



# VALENCIA COUNTY TREASURER

PO box 939  
Los Lunas, NM 87031  
505-866-2090

## To demolish your manufactured home:

1. Obtain a tax release from the Valencia County Assessor's office:  
Valencia County Assessor's Office  
444 Luna Avenue, Los Lunas, NM 87031  
505-866-2065  
<https://www.co.valencia.nm.us/DocumentCenter/View/24065/Manufactured-Home-Tax-Release-Request-PDF>
2. Pay taxes at the Valencia County Treasurer's office. You will need to pay any past due taxes and prepaid taxes for the current tax year. Once the taxes are paid, we will sign off on the tax release. You will need to pay with cash, cashier's check, money order or credit/debit card if you want your tax release signed off on the same day you bring it in. If you pay online your tax release will be signed in 3 days, 10 days with a personal check, once the payment has processed.  
Valencia County Treasurer's Office  
501 Luna Avenue, Los Lunas, NM 87031  
505-866-2090  
<https://www.co.valencia.nm.us/226/Treasurer>
3. Take your Tax Release and receipt for payment of taxes to the permitting office to obtain a demolition permit:  
Valencia County Planning and Zoning  
444 Luna Avenue, Los Lunas, NM 87031  
505-866-2050  
<https://www.co.valencia.nm.us/202/Planning-Zoning>
4. Once the manufactured home has been demolished notify the Valencia County Assessor's office. They will send a field inspector to verify the manufactured home has been removed and remove it from the county tax rolls.
5. Once the manufactured home has been demolished, take the tax release, receipt for taxes paid and demolition permit to the Motor Vehicle department to get the manufactured home title deactivated.  
<https://www.mvd.newmexico.gov/>