

VALENCIA COUNTY BOARD OF COUNTY COMMISSIONERS RESOLUTION NO. 2024- 15

DISPOSITION OF CAPITAL ASSETS

WHEREAS, the Valencia County Board of Commissioners met in a regular meeting, at the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031 on Wednesday, February 7th, 2024 at 5:00 p.m.; and,

WHEREAS, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

WHEREAS, NMSA 1978, Section 4-38-13 (1953) provides that board of county commissioners shall have power at any session to make such orders concerning the property belonging to the county as they may deem expedient; and,

WHEREAS, NMSA 1978 Section 13-6-1 (2013) declares that a County may dispose of tangible personal property by public auction so long as the property is of a current resale value of five thousand dollars (\$5,000) or less and is worn-out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use by the County; and,

WHEREAS, NMSA 1978 Section 13-6-2 declares that a County may dispose of tangible personal property of a current resale value of five thousand dollars (\$5,000) or more by public auction if the sale or disposition has been approved by the Local Government Division of the Department of Finance and Administration for local public bodies; and,

WHEREAS, NMSA 1978 Section 13-6-2 declares that prior approval by the Local Government Division of the Department of Finance and Administration is not required if the tangible personal property is to be used as a trade-in or exchange pursuant to the provisions of the Procurement Code [13-1-28 to 13-1-199 NMSA 1978]; and,

WHEREAS, a designated committee of at least three Valencia County Officials has declared that all of the tangible personal property that is the subject of this resolution meets the criteria set forth in NMSA 1978, Section 13-6-1 (A) (2013) and Section 13-6-2 and each member has duly sworn and subscribed under oath of its finding.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Valencia County that:

- It finds that the property described or represented by attached Exhibit I hereto and incorporated with this Resolution by reference consists of property owned by the County of Valencia with varying resale values (none greater than \$13,000) that are worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the County;
- A copy of this Resolution and Exhibit I shall be sent to the State Auditor and the Local Government Division of the Department of Finance and Administration at least 30 days before the disposal of the property pursuant to NMSA 1978, Section 13-6-1 (B) (2) (2013) and Section 13-6-2;
- A copy of this Resolution, Exhibit I, and the findings of the committee shall be made a permanent part of the official minutes of the County and maintained as a public record subject to the Inspection of Public Records Act;
- 4. The property described or represented in Exhibit I shall be disposed of either by public auction, traded-in for credit for the purchase of new vehicle(s), released to New Mexico Counties insurance claims, re-purposed for parts, thrown away or recycled, if not purchased via public auction;

APPROVED, ADOPTED, AND PASSED on this 7th day of February, 2024.

BOARD OF COUNTY COMMISSIONERS

Gerard Saiz

Chair, District I

Jhonathan Aragon

Vice-Chair, District V

Troy Richardson

Commissioner, District II

Morris Sparkman

Commissioner, District III

Joseph Bizzell

Commissioner, District IV

ATTEST:

Mike Milam, County Clerk

RESOLUTION 2024-15

EXHIBIT I - FY 2024 CAPITAL ASSETS DISPOSAL LISTING

					Vel	Vehicles				
Asset #	Department	Plate	Year	Make	Model	**************************************	Mileage	Method of Disposal	Current Cash Value (Market (Before Value (Under Deductibil 65,000)	Actual Cash Value (Before Deductibl
58091	Public Works	G-59779	2003	Chevy	ETV- School Bus	1GBJG310231226627		Donation- Midwest NM Cap	\$0	
28090	Public Works	G-59575	2003	Chevy	CTGV- School Bus	1FDWE45FX3HB79388		Donation- Midwest NM Cap	\$0	
58223	Animal Control	G-82231	2011	Chevy	Silverado	1GB0KVCG2BF163964		Donation- Village of Bosque Farms	\$4,070	
58441	Sheriff	00210G	2017	Ford	Explorer	1FM5K8ARXHGC07795		Insurance- Total Loss Claim		777,6\$
	Sheriff	00206	2017	Ford	Explorer	1FM5K8AR1HGC07796		Insurance- Total Loss Claim		111,6\$

	Ā	Equipment				
Department	Make	Model	Description	Description Method of Disposal	Trade-in Credit Estimate from Dealer	Disposal Form
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL185	Mobile Radio			yes
Sheriff	Harrris	s XL186	Mobile Radio			yes



This form is to be used when an asset has been identified as surplus, obsolete, or worn out and is to be disposed of via sale, trade-in, or scrapped. (Disposal Committee Consensus required!)

Use also when an asset is loaned or donated to another governmental organization or to another department within Valencia County. (Does <u>not</u> require Disposal Committee consensus)

Department		Department		CONTRACTOR OF THE PARTY OF THE			Asset Coordinator:	
					Last Nam	E	FIRST Nar	ne
Sheriff's Office			Denise Vigil		Nest			
					Noah	_	Jeff	
Section B – Ass	set Details (may atta	ch alternative document	s, as long as all in	formation is inclu	ıded)			
Short Descri	ption of Disposal or	Transfer:	Sale, trade, or	dianasa				
	Asset from(Dept)	-		•				
		N/A	to (De		N/A			
Asset Number, if known	Serial Number / Tag	Asset Description	Asset Location	Asset had been			If Vehicle:	Hard Drive Wipe
II KNOWN				(may need to up	date HR file)	/IT	Fleet Manager	(not just reformatted)*
see attached or fill in:						AR A	must sign off	(Yes/No/NA)
See Attached			Sheriff	N/A	A STATE OF STATE OF		N/A	AVA
			Gildriff	IVA		_	N/A	N/A
						_		
						_		
						_		
			-					
Section C - Dis	posal Commmitte m	embers:		To be signed & d	ated at Dien	ocal	Committee Mee	ėlma.
Name of Memi		Position	与"私现在, [4]	Signature	acca at Disp	VSai	Date	ung.
Jeff Noah		Undersheriff		Clh-			1213-23	
Name of Memi	per #2	Position	MISSEL 1.584	Signature	0	-	Date	DITEST OF
Lt Curtis Espino	oza	Lieutenant		4	2		1213 2	2
Name of Memb		Position		Cincolar C		- 15	William Brown	>
Rustin Porter	Jul 110		The state of the s	Signature	1	18	Date	entra su
Rusciii Porter		VC asset manager		Spretta- 9	Suple	_	12-13-	2023
				TOP NOISE	in roner	3	1/29/29	/
	e filled out by Financ	ce Department :		4		_	,	
Name of Perso	n Approving	Position	AND THE LOCAL	Signature	3 HB1 5		Date	ALIEN SAL
Lordo To	Dillio	Finance Director		Soretto S	Mind		01-29-20	24
	approval? (Y/N)	Request sent:	Approval	Received	-	plate	d documents	-
	pproval? (Y/N)	Request sent:	Approval				d documents	

Attach Disposal results (le proof of destruction, sales proceeds, other)
Original completed form to Asset Coordinator, Finance Department
Copy to Departmental Asset Committee Member

^{*}State Statutes specific to computer equipment apply

Will not work on the state 700 system and not capable of being multi band

Make	Model	Serial Number
Harris	XL185	A40312028395
Harris	XL185	A40312028405
Harris	XL185	A40312028341
Harris	XL185	A40312028342
Harris	XL185	A40312028319
Harris	XL185	A40312028338
Harris	XL185	A40312028394
Harris	XL185	A40312033734
Harris	XL185	A40312028404
Harris	XL185	A40312028308
Harris	XL185	A40312028310
Harris	XL186	A40312028340



ASSET DISPOSAL / TRANSFER FORM

This form is to be used when an asset has been identified as surplus, obsolete, or worn out and is to be disposed of via sale, trade-in, or scrapped. (Disposal Committee Consensus required!)

Use also when an asset is loaned or donated to another governmental organization or to another department within Valencia County. (Does <u>not</u> require Disposal Committee consensus)

Department	partmental Staff Deta		Department Di	rector	Last Nam		Asset Coordinato First Nam	
	VC She	eriff	Jeff	Noah	F	01	ter, Rus	stin
Short Descri		h alternative documents, a		w Mexico CAP		CAP		
Asset Number, If known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been (may need to up	assigned to:	HR / IT approval	If Vehicle: Fleet Manager must sign off	Hard Drive Wiped (not just reformatted)* (Yes/No/NA)
58441	1FM5K8ARXHGC07795	2017 Ford Explorer	VC Sheriff	ALC: NAME OF TAXABLE PARTY.				N/A
58442	1FM5K8AR1HGC07796	2017 Ford Explorer	VC Sheriff					N/A
		·						N/A
								N/A
								N/A
								N/A
							N/A	
								N/A
Section C - Dis	posal Commmitte me	mbers:		To be signed &	dated at Disn	osal (Committee Meeti	nø:
Name of Memb		Position		Signature	auteu ut Disp	osu. c	Date	/
Rustin Porter Asset Disposal Co		ordinator		7		1/29/	24	
Name of Member #2 Position			Signature			Date		
Jeff Noah Undersh		iff	gn			1-29-24		
Name of Member #3 Positi		Position		Signature			Date	
Orlando Montoya HR Dire		HR Direct	or	10000	- HY	1_	1/22/2	4
Section D: To b	e filled out by Financ	e Department :					./ / /	
Name of Person	11 -	Position	A PAGE 1	Signature			Date	
Lore	tta Trujillo	Finance Dire			Myinte		01-29-202	4
	approval? (Y/N) Yes			eceived N/A	Attach rel	ated	documents	
Requires DFA a	approval? (Y/N) Yes	Request sent: N/	Approval R	eceived N/A	Attach rel	ated	documents	

Attach Disposal results (ie proof of destruction, sales proceeds, other)
Original completed form to Asset Coordinator, Finance Department
Copy to Departmental Asset Committee Member

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Department			Department Dir	rector		Department's Asset Coordinator: Last Name First Name			
	Public W	orks	Lina B	enavidez	F	o	ter, Rus	stin	
Short Descri		h alternative documents, as ransfer: Entity Transfer to				CAP			
						O/ 11		Hard Drive Wipe	
if known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been ass (may need to update	AND PERSONAL PROPERTY.	HR / IT approval	If Vehicle: Fleet Manager must sign off	(not just reformatted)* (Yes/No/NA)	
58091	1GBJG310231226627	2003 Chevy ETV- School Bus	VC Public Works	The second second				N/A	
58090	1FDWE45FX3HB79388	2003 Chevy CTV- School Bus	VC Public Works			_		N/A	
20090	IPDWE49PA3RB19300	2003 Crievy CTV- Scribbi Bus	VC Public Works			_		N/A	
						_		N/A	
								N/A	
					-			N/A	
								N/A	
						_		N/A	
								IVA	
	posal Commmitte me			To be signed & dat	ed at Disp	osal C		ing:	
Name of Memb		Position	E stone	Signature	>		Date /		
Rus	stin Porter	Asset Disposal Co	ordinator	7			1/29/29		
Name of Memb		Position		Signature	0	-	Date	- 1	
	Benavidez	Public Works Di	rector	2/ Serain	P	200	115415	24	
Name of Member #3		Position		Signature	11/1	lose s	Date /	1	
Orlan	do Montoya	HR Directo	r	VIVIT.	144		1/22/2	4	
Section D: To b	oe filled out by Financ	e Department :					1 /	(
Name of Perso	n Approving	Position		Signature			Date		
Lore	etta Trujillo	Finance Dire	ctor	xoretto .	Higual	D	01-29-	1024	
Requires OSA a	approval? (Y/N) Yes	Request sent: N/A	Approval R	AI/A			documents		
	approval? (Y/N) Yes				Attach rel	ated	documents		
	mission approval? (Y/		leceived N/A	Attach relat	ted docum	ents			
Original compl		destruction, sales proceeds, pordinator, Finance Departr							



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Department	Mark to St.		Department Di	irector	Last Name First Name				
V	C Animal	Control	Jess	Weston	F	0	rter, Rus	stin	
		ch alternative documents, a							
Transfering A	Asset from(Dept)			to (Dept)					
Asset Number, if known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been as (may need to upd		HR/IT approval	If Vehicle: Fleet Manager must sign off	Hard Drive Wipe (not just reformatted)* (Yes/No/NA)	
58441	1GB0KVCG2BF163964	2011 Chevrolet CK2 2500	VC Animal Control				Mark San	N/A	
								N/A	
								N/A	
								N/A	
								N/A	
								N/A	
								N/A	
								N/A	
Name of Memb	oosal Commmitte me	Position		To be signed & da	ted at Dispo	osal C	Date /	ng:	
	tin Porter	Asset Disposal Cod	ordinator	Signature			1/20/2	4	
Name of Memb	er#2	Position		Signature //		1000	Date	7	
	s Weston	Animal Control D	irector	Signature /			1-29	.24	
Name of Memb	er #3	Position		Signature		100	Date		
Orlando Montoya HR Directo		r	1100 -	VID		1/20/	-11		
Section D: To be	e filled out by Finance	e Department :		La transfer from			400	29	
Name of Person		Position		Signature			Date		
Loret	tta Trujillo	Finance Direct	ctor	Laretto &	Smith	D	01-29-20	24	
Requires OSA a	pproval? (Y/N) Yes	Request sent: N/A	Approval R	eceived N/A	Attach rela				
Requires DFA a	pproval? (Y/N) Yes	Request sent: N/A		eceived N/A	Attach rela	ated o	locuments		
	ission approval? (Y/I	. Voc	eceived N/A		ted docume				

*State Statutes specific to computer equipment apply

Copy to Departmental Asset Committee Member

Original completed form to Asset Coordinator, Finance Department