



VALENCIA COUNTY TREASURER

PO box 939
Los Lunas, NM 87031
505-866-2090

Instructions for changing manufactured home ownership:

1. Obtain a Tax Release from the Valencia County Assessor's office:
Valencia County Assessor's Office
444 Luna Avenue, Los Lunas, NM 87031
505-866-2065
<https://www.co.valencia.nm.us/DocumentCenter/View/24065/Manufactured-Home-Tax-Release-Request-PDF>
2. Pay taxes at the Valencia County Treasurer's office. You will need to pay any past due taxes and prepaid taxes for the current tax year. Once the taxes are paid, we will sign off on the tax release. You will need to pay with cash, cashier's check, money order or credit/debit card if you want your tax release signed off on the same day you bring it in. If you pay online your tax release will be signed in 3 days, 10 days with a personal check, once the payment has processed.
Valencia County Treasurer's Office
501 Luna Avenue, Los Lunas, NM 87031
505-866-2090
<https://www.co.valencia.nm.us/226/Treasurer>
3. Take the manufactured home title and tax release to Motor Vehicle department and obtain new title with new address.
<https://www.mvd.newmexico.gov/>
4. Take a copy of new Manufactured home title to Valencia County Assessor's office so the ownership name on the account can be changed. If you do not take a copy of the new title to the Assessor's office to have the name and address changed, THE MANUFACTURED HOME WILL CONTINUE TO BE ASSESSED IN THE PREVIOUS OWNERS NAME AND TAX BILLS WILL BE MAILED TO THE PREVIOUS OWNER.