



**VALENCIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION № 2024-38**

**SALARY AND BENEFITS OF APPOINTED OFFICIALS**

**WHEREAS**, the Valencia County Board of Commissioners met in a regularly scheduled meeting, on Wednesday, July 3, 2024 at 5:00 p.m., at the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031; and,

**WHEREAS**, NMSA 1978, Section 10-1-13 (C) (2012) provides in pertinent part that “[e]ach county officer shall appoint a deputy or clerk, as allowed by law, who shall take the oath of office required of the appointing county officer and shall receive salary as provided by law; and,

**WHEREAS**, NMSA 1978, Section 4-41-5 (1975) provides that “[t]he sheriffs in all the counties of this state shall have power to appoint deputies, who shall remain in office at the pleasure of such sheriffs; except that in counties which have established a merit system by ordinance, the provisions of the ordinance shall control the demotion and discharge of deputies and other employees of the sheriff’s office, except for one under-sheriff and an executive secretary, both of whom shall hold exempt positions”; and,

**WHEREAS**, the Board of County Commissioners has adopted Ordinance 2006-05 allowing for established Personnel Rules and Regulations duly adopted by Resolution which further the intent of the Ordinance; and,

**WHEREAS**, Resolution 2006-20, as authorized by Ordinance 2006-05, the Valencia County Personnel Policy recognizes the Undersheriff, the Sheriff’s Executive Secretary and chief deputies of elected officials are appointed by the respective elected officials and not subject to its terms; and,

**WHEREAS**, in order to provide clear guidance to County Administrative Personnel & Payroll Staff, the Board of County Commissioners has determined that it is necessary, to clarify and restate the conditions of employment and the salary & benefits afforded to Undersheriff, the Sheriff’s Executive Secretary and chief deputies of elected officials.

**NOW, THEREFORE, BE IT RESOLVED**, by the Valencia County Commission that:

1. The Undersheriff, the Sheriff's Executive Secretary and chief deputies of elected officials (hereinafter referred to as "Appointed Officials") may be appointed at the sole discretion of the respective elected official and are terminable at will.
2. The Appointed Officials are FLSA Exempt positions, are not eligible for holiday pay or overtime, do not accumulate sick or annual leave and are required to work at time, place and manner directed by their respective elected official.
3. Appointed Officials must participate in PERA and are subject to all federal and state wage withholding requirements.
4. The salaries of the Appointed Officials shall be as follows:


Appointed Position	0-5 Years' Experience	6-10 Years' Experience	11-15 Years' Experience	16-20 + Years' Experience
Undersheriff	85% of the Chief Deputy's salary	90% of the Chief Deputy's salary for experience as a NM certified Law Enforcement Officer	95% of the Chief Deputy's salary for experience as a NM certified Law Enforcement Officer	110% of the Chief Deputy's salary for experience as a NM certified Law Enforcement Officer
Sheriff's Executive Secretary	60% of the Chief Deputy's Salary for experience as a Sheriff's Executive Secretary	65% of the Chief Deputy's Salary for experience as a Sheriff's Executive Secretary	70% of the Chief Deputy's Salary for experience as a Sheriff's Executive Secretary	85% of the Chief Deputy's Salary for experience as a Sheriff's Executive Secretary
Chief Deputy Assessor	85% of the Assessor's Salary	90% of the Assessor's salary for experience working in a County assessor's office and/or as a certified appraiser	95% of the Assessor's salary for experience working in a County assessor's office and/or as a certified appraiser	110% of the Assessor's salary for experience working in a County assessor's office and/or as a certified appraiser
Chief Deputy Clerk	85% of the Clerk's Salary	90% of the Clerk's salary for experience working in a county clerk's office	95% of the Clerk's salary for experience working in a county clerk's office	110% of the Clerk's salary for experience working in a county clerk's office
Chief Deputy Treasurer	85% of the Treasurer's Salary	90% of the Treasurer's salary for experience working in a county treasurer's office and/or as a CPA	95% of the Treasurer's salary for experience working in a county treasurer's office and/or as a CPA	110% of the Treasurer's salary for experience working in a County treasurer's office and/or as a CPA


5. This resolution shall be effective beginning the first pay period of August 2024.
6. This resolution repeals and replaces Resolutions 2013-35, 2015-22, 2021-18, 2022-102 and any other resolution or policy in contradiction with this Resolution.



APPROVED, ADOPTED, AND PASSED on this 3<sup>rd</sup> day of July 2024.

**BOARD OF COUNTY COMMISSIONERS**

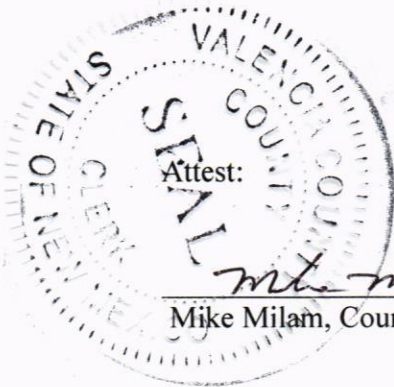
  
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Gerard Saiz, Chair  
District I

  
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Troy Richardson, Vice-Chair  
District II

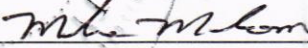
  
\_\_\_\_\_  
Morris Sparkman, Commissioner  
District III

  
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Joseph Bizzell, Commissioner  
District IV

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Vacant, Commissioner  
District V



Attest:

  
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Mike Milan, County Clerk