

**RESOLUTION NO. 2025-20****FY25 State Budget Adjustments**

SUBJECT: Fiscal Year 2024/2025 Budget - **State** Budget Adjustments

WHEREAS, the Board of Valencia County Commissioners, meeting in regular session, did determine to make the following state budget adjustments.

<u>Fund-Dept-Line</u>					
<u>Item</u>	<u>LGBMS EQUIVALENT</u>	<u>Line Item Name</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Adjusted Budget</u>
LGBMS FUND 11000 - GENERAL OPERATING FUND					
401-100-37180	11000-0001-46010	VC ANIMAL SHELTER DONATIONS	-	10,000.00	10,000.00
401-909-45510	11000-3004-54010	MAINTENANCE & REPAIRS - BUILDINGS	-	10,000.00	10,000.00
Description: To recognize donation revenue and budget it into line item					
LGBMS FUND 20400 - COUNTY ROADS					
402-100-51100	20400-0001-61200	TRANSFER OUT	273,254.82	7,307.80	280,562.62
402-199-45510	20400-2002-54010	MAINTENANCE & REPAIRS - BUILDINGS	307,800.00	75,000.00	382,800.00
402-620-48010	20400-5001-58040	CONSTRUCTION PROJECT	335,461.20	(75,000.00)	260,461.20
402-620-48010	20400-5001-58090	CONSTRUCTION PROJECTS	335,461.20	(7,307.80)	328,153.40
Description: To move funds from the construction line item to repair & maintenance for necessary repairs to VC building					
LGBMS FUND 20600 - EMERGENCY MEDICAL SERVICES					
345-526-45030	20600-2002-55030	PROFESSIONAL CONTRACTUAL SERVICE!	-	9,000.00	9,000.00
345-526-46010	20600-2002-56999	SUPPLIES/FURN/FIXT - NON-CAPITAL	50,000.00	2,146.37	52,146.37
Description: To increase budget for required DOT physicals					
LGBMS FUND 20900 - FIRE PROTECTION					
344-100-37234	20900-0001-47100	RECEIPTS	862,248.00	55,887.00	918,135.00
344-526-43010	20900-2002-53999	MILEAGE & PER DIEM	9,150.00	6,906.30	16,056.30
344-526-45555	20900-2002-54040	MAINTENANCE & REPAIR - VEHICLES	61,431.00	10,000.00	71,431.00
344-526-46030	20900-2002-56040	SUPPLIES - SAFETY	32,134.00	25,000.00	57,134.00
344-526-46600	20900-2002-56120	SUPPLIES - FUEL	95,000.00	1,500.00	96,500.00
344-526-48030	20900-2002-58080	VEHICLE PURCHASE	190,000.00	10,000.00	200,000.00
Description: To increase line items for anticipated expenses through FY25 end					
LGBMS FUND 21800 - INTERGOVERNMENTAL GRANTS					
525-100-37272	21800-0001-47499	GRANT RECEIPTS	1,920,656.99	7,307.80	1,927,964.79
525-100-39000	21800-0001-61100	TRANSFER IN	468,881.80	7,307.80	476,189.60
407-568-43010	21800-2002-53999	MILEAGE & PER DIEM	1,000.00	(992.75)	7.25
407-568-45300	21800-2002-55030	CONTRACTUAL SERVICES	544,502.00	992.75	545,494.75
525-620-48025	21800-2002-58020	EQUIPMENT (2025-0553)	-	14,615.60	14,615.60
Description: To increase 407 budget for required DOT physicals and 525 budget for courthouse cameras					
LGBMS FUND 22200 COUNTY FIRE GRT					
346-526-48030	22000-2002-58080	VEHICLE PURCHASE	116,999.45	85,121.14	202,120.59
Description: To increase budget for vehicle purchase					
LGBMS FUND 29900 - OTHER SPECIAL REVENUE					
462-565-43010	29900-2002-53999	MILEAGE & PER DIEM	58,309.00	5,000.00	63,309.00
462-565-46020	29900-2002-56040	SUPPLIES/FURN/FIXT - NON-CAPITAL	815,765.00	(30,458.54)	785,306.46
462-565-46016	29900-2002-56999	TOOLS & SUPPLIES	20,000.00	(20.46)	19,979.54



11000 - GENERAL OPERATING FUND

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			\$ -
401-100-37180	11000-0001-40010	VC ANIMAL SHELTER DONATIONS	\$ -	\$ 10,000.00	\$ 10,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		EXPENSES:			\$ -
401-909-45510	11000-3004-54010	MAINTENANCE & REPAIRS - BUILDINGS& GROUNDS	\$ -	\$ 10,000.00	\$ 10,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		TOTAL:		-	-

To recognize donation revenue and budget it into line item



STATE (OR) LOCAL BAR (Circle One)

Resolution #	
GLPKT #	
Date Entered:	
Entered By:	

Date:

2/25/2025

Department:

Public Works

Department Head:

Lina Benavidez

Signature:

County Manager:

Approval:

LGBMS FUND:

Finance Director

Michelle Hueston-Green

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		EXPENSES:			\$ -
402-620-48010	20400-5001-58040	Construction Project	\$ 335,461.20	\$ (75,000.00)	\$ 260,461.20
402-199-45510	20400-2002-54010	Maintenance & Repairs- BLDG & Structures	\$ 307,800.00	\$ 75,000.00	\$ 382,800.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		TOTAL:		-	

Purpose of Budget Adjustment:

For additional repairs needed til end FY



STATE (OR) LOCAL BAR (Circle One)

Date: 2/21/2025

Department: Public Works

Département Head: Lina Benevidez

Department Head: Lina Benevisez
Signature: 

Approval:

County Manager:

Finance Director

LGBMS FUND: 20400-County Road

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			\$ -
402-100-51100	20400-0001-61200	TRANSFER OUT	\$ 273,254.82	\$ 7,307.80	\$ 280,562.62
					\$ -
					\$ -
					\$ -
		EXPENSES:			\$ -
402-620-48010	20400-5001-58090	CONSTRUCTION PROJECTS	\$ 335,461.20	\$ (7,307.80)	\$ 328,153.40
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		TOTAL:		0.00	\$ -

Purpose of Budget Adjustment:

To budget Inter-Governmental Agreement 2025-0553 for security cameras at the Valencia County Judicial Complex.

The awarded amount totals \$14,615.59 and requires a 50% match in the amount of \$7,307.80. Funding Reverts 6/30/2028

50% match budgeted from 402-620-48010 and moved to expense line item 525-620-48025

**INTERGOVERNMENTAL AGREEMENT BETWEEN
VALENCIA COUNTY AND THE
ADMINISTRATIVE OFFICE OF THE COURTS FOR
IMPROVEMENTS TO THE VALENCIA COUNTY DISTRICT COURTHOUSE**

THIS INTERGOVERNMENTAL AGREEMENT ("IGA") is entered into this 3RD day of FEBRUARY, 202~~5~~⁴, by and between Valencia County, a political subdivision of the State of New Mexico (the "County"), the Administrative Office of the Courts (the "AOC"), and the Thirteenth Judicial District Court (the "13th JDC"); collectively referred to as the "parties". This Intergovernmental Agreement ("IGA") is effective on the date of last signature by the parties.

RECITALS

WHEREAS, the County has an interest in maintaining, upgrading, and ensuring the security of the Valencia County District Courthouse located at 1835 Highway 314 in Los Lunas, NM (the "District Courthouse"); and

WHEREAS, in 2024 the AOC received appropriations to plan, design, construct, renovate, furnish and equip the district courts statewide; and

WHEREAS, the County plans to install security cameras and equip with upgrades to the security system within the Pre-Trial Services division of the District Courthouse; and

WHEREAS, the County has applied to the AOC for funding to assist with the installation of and upgrade to the security cameras, and system, of the Pre-Trial Services division of the District Courthouse, which is estimated to cost \$14,615.59; and

WHEREAS, by this IGA the County commits to provide \$7,307.80 (50%) in funding for the installation of and upgrade to the security cameras, and system, of the Pre-Trial Services division of the District Courthouse; and

WHEREAS, by this IGA, the AOC commits to provide \$7,307.80¹ (50%) in funding for the installation of and upgrade to the security cameras, and system, of the Pre-Trial Services division of the District Courthouse from resources allocated by the 2024 New Mexico Legislature and administered by the AOC; and

NOW THEREFORE in consideration of the promises and conditions contained herein, the parties agree as follows:

¹ In addition, the Supreme Court approved up to \$548.09 as reserved funding representing 7.5% of the total cost of the project, as escalation costs.

- I. **PURPOSE.** The purpose of this IGA is to memorialize the roles and responsibilities of the parties regarding to the installation of and upgrade to the security cameras, and system, of the Pre-Trial Services division of the District Courthouse.
- II. **TERM.** This IGA is effective upon the date of last signature by the parties and will terminate upon the completion of the installation of and upgrade to the security cameras, and system, of the Pre-Trial Services division of the District Courthouse.
- III. **FUNDING.** The County commits to funding 50% of the project cost in like match funding with the AOC. The Project as currently contemplated will cost **\$14,615.59.**

The County's agreed contribution to funding for the Project: \$7,307.80.

The County's obligations under this IGA to provide funding are not limited to any specific designation or account should they prove to be insufficient at any point during the lifetime of the project.

IV. **RESPONSIBILITIES OF PARTIES.**

1. The County's Project Manager is Lina Benavidez, Director, Valencia County Public Works Department, (505) 866-2475, lina.benavidez@co.valencia.nm.us who will serve as the lead role in executing, controlling, and closing the completion of the installation of and upgrade to the security cameras, and system, of the Pre-Trial Services division of the District Courthouse.

The County Project Manager project duties include but are not limited to the design development phase, procurement process phase, participation with preparation and coordination of the installation and specifications documents.

2. The County will coordinate the parties' schedules to include meetings, design, installation, and inspections for the installation, and coordinate parties responsible for addressing any questions, difficulties, or disputes, of whatever nature, which may arise relative to the interpretation of the plans and fulfillment of the Scope of Work described below, as to the character, quality, amount, and value of any work done, and materials furnished, under or by reason of this IGA.

IN WITNESS WHEREOF, the parties have executed this IGA as of the date of last signature by the parties.

VALENCIA COUNTY


~~Valencia County Board of County Commissioners, Chair~~

ATTESTATION:


Valencia County Manager


12/9/24
Date

Approved as to form:

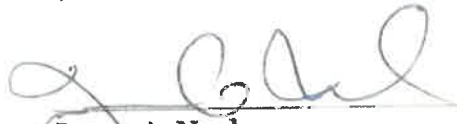

Valencia County Attorney

09 DEC 24
Date

THIRTEENTH JUDICIAL DISTRICT COURT

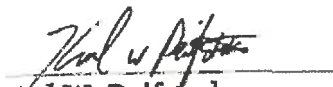

Phillip A. Romero
Court Executive Officer III

December 11, 2024
Date


James A. Noel
Chief District Court Judge

12.11.24
Date

ADMINISTRATIVE OFFICE OF THE COURTS


Karl W. Reifsieck
AOC Director

02/03/2025
Date

Approved as to form:



Celina Jones
AOC General Counsel

1/30/2025

Date



Increase for DOT Physicals



STATE BAR

Resolution #	
GLPKT #	
Date Entered:	
Entered By:	

Date: 2/18/2025

Department: Fire Department

Department Head: ~~Matthew Propp~~

Signature:

Approval:

County Manager:

Finance Director

LG8MS: 20900 Fire Protection

ACCOUNT NUMBÉR	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
344-100-39000	TRANSFERS-IN	\$	(53,406.30)	\$ -
344-526-48030	VEHICLE PURCHASE 20900-2002-58080	\$ 190,000.00	\$ 10,000.00	\$ 200,000.00
344-526-46600	SUPPLIES-FUEL 70900-2002-56120	\$ 95,000.00	\$ 1,500.00	\$ 96,500.00
344-526-46030	SUPPLIES- SAFETY 20900-2002-56040	\$ 32,134.00	\$ 25,000.00	\$ 57,134.00
344-526-43010	MILEAGE AND PER DIEM 20900-2002-53999	\$ 9,150.00	\$ 6,906.30	\$ 16,056.30
344-526-45555	VEHICLE MAINT 20900-2002-54040	\$ 61,431.00	\$ 10,000.00	\$ 71,431.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	TOTAL:			


Purpose of Budget Adjustment:

Increase for vehicle purchase, supplies, vehicle maint, mileage and per diem.



STATE (OR) LOCAL BAR (Circle One)

Resolution #	
GLPKT #	
Date Entered:	
Entered By:	

Date: 2/25/2025
Department: GRANTS
Department Head: Jeremias Silva
Signature: 

Approval:

County Manager:

Finance Director

LGBMS FUND: 21800 Intergovernmental Grants

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
			\$ -	\$ -	\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		EXPENSES:			\$ -
407-568-43010	21800-2002-53999	Mileage & Per Diem	\$ 1,000.00	(992.75)	\$ 7.25
407-568-45300	21800-2002-55030	Contractual Services	\$ 544,502.00	992.75	\$ 545,494.75
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		TOTAL:		0.00	

Purpose of Budget Adjustment:


To decrease Mileage & PerDiem Line item and increase Contractual Services Expense line item to budget according to the current CYFD BAR



STATE (OR) LOCAL BAR (Circle One)

The awarded amount totals \$14,615.59 and requires a 50% match in the amount of \$7,307.80. Funding Reverts 6/30/2028



Date: 2/18/2025
Department: Fire Department
Department Head: Matthew Propp
Signature: 

Fire Department

Matthew Propp

Approval:

Finance Director

ACCOUNT NUMBER	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
346-100-39000	TRANSFERS IN		\$ (85,121.14)	\$ -
346-526-48030	VEHICLE PURCHASE	\$ 116,999.45	\$ 85,121.14	\$ 202,120.59
TOTAL:			\$ 85,121.14	\$ -

To increase line item for FY25 vehicle purchase.



BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Resolution #	
GLPKT #	
Date Entered:	
Entered By:	

Date: 2/19/25

Department: Sheriff's Office

Department Head: Undersheriff Noah

Signature:

Approval:

Finance Director

County Manager

LGBMS FUND: 29900 - Other Special Revenue

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			
		EXPENSES:			
462-565-46020	29900-2002-516040	Supplies/non capital	\$ 81576.50	\$ (30,458.54)	\$ 485,306.46
462-565-45943	29900-2002-51999	Transportation and Ex	\$ 25,000.00	\$ 7,000.00	\$ 32,000.00
462-565-43010	29900-2002-53999	Mileage & Per Diem	\$ 58,309.00	\$ 5,000.00	\$ 63,309.00
462-565-45800	29900-2002-51150	Membership Dues	\$ 3,000.00	\$ 500.00	\$ 3,500.00
462-565-48700	29900-2002-58999	Computer Software	\$ 16,000.00	\$ 20,000.00	\$ 36,000.00
462-565-48030	29900-2002-58080	Vehicle Purchase	\$ 360,000.00	(20,210.00)	\$ 339,789.00
462-565-46016	29900-2002-51699	Tools & Supplies	\$ 20,000.00	(20.46)	\$ 19,979.54
TOTAL:				0.00	

Purpose of Budget Adjustment:

To get to the end of the FY25 - Re-align remaining funds to meet Department needs



BUDGET ADJUSTMENT REQUEST FORM

STATE (OR) LOCAL BAR (Circle One)

Resolution #	
GLPKT #	
Date Entered:	
Entered By:	

Date: 2/25/2025
Department: GRANTS
Department Head: Jeremias Silva
Signature: *Jeremias Silva*

County Manager:
Finance Director

Approval:

Michelle Johnston Green

LGBMS FUND: 30900 Other Federal Funded Projects

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
REVENUES:					
825-100-37232	30900-0001-471699	GRANT RECEIPTS	\$ 832,143.00	\$ 159,600.00	\$ 991,743.00
EXPENSES:					
825-573-45300	30900-2002-55999	CONTRACTUAL SERVICE (CWPP)	\$ -	\$ 159,600.00	\$ 159,600.00
TOTAL:				0.00	

Purpose of Budget Adjustment:

To budget the Community Wildfire Protection Plan (CWPP) Grant in the amount of \$159,600.00 to update the 2018 CWPP for Valencia County. This award requires an in-kind amount of \$17,867.00 that will be covered by personnel attending stake holder meetings. Award reverts 12/31/2026 and is federal sourced funding CFDA #10.720. Share #25-521-0400-0138.

State of New Mexico
Energy, Minerals and Natural Resources Department

Michelle Lujan Grisham
Governor

Melanie A. Kenderdine
Cabinet Secretary Designate

Benjamin Shelton
Acting Deputy Cabinet Secretary

Laura McCarthy, State Forester
Forestry Division



February 14, 2025

Valencia County
444 Luna Avenue, P.O. Box 1119
Los Lunas, NM 87031
Rob.barr@co.valencia.nm.us

Re: Notice to Proceed – Community Wildfire Protection Plan, GSA 25-521-0400-0138

Enclosed please find the fully executed Agreement between the State of New Mexico, Energy, Minerals and Natural Resources Department (EMNRD), Forestry Division and Valencia County (Entity). This letter serves as your official notice to proceed with the **terms and conditions stated within the Agreement, effective as of the date of Forestry Division signature on the document.** Abigail Plecki is responsible for the oversight of this project and will review and certify invoices submitted under this Agreement.

The attached purchase order has been established for work to be performed on this Agreement. The purchase order amount shall not be exceeded and will expire on June 30, 2025. On July 1, 2025, or as soon as possible at the beginning of the state's new fiscal year, the Forestry Division will re-encumber funding for multi-year projects.

It is the Entity's responsibility to ensure that they are in possession of the new purchase order prior to completing work at the beginning of the state's new fiscal year.

It is the Entity's responsibility to notify the Forestry Division Project Manager and Contracts Manager (as specified below) via email when they are approaching 80% of the obligated amount on their purchase order. The purpose of the 80% notification is to establish a standard process for requesting additional funding during completion of the Agreement and will prevent the Entity from incurring costs above the obligated amount on their purchase order.

If funding is available, the Entity shall not expend funds greater than the purchase order amount until the Forestry Division provides the Entity with a revised purchase order with additional obligated funding. If this procedure is not followed, the Entity is operating at their own risk.

If funding is not available, the Entity shall not expend funds greater than the amount obligated on the purchase order.

Note: Subrecipient Entities will handle their own activities and use their own resources, including the expenditure of their own funds, in pursuing their purposes and objectives.

A subrecipient that expends \$1,000,000 or more of federal awards (in the aggregate from any source) in a fiscal year is required to obtain an annual audit in accordance with the Single Audit Act Amendments of 1996, 2 CFR 200, Subpart F – Audit Requirements, OMB Circular Compliance Supplement and Government Auditing Standards. A subrecipient that does not meet the \$1,000,000 audit threshold (Tier 7), must complete the Certification (Tiers 1 or 2) or Agreed Upon Procedures (Tiers 3-6) in accordance with the Audit Act, NMSA 1978, Section 12-6-1 through 12-6-14. Compliance with state audit requirements requires one of the above-mentioned tiers to be on file with the New Mexico Office of the State Auditor (OSA). New Mexico State Audit Rule (2.2.2 New Mexico Administrative Code) requires Tier 1-6 must be on file with the New Mexico Office of Auditor. The Code of Federal Regulations (CFR) requires a Tier 7 Single Audit (C.F.R. 200.501.b, 200.36) must be on file with the Federal Audit Clearinghouse.

A subrecipient that qualifies for Tiers 1 or 2 must submit a copy of the certification electronically to the Forestry Division federal grant coordinator or designee annually. The Forestry Division will download Tiers 3-7 requirements directly from the OSA website for review annually.

Please note: If a subrecipient has a Single Audit (Tier 7) conducted, please ensure the Forestry Division is identified as the pass-through entity and the subaward number assigned is listed on the subrecipient's Schedule of Expenditures of Federal Awards as the pass-through entity. Non-compliance with the Single Audit Act or the State Audit Act, as cited above, may result in a loss of federal funds.

The current available federal funding for your Agreement originates from the Cooperative Forestry Assistance Grant from the U.S. Department of Agriculture (USDA) Forest Service under Federal Catalog of Federal Domestic Assistance (CFDA) 10.720. This Agreement does not include funding for research and development.

The USDA prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA'S TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to: USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

Sincerely,



Laura McCarthy
State Forester

cc: Abigail Plecki, CWDG Program Coordinator (Abigail.plecki@emnrd.nm.gov)
Deanna Luna, Contracts Manager (Deanna.luna@emnrd.nm.gov)
Lawrence Crane, Bernalillo District Forester (lawrence.crane@emnrd.nm.gov)

**STATE OF NEW MEXICO,
GOVERNMENTAL SERVICES AGREEMENT
BETWEEN THE
STATE OF NEW MEXICO,
ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT
AND
VALENCIA COUNTY**

THIS GOVERNMENTAL SERVICES AGREEMENT (Agreement) is made and entered into by and between the State of New Mexico, Energy, Minerals and Natural Resources Department (EMNRD) and Valencia County (Entity).

THE PARTIES MUTUALLY AGREE:

1. **Scope of Work:** Entity shall update the Valencia County Community Wildfire Protection Plan (CWPP) to identify and prioritize areas at risk, identify priority hazardous fuels management projects, and plan to respond to wildfires as defined in the Healthy Forests Restoration Act.

The Valencia County Fire Department will undertake the oversight of project completion working with other key county staff including the procurement officer, Wildland Captain, and the Board of Commissioners. The CWPP update will be developed through a collaborative process that includes the best and most appropriate science from all partners, including the U.S. Forest Service, Bureau of Land Management, the Valencia County Volunteer Fire Department, the New Mexico Department of Game and Fish, EMNRD, and other that have knowledge of wildfire risk and fire behavior.

The creation of the new CWPP will involve: (1) community stakeholder outreach, education, and input; (2) a climate change analysis to better predict wildfire risk; (3) a hazard risk assessment to identify Wildland Urban Interface (WUI) areas and neighborhoods with vulnerable populations that may face wildfire risk; (4) development of applicable zoning ordinances to mitigate fire risk; (5) providing an understanding of the effects of smoke in Valencia County and devising effective ways to combat it; (6) determination of places in Valencia County where vegetation management is needed to best reduce fire risk; (7) working with state and local foresters, land managers, fire departments, and planners to identify opportunities to use prescribed fire or other means to mitigate wildfire risk and improve forest health; (8) assessing whether the current fire response can be improved; (9) outlining recovery efforts needed for future wildfire; (10) creating an action plan that identifies short-term and long-term goals depending on the capabilities of the community and the prioritization of risk identified.

Entity will do this by:

- A. making recommendations for fuels reduction projects, public outreach and education, structural ignitability reduction, and fire response capabilities;
- B. providing brief written progress reports to EMNRD with each payment /reimbursement; and

C. meeting Timeline and Deliverables as outlined in section 2.A.

2. Compensation:

A. EMNRD shall pay Entity for services satisfactorily performed pursuant to the Scope of Work and as specified below. In addition to the written progress report, CWDG Program Coordinator must review each invoice to ensure funding was performed pursuant to the Scope of Work. This amount shall not exceed one hundred and fifty-nine thousand, six hundred dollars (\$159,600.00), including New Mexico governmental gross receipts taxes, pursuant to Paragraphs B of this Compensation Section. EMNRD shall make payment upon the satisfactory and timely completion of the work described in the Scope of Work and for no more than the maximum amount set forth below for each deliverable:

Task	Description	Amount
Preliminary project plan	Written plan and presentation by June 30, 2025	\$20,000.00
Scientific risk analysis	Written report and mapping by December 30, 2025	\$20,000.00
WUI Identification maps	Mapping and shapefiles by December 30, 2025	\$10,000.00
Draft CWPP Report	Written draft CWPP by June 30, 2026	\$8,600.00
Final CWPP Report	Written Final CWPP by September 15, 2026	\$100,000.00

This amount is a maximum and not a guarantee that the work assigned to be performed by Entity under this Agreement shall equal the amount stated herein or the amounts state per task. The parties do not intend for the Entity to continue to provide services without compensation when the total compensation amount is reached. Entity is responsible for notifying EMNRD when the services provided under this Agreement reach the total compensation amount. In no event shall the Entity be paid for services provided exceeding the total compensation amount without this Agreement being amended in writing prior to those services exceeding the total compensation amount being provided. EMNRD MUST receive all invoices no later than 15 days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date SHALL NOT BE PAID.

B. Entity shall be responsible for paying New Mexico Governmental Gross Receipts taxes levied on amounts payable under this Agreement, if applicable.

C. Entity must submit detailed invoices accounting for all services performed, and expenses incurred. Invoices evidencing the propriety of each claim for payment must be supported by an approved purchase order. If EMNRD finds that the invoice services, or expenses are not acceptable, within 30 days of receipt of written notice from Entity that payment is requested for requested for services received, EMNRD shall provide Entity a letter of exception explaining the defect or objection to the invoice, services, or expenses, and outlining steps Entity may take to provide remedial action. Upon certification by EMNRD that the invoice, services, or expenses have been received and accepted, EMNRD shall tender payment to Entity within 30 days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on

the date it is postmarked. However, EMNRD shall not incur late charges, interest, or penalties for failure to make payment within the time specified therein.

3. **Term:** This Agreement becomes effective when executed by an authorized representative of Entity and of EMNRD. It shall terminate on December 31, 2026 unless earlier terminated pursuant to Section 4, Termination, or Section 5, Appropriations, below.

4. **Termination:** Either party may terminate this Agreement upon written notice delivered to the other at least 10 days prior to the intended termination date. By such termination, neither party may nullify or avoid any obligation required to have been performed prior to termination.

5. **Appropriations:** This Agreement's terms are contingent upon the New Mexico State Legislature and U.S. Agriculture Department, Forest Service (USFS) granting sufficient appropriation and authorization. If sufficient appropriation or authorization is not granted, EMNRD may terminate this Agreement, or in the alternative suspend performance pending approval of sufficient appropriation or authorization, upon written notice from EMNRD to Entity. EMNRD's decision as to whether sufficient appropriations are available shall be at its sole and absolute discretion and shall be final, binding, and accepted by Entity.

6. **Status of Entity:** Entity and its agents and employees are independent contractors performing professional services for EMNRD and are not employees of the State of New Mexico. Entity and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement. Entity agrees not to purport to bind the State of New Mexico unless the Entity has express written authority to do so, and then only within the strict limits of that written authority.

7. **Assignment:** Entity shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without EMNRD's prior written approval.

8. **Subcontracting:** Entity shall not subcontract any portion of the services to be performed under this Agreement or obligate itself in any manner to any third party, with respect to any rights or responsibilities under this Agreement, without EMNRD's prior written approval. EMNRD may disallow costs incurred by the Entity in relation to a subcontract if Entity does not obtain prior written approval.

A. Entity shall comply with 2 C.F.R. 200.317 through 200.327 for procurement of property or services conducted pursuant to this Agreement.

B. Any contract shall include all provisions necessary to allow Entity to meet its obligations and requirements under this Agreement and all provisions required by law.

9. **Release:** Final payment of the amounts due under this Agreement shall operate as a release of EMNRD, its officers, and employees, and the State of New Mexico from all liabilities, claims, and obligations whatsoever arising from or under this Agreement.

IN WITNESS WHEREOF, the parties hereto have herein below executed this Agreement.

STATE OF NEW MEXICO, ENERGY, MINERALS AND NATURAL RESOURCES
DEPARTMENT

By: 
Cabinet Secretary or Designee

Date: 2/13/25

VALENCIA COUNTY

By: 
Authorized Representative Signature

Date: 02-02-2025

GORDON SAIL CHAIR
Printed Name and Title



STATE (OR) LOCAL BAR (Circle One)

Resolution #	
GLPKT #	
Date Entered:	
Entered By:	

Date: 2/21/2025

2/21/2025

Department: Grants

Department Head: Jeremias Silva

Signature:

County Manager:

Approval:

LGBMS FUND: 39900-Other Capital Projects

ACCOUNT #	LGBMS EQUIVALENT	ACCOUNT NAME	CURRENT BUDGET	ADJUSTMENT	PROPOSED BUDGET
		REVENUES:			\$ -
315-100-37232	39900-0001-47398	GRANT RECEIPTS	\$ 1,434,117.00	\$ 2,000,000.00	\$ 3,434,117.00
					\$ -
					\$ -
					\$ -
					\$ -
		EXPENSES:			\$ -
315-101-48040	39900-0002-58999	LAND ACQUISITION (ZI5052-14)	\$ -	\$ 1,600,000.00	\$ 1,600,000.00
315-101-48060	39900-0002-58010	BUILDINGS AND STRUCTURES (ZI5052-14)	\$ -	\$ 400,000.00	\$ 400,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
		TOTAL:		0.00	

Purpose of Budget Adjustment:

To budget Appropriation 24-ZI5052-14 for transitional housing and shelter facilities for victims of domestic violence for for facilities in northwest New Mexico. Funds revert June 30, 2025 unless reauthorized by state legislature. No match required.

REIMBURSING AGENCY: Department of Finance and Administration

Business Unit: 341

APPROPRIATION RECIPIENT:

Valencia County

<u>APPROPRIATION NUMBER:</u>	<u>APPROPRIATION AMOUNT:</u>	<u>REVERSION DATE:</u>
24-ZI5052-14	\$2,000,000	June 30, 2025

APPROPRIATION LANGUAGE

Two million dollars (\$2,000,000) for transitional housing and shelter facilities for victims of domestic violence for facilities in northwest New Mexico. Funds unexpended by June 30th, 2025, will be reverted to the State of New Mexico's general fund unless reauthorized by the state legislature.

APPROPRIATION REIMBURSEMENT

The appropriation funds will be disbursed through a reimbursement process. The Appropriation Recipient will submit to the Reimbursing Agency the Exhibit A: Request for Payment form along with supporting document(s) that evidence the expenses to be reimbursed. The Reimbursing Agency will review these documents to ensure all expenses to be reimbursed reflect the intent and purpose of the appropriation language. All expenditures for which the Appropriation Recipient requests reimbursement must occur prior to the reversion date. The latest date the Appropriation Recipient may submit a Request for Payment is July 15th, 2025. With the submission of the final Exhibit A: Request for Payment, the Appropriation Recipient must include a completed Exhibit B: Final Report form in order to receive the final reimbursement.

CERTIFICATION

I hereby certify that Valencia County

1. Will only use the appropriation funds to carry out and/or perform activities described in appropriation language.
2. Will comply with State Procurement Code and execution of binding written obligations or purchase orders with third party contractors or vendors for the provision of services, including professional services, or the purchase of tangible personal property and real property for the project.
3. Ensures that the appropriation funds only benefit entities in accordance with applicable law, including, but not limited to Article IX, Section 14 of the Constitution of the State of New Mexico, "Anti-Donation Clause."
4. Will follow the procedure described in "Appropriation Reimbursement" for reimbursement of appropriated funds.


Appropriation Recipient Representative

2-19-25
Date


Appropriation Recipient CFO

2/20/25
Date

APPROVAL

In in accordance with the authority conferred on the Department of Finance & Administration by the statute appropriating these funds, I hereby approve this certification for appropriation number 24-ZI5052-14 in the amount of \$2,000,000.

DocuSigned by:



2/24/2025

Cecilia Mavrommatis
Director, Local Government Division

Date

462-565-45800	29900-2002-57150	MEMBERSHIP DUES	3,000.00	500.00	3,500.00
462-565-45943	29900-2002-57999	TRANSPORTATION & EXTRADITION	25,000.00	7,000.00	32,000.00
462-565-48030	29900-2002-58080	VEHICLE PURCHASE	360,000.00	(2,021.00)	357,979.00
462-565-48700	29900-2002-58999	COMPUTER SOFTWARE	16,000.00	20,000.00	36,000.00

Description: To recognize grant revenue and budget it into contractual services for necessary expense

LGBMS FUND 39900 - OTHER CAPITAL PROJECTS

315-100-37272	39900-0001-47398	GRANT RECEIPTS	1,434,117.00	2,000,000.00	3,434,117.00
315-101-48040	39900-2002-58999	LAND ACQUISITION (ZI5052-14)	-	1,600,000.00	1,600,000.00
315-101-48060	39900-2002-48010	BUILDINGS & STRUCTURES (ZI052-14)	-	400,000.00	400,000.00

Description: To recognize grant revenue for shelter facilities and budget into line items

VALENCIA COUNTY BOARD OF COUNTY COMMISSIONERS

Approved this 5th day of March, 2025



Gerard Saiz, Chair, District I



Morris Sparkman, Commissioner, District III

Troy Richardson, Vice-Chair, District II



Joseph Bizzell, Commissioner, District IV



Dante Berry, Commissioner, District V



ATTEST: Mike Milam, County Clerk

