RE-PURPOSED: FOR PARTS ETC	1S9A21112TL358450	1,078.00	TRAILER USED FOR PARTS ON	CONTROL ABLE	06/30/95	20 PW ROAD DEPT
58038	D	G81118	1996 FORD COF (ANIMAL CONTROL)	DISPOSE/REMOVE /AUCTION	2FTEF14N5TCA25716	2,884.00	COF	CONTROL ABLE ASSET	06/30/96	02 ANIMAL CONTROL
58039	D	G30967	1997 CHEVROLET BLAZER (BROWN) IN SHERIFFS YARD	DISPOSE/REMOVE /AUCTION	1GNCS13W9V2230622	2,028.43	BLAZER	CAPITAL ASSET	05/19/97	04 CLERK
58041	D	G62561	1997 FORD F150, RECEIVED 7/13/2005 IN NMDOT HARDSHIP AUCTION	DISPOSE/REMOVE /AUCTION	1FTDF18W5VKC32751	2,764.95	F150	CAPITAL ASSET	07/13/05	18 PW FLEET
58045	D	G37788	1998 FORD ECONOLINE VAN (ANIMAL CONTROL)	DISPOSE/REMOVE /AUCTION	1FBSS31L9WHA56868	2,915.40	ECONOLINE VAN	CAPITAL ASSET	06/30/98	02 ANIMAL CONTROL
58051	D	G43657	1998 FORD CROWN VIC: DEPCR THRU FY15 THEN DISPOSE	DISPOSE/REMOVE /AUCTION	2FAFP71W9WX151758	1,537.41	CROWN VIC	CAPITAL ASSET	07/01/97	22 SHERIFF

VEHICLES and HEAVY EQUIPMENT
Ready to Auction / remove from asset listing or re-purpose for parts

Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58055	D	IMPAIRED	1999 FORD F150 SIGN TRUCK WRECKED	DISPOSE/REMOVE / AUCTION	1FTRX1814XKA89237	1,939.99	F150	CAPITAL ASSET	04/09/02	18 PW FLEET
58058	D		1999 INTERNATIONAL 4900 (ROAD DEPT)	DISPOSE/REMOVE / AUCTION	1HTSDAAR8XH211879	1,284.12	4900	CAPITAL ASSET	06/30/99	18 PW FLEET
58059	D	STILL RUNS	1999 FORD CROWN VIC (SW)	DISPOSE/REMOVE / AUCTION	2FAFP74W6XX112543	1,047.44	CROWN VIC	CAPITAL ASSET	06/30/99	18 PW FLEET
58063	D prior D? REQUEST TITLE	G43696	2000 FORD ECONOLINE VAN RUNNING OAP AND TODD HAVE NOTHING ON THIS	DISPOSE/REMOVE / AUCTION	1FBSS31LXYHA71625	2,565.48	ECONLINE VAN	CAPITAL ASSET	06/30/00	13 OLDER AMERICANS
58064	D	G43698	2000 FORD ECONOLINE VAN (ANIMAL CONTROL)	DISPOSE/REMOVE / AUCTION	1FBSS31L3YHA71627	2,565.48	ECONOLINE VAN	CAPITAL ASSET	07/02/00	02 ANIMAL CONTROL
58071	D	G52316	2000 FORD TAURUS SE-SVG DOES NOT RUN (P&Z)	DISPOSE/REMOVE / AUCTION	1FAFP55U3YA131353	1,060.60	TAURUS SE-SVG	CAPITAL ASSET	03/23/00	Code Enforcement
58072	D	G52317	2000 FORD TAURUS DOES NOT RUN (MANAGERS)	DISPOSE/REMOVE / AUCTION	1FAFP55U4YA131359	1,222.19	TAURUS SE-SVG	CAPITAL ASSET	03/26/01	Manager
58074	D	G82537	2000 FORD CROWN VIC, FROM DETENTION/SHERIFFS	DISPOSE/REMOVE / AUCTION	2FAFP71W3YX170292	2,266.44	CROWN VICTORIA	CAPITAL ASSET	06/30/00	22 SHERIFF / detention
58080	D	58080	2009- 2001 FORD F150: TOTALED-AUCTION TOTALED 8 2015 see notes	DISPOSE/REMOVE / AUCTION	19	3,997.61	F150	CAPITAL ASSET	07/29/09	22 SHERIFF
58081	S?	GU03	2001 CHEVY IMPALA REMOVE FROM ASSET LISTING - REQUEST TITLE		43?	2,163.93	IMPALA	CAPITAL ASSET	04/07/01	22 SHERIFF
58097	D	G15631	2016 1994 CHEVY CORSICA FROM MANAGERS ADDED IN 2016 READY TO DISPOSE THOUGH	DISPOSE/REMOVE / AUCTION	1G1LD55M1RY112789	750.13	CORSICA	CAPITAL ASSET	07/01/16	Manager
58098	D	G59401	2004 FORD ECONOLINE VAN POOR CONDITION 101137 MILES	DISPOSE/REMOVE / AUCTION	1FBSS31194HB38225	3,084.40	ECONOLINE VAN	CAPITAL ASSET	06/30/04	13 OLDER AMERICANS
58099	D	G59402	2004 FORD ECONOLINE VAN	DISPOSE/REMOVE / AUCTION	1FBSS31104HB38226	3,084.40	ECONOLINE VAN	CAPITAL ASSET	06/30/04	13 OLDER AMERICANS
58102	D	G76875	2002 FORD SRW DONATED BY VILLAGE OF LOS LUNAS ANIMAL CONTROL APPROX 2014 ENGINE BLOWN JULY'16	DISPOSE/REMOVE / AUCTION	1FTNF20S44EB25500	2,801.40	SRW	CAPITAL ASSET	06/30/04	02 ANIMAL CONTROL

VEHICLES and HEAVY EQUIPMENT
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Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Dep.	Model	Category	Acquisition Date	Department
58103	D	G79193	2004 FORD MUSTANG DECOMMISSIONED PER JGORDON FY2016 INCP	DISPOSE/REMOVE / AUCTION	1FAFP42R44F225040	4,178.52	MUSTANG	CAPITAL ASSET	06/30/04	22 SHERIFF
58110	D	G60786	2005 FORD EXPEDITION SUV DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE / AUCTION	1FMPU16535LA66913	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58111	D	G60787	2005 FORD EXPEDITION UTILITY VEHICLE DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE / AUCTION	1FMPU16514LA66912	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58112	D	G60966	2005 FORD EXPEDITION UTILITY VEHICLE DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE / AUCTION	1FMPU16555LA66911	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58113	REMOVE FROM LIST - GONE	G60967	2005 FORD EXPEDITION UTILITY VEHICLE DECOMMISSIONED PER JGORDON FY2016- gone to ins	DISPOSE/REMOVE / AUCTION	1FMPU16555L66914	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58121	D	G74581	2005 FORD EXPLORER DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE / AUCTION	1FMZU73W05ZA54076	2,057.64	EXPLORER	CAPITAL ASSET	06/30/05	22 SHERIFF
58134	D	G64237	2006 CHEVY 1500 SILVERADO (ANIMAL CONTROL) Swab wagon	DISPOSE/REMOVE / AUCTION	3GCEK14TX6G141446	4,170.75	1500 SILVERADO	CAPITAL ASSET	06/30/06	02 ANIMAL CONTROL
58143	D	G66561	2006 FORD ECONOLINE VAN; AUCTION PER OAP	DISPOSE/REMOVE / AUCTION	1FBSS31L86DA43651	3,518.04	ECONOLINE VAN	CAPITAL ASSET	06/30/06	13 OLDER AMERICANS
58145	D	G66563	2006 FORD ECONOLINE VAN (OAP)	DISPOSE/REMOVE / AUCTION	1FBNE31L46DA9712	3,277.80	ECONOLINE VAN	CAPITAL ASSET	06/30/06	13 OLDER AMERICANS
58165	D	G67132	2007 FORD F150XL (ANIMAL CONTROL) BLOWN ENGINE junk	DISPOSE/REMOVE / AUCTION	1FTRF14V77KA94152	2,511.02	FORD F150XL	CAPITAL ASSET	06/01/07	02 ANIMAL CONTROL
58169	D	G67659	2007 FORDCROWN VICTORIA G67659 TOTALED 6/2014	Fully disposed on Asset listing in GAS	2FAFP71W17X118237	-	CROWN VICTORIA	CAPITAL ASSET	06/26/07	22 SHERIFF
58170	D	G67660	2007 FORD CROWN VICTORIA G67660 STOLEN & TOTALED AS OF 6 30 16	DISPOSE/REMOVE / AUCTION	2FAFP71WX7X118236	3,724.92	CROWN VICTORIA	CAPITAL ASSET	06/26/07	22 SHERIFF
58173	D	G67664	2007 FORD CROWN VICTORIA	DISPOSE/REMOVE / AUCTION	2FAFP71W27X118232	3,724.92	CROWN VICTORIA	CAPITAL ASSET	06/26/07	22 SHERIFF
58186	D	G71838	2007 DODGE CHARGER SE DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE / AUCTION	2B3KA43H37H843986	3,825.15	CHARGER SE	CAPITAL ASSET	08/14/07	22 SHERIFF

Ready to Auction / remove from asset listing or re-purpose for parts

[illegible]

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Dep.	Model	Category	Acquisition Date	Department
58038	Keeping for Parts & Dog Box	G81118	1996 FORD COF (ANIMAL CONTROL)	DISPOSE/REMOVE /AUCTION	2FTEF14N5TCA25716	2,884.00	COF	CONTROL ABLE ASSET	06/30/96	02 ANIMAL CONTROL
58045	D	NEED TITLE G37788	1998 FORD ECONOLINE VAN (ANIMAL CONTROL)	DISPOSE/REMOVE /AUCTION	1FBSS31L9WHA56868	2,915.40	ECONOLIN	CAPITAL ASSET	06/30/98	02 ANIMAL CONTROL
58064	D	G43698	2000 FORD ECONOLINE VAN (ANIMAL CONTROL)	DISPOSE/REMOVE /AUCTION	1FBSS31L3VHA71627	2,565.48	ECONOLIN	CAPITAL ASSET	07/02/00	02 ANIMAL CONTROL
58102	D	BLOWN ENGINE G76875	2002 FORD SRW DONATED BY VILLAGE OF LOS LUNAS ANIMAL CONTROL	.	1FTNF20S44EB25500	2,801.40	SRW	CAPITAL ASSET	06/30/04	02 ANIMAL CONTROL
58134	D	G64237	2006 CHEVY 1500 SILVERADO (ANIMAL CONTROL)	DISPOSE/REMOVE /AUCTION	3GCEK14TX6G141446	4,170.75	1500 SILVE	CAPITAL ASSET	06/30/06	02 ANIMAL CONTROL
58165	D	G67132	2007 FORD F150XL (ANIMAL CONTROL) BLOWN ENGINE G67132	DISPOSE/REMOVE /AUCTION	1FTRF14V77KA94152	2,511.02	FORD F150	CAPITAL ASSET	06/01/07	02 ANIMAL CONTROL

may keep Box
not sure

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Id	Tag Number	Description	Secondary/Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58039	D	G30967	1997 CHEVROLET BLAZER (BROWN) IN SHERIFFS YARD,	BOE: BUREAU OF ELECTIONS	1GNC513W9V2230622	2,028.43	BLAZER	CAPITAL ASSET	05/19/97	04 CLERK



5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Id	Tag Number	Description	Secondary Location	Serial Number	Net/Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58071	D	G52316	2000 FORD TAURUS SE-SVG DOES NOT RUN (P&Z)	DISPOSE/REMOVE/A UCTION	1FAFP55U3YA131353	1,060.60	TAURUS SE	CAPITAL ASSET	03/23/00	Code Enforcement
58278	D-	G38825	2016 1998 CHEVY BLAZER 4DOOR(FY16) FORMER RURAL ADDRESSING	DISPOSE/REMOVE/A UCTION	1GNDT13W9W2279225	1,087.00	4 DR BLAZ	CAPITAL ASSET	07/01/16	Code Enforcement



5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Id	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Dep.	Model	Category	Acquisition Date	Department
58002	D	G42294	1977 DODGE 3/4 TON EL CERRO FIRE DEPT	READY TO AUCTION / DISPOSE	W24BE75196754	600.00	??	CONTROL ABLE ASSET	06/30/77	08 EMERG. SERVICES
58010	D	G18065	1989 CHEV VAN G18065 DISTRICT 4 READY TO AUCTION	READY TO AUCTION / DISPOSE	2GCGG35KXK4139063	768.60	1989 CHEV	CAPITAL ASSET	07/01/89	08 EMERG. SERVICES
58012	D	G34824	1990 GMC SUBURBAN: REHAB UNIT @ PW YARD READY TO AUCTION	READY TO AUCTION / DISPOSE	1GKER16K2LF528641	4,995.00	1990 GMC	CONTROL ABLE ASSET	03/27/90	08 EMERG. SERVICES
58001B	DISPOSE	N/A	1971 INTERNATIONAL HARVESTER METRO FROM JARALES FIRE DEPT	READY TO AUCTION / DISPOSE	AM122M48806B	500.00	METRO	CONTROL ABLE ASSET	7/1/2016 (actual)	08 EMERG. SERVICES Jarales

OK
5/11/17



CITY OF BELEN FIRE DEPARTMENT
100 S. MAIN STREET
BELEN, NM 87002
(505) 966-2714

INVOICE

Invoice Number: 2016-02
Invoice Date: 1/28/2016
DUE: 2/27/2016

BILL TO:

Los Chavez Fire Department
Attn: Chief Jeremy Fiedler
(505) 615-0480
jcfieemo@aol.com

*used
to fix
#58108
dist #7
LC*

*2 PARTS
#58427*

QTY	DESCRIPTION	Rate	AMOUNT
1	PURCHASE OF 2003 FORD F350 AMBULANCE	\$ 5,000.00	\$ 5,000.00
	VIN: 1FDWF37P64EB72745		\$ -
			\$ -
			\$ -
	engine pulled & put in		\$ -
	w/it 58108 (2005 Ford F550 Los Chavez		\$ -
	Squad 7)		\$ -
	rest of vehicle is waiting to		\$ -
	be refurbished		\$ -
			\$ -
	Plans changed Per B.CulP		\$ -
	Disposal of this vehicle		\$ -
	Per M. Romero will be using engine		\$ -
	to fix not-running ambulance,		\$ -
	(2005 F550)		\$ -
Sub Total:			\$ 5,000.00
Discount:			0%
TOTAL DUE:			\$ 5,000.00

DIRECT ALL INQUIRIES TO:



Manny Garcia, Fire Chief
(505) 966-2710
manny.garcia@belen-nm.gov

MAKE ALL CHECKS PAYABLE TO:

CITY OF BELEN FIRE DEPARTMENT
100 S. Main Street
Belen, NM 87002

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Id	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Dep.	Model	Category	Acquisition Date	Department
58072	D	G52317	2000 FORD TAURUS DOES NOT RUN (MANAGERS)	DISPOSE/REMOVE/A UCTION	1FAFP55U4YA131359	1,222.19	TAURUS SE	CAPITAL ASSET	03/26/01	Manager 
58097	D	G15631	2016 1994 CHEVY CORSICA FROM MANAGER'S ADDED IN 2016 READY TO	DISPOSE/REMOVE/A UCTION	1G1LD5M1R112789	750.13	CORSICA	CAPITAL ASSET	07/01/16	Manager 

SA
5/9/17

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58063	D prior	G43696	2000 FORD ECONOLINE VAN RUNNING OAP AND TODD		1FBSS31LXYHA71625	2,565.48	ECONLINE	CAPITAL ASSET	06/30/00	13 OLDER AMERICANS
58098	D	G59401	2004 FORD ECONOLINE VAN DOOR, COUNTERSILL, 101127	DISPOSE/REMOVE	1FBSS31L94HB38225	3,084.40	ECONOLIN	CAPITAL ASSET	06/30/04	13 OLDER
58099	D	G59402	2004 FORD ECONOLINE VAN G59402		1FBSS31L04HB38226	3,084.40	ECONOLIN	CAPITAL ASSET	06/30/04	13 OLDER AMERICANS
58145	D	G66563	2006 FORD ECONOLINE VAN (OAP) G66563	DISPOSE/REMOVE /AUCTION	1FBNE31L46DA49712	3,277.80	ECONOLIN	CAPITAL ASSET	06/30/06	13 OLDER AMERICANS
58143	D	G66561	2006 FORD ECONOLINE VAN; AUCTION PER OAP G66561	DISPOSE/REMOVE /AUCTION	1FBSS31L86DA43651	3,518.04	ECONOLIN	CAPITAL ASSET	06/30/06	13 OLDER AMERICANS
58194	D	G71839	2008 CHEVROLET COBALT; BAD TRANSMISSION G71839	DISPOSE/REMOVE /AUCTION	1G1AL58F487116766	2,991.72	COBALT	CAPITAL ASSET	06/30/08	13 OLDER AMERICANS
58199	D	G72252	2008 FORD TRUCK/HOT SHOT #2 (OAP) G72252	DISPOSE/REMOVE /AUCTION	1FTZRA4V88PA47636	5,811.00	RANGER 4	CAPITAL ASSET	06/30/08	13 OLDER AMERICANS

8000 T. 

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58000	D	G54150	1988 YANKEE TRAILER #3 (S/W)	DISPOSE/REMOVE/A UCTION	219BSM3E8J3011480	3,999.96	1988 YANKEE	CAPITAL ASSET	06/30/88	18 PW FLEET
58262	D	31475	1990 ROSCOE BROOME SWEEPER-ENGINE BLOWN	DISPOSE/REMOVE/A UCTION	31475	2,386.33	SWEEPER	CAPITAL ASSET	04/09/90	18 PW FLEET
58261	D	H90721	1990 CASE LOADER 721 NOT FIXABLE (ROAD DEPT)	DISPOSE/REMOVE/A UCTION	JAK0022112	5,318.15	LOADER 721	CAPITAL ASSET	04/10/90	18 PW FLEET
58011	D	G26368	1990 IMCO SEMI TRUCK TRAILER S/W DEPT	DISPOSE/REMOVE/A UCTION	1M9L13629LC343605?	2,214.36	?	CAPITAL ASSET	06/30/90	18 PW FLEET
58016	D	G84819	1994 OR 1993? GMC SIERRA PW16 (ROAD DEPT)	DISPOSE/REMOVE/A UCTION	1GDJK34N5PE531869	624.00	1993 SIERRA	CAPITAL ASSET	06/30/93	18 PW FLEET
58017	D	G18001	1994 CHEVROLET MINIVAN - FROM DETENTION	DISPOSE/REMOVE/A UCTION	1GNDU06D3RTE149845	1,571.16	MINIVAN	CAPITAL ASSET	06/30/94	18 PW FLEET
58023	D	G83737	1994 CHEVY ASTROVAN	DISPOSE/REMOVE/A UCTION	1GNDM15Z8RB214732	1,300.44	ASTROVAN	CAPITAL ASSET	06/30/94	18 PW FLEET
58396	D	G23058	1995 MC CLAIN TRAILER #1 SW OPEN TOP, TARP, WALKING	DISPOSE/REMOVE/A UCTION	1M9BD482852309473	5,970.65	1995 MC CLAIN	CAPITAL ASSET	04/09/95	18 PW FLEET
58411x	D	G24430	1997 CHEVY BLAZER: in PW YARD	DISPOSE/REMOVE/A UCTION	1GNCT18W4VK175244	1,417.50	BLAZER	CAPITAL ASSET	07/01/96	18 PW FLEET
58059	D	G82678	1999 FORD CROWN VIC (SW)	DISPOSE/REMOVE/A UCTION	2FAFP74W6XX112543	1,047.44	CROWN VIC	CAPITAL ASSET	06/30/99	18 PW FLEET
58058	D	G81009	1999 INTERNATIONAL 4900 (ROAD DEPT)	DISPOSE/REMOVE/A UCTION	1HTSDAAR8XH211879	1,284.12	4900	CAPITAL ASSET	06/30/99	18 PW FLEET
58055	D	G53732	1999 FORD F150 SIGN TRUCK WRECKED	DISPOSE/REMOVE/A UCTION	1FTRX18L4KKA89237	1,939.99	F150	CAPITAL ASSET	04/09/02	18 PW FLEET
58041	D	G62561	1997 FORD F150, RECEIVED 7/13/2005 IN NMDOT HARDSHIP AUCTION	DISPOSE/REMOVE/A UCTION	1FTDF18W5VKC32751	2,764.95	F150	CAPITAL ASSET	07/13/05	18 PW FLEET
58022	D	G62564	2016 1994 CHEVROLET GM4 PLUS STAHL DUMP BODY RECEIVED TOGETHER IN DOT	DISPOSE/REMOVE/A UCTION	1GBHC34K1RE258958	500.00	GM4	CAPITAL ASSET	07/01/16	18 PW FLEET
58021	D	G62563	2016 1994 CHEVROLET GM4 PLUS STAHL LANDMASTER DUMP BODY, RECEIVED	DISPOSE/REMOVE/A UCTION	1GBHC34K4RE258145	589.00	GM4 PLUS	CAPITAL ASSET	07/01/16	18 PW FLEET
58259	PARTS	H802	1990 FERGUSON PREMATIC ROLLER, NOT IN USE, FOR PARTS ONLY(ROAD DEPT)	REPURPOSED- USED FOR PARTS	802	1,606.92	SP112	CAPITAL ASSET	06/30/90	20 PW ROAD DEPT
58260	PARTS	H803	1990 ROLLER: 90 FERGUSON PREMATIC (ROAD DEPT) BLOWN ENGINE, KEEPING	REPURPOSED- USED FOR PARTS	803 P37	1,607.16	PREMATIC	CAPITAL ASSET	06/30/90	20 PW ROAD DEPT
58032	PARTS	NA PARTS	1996 FLEXOUTE TRAILER	RE-PURPOSED: FOR PARTS ETC	1S9A21112T1358450	1,078.00	TRAILER U ABLE ASSET	CONTROL ASSET	06/30/95	20 PW ROAD DEPT

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5-11-17

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Id	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58371	NIU	G21704	1982 GMC 57L SWAT TRUCK(NOT IN USE)	RE-PURPOSED, FOR PARTS ETC	2GDJK34M7B1522268	833.40	57L SWAT	CAPITAL ASSET	06/30/82	22 SHERIFF
58003 L		G41157	1985 CHEVROLET CTV SWAT VAN (SHERIFF) YEAR VERIFIED ON TITLE		2GBHG31M7F4147000	1,118.28	CTV	CAPITAL ASSET	06/30/85	22 SHERIFF
58025	DISPOSE	CAA801	1995 FORD BRONCO WAGON CAA801	DISPOSE/REMOVE/A UCTION	1FMFJ1SH3SLB07099	921.72	1995 FORD	CAPITAL ASSET	06/30/95	22 SHERIFF
58051	DISPOSE	G43657	1998 FORD CROWN VIC: DEPCR THRU FY15 THEN DISPOSE	DISPOSE/REMOVE/A UCTION	2FAFP71W9WX151758	1,537.41	CROWN VI	CAPITAL ASSET	07/01/97	22 SHERIFF
58081	REMOVE FROM ASSET LISTING - PROJECT	GU03	2001 CHEVY IMPALA		43"	2,163.93	IMPALA	CAPITAL ASSET	04/07/01	22 SHERIFF
58103	DISPOSE	G79193	2004 FORD MUSTANG DECOMMISSIONED PER JGORDON FY2016 INOP	DISPOSE/REMOVE/A UCTION	1FAFP42R44F225040	4,178.52	MUSTANG	CAPITAL ASSET	06/30/04	22 SHERIFF
58122	REMOVE FROM LIST - GONE?	G79191	2005 FORD EXPEDITION DECOMMISSIONED PER JGORDON FY2016 gone to		1FMFPU16595LA65152	5,146.92	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58113	REMOVE FROM LIST - GONE	G60967	2005 FORD EXPEDITION UTILITY VEHICLE DECOMMISSIONED PER		1FMFPU16555L66914	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58110	DISPOSE	G60786	2005 FORD EXPEDITION SUV DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE/A UCTION	1FMFPU16535LA66913	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58111	DISPOSE	G60787	2005 FORD EXPEDITION UTILITY VEHICLE DECOMMISSIONED PER	DISPOSE/REMOVE/A UCTION	1FMFPU16514LA66912	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58112	DISPOSE	G60966	2005 FORD EXPEDITION UTILITY VEHICLE DECOMMISSIONED PER	DISPOSE/REMOVE/A UCTION	1FMFPU165X5LA66911	3,913.36	EXPEDITION	CAPITAL ASSET	06/30/05	22 SHERIFF
58121	DISPOSE	G74581	2005 FORD EXPLORER DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE/A UCTION	1FMZU73W05ZAS4076	2,057.64	EXPLORER	CAPITAL ASSET	06/30/05	22 SHERIFF
58169	DISPOSE	G67659	2007 FORDCROWN VICTORIA G67659 TOTALED 6/2014 INS PAID 5514.41 REC'D	Fully disposed on Asset listing in fy16	2FAFP71W17X118237	-	CROWN VI	CAPITAL ASSET	06/26/07	22 SHERIFF
58170	T	G67660	2007 FORD CROWN VICTORIA G67660 STOLEN & TOTALED AS OF 6 30 16	RE-PURPOSED, FOR PARTS ETC	2FAFP71WX118236	3,724.92	CROWN VI	CAPITAL ASSET	06/26/07	22 SHERIFF
58173	D	G67664	2007 FORD CROWN VICTORIA G67664	DISPOSE/REMOVE/A UCTION	2FAFP71W27X118232	3,724.92	CROWN VI	CAPITAL ASSET	06/26/07	22 SHERIFF

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Id	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58186	DISPOSE	G71838	2007 DODGE CHARGER SE DECOMMISSIONED PER JGORDON FY2016	DISPOSE/REMOVE/A UCTION	2B3KA43H37H843986	3,825.15	CHARGER	CAPITAL ASSET	08/14/07	22 SHERIFF
58279		G74579	2005 FORD EXPLORER 4WD NOT RUNNING DECOMMISSIONED PER JG GET TITLE		1FMZU73W65ZA54079	6,750.00	2005 FORD	CAPITAL ASSET	03/13/08	22 SHERIFF
58080	DISPOSE	58080	2009 - 2001 FORD F150: TOTALD-AUCTION TOTALD 8 2015 see notes	DISPOSE/REMOVE/A UCTION	19	3,997.61	F150	CAPITAL ASSET	07/29/09	22 SHERIFF
58233	ASSESSED	G83884	2011 FORD CROWN VIC TOTALD, IS IN PW YARD, FROM SHERIFF	RE-PURPOSED, FOR PARTS ETC	2FABP7BVDBX163021	10,666.50	CROWN VI	CAPITAL ASSET	06/30/11	22 SHERIFF
58251	DISPOSE	G88494	2013 FORD EXPEDITION IN ACCIDENT 7 20 16	DISPOSE/REMOVE/A UCTION	1FMJU1G50DEF33762	18,854.44	EXPEDITIO	CAPITAL ASSET	06/30/13	22 SHERIFF
58282	D	G90780	2009 FORD CROWN VIC,TOTALD PURCHASED 1/3/14 FROM	DISPOSE/REMOVE/A UCTION	2FAHP71V99X140327	2,500.00	CROWN VI	CONTROL ABLE ASSET	01/31/14	22 SHERIFF
58288	Dispose	G91659	2014 CHEVY TAHOE 4X4 CK1 PLUS OUTFITTING Totald fy17	RE-PURPOSED, FOR PARTS ETC	1GNSK2E00ER183823	24,781.68	CK1 TAHO	CAPITAL ASSET	05/30/14	22 SHERIFF
58051	S-DISPOSE	604LNF	1998 FORD TAURUS MAROON	DISPOSE/REMOVE/A UCTION	34261 of	6,600.00	TAURUS	CAPITAL ASSET	07/01/14	22 SHERIFF
58074	D	G82537	2000 FORD CROWN VIC, FROM DETENTION/SHERIFFS	DISPOSE/REMOVE/A UCTION	2FAFP71W3YX170292	2,266.44	CROWN VI	CAPITAL ASSET	06/30/00	22 SHERIFF / detention

5/9/17

5.9.17

Misc: NOT Physically Found

5: EQUIP: VEHICLES HEAVY EQUIPMENT

FINAL SIGN OFF BY DEPT DIRECTORS

Asset	Notes:	Tag Number	Description	Secondary Location	Serial Number	Net Asset Value Prior to FY17 Depr.	Model	Category	Acquisition Date	Department
58063	D? REQUEST TITLE	G43696	2000 FORD ECONOLINE VAN RUNNING OAP AND TODD HAVE NOTHING ON THIS VAN	DISPOSE/REMOVE/ AUCTION	1FBSS31LXYHA71625	2,565.48	ECONLINE	CAPITAL ASSET	06/30/00	13 OLDER AMERICANS
58-	D REQUEST TITLE	G30965	1986 FORD VAN WHERE IS THIS? NOT AT OAP, PRESUMED AUCTIONED IN PAST	DISPOSE/REMOVE/ AUCTION	1FBHS31H5GHA92810	1,050.00	VAN	CONTROL ABLE ASSET	06/30/85	18 PW FLEET
58106	D GONE-NOT FOUND	H04310SG	2007 2004 JOHN DEERE 310 SG BACKHOE	DISPOSE/REMOVE/ AUCTION	T0310JX151809	8,177.32	BACKHOE	CAPITAL ASSET	06/30/04	20 PW ROAD DEPT

*HAD been on Asset list in error
— need to be removed—*

*R 5-11-17
BS 5-11-17*



ASSET DISPOSAL / TRANSFER FORM

B

This form is to be used when an asset has been identified as surplus, obsolete, or worn out and is to be disposed of via sale, trade-in, or scrapped.
(Disposal Committee Consensus required!)

Use also when an asset is loaned or donated to another governmental organization or to another department within Valencia County.
(Does not require Disposal Committee consensus)

Section A – Departmental Staff Details: Please Print

4-24-17

Department's Asset Coordinator:

Department	Department Director	Last Name	First Name
Information Tech.	Julian Barraza		

Section B – Asset Details (may attach alternative documents, as long as all information is included)

Short Description of Disposal or Transfer: individual value of each is less than \$5000

Transferring Asset from (Dept) _____ to (Dept) _____

Asset Number, if known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been assigned to: (may need to update HR file)	HR / IT approval	If Vehicle: Fleet Manager must sign off	Hard Drive Wiped (not just reformatted)* (Yes/No/NA)
see attached or fill in:							
		outdated / Broken / unusable numerous computers, computer equip / printers					
		List with serial #s & hard drive wipe certification to be done Prior to Disposal					
		photos attached: reviewed by asset committee on 4-24-17					

Section C – Disposal Committee members:

To be signed & dated at Disposal Committee Meeting:

Name of Member #1	Position	Signature	Date
J. Barraza	I.T. Director	J. Barraza	4/24/17
Name of Member #2	Position	Signature	Date
Lisa Storey	Asset Accountant	Lisa Storey	5-30-17
Name of Member #3	Position	Signature	Date
James M. Aranda	Community Development Director	James M. Aranda	5-30-17

Section D: To be filled out by Finance Department :

Name of Person Approving	Position	Signature	Date

Requires OSA approval? (Y/N) notice Request sent: _____ Approval Received _____ Attach related documents

Requires DFA approval? (Y/N) notice Request sent: _____ Approval Received _____ Attach related documents

Requires Commission approval? (Y/N) yes Approval Received _____ Attach related documents

Attach Disposal results (ie proof of destruction, sales proceeds, other)

Original completed form to Asset Coordinator, Finance Department

Copy to Departmental Asset Committee Member

*State Statutes specific to computer equipment apply

UPSTAIRS INVENTORY 2 ROOMS complete, Computer Room In Progress

COMPUTER STORAGE ROOM	2013 list#	Description	Tag Number	Serial Number	Model	Manufacturer	note
		30 flat screen COMPUTER MONITORS		many labeled as broken		DELL	
		3 big COMPUTER MONITORS				HP	
		COMPUTER MONITOR					
		COMPUTER MONITOR					
		COMPUTER MONITOR					
		COMPUTER MONITOR					
		COMPUTER MONITOR					
		COMPUTER MONITOR					
		COMPUTER MONITOR					
		DELL		8721158	XPST500	DELL	15
		COMPUTER		012376172	C550	MSI PC PRO	
	64	"UNITY" 172.16.8.102		0031845583	??BIG COMPUTER	?	
	63	GATEWAY	EMILY OAP	0037212122	?SLENDER?	GATEWAY	
		EMERSON TV		45150432237	BT9110	EMERSON	
		HP PAVILION	1497	037313000085242351	4440	HP	
		LEXMARK LASER PRINTER	VCOAP8ELEND03			LEXMARK	
		COMPUTER	7526	?	DCSM	AMD	
		COMPUTER		15PM3M1	DCSM-F	DELL	
	71	DELL COMPUTER	ROADS5	1FNCX91	OPTIPLEX GX620	DELL	
	10	DELL COMPUTER		1T9RZ41	DHM	DELL	
	66	DELL OPTIPLEX		266SLC1	745	DELL	
		COMPUTER		26B7Z71	MVY	DELL	
	100	DELL COMPUTER	TRS21	2N3P5F1	PRECISION 390	DELL	
	80	DELL COMPUTER		2YTFVF1	OPTIPLEX 755	DELL	BAD FAN
	75	DELL COMPUTER		2ZXFEV1	OPTIPLEX 755	DELL	BAD NIC/NO PS
		COMPUTER		315ZKB1	DCSM	DELL	
		COMPAQ	CLERK4	3872C782	DESK PRO	COMPAQ	
	61	DELL OPTIPLEX	CLERK6	3J4X881	GX520	DELL	
	48	DELL COMPUTER DIMENSION 4600		3MVDZ61	DMC	DELL	
	49	FIN6 DIMENSION		3Q5JF51	4600	DELL	

UPSTAIRS INVENTORY 2 ROOMS complete, Computer Room In Progress

COMPUTER STORAGE ROOM	2013 list#	Description	Tag Number	Serial Number	Model	Manufacturer	note
	85	OAPA02		3ZXFWF1	755	DELL	
		COMPUTER		462R071	DMC	DELL	
	89	DELL COMPUTER		4DYD5J1	OPTIPLEX 760	DELL	
	51	DELL DIMENSION	ASSESSR11	4FL3G51	4600	DELL	
		DELL POWEREDGE Z850		4KYTE61	Z850	DELL	
		COMPUTER		4TGSCD1	DCSM	DELL	
		COMPUTER		4VL2YC1	DCSM	DELL	
	84	DELL COMPUTER		4WR27H1	OPTIPLEX DCSM	DELL	
	99	DELL COMPUTER		4XZD5J1	OPTIPLEX	DELL	
	97	DELL COMPUTER		4XZF5J1	OPTIPLEX 760	DELL	
	98	DELL COMPUTER	ASSR03	4XZG5J1	OPTIPLEX 760	DELL	
	90	DELL COMPUTER		4XZH5J1	OPTIPLEX	DELL	
	92	DELL COMPUTER	ASR2	4XZK5J1	OPTIPLEX 760	DELL	
	95	DELL COMPUTER		4YNH3L1	OPTIPLEX 780	DELL	
		LEXMARK PRINTER	OAPBELENO06	54-04211-00A	E330	LEXMARK	
		IBM CREATIVE COMPUTER		5660US	300G/L	IBM	
	44	DELL DIMENSION	VCDC4	586QZ71	4700	DELL	
	57	DELL COMPUTER	ITGIS	58BM2D1	OPTIPLEX 745	DELL	
	36	MGR4	#7853	5FL3651	4600	DELL	
	47	TRS6	6896	5MVDZ61	4700	DELL	
	72	DELL OPTIPLEX	ASSR8	5SWJLB1	GX5620	DELL	
	68	DELL OPTIPLEX		5VQZ881	6X520	DELL	
	59	CLERK5		632ZKB1	GX520	DELL	
	22	COMPAQ DESK PRO	VC00852	6840CC4K441	DESK PRO	COMPAQ	
	45	COMPUTER		686QZ71 (ck again)	DMC	DELL	
	23	COMPAQ DESK PRO	VC00244	6911CR5BA007	DESK PRO	COMPAQ	
	25	COMPAQ DESK PRO		6911CR5BA063	DESK PRO	COMPAQ	
	43	DELL COMPUTER	TRS09	6MVDZ61	DIMENSION 4700	DELL	
	69	DELL COMPUTER	ASR-GIS1	6N3P5F1	PRECISION 3900	DELL	
	83	DELL COMPUTER	HR	6YLC6J1	OPTIPLEX 755	DELL	

UPSTAIRS INVENTORY 2 ROOMS complete, Computer Room In Progress

COMPUTER STORAGE ROOM	2013 list#	Description	Tag Number	Serial Number	Model	Manufacturer	note
	87	DELL COMPUTER	ASSESSR12	6YLKJ1	OPTIPLEX 755	DELL	
		SECURITY SERVICES SERVER		702HJDX192746	GCC-H21N	J&J?	
	82	DELL COMPUTER		7611TF1	OPTIPLEX 755	DELL	
	76	DELL COMPUTER	TRS39	78DWHF1	OPTIPLEX 755	DELL	
	60	DELL COMPUTER	CLERK5	714X881	OPTIPLEX GX520	DELL	
		COMPUTER		7MVDZ61	DMC	DELL	
	50	DELL COMPUTER		7Q5J551	DIMENSION 4600	DELL	
		COMPUTER		7TGSCD1	DCSM	DELL	
	38	DELL COMPUTER	ASSR22	7XW5381	4700	DELL	
	1	DELL COMPUTER	WINE DSPC	82C300B	DIMENSION XPS800R	DELL	
		COMPUTER		84F0F41	DHM	DELL	
	39	DELL DIMENSION		886QZ71	4700	DELL	
	37	MMGR15	MGRI5	8T48W41	4600	DELL	
		COMPUTER		8VQZ881	DCSM	DELL	
		COMPUTER		8XW5381	DMC	DELL	
		COMPUTER		922ZKB1	DCSM	DELL	
		COMPUTER		932ZKB1	DCSM	DELL	
	42	DELL DIMENSION	VCD7	986QZ71	4700	DELL	
		COMPUTER		9MVDZ61	DMC	DELL	
		COMPUTER		9TGSCD1	DCSM	DELL	
	9	DELL COMPUTER		9TKFM41	DHM	DELL	
	41	ASSESSOR21	ASSR 21	9XW5381	4700	DELL	
		COMPUTER		9YNH3L1	DCSM	DELL	
	12	DELL DIMENSION		B60DR21	4550	DELL	
	52	CLERK8		BQ5JF51	4600	DELL	
	40	CLERK4	CLERK4	BXHGL71	4700	DELL	
	45	DELL COMPUTER		C86QZ71 (ck again)	DMC	DELL	
		DELL COLOR LASER PRINTER		CN:0FX885-71971-92B-C133	2030CN	DELL	
		HP DESK JET		CN0111P0ZR	8402C	HP	
		HP LASER JET		CNH5C890FL	LASERJET 1320N	HP	

UPSTAIRS INVENTORY 2 ROOMS complete, Computer Room In Progress

COMPUTER STORAGE ROOM	2013 list#	Description	Tag Number	Serial Number	Model	Manufacturer	note
		HP LASER JET 3600N - BROKEN P & Z		CNWBBD68498	HP LJ	HP	
	81	DELL COMPUTER		CZV92G1	OPTIPLEX	DELL	
		COMPUTER		D86QZ71	DMC	DELL	
	54	PLANNING2		D9VPWC1	745	DELL	
	11	DELL COMPUTER	TRSS	DGS11111	DIMENSION 4300	DELL	
	86	TRS4		DKW4MJ1	755	DELL	
		COMPUTER		DW/P3J91	DCSM	DELL	
	55	DELL COMPUTER		DX5SLC1	OPTIPLEX 745	DELL	
		LAPTOP: P&Z	8306	E2K24BNHL	PP1L	DELL	
		HP PAVILION	1323	EA2255A00329	553X	HP	
	56	DELL OPTIPLEX		F56SLC1	745	DELL	
	35	DELL COMPUTER		FYXKX51	DMC	DELL	
	67	DELL		G32ZKB1	GX520	DELL	
	79	DELL COMPUTER		G8CS7G1	OPTIPLEX 755	DELL	
	65	DELL COMPUTER	ZONING2	GB9DGD1	OPTIPLEX 745	DELL	
	88	DELL COMPUTER		GL75(F)P11	OPTIPLEX 760	DELL	
	94	DELL COMPUTER		GRXSTK1	OPTIPLEX	DELL	
		COMPUTER		GSGSCD1	DCSM	DELL	
		COMPUTER		GTGSCD1	DCSM	DELL	
		COMPUTER		GW/P3J91	DCSM	DELL	
		COMPUTER		H86QZ71	DMC	DELL	
		COMPUTER		H8GSCD1	DCSM	DELL	
	53	DELL COMPUTER	ZONING1	HX5SLC1	OPTIPLEX 745	DELL	
	73	DELL COMPUTER	ROAD4	ISL7J91	OPTIPLEX GX620	DELL	
		MINGF6		ISU340036V	D325	HP	
		COMPUTER		ITGSCD1	DCSM	DELL	
	77	DELL COMPUTER	FIN3	JBPC611	OPTIPLEX 755	DELL	
	5	LG		JNJ6551	?	LG	
	74	DELL COMPUTER		JRRL5HL	OPTIPLEX 755	DELL	
	70	PWS1		JSPFHB1	GX620	DELL	

UPSTAIRS INVENTORY 2 ROOMS complete, Computer Room In Progress

COMPUTER STORAGE ROOM	2013 list#	Description	Tag Number	Serial Number	Model	Manufacturer	note
	96	DELL COMPUTER		JW764J1	OPTIPLEX	DELL	
	93	DELL COMPUTER	PWS3	JW774J1	OPTIPLEX 760	DELL	
		COMPUTER		MX315Z7772	PRESARIO 6000	COMPAQ	
	34	COMPAQ COMPUTER		MX315Z7774	PRESARIO 6000	COMPAQ	
	18	FIRE6 HP PAVILION	8330	MXF7510D11	5070-2577	HP	
	19	FIRE5 HP PAVILION		MXF7510D18 ?		HP	
		COMPUTER		MXL0241BY8	7PRO	HP	
		HP OFFICE JET PRO 8000		MY9B7230Q3	JET PRO 8000	HP	
		LAPTOP		PN:1MA15151691	M460	GATEWAY	
		LAPTOP		PN:3J578A02	PP01X	DELL	
	20	EMACHINE T2240		Q1PP(33)D0501770	T2240	EMACHINE	
		BROTHER FAX-COPIER		U61589K6F286721	FAX 960C	BROTHER	
	7	HP NETSERVER E60		US03811345	NSE60	HP	
	15	HP	MGR3	USU340036W	D325	HP	
	16	HP TRES 13	7515	USU342051C	D325	HP	
	29	OAP01 /	6456AC	USW318061J	EVO	COMPAQ	
	27	COMPAQ EVO		USW318061K	EVO	COMPAQ	
		COMPUTER		USW318061L	D310M	COMPAQ	
	26	COMPAQ EVO	#01337	USW318061M	EVO	COMPAQ	
	13	HP COMPAQ	MGR8	USW33005FX ?		HP	
		HP LASER JET		VND3H74794	P1505N	HP	
	24	COMPAQ DESKPRO EN EVLL	EVLL	W112DYSZB300		COMPAQ	
	14	COMPAZ BOE1	#01716	W312KN8Z	EVO	COMPAQ	
		COMPUTER		W313LB42B256	D310M	COMPAQ	
	31	COMPAQ EVO	6443	W313LB42B251	EVO	COMPAQ	
	32	COMPAQ EVO	6439	W313LB42B254	EVO	COMPAQ	
	28	COMPAQ EVO	ASSESSR8	W313LB42B255	EVO	COMPAQ	
		COMPUTER		W313LB42B257	D310M	COMPAQ	
	30	COMPAQ	6449	W313LB42B258	EVO	COMPAQ	
		TRS17	7885	ZK546B1	6X520	DELL	

UPSTAIRS INVENTORY 2 ROOMS complete, Computer Room In Progress

COMPUTER STORAGE ROOM	2013 list#	Description	Tag Number	Serial Number	Model	Manufacturer	note
		DELL PRECISION		ZRBQ001	220	DELL	
1		21 TOUGHBOOKS					
2		1 other laptop w toughbooks					
3		1 SAMSUNG MONITOR					
4		15 DELL MONITORS					
5		1 COMPAQ MONITOR					
6		3 GATEWAY MONITORS					
7		3 MONITOR/COMPUTER COMBOS					
8		24 - 35 PRINTERS					
9		2 LAPTOPS					
10		6 WYSE BOXES					
11		7 PHONES					
12		ASSORTED PARTS					
13		22 keyboards					
14		CISCO 2600					
15		SONICWALL					
16		POWER DSGN 6006					
17		6 ZEBRA LINKS					
18		3 COMPUTER/MONITOR COMBOS					
19		UPS- DEFECTIVE					
20		2URACK ASSEMBLY		ISO715BBB00134	POWERVAULT	DELL	
21		2URACK ASSEMBLY		YN1068229771	POWERVAULT	DELL	
22		SONICWALL SRA		0017C57F26F2	WCWS-Y8MY	?	



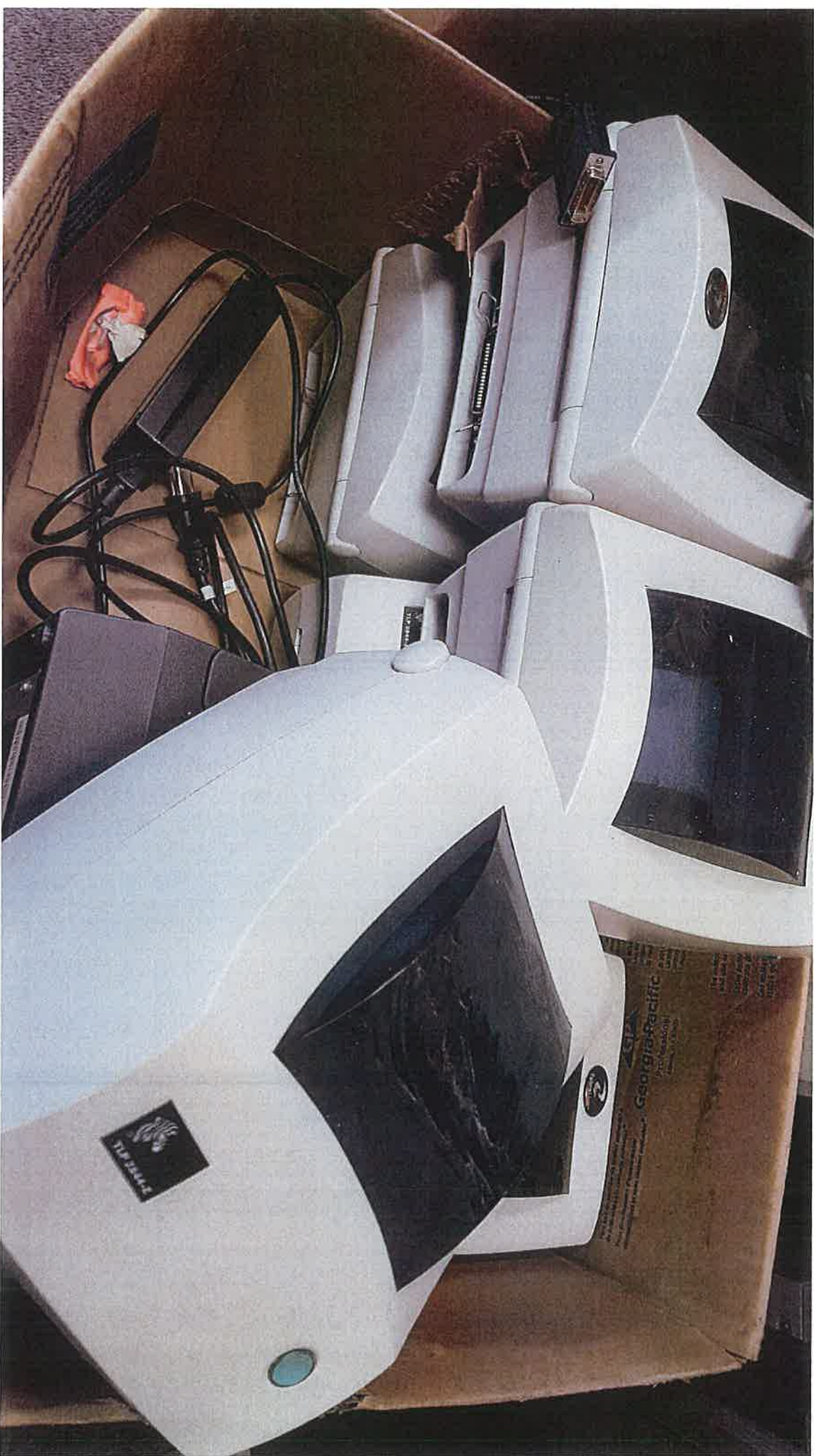








need a search: maybe on loan





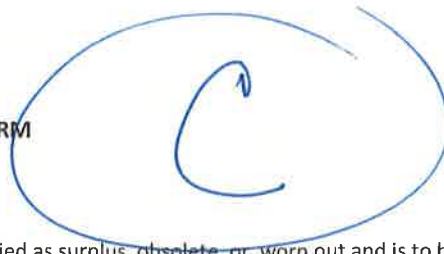
Quan	Description
51	Chairs: Grey Fabric Stacking Chairs, formerly in Commission Chambers
2	Chairs: Red Plastic Stacking Chairs (1 more in courtroom)
2	Chairs: Blue Plastic Stacking Chairs
4	chairs
7	chairs
2	chairs- broken
1	HP plotter - designJet 4000ps
2	Chairs - task
2	Chairs - task
1	Chair - side
2	Containers: Outdoor stone
1	File Cabinet, brown 4 drawer
1	overhead projector: merlin
1	Oak podium
1	Desk: Grey two drawers
1	File Cabinet: Brown Two drawer
1	Chair: Blue fabric w/ arms
1	Fax machine
1	Panel- Grey fabric
1	White board?
1	Task chair: rust fabric
1	Typewriter - IBM
1	chair - broken grey fabric
3	Stacking Chairs - grey fabric
1	plastic crate
1	file cabinet ; 2 drawer grey lateral
1	trash can
2	Stacking Chairs - grey fabric
1	Task chair: rust fabric
2	task chair grey fabric
2	task chair - red fabric
1	side chair - light blue fabric
1	sofa - ripped naugahyde
4	task chair - 3 blue, 1 grey
1	side chair - leather
1	side chair - appears broken
1	white board w/ stand
2	side chairs

NOT
ALL
Inclusive

Quan	Description
1	task chair - red fabric
1	side chair - light blue fabric
2	task chairs 1 blue fabric, 1 blk
1	TV
1	map rack - probably broken
1	task chair ; torn brown
1	chair black
1	task chair
1	chair- black possible stacking
1	chair - brown
	chairs - free standing jury
	chairs - pedestal jury
1	bookshelf
2	coat rack
1	fan (can add water)
1	Typewriter - IBM
5	towel dispenser - for 2fold, chrome
1	unknown thing
1	hp plotter (from code)
1	typewriter
1	desk wing
1	check encoder - obsolete
1	projector w/ no bulb
1	rolling table/shelves



ASSET DISPOSAL / TRANSFER FORM



This form is to be used when an asset has been identified as surplus, obsolete, or worn out and is to be disposed of via sale, trade-in, or scrapped. (Disposal Committee Consensus required!)

Use also when an asset is loaned or donated to another governmental organization or to another department within Valencia County. (Does not require Disposal Committee consensus)

Section A – Departmental Staff Details: Please Print

4-24-17

Department's Asset Coordinator:

Department	Department Director	Last Name	First Name
Several	Several		

Section B – Asset Details (may attach alternative documents, as long as all information is included)

Short Description of Disposal or Transfer: Items are all under \$5,000 in value individually
Transferring Asset from(Dept) _____ to (Dept) _____

Asset Number, if known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been assigned to: (may need to update HR file)	HR / IT approval	If Vehicle: Fleet Manager must sign off	Hard Drive Wiped (not just reformatted)* (Yes/No/NA)
see attached or fill in:							
	n/a	items currently stored upstairs @ numerous broken, unusable or outdated items: photos attached & reviewed by asset committee on 4-24-17				444 Luna	

Section C – Disposal Committee members:

To be signed & dated ^{at} ~~at~~ After Disposal Committee Meeting:

Name of Member #1	Position	Signature	Date
Lisa Storey	Sr. Accountant	Lisa Storey	5/11/17/3
Name of Member #2	Position	Signature	Date
JAMES M. ARANDA	COMMUNITY DEVELOPMENT DIRECTOR	James M. Aranda	5-30-17
Name of Member #3	Position	Signature	Date
Michelle Romero	VC Purchasing Agent	Michelle Romero	5/30/17

Section D: To be filled out by Finance Department :

Name of Person Approving	Position	Signature	Date

Requires OSA approval? (Y/N) notice Request sent: _____ Approval Received _____ Attach related documents

Requires DFA approval? (Y/N) notice Request sent: _____ Approval Received _____ Attach related documents

Requires Commission approval? (Y/N) yes Approval Received _____ Attach related documents

Attach Disposal results (ie proof of destruction, sales proceeds, other)
Original completed form to Asset Coordinator, Finance Department
Copy to Departmental Asset Committee Member

*State Statutes specific to computer equipment apply



Design Jet 4000s
Q1274A

SN 5646519022

HP







142





Podium

9A

1111





00075







3



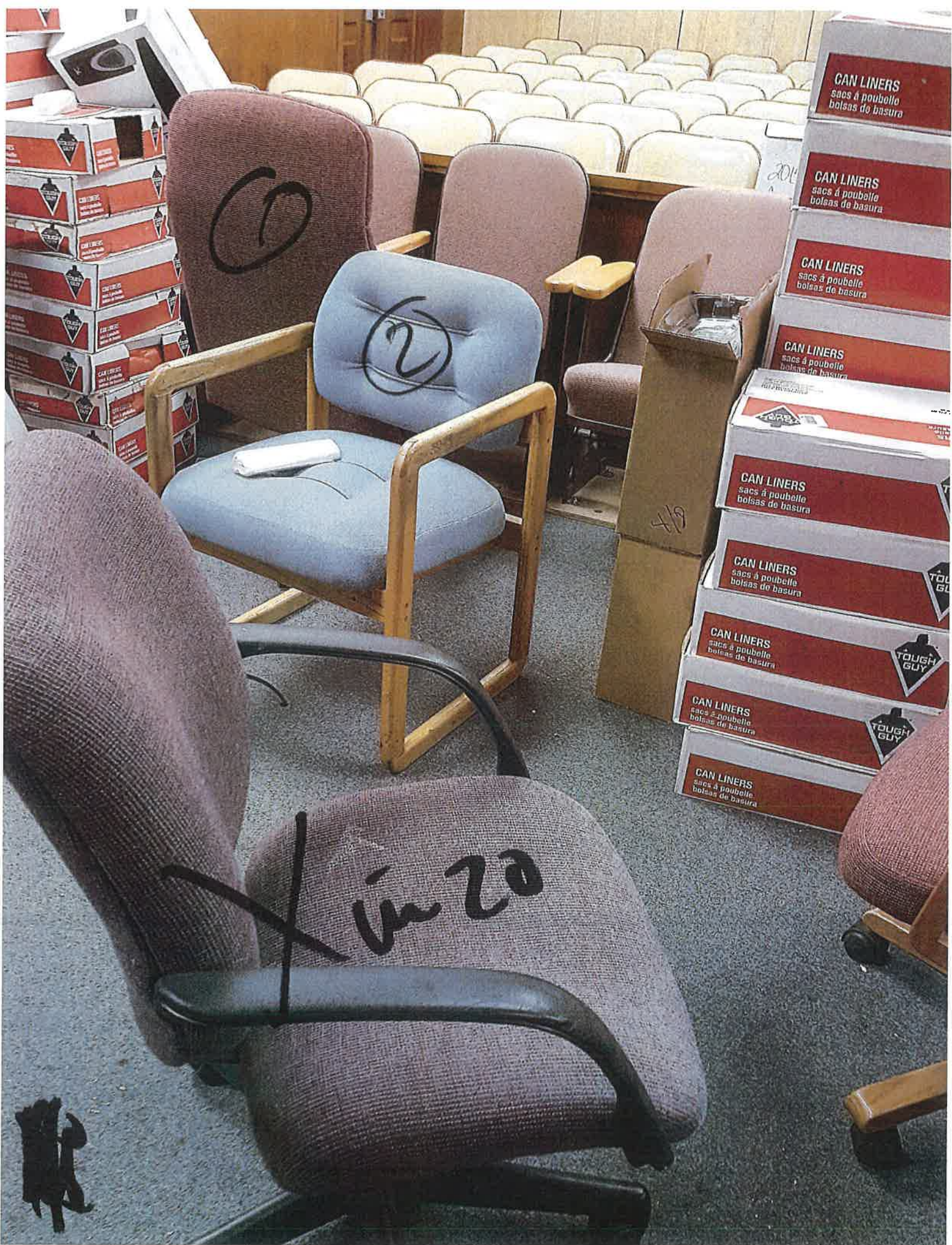
ask us all

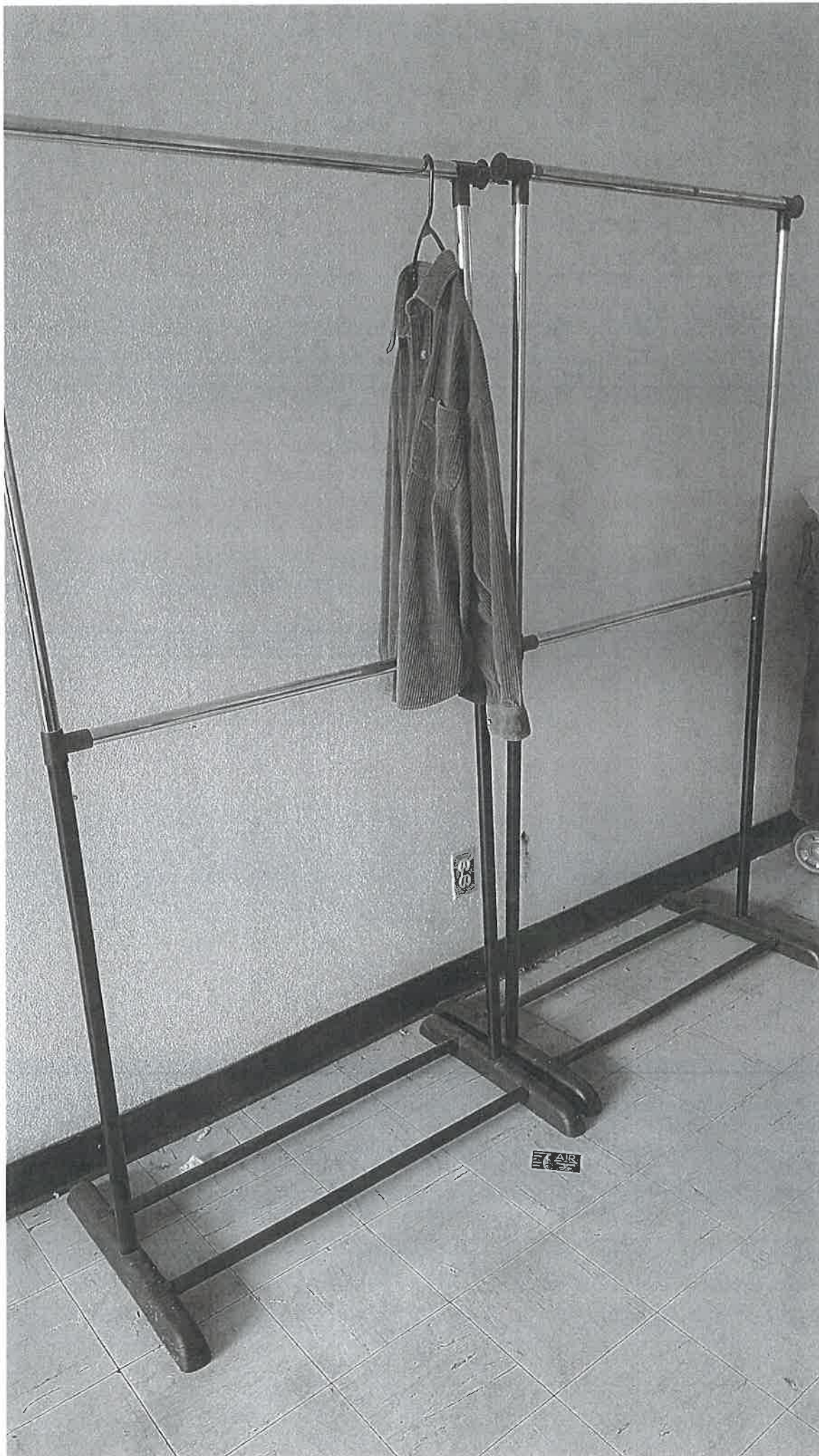




← included

~~20~~







324

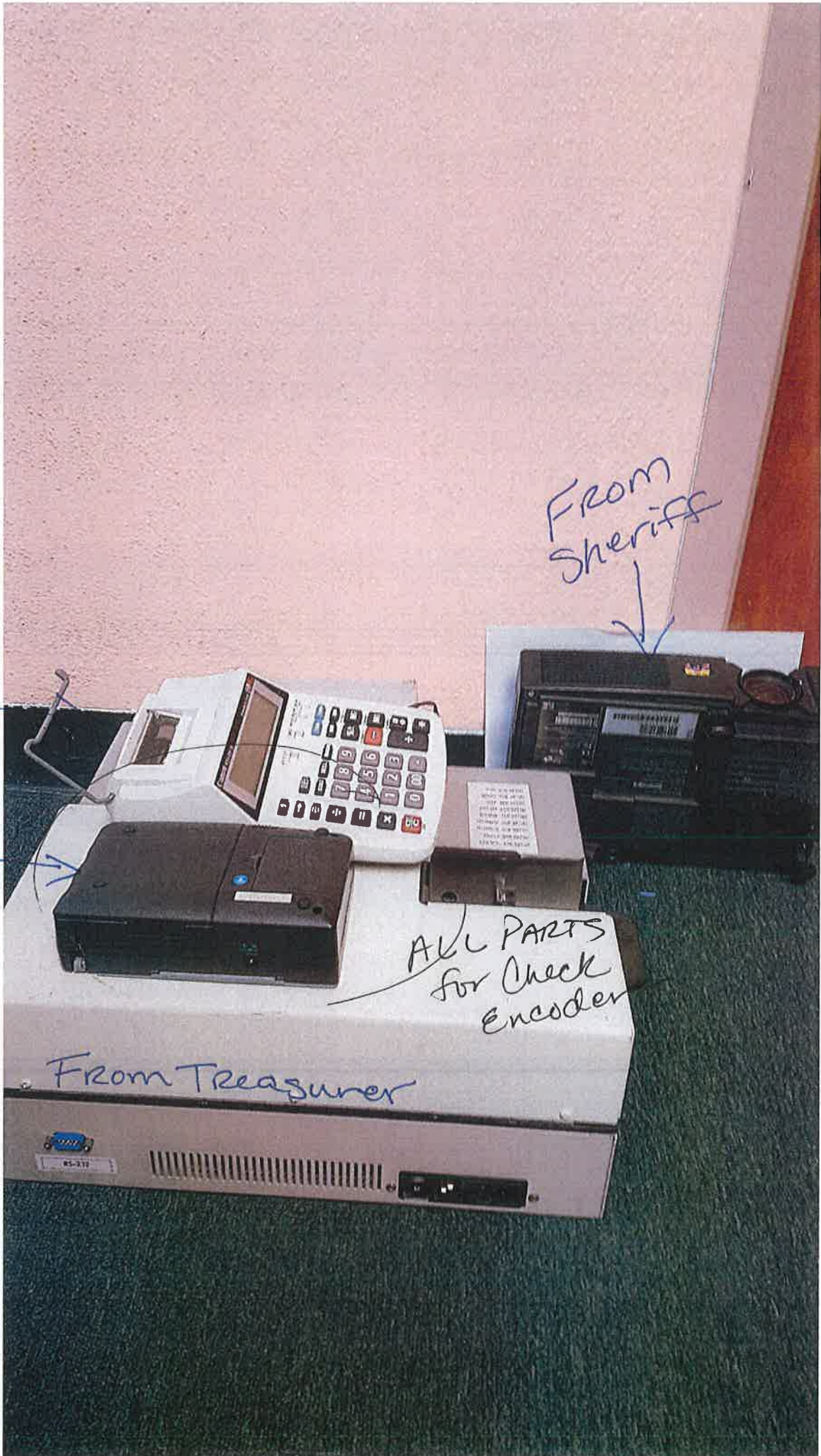


22

From Sheriff

ALL PARTS
for Check
Encoder

From Treasurer



Jury Chairs







Courtroom Chairs





ASSET DISPOSAL / TRANSFER FORM



This form is to be used when an asset has been identified as surplus, obsolete, or worn out and is to be disposed of via sale, trade-in, or scrapped. (Disposal Committee Consensus required!)

Use also when an asset is loaned or donated to another governmental organization or to another department within Valencia County. (Does not require Disposal Committee consensus)

Section A – Departmental Staff Details: Please Print

Department's Asset Coordinator:

Department	Department Director	Last Name	First Name
VARIOUS			

Section B – Asset Details (may attach alternative documents, as long as all information is included)

Short Description of Disposal or Transfer: DISPOSAL - PW YARD

Transferring Asset from(Dept) _____ to (Dept) _____

Asset Number, if known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been assigned to: (may need to update HR file)	HR/IT approval	If Vehicle: Fleet Manager must sign off	Hard Drive Wiped (not just reformatted)* (Yes/No/NA)
see attached or fill in:							
		Pictures Attached of numerous Items dumped on Public Works premises many unidentifiable Scrap/Trash					
		most believed to be under 5000 in value May be 1 or 2 higher - tanks?					

Section C – Disposal Committee members:

To be signed & dated at Disposal Committee Meeting:

Name of Member #1	Position	Signature	Date
Lisa Storey	Sr. Accountant	Lisa Storey	5
Name of Member #2	Position	Signature	Date
James M. ARANDA	COMMUNITY DEVELOPMENT DIRECTOR	James M. Aranda	5-30-17
Name of Member #3	Position	Signature	Date
Michelle Romero	UC Purchasing Agent	Michelle Romero	5/30/17

Section D: To be filled out by Finance Department :

Name of Person Approving	Position	Signature	Date

Requires OSA approval? (Y/N) notice Request sent: _____ Approval Received _____ Attach related documents

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Requires Commission approval? (Y/N) yes Approval Received _____ Attach related documents

Attach Disposal results (ie proof of destruction, sales proceeds, other)

Original completed form to Asset Coordinator, Finance Department

Copy to Departmental Asset Committee Member

*State Statutes specific to computer equipment apply

