

Valencia County Juvenile Justice Executive Board Meeting
Henry Perea Bldg
750 Morris Road
Los Lunas, NM 87031

March 24, 2016 @ 11:30 a.m.
Executive Meeting Minutes

Executive Board Members: Estevan Gallegos, Jeff Gordon, Ruben Barreras, Lisa Storey, Father Mundy, Tom Mraz, Rhona Espinoza, Cruz Munoz, Diana Good, Dr. Claire Smith,

Absent: Catherine Harris, Bart Regelbrugge, Judge Cindy Mercer

Non-Executive board members in attendance: Ginny Adame, Theresa Mraz, Judge Garcia, Ginny Adame, Nancy Sanchez

- ❖ **Vote to approve agenda:** Claire moved and Tom seconded and the motion passed unanimously
- ❖ **Vote to approve minutes:** from special meeting February 11, 2016; Claire moved and Diana seconded and motion passed unanimously. Approval of February 25, 2016 minutes; Diana moved and Claire seconded and the motion passed unanimously
- ❖ **Sub-committees and vote on new chair for Family/Community Wellness**
Subcommittee: There was discussion on the subcommittees and the need to re-implement the subcommittees. The board had decided at the last retreat to incorporate the subcommittee meetings during the regular board meeting rather than separately. That tactic was unsuccessful. The board has determined that a return to the original plan of having separate subcommittee meetings would be most effective. Father Mundy (The Very Reverend) is now a Dean of the church. Because of conflicting duties, he is not able to chair the Family and Wellness subcommittee. Diana Good is willing to step in as chair. Cruz moved and Claire seconded to approve Diana as Chair. Diana abstained from voting, and, the measure passed unanimously.
Ruben is willing to continue chairing the Education and Prevention subcommittee. That subcommittee will resume in May and will be held the first Wednesday of the month at 10 a.m. in the Transportation and Training Room.
Case Processing subcommittee was explained by Estevan. He will continue to chair that subcommittee.
There was discussion regarding the Data and Sustainability subcommittee. This subcommittee needs a chair. Rhona volunteered to co-chair the subcommittee. Lisa agreed to be the other co-chair. Claire made the motion to accept both as co-chairs, and Tom seconded, the motion passed unanimously. Father Mundy requested their first order of business to be updating the website.
- ❖ **Update on funding if available:** The award has not been announced yet. The coordinator will be attending a debriefing on the award telephonically next week. She will update the board on the funding when she has the award.

- ❖ **Board website:** Coordinator informed board that the county switched web servers recently. In the process of doing so, formatting and content problems occurred. There is now missing information, especially on the main page. Most of the main page is missing now. Also, on the reports page, there are now listings for Planning and Zoning and Elections. Coordinator asks that since the webpage will need to be re-done, if the board would like to take the lead on designing the new webpages for the board. Coordinator had previously designed the website, but, added whatever information was requested by the board. The board indicated that they would like to do so. Diana would like to be on the committee to do so.
- ❖ **Coordinator resignation:** The coordinator addressed the board regarding her resignation. She let the board know how much working for the board has meant to her over the past 5 years. She stated that there have been many changes at the county this fiscal year which have made her realize that she does not wish to pursue another contract with the county next fiscal year. Therefore, once her current contract expires, she will be resigning. She thanked the board for the honor and opportunity of working for the Juvenile Justice Board. She also told the board that she is working to ensure that the transition to the new coordinator will be smooth. Prior to her deciding to resign, she had been working on binders for the executive board which will contain all important board documents such as Site Assessment (she has updated this as much as possible. She is unable to complete the revision as she wished because it was scheduled to be completed next fiscal year. This document is very important as to funding and will be good for use for several years. She will try to work on it more before the end of her contract), Strategic Plan, Resolution, CYFD Guidelines, etc. This binder will allow the executive board have all important information handy and will be useful with a new coordinator.
- ❖ **Other business as time allows:** none
- ❖ **Meeting adjourned at 12:10 p.m.**

NOTE; The Valencia County Juvenile Justice Board is an open meeting. Any person who wishes to attend this meeting, may do so. However, non-executive board members may not speak during the meeting unless asked to do so by an executive board member.