



VALENCIA COUNTY TREASURER

PO box 939
Los Lunas, NM 87031
505-866-2090

Instructions for moving a manufactured home:

1. Obtain placement permit for the site to receive the mobile home:
Valencia County Planning and Zoning
444 Luna Avenue, Los Lunas, NM 87031
505-866-2050
<https://www.co.valencia.nm.us/202/Planning-Zoning>
2. Obtain a Tax Release from the Valencia County Assessor's office:
Valencia County Assessor's Office
444 Luna Avenue, Los Lunas, NM 87031
505-866-2065
<https://www.co.valencia.nm.us/DocumentCenter/View/24065/Manufactured-Home-Tax-Release-Request-PDF>
3. Pay taxes at the Valencia County Treasurer's office. You will need to pay any past due taxes and prepaid taxes for the current tax year. Once the taxes are paid, we will sign off on the tax release. You will need to pay with cash, cashier's check, money order or credit/debit card if you want your tax release signed off on the same day you bring it in. If you pay online your tax release will be signed in 3 days, 10 days with a personal check, once the payment has processed.
Valencia County Treasurer's Office
501 Luna Avenue, Los Lunas, NM 87031
505-866-2090
<https://www.co.valencia.nm.us/226/Treasurer>
4. Take the manufactured home title and tax release to Motor Vehicle department and obtain new title with new address.
<https://www.mvd.newmexico.gov/>
5. Bring the new manufactured home title back to Valencia County Treasurer's office and we will issue the moving permit. If the home will be remaining in Valencia County we will provide a copy of the new manufactured home title to the Valencia County Assessor's office.
6. If the home will be moving OUT OF VALENICA COUNTY, you will need to take a copy of the manufactured home title to the County Assessor's office IN THE COUNTY THE MANUFACTURED HOME IS MOVING TO.