VALENCIA COUNTY

COMMUNITY DEVELOPMENT DEPARTMENT 444 Luna Ave.

Los Lunas, NM 87031 (505)866-2050 Fax: (505)866-2002

www.co.valencia.nm.us



MULTI-PURPOSE PERMIT

APPLICATION

APPROVED DENIED

PERMIT #			28	RESIDENTIAL / COMMERCIAL							
PROJECT LOCATION / SITE ADDRESS:			PROPOSED PROJECT				Т	OTAL SQ FT			
R	PROPERTY	OWNER NA	ME			P	HONE				
MAILING ADDRESS		,	SPACE		CITY			STATE	ZIP		
PROJECT CONTACT OR AGENT INFOR	MATION				II.						
NAME		PHONE	·			Compar	1у				
FLOOD ZONE: BFE:	ELEVATION CERTIFICATE DATE					PR	OPERTY CHECK	YES	NO		
MAP & PANEL#		PRE CONSTRUCTION FINAL									
OTHER PERMITS ISSUED: VTUCU PERMIT #						SEPTIC PERMIT #					
NOTES											
IN COUNTY ADDRESS: TRANSPORT COMPANY: CONTACT NAME / PHONE:						METHOD OF LAND ATTACHMENT: Xi2 BLOCK & STRAP					
VIN# / SERIAL #		YE	YEAR MAKE/MODEL			SIZE (840 MIN)X					
	***	FOR MO	OBILE :	НО	ME PLACEMEN	JT ***	k				
Construction Permits: Prior to any construction, you are responsible for taking all plans and documents to Construction Industries Department (CID) in Albuquerque to obtain building inspection permit					Mobile Home Permits: Prior to movement of mobile home, you are responsible for taking all plans and documents to Manufactured Housing Department in Alb. to obtain set up & inspection permits						
5500 San Antonio Ave NE, Albuquerque					5500 San Antonio Ave NE, Albuquerque 505-222-9813						
505-222-9800					MANUFACTURED HOUSING WILL BE RESPONSIBLE						
CID WILL BE RESPONSIBLE FOR ALL INSPECTIONS AND FINAL OCCUPANCY							D FINAL OCCUPANCY CATE				
hereby acknowledge that I have read this a alencia County and the State of New Mexi	ntire applicati							ee to comply with t	he require	ments of	
rinted Name	Signature							Date			
APPLICATION RECEIVED By	REVIEWED BY				APPROVED BY			DATE			

REQUIRED DOCUMENTATION

All state applications to be completed on the website portal nmrld.force.com

Manufactured Home Placement

- 1. Title, Bill of Sale, OR Purchase Agreement
- 2. Paid Tax Release (obtained at Assessor's office Paid at Treasure's office)
- 3. Name of Transport Company with ability to prove allowed to do business in Valencia County (Business License), Contact Name and Phone Number
- 4. Identify Approved Method of Attachment to Land
- 5. Discharge or Septic System Permit (obtained at NM State Environmental Department)
- 6. Elevation Certificate from a surveyor (if property is in a flood zone)
- 7. Minimum square footage must be 840 sq. ft.
- 8. Site Plan Drawing
 - a. Showing placement of MH and all other structures located on the property
 - b. Showing distance to all property lines and distance between other structures
 - c. Minimum Set backs
 - 1. Front of property = 30 feet
 - 2. Side of property = 15 feet
 - 3. Back of property = 15 feet
 - 4. Distance between structures = 10 feet

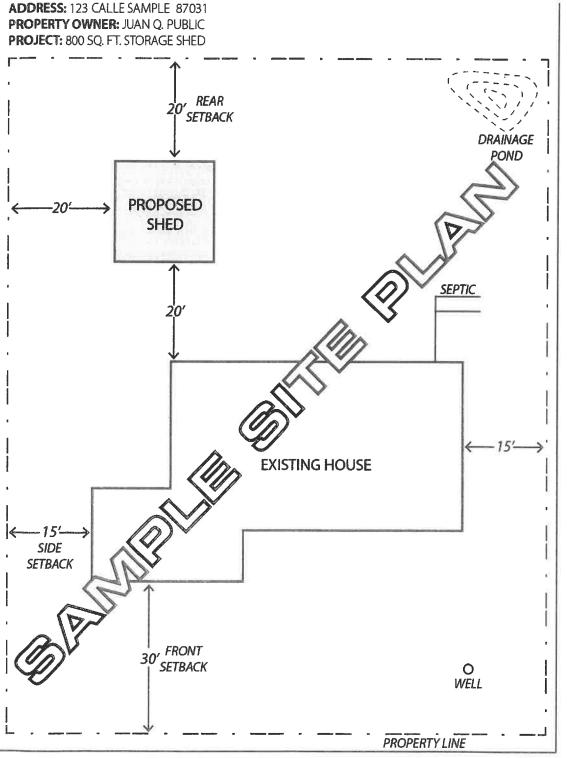
Building projects

- 1. Two (2) Complete Sets of Plans to include the following information (must be stamped by engineer or architect if the property is in the flood zone)
 - a. Foundation Plan
 - b. Floor Plan layout
 - c. Roof and Floor Framing Plans
 - d. Wall Section- interior and exterior detail wall section
- 2. Discharge or Septic System Permit (obtained at NM State Environmental Department)
- 3. Pre and Final Elevation Certificate from a surveyor (if property is in a flood zone)
- 4. Site Plan Drawing
 - a. Showing placement of new construction and all other structures located on the property
 - b. Showing distance to all property lines and distance between other structures
 - c. Minimum Set backs
 - 1. Front of property = 30 feet (auxiliary structures = 60 feet)
 - 2. Side of property = 15 feet
 - 3. Back of property = 15 feet
 - 4. Distance between structures = 10 feet

If you are renting, a "Rental Agreement" and an "Agent Authorization Form" will be required.

If your property is subject to a Home Owner's Association/Architectural Committee or governed by Restrictive Covenants please provide all applicable documents.

Once application is submitted the review process may take up to 15 business days to process





STREET NAME

STREET NAME