



VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION № 2022- 55

**PARTICIPATION IN 2022-2023 WILDFIRE RISK REDUCTION PROGRAM FOR
RURAL COMMUNITIES GRANT AGREEMENT ADMINISTERED
BY NEW MEXICO COUNTIES**

WHEREAS, Valencia County has been selected as a recipient of the 2022-2023 Wildfire Risk Reduction Program for a project titled: Valencia County Community Wildfire Protection Program Online Story Map & Hub Site in the amount of **\$13,000.00**; and,

WHEREAS, Valencia County will provide the 10% in-kind match of **\$1,300.00**; and,


WHEREAS, funding provided to New Mexico Counties through CFDA #15.228, National Fire Plan: Wildland Urban Interface Community Fire Assistance, Grant Number: L19AC00304 will be provided to Valencia County for the Valencia County education Project Valencia County Community Wildfire Protection Program Online Story Map & Hub Site; and

WHEREAS, the Valencia County Government is required to return the Grant Acknowledgement Form, copy of the most recent financial audit and a signed Resolution confirming that the County has read and understands the terms and conditions of the Wildfire Risk Reduction Grant Program.

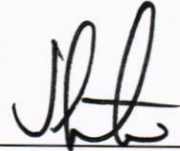
NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Valencia County, New Mexico, confirm that it has read, understands and will comply with the terms and conditions of the Wildfire Risk Reduction Grant Program as defined in the attached Exhibit A.

BOARD OF COUNTY COMMISSIONERS

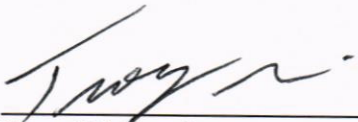
APPROVED, ADOPTED AND PASSED on this 1st day of June, 2022



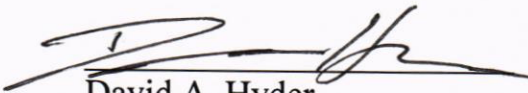
Gerard Saiz
Chair, District I



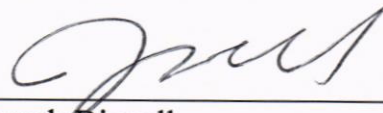
Jhonathan Aragon
Vice-Chair, District V



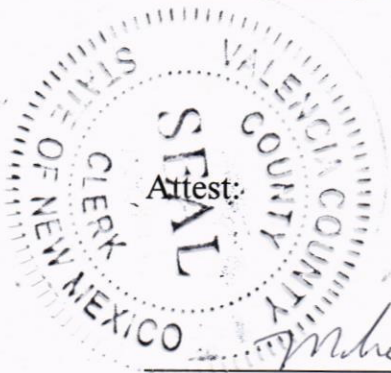
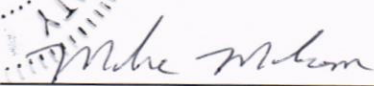
Troy Richardson
Commissioner, District II



David A. Hyder
Commissioner, District III



Joseph Bizzell
Commissioner, District IV


Attest:


Mike Milam
Valencia County Clerk



May 12, 2022

Rob Barr
Valencia County
444 Luna Ave. SE
Los Lunas, NM 87031

Dear Mr. Barr:

The Valencia County education project, *Valencia County CWPP Online Story Map and Hub Site*, has been awarded \$13,000 as a recipient of the 2022-2023 Wildfire Risk Reduction Grant Program. Your project was selected based on the strength of your application and meeting the criteria requirements by a panel of state, county, and non-profit representatives. Funding for this program is provided by the National Fire Plan through Bureau of Land Management funds in cooperation with NMC.

Attached:

- Grant Acknowledgement Form
- Terms & Conditions

Please review the attached forms and send the Grant Acknowledgement Form back with a signed resolution from your governing body (e.g. County Commission, City Council, Board of Directors, or Tribal Council) by June 30, 2022 confirming that your organization has read, understands, and will comply with the terms and conditions of the Wildfire Risk Reduction Grant Program. NMC will contact you if any additional documentation is required.

The duration of the project is from July 1, 2022 to June 30, 2023. A final report of your project is due by June 30, 2023. There is no penalty for early project completion. We look forward to assisting you with your project. Please contact Aelysea Webb at awebb@nmcounties.org or (505) 395-3403 if you have any questions.

Sincerely,

Steve Kopelman
Executive Director

444 Galisteo Street
Santa Fe, NM 87501

877-983-2101
505-983-2101
Fax: 505-983-4396

NMCOUNTIES.ORG



2022-2023 Wildfire Risk Reduction Program for Rural Communities Grant Acknowledgement Form

Awardees must complete and return this form with a signed governing body resolution by **June 30, 2022**, to confirm acceptance of the award and that you and your organization has read, understands, and will comply with the 2022-2023 Wildfire Risk Reduction Program from Rural Communities Terms & Conditions.

- ☒ Attached – Resolution from your governing body (County Commission, City Council, Board of Directors, or Tribal Council)
- ☒ Attached audit if your organization receives more than \$500,000 in federal funding on an annual basis.

Grant performance period: **July 1, 2022 - June 30, 2023**

Project title: Valencia County CWPP Online Story Map and Hub Site

Organization: Valencia County Fire Department

Amount awarded for 2022-2023 grant period: \$ 13,000

Project must be completed by June 30, 2023

Grant administrator (name & title): Jeremias Silva Valencia County Project/Grant Manager

Phone: 505-388-4967

Email: Jeremias.silva@co.valencia.nm.us

Project contact (if other than above): Rob Barr

Phone: 505-388-8024

Email: rob.barr@co.valencia.nm.us

Checks payable to: Valencia County

Address: PO Box 1119

City: Los Lunas

State: NM

Zip: 87031

Questions? Contact Aelysea Webb at (505) 395-3403 or awebb@nmcounties.org.



2022-2023 Wildfire Risk Reduction Program for Rural Communities Terms & Conditions

NMAC Authority

This is a sub-grant of federal financial assistance from the New Mexico Association of Counties (NMAC), (hereinafter referred to as "the Grantor"). Your organization (hereinafter referred to as "the Grantee") agrees to grant funds in the amount specified on the Grant Acknowledgement Form and to support the Wildfire Risk Reduction Program for Rural Communities (Program) activated under this grant award. The Grantee agrees to abide by the award terms and conditions as set forth in this document. NMAC shall be responsible for oversight of the program, monitoring the performance of grant recipient activities described in the application and distribution of grant funds.

Program Administrator

Aelysea Webb
444 Galisteo Street
Santa Fe, NM 87501
(505) 395-3403
awebb@nmcounties.org

Funding Authority

Program funding is provided to NMAC through the following:

CFDA #15.228
National Fire Plan: Wildland Urban Interface Community Fire Assistance
Grant Number: L19AC00304
Grant Period: October 2019 – September 2024
Federal Agency: Department of Interior, Bureau of Land Management

Amount Awarded

The award is for the administration and project completion for fiscal year 2022-2023. Award funds may not be used for other purposes. The Grantee shall pay any costs exceeding the award amount.

Award Acceptance

Grantees must complete and return the Grant Acknowledgement Form with a signed governing body resolution (County Commission, City Council, Board of Directors, or Tribal Council) by June 30, 2022, to confirm acceptance of the award and that you and your organization has read, understands, and will comply with the 2022-2023 Wildfire Risk Reduction Program from Rural Communities Terms & Conditions.

Project Description

The Grantee shall perform the work described in their application and made a part of the grant agreement articles.



Cost Share

Projects require a minimum 10% cost share. Cost share can be in the form of cash or in-kind contributions. The cost share must be clearly noted on invoices and the final report. Contact the program administrator if you need assistance in determining cost share contributions.

Performance Period

Projects must be completed within the 12-month award start and end date (July 1, 2022–June 30, 2023) and all funds must be expended within the 12-month period. All costs must be incurred during the period of performance. Failure to meet project objectives within the 12-month performance period will be considered a default in this agreement and repayment of grant funds will be required.

Reporting Requirements

The Grantee shall submit quarterly reports during the performance period and a final report at project completion. The following materials should be included with corresponding reports: meeting announcements, agendas, minutes, articles, brochures, invoices, photos (before/after, meetings/events, etc.), maps and/or shape files. There are no penalties for early project completion.

Reporting Period	Report Due Date	Completion Percentage Estimate
July 1 – September 30, 2022	October 1, 2022	25%
October 1 – December 31, 2022	January 1, 2023	50%
January 1 – March 31, 2022	April 1, 2023	75%
April 1 – June 30, 2022	July 1, 2023	100%

Notify program administrator immediately if you are not on schedule after the first six months.

Grantees working on CWPP updates must submit their completed CWPP to New Mexico State Forestry by August 2023 for required signatures.

Disbursement of Funds

Grantees shall submit invoices to NMAC for payment. Funds will be distributed on a reimbursement basis. Reporting requirements must be met before funds will be released. Final payment will be made upon project completion and a final report.

Revisions

The Grantee shall notify the Grantor within 30 days of any changes in the primary contact or financial representative for their project.

Compliance

It is the Grantees responsibility that their project complies with all applicable local, state and federal laws. The Grantee must also comply with all applicable laws and regulations governing standard grant management practices.

Termination

The Grantee may terminate the grant award agreement by giving written notice to the NMAC within ten (10) business days of receipt of this agreement.



Audit Requirements

Grantees who receive more than \$500,000 annually from federal sources are required to submit a copy of their audit to NMAC.

Media

Grantees shall provide recognition and acknowledgement of the award in all activities, publications and materials associated with this funding. Media communications about the Program should clearly identify support of New Mexico Counties and the National Fire Plan funding through the Bureau of Land Management by written word and inclusion of the official NMAC logo (below). Contact the program administrator to obtain an electronic copy of the NMAC logo.

Communication suggestions:

- Send out a press release announcing the award.
- Send out press releases preceding and following events.
- Invite local media, donors and elected officials to events.
- Feature the award in newsletters, donor update letters and other publications.
- Send letters to legislators to help them understand the importance of investing funds in wildfire risk reduction programs and initiatives.
- Display the NMAC logo at any public events and on printed materials.
- Link the NMAC logo or website to your website.

