

July 3, 2013
Agenda
5:00 P.M. Business Meeting
Valencia County Commission
Chambers
444 Luna Avenue
Los Lunas, NM 87031

Board of County Commissioners
Charles D. Eaton, Chair District IV
Alicia Aguilar, Vice-Chair District II
Mary Andersen District I
Lawrence R. Romero District III
Donald Holliday District V

Please silence all electronic devices.

- 1) Call Meeting to Order
- 2) Pledge of Allegiance
- 3) Approval of Agenda
- 4) Approval of Minutes:

June 12, 2013.....Public Hearing
June 13, 2013.....Special Meeting / Workshop
June 17, 2013.....Regular Business Meeting

Two handwritten signatures in black ink, likely of the County Commissioners.

PRESENTATION(S)

- 5) NMAC 2013 RAP Award. *Bruce Swingle*
- 6) Informational Presentation on Foreclosure Prevention. *Attorney General's Home Owner Preservation Program*

DISCUSSION (Non-Action) Item(s)

- 7) Commissioners, Committees and Reports.

ACTION ITEM(S)

- 8) Consideration to hire a Grant Writer. *Commissioner Mary Andersen*
- 9) Consideration of a decision for an appeal of a decision made by the Planning and Zoning Board to approve a Conditional Use Home Occupation to allow for the storing of equipment and parking for employees. T5N, R2E, Section 8, NMPM, Tract 34-B-2-A, Zoned RR-2; Filed in Book 365, Page 12390, of the office of the Valencia County Clerk; Lands of Ignacio Baca; also known as 1021 n. Gabaldon Rd., Belen, NM 87002. *Jacobo Martinez*
- 10) Consideration for approval of contract for Valencia County Juvenile Justice Board (VCJJB) Continuum Coordinator services for FY14. *Cynthia Ferrari / Joe Chavez.*
- 11) Consideration for approval Contract # 2013-14-60028 NCNMEDD Non-Metro Area Agency on Aging Direct Purchase of Services Vendor Agreement. *Nick Telles*
- 12) Consideration for approval Contract #2013-14-60028 NCNMEDD Non-Metro Area Agency on Aging Nutrition Service Incentive Agreement. *Nick Telles*
- 13) Consideration for approval Contract #2013-14-60028 NCNMEDD Non- Metro Area Agency on Aging Senior Employment Program Agreement. *Nick Telles*

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FINANCIAL MATTERS:

- 14) Consideration of recommendations of gross receipts tax report and to provide staff with direction on re-directing general fund dollars that have been incorrectly deposited in the county indigent fund.
Nick Telles

- 15) Approval of Financial/Payroll warrants. *Nick Telles*

PUBLIC COMMENT:

Please sign up on the sheet located just outside the Commission chambers. The Board will allow each member of the public wishing to address the Board a full and complete opportunity to address the Commission.

EXECUTIVE SESSION:

Pursuant to Section 10-15 1 (H) (2) (3) & (7), the following matters may be discussed in closed session: a. personnel: *Nick Telles(Nanette Sanchez), Blue Collar Union Contract, FOP Contract* b. pending or threatened litigation; c. real property; d. administrative adjudicatory proceedings; *Hawkes Conditional Use Permit* specific limited topics that are allowed or authorized under the stated statute.

- ♦ Motion and roll call vote to go into Executive Session for the stated reasons
- ♦ Board meets in closed session
- ♦ Motion and vote to go back into regular session
- ♦ Summary of items discussed in closed session
- ♦ Motion and roll call vote that matters discussed in closed session were limited to those specified in Motion

For closure, and that no final action was taken, pursuant to the authority in §10-15-1 NMSA 1978.

ACTION ITEM(S)

- 16) Consideration of a decision for an appeal of a decision made by the Planning and Zoning Board to approve a Conditional Use Home Occupation to allow for the storing of equipment and parking for employees. T5N, R2E, Section 8, NMPM, Tract 34-B-2-A, Zoned RR-2; Filed in Book 365, Page 12390, of the office of the Valencia County Clerk; Lands of Ignacio Baca; also known as 1021 n. Gabaldon Rd., Belen, NM 87002. Jacobo Martinez

NEXT COMMISSION MEETING:

- ♦ July 17, 2013 – Business Meeting 5:00 P.M.
Valencia County Commission Chambers 444 Luna Ave. LL, NM

ADJOURN:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Valencia County Manager's Office at the Valencia County Courthouse, Los Lunas, New Mexico, (505) 866-2014 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Valencia County Manager's Office at the old Valencia County Courthouse if a summary or other type of accessible format is needed.

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VALENCIA COUNTY BOARD OF COMMISSIONERS

BUSINESS MEETING

JULY 3, 2013

PRESENT	
Charles Eaton, Chairman	
Alicia Aguilar, Vice-Chair	
Lawrence R. Romero, Member	
Donald E. Holliday, Member	
Mary J. Andersen, Member	
Bruce Swingle, County Manager	
Adren Nance & Dave Pato, County Attorneys	
Peggy Carabajal, County Clerk	
Press and Public	

1) The meeting was called to order by Chairman Eaton at 5:02 P.M.

2) Jacobo Martinez led the Pledge of Allegiance.

Commissioner Aguilar asked that a moment of silence be held for the 19 firemen that recently lost their lives in Arizona.

3) Approval of Agenda

Commissioner Aguilar moved for approval. Seconded by Commissioner Romero. Motion carried unanimously.

4) Approval of Minutes: June 12, 2013-Public Hearing

Commissioner Holliday moved for approval. Seconded by Commissioner Romero. Motion carried unanimously.

June 13, 2013-Public Hearing

Commissioner Andersen moved for approval. Seconded by Commissioner Romero. Motion carried unanimously.

June 17, 2013- Business Meeting

Commissioner Holliday moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously.

PRESENTATION(S)

5) NMAC 2013 RAP Award. *Bruce Swingle*

Mr. Swingle stated that at the recent New Mexico Association of Counties conference in Clovis, New Mexico Valencia County had received an award for completing year 5 in the NMAC Risk Awareness Program. Valencia County has been able to reduce multi-line claims by 19% and law enforcement liability claims by 12%. Mr. Swingle would like to thank Gerald Chavez from the I.T. department for running the RAP program for the county. Commissioner Andersen would like to thank all county employees for their efforts regarding safety matters.

6) Informational Presentation on Foreclosure Prevention. *Attorney General's Home Owner Preservation Program*

Debra Norman from United South Broadway Corporation in Albuquerque stated that currently there are 450 homeowners in Valencia County in the foreclosure process and another 500 homeowner's delinquent on their payments. Ms. Norman commented that most lenders offer several types of plans that allow homeowners to catch up on their payments. She mentioned that it is best to work with a housing councilor to know the best option and for which ones you may qualify for. The process can take anywhere from 3 months to a year to complete but the time and effort is worth it to save your house.

DISCUSSION (NON-ACTION) ITEM(S):

7) Commissioners, Committees, and Reports

Mr. Swingle stated that today there had been some flooding in the El Cerro Mission/ Meadowlake area and that Public Works, Fire Service and Emergency Management are doing an excellent job of helping out in the cleanup efforts.

He said that he had recently met with the Administrators from Los Lunas, Belen, Bosque Farms and Peralta regarding the agreements currently in place regarding Animal Control

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Minutes of July 3, 2013 Business Meeting

Services, the entities don't have a vested interest in reviewing the contracts or making any changes that the County would like to see made. The county accounts for about 50% of the animals at the shelter but is paying for about 84% of the costs of operating the shelter. The county would like the other entities to pay for their fair share of the costs, but the entities administrators have said that the governing bodies would not support any additional costs to them. The commissioners agreed that Mr. Swingle meet directly with the governing bodies and inform them of the counties position and to present the dollar figures to them.

Mr. Swingle reported that because of the time that has elapsed because of the protests that were filed regarding the Detention Center addition the cost of the project has increased. A few months ago the county had asked the contractor to de-scope the project because it was over the budget, during the de-scoping a lot of important electrical configurations were taken out that over time would need to be incorporated. Staff is recommending to the commission that none of the bids be accepted but that it opens for re-bid with the original scoping of the project. Mr. Swingle commented that he had heard from Senator Michael Sanchez and Senator Clemente Sanchez regarding an executive order from the Governor that they had been informed that Valencia County had lost the \$850,000 in capital outlay funding for this year because of the counties audit findings. The county has not received any information from the Governor, DFA, Taxation and Revenue nor anyone else. Mr. Swingle along with the commissioners agreed that major improvements had been made in correcting the audit findings. Commissioner Aguilar and Commissioner Andersen agreed that the County Manager invite the Governor to Valencia County so that this issue can be discussed. And if the Governor does not accept the invitation then set up an appointment to have the commissioners go to Santa-Fe.

Mr. Swingle also reported that they currently have 5 people working at the Conejo Transfer Station but 1 individual accepted another position within the county, but the county doesn't believe it to be practical to fill that vacant position because of the contract with Waste Management to take over the facility in the not too distant future. Mr. Swingle has discussed this issue with the Public Works director and the Solid Waste Coordinator and they have come up with the idea to close the station on Wednesday and Thursday, which are the stations least busiest days. The man hours at the station would be reduced from 184 to 136 per week.

Commissioner Andersen gave a brief summary regarding some resolutions that the New Mexico Association of Counties is considering taking to the legislator for approval. She asked her fellow commissioners to contact her and let her know their feelings regarding the proposed resolutions, so that she can take their opinions into consideration when it comes time to vote.

Commissioner Aguilar reported that on July 16 at 6:00 p.m. a Community Meeting will be held at the Meadowlake Community Center and representatives from several county departments will be in attendance. Deb Fowley with the Core of Engineers would like to be placed on the agenda for the July 17th meeting. Ms. Fowley would like to give a presentation on the flood plain levy studies. Commissioner Aguilar also mentioned that the contracts for the county attorneys expire in September. She would like to have the contract go out for RFP so all interested parties can submit a bid. She would like this item addressed and discussed to see what the commission wants to do regarding the contracts. This goes for all contracts that are close to expiring, they should be brought before the commission early on so the commission can discuss what they would like to do. Instead of running out of time and the various contracts be having to be renewed without discussion.

Jim Crawford and Peter Lupsha with the Tome/Adelino Agricultural Preservation, Cultural and Historic Community Plan: Citizens Advisory Group gave a brief report on the latest endeavors of the group.

ACTION ITEM(S)

8) Consideration to hire a Grant Writer. *Commissioner Mary Andersen*

Commissioner Andersen would like to hire a grant writer/ grant manager that would write and keep track of all grants and make sure all money is being properly accounted for. Commissioner Andersen stated that this position with a salary of \$50,000 would more than pay for itself in a short period of time, with the money they would bring in for special projects within the county. Commissioner Aguilar stated that she does not disagree about the importance of a grant writer but she would like to see a county financial update first. Commissioner Aguilar mentioned that the county's audit may have an effect on the county receiving grant money.

Commissioner Andersen moved for approval that a grant writer be hired on contract with the conditions that the position could be eliminated if positive results are not seen. Seconded by Commissioner Holliday. Motion carried unanimously.

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9) Consideration of a decision for an appeal of a decision made by the Planning and Zoning board to approve Conditional Use Home Occupation to allow for the storing of equipment and parking for employees. T5N, R2E, Section 8, NMPM, Tract 34-B-2-A, Zoned RR-2; Filed in book 365, page 12390, of the office of the Valencia County Clerk; Lands of Ignacio Baca; also known as 1021 N. Gabaldon Rd., Belen, NM 87002. Jacobo Martinez

Chairman Eaton suggested that this agenda item be deferred until after executive session.

Chairman Eaton stepped out of the meeting.

10) Consideration for approval of contract for Valencia County Juvenile Justice Board (VCJJB) Continuum Coordinator services for FY14. *Cynthia Ferrari/Joe Chavez*

Mr. Swingle stated that this contract would continue the contract already in place for Ms. Ferrari to continue providing coordinator services to the VCJJB.

Commissioner Andersen moved for approval. Seconded by Commissioner Holliday. Motion carried 4-0. Chairman Eaton was not present for the vote. (See Exhibit A)

Chairman Eaton returned to the meeting.

11) Consideration for approval Contract # 2013-14-60028 NCNMEDD Non-Metro Area Agency on Aging Direct Purchase of Services Vendor Agreement. *Nick Telles*

Commissioner Holliday moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously. (See Exhibit B)

12) Consideration for approval Contract# 2013-14-60028 NCNMEDD Non-Metro Agency on Aging Nutrition Service Incentive Agreement. *Nick Telles*

Commissioner Holliday moved for approval. Seconded by Commissioner Aguilar. Motion carried unanimously. (See Exhibit C)

13) Consideration for approval Contract # 2013-14-60028 NCNMEDD Non-Metro Area Agency on Aging Senior Employment Program Agreement. *Nick Telles*.

Commissioner Anderson moved for approval. Seconded by Commissioner Aguilar. Motion carried unanimously. (See Exhibit D)

FINANCIAL MATTERS:

14) Consideration of recommendations of gross receipts tax report and to provide staff with direction on re-directing general fund dollars that have been incorrectly deposited in the county indigent fund. *Nick Telles*

Mr. Telles stated that a research team went back through every month dating back to July 2005, which is the year that the calculation error started. What was discovered was that \$1.2 million of general fund dollars had been incorrectly deposited into the indigent fund. Mr. Telles also presented a report with the findings and recommendations from the research team.

Commissioner Andersen moved for approval of the suggested recommendations from the report. Seconded by Commissioner Aguilar. Motion carried unanimously. (See Exhibit E)

15) Approval of Financial/Payroll warrants. *Nick Telles*

Commissioner Holliday moved for approval. Seconded by Commissioner Andersen. Motion carried unanimously. (See Exhibit F,G,H)

PUBLIC COMMENT:

Norbert Schuller- Mr. Schuller commented that he had 2 primary issues on his bucket list, the first being having a hospital built in Valencia County; the second is the financial well-being of Valencia County government. According to Mr. Schuller financial well-being is two-fold, correcting the findings from the last audit and obtaining more revenue. He would like to see it placed on the commission agenda where the county would enact a minimum tax assessment, not a minimum administrative fee, for each parcel of property in the county. Mr. Schuller would also like the county to have a workshop regarding the county's finances, and in the workshop maybe include Senator Sanchez and Representatives Fajardo and Baldonado.

EXECUTIVE SESSION:

Pursuant to Section 10-15-1 (H) (2) (3) & (7) the following matters may be discussed in closed session; a) Personnel: Nick Telles (Nanette Sanchez), Blue Collar Union Contract, FOP Contract b) Pending or threatened litigation c) real property d)

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administrative adjudicatory proceedings; Hawkes Conditional Use Permit other specific limited topics that are allowed or authorized under the stated statute. Attorney Nance stated that what was to be discussed is limited to what was presented on the agenda for executive session.

Commissioner Holliday moved to go into executive session. Seconded by Commissioner Romero. Roll call vote. Commissioner Andersen voted yes. Commissioner Romero voted yes. Commissioner Holliday voted yes. Commissioner Aguilar voted yes. Chairman Eaton voted yes. Motion passed 5-0.

Commissioner Holliday moved to return to regular session. Seconded by Commissioner Romero. Roll call vote. Commissioner Holliday voted yes. Commissioner Aguilar voted yes. Commissioner Andersen voted yes. Commissioner Romero voted yes. Chairman Eaton voted yes. Motion passed 5-0.

Attorney Nance stated that the matters discussed in executive session were limited to those in the motion for closure. No final action was taken.

Commissioner Holliday moved for approval of the summary as stated by Attorney Nance. Seconded by Commissioner Andersen. Motion passed 4-1. Commissioner Aguilar voted no.

ACTION ITEM(S)

16) Consideration of a decision for an appeal of a decision made by the Planning and Zoning board to approve Conditional Use Home Occupation to allow for the storing of equipment and parking for employees. T5N, R2E, Section 8, NMPM, Tract 34-B-2-A, Zoned RR-2; Filed in book 365, page 12390, of the office of the Valencia County Clerk; Lands of Ignacio Baca; also known as 1021 N. Gabaldon Rd., Belen, NM 87002. *Jacobo Martinez*

Chairman Eaton moved for denial of the home occupation. Seconded by Commissioner Andersen. Motion failed 2-3. Commissioners Holliday, Aguilar and Romero voted no.

Commissioner Holliday moved for approval of the home occupation. Seconded by Commissioner Aguilar. Motion passed 3-2. Chairman Eaton and Commissioner Andersen voted no.

NEXT COMMISSION MEETING:

The next Regular Meeting of the Valencia County Board of County Commissioners will be held on July 17, 2013 at 5:00 P.M. Meeting in the County Commission Room at the Valencia County Courthouse.

17) Adjournment

Commissioner Aguilar moved for adjournment. Seconded by Commissioner Romero. Motion carried unanimously. **TIME: 8:09 P.M.**

NOTE: All proposals, documents, items, etc., pertaining to items on the agenda of the July 3, 2013 Business Meeting (presented to the Board of County Commissioners) are attached in consecutive order as stated in these minutes.

VALENCIA COUNTY BOARD OF COMMISSIONERS


CHARLES EATON, CHAIRMAN


ALICIA AGUILAR, VICE-CHAIR

LAWRENCE R. ROMERO, MEMBER

DONALD E. HOLLIDAY, MEMBER


MARY J. ANDERSEN, MEMBER

ATTEST:

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PEGGY CARABAJAL, COUNTY CLERK

8/7/2013

DATE

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**VALENCIA COUNTY
PROFESSIONAL SERVICES CONTRACT**

#VCP-FY13-020

VCJJB Continuum Coordinator

THIS AGREEMENT is made and entered into by and between the Board of County Commissioners of Valencia County, State of New Mexico, hereinafter referred to as the "County" and Cynthia Ferrari whose address is P.O. Box 1791, Los Lunas, NM 87031, hereinafter referred to as the "Contractor", and is effective as of the date set forth below upon which it is executed by the Purchasing Agent, the Valencia County Manager and the Board of County Commissioners.

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work.

Based upon the County of Valencia receiving and administering funds from the New Mexico Children, Youth and Families Department to develop programs/services which provide non-secure alternatives to detention for juvenile offenders in Valencia County, the Contractor shall perform the work outlined in the Scope of Work attached hereto as **Attachment 1** and incorporated herein by reference.

2. Compensation.

A. The County shall pay to the Contractor in full payment for services satisfactorily performed two thousand five hundred dollars and zero cents (\$2,500.00) monthly not to exceed thirty thousand dollars and zero cents (\$30,000) plus mileage at the current Valencia County mileage rate, such compensation not to exceed one thousand dollars and zero cents (\$1,000.00). The New Mexico gross receipts tax levied on the amounts payable for professional services under this Agreement, up to a maximum of one hundred eighty nine dollars and six cents (\$189.06) monthly, such amount not to exceed two thousand two hundred sixty eight dollars and seventy five cents (\$2,268.75), shall be paid by the County to the Contractor. The New Mexico gross receipts tax levied on the amounts paid for expenses shall be reimbursed.

The total amount payable to the Contractor under this Agreement, including any amendments thereto and including expenses and allowable New Mexico gross receipts tax, shall not exceed thirty-three thousand two hundred sixty eight dollars and seventy-five cents (\$33,268.75) or the maximum allowable funding provided for by the grant, whichever is lesser, in any twelve (12) month period. The parties do not intend for the Contractor to continue to provide services without compensation when the total compensation amount is reached. Contractor is responsible for notifying the County when the services provided under this Agreement reach the total compensation amount. In no event will the Contractor be paid for services provided in excess of

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the total compensation amount without this Agreement being amended in writing prior to those services in excess of the total compensation amount being provided.

B. Payment is subject to availability of funds pursuant to the Appropriations Paragraph set forth below and to any negotiations between the parties from year to year pursuant to Paragraph 1, Scope of Work. All invoices MUST BE received by the County no later than fifteen (15) days after the termination of the Fiscal Year in which the services were delivered. Invoices received after such date WILL NOT BE PAID.

C. Contractor must submit a detailed statement accounting for all services performed and expenses incurred. If the County finds that the services are not acceptable, within thirty days after the date of receipt of written notice from the Contractor that payment is requested, it shall provide the Contractor a letter of exception explaining the defect or objection to the services, and outlining steps the Contractor may take to provide remedial action. Upon certification by the County that the services have been received and accepted, payment shall be tendered to the Contractor within thirty days after the date of acceptance. If payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. However, the County shall not incur late charges, interest, or penalties for failure to make payment within the time specified herein.

D. The payment of taxes due for any money received under this Agreement shall be the Contractor's sole responsibility and shall be reported under the Contractor's Federal and State tax identification number(s).

E. The annual budget is attached hereto as **Attachment 2** and incorporated herein by reference.

3. **Term.**

Contingent upon the receipt of the Juvenile Justice Grant funding, this Agreement shall become effective July 1, 2013 and shall terminate on June 30, 2014 unless terminated pursuant to paragraph 4 (Termination), or paragraph 5 (Appropriations). In accordance with Section 13-1-150 NMSA 1978, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in Section 13-1-150 NMSA 1978.

4. **Termination.**

A. Termination. This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the County's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the County is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services

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contracted for, as determined by the County or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of government funds or due to the Appropriations paragraph herein. THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE COUNTY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.

B Termination Management. Immediately upon receipt by either the County or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the County; 2) comply with all directives issued by the County in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the County shall direct for the protection, preservation, retention or transfer of all property titled to the County and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the County upon termination and shall be submitted to the County as soon as practicable.

5. **Appropriations.**

The terms of this Agreement are contingent upon receipt of the Juvenile Justice Grant funding and sufficient appropriations and authorization being made by the Board of County Commissioners for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Board of County Commissioners, this Agreement shall terminate immediately upon written notice being given by the County to the Contractor. The County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the County proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

6. **Status of Contractor.**

The Contractor and its agents and employees are independent contractors performing professional services for the County and are not employees of the County of Valencia. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of county vehicles, or any other benefits afforded to employees of the County of Valencia as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the County of Valencia unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. **Assignment.**

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the County.

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8. Subcontracting.

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the County. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the County. In all cases, the contractor is solely responsible for fulfillment of this Agreement.

9. Release.

Final payment of the amounts due under this Agreement shall operate as a release of the procuring agency of the County, its officers and employees, and the County of Valencia from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

10. Confidentiality.

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the County.

11. Product of Service -- Copyright.

All materials developed or acquired by the Contractor under this Agreement shall become the property of the County of Valencia and shall be delivered to the County no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

12. Conflict of Interest; Governmental Conduct Act.

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978. Without in anyway limiting the generality of the foregoing, the Contractor specifically represents and warrants that:

1) in accordance with Section 10-16-4.3 NMSA 1978, the Contractor does not employ, has not employed, and will not employ during the term of this Agreement any County employee while such employee was or is employed by the County and participating directly or indirectly in the County's contracting process;

2) this Agreement complies with Section 10-16-7(B) NMSA 1978 because (i) the Contractor is not a public officer or employee of the County; (ii) the Contractor is not a member of the family of a public officer or employee of the County; (iii) the Contractor is not a business in which a public officer or employee or the family of a public officer or employee has a substantial interest; or (iv) if the Contractor is a public officer or employee of the County, a member of the family of a public officer or employee of the County, or a business in which a public officer or employee of the County or the family of a public officer or employee of the

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County has a substantial interest, public notice was given as required by Section 10-16-7(B) NMSA 1978 and this Agreement was awarded pursuant to a competitive process;

3) in accordance with Section 10-16-8(C) NMSA 1978, (i) the Contractor is not, and has not been represented by, a person who has been a public officer or employee of the County within the preceding year and whose official act directly resulted in this Agreement and (ii) the Contractor is not, and has not been assisted in any way regarding this transaction by, a former public officer or employee of the County whose official act, while in County employment, directly resulted in the County's making this Agreement;

4) in accordance with Section 10-16-13 NMSA 1978, the Contractor has not directly participated in the preparation of specifications, qualifications or evaluation criteria for this Agreement or any procurement related to this Agreement; and

5) in accordance with Section 10-16-3 and Section 10-16-13.3 NMSA 1978, the Contractor has not contributed, and during the term of this Agreement shall not contribute, anything of value to a public officer or employee of the County.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the County relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the County if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the County and notwithstanding anything in the Agreement to the contrary, the County may immediately terminate the Agreement.

D. All terms defined in the Governmental Conduct Act have the same meaning in this Article 12(B).

13. Amendment.

This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

14. Merger.

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Penalties for violation of law.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

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16. Equal Opportunity Compliance.

The Contractor agrees to abide by all federal, state and county laws and rules and regulations, pertaining to equal employment opportunity. In accordance with all such laws, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

17. Applicable Law.

In any action, suit or legal dispute arising from this Agreement, the Contractor agrees that the laws of the State of New Mexico shall govern and that venue will lie in the Thirteenth Judicial District Court in Valencia County. By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

18. Workers Compensation.

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the County.

19. Records and Financial Audit.

The Contractor shall maintain detailed time and expenditure records that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the County, the Department of Finance and Administration and the State Auditor. The County shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the County to recover excessive or illegal payments.

20. Disclaimer and Hold Harmless.

The Valencia County shall not be liable to the Contractor, or the Contractor's successors, heirs, administrators, or assigns, for any loss, damage, or injury, whether to Contractor's person or property, occurring in connection with Contractor's performance of Contractor's duties according to this Agreement. Contractor shall hold the Valencia County harmless from all loss, damage, and injury, including court costs and attorney fees, incurred by Valencia County in connection with the performance by Contractor of Contractor's duties according to this Agreement.

21. Indemnification.

The Contractor shall defend, indemnify and hold harmless the County of Valencia from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this

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Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the County of Valencia and the New Mexico Association of Counties by certified mail.

22. Invalid Term or Condition.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

23. Enforcement of Agreement.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

24. Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

25. Lobbying.

No federal appropriated funds can be paid or will be paid, by or on behalf of the CONTRACTOR, or any person for influencing or attempting to influence an officer or employee of any County, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, or the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any County, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection of this federal contract, grant, loan, or cooperative agreement, the CONTRACTOR shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

26. Approval of Contractor Personnel.

Personnel proposed in the Contractor's written proposal to the County are considered material to any work performed under this Agreement. No changes of personnel will be made by the Contractor without prior written consent of the procuring agency of the County.

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Replacement of any Contractor personnel, if approved, shall be with personnel of equal ability, experience and qualifications. The Contractor will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The procuring agency of the County shall retain the right to request the removal of any of the Contractor's personnel at any time.

27. Survival.

The agreement paragraphs titled "Patent, Copyright, Trademark, and Trade Secret Indemnification" and "Indemnification" shall survive the expiration of this agreement. Software licenses, leases, maintenance and any other unexpired agreements that were entered into under the terms and conditions of this agreement shall survive this agreement

28. Succession.

This agreement shall extend to and be binding upon the successors and assigns of the parties.

29. Force Majeure.

A party shall be excused from performance under this agreement for any period that the party is prevented from performing as a result of an act of God, strike, war, civil disturbance, epidemic, or court order, provided that the party has prudently and promptly acted to take any and all steps that are within the party's control to ensure performance. Subject to this provision, such non-performance shall not be deemed a default or a ground for termination.

30. Mediation.

In the event a dispute arises as to the rights and obligations among the parties hereto, the parties agree to attempt to resolve the dispute through mediation as a condition precedent to seeking legal and equitable remedies. The parties agree to evenly split the costs of any such mediation services. The parties shall mutually agree upon the choice of mediator. In the event the parties have not agreed upon a mediator within twenty (20) days of written notice to the other regarding the dispute, then a list of seven potential mediators will be obtained from the New Mexico Association of Counties and the parties shall utilize a striking process until a mediator is agreed upon.

31. Notice to Proceed.

It is expressly understood that this Agreement is not binding upon the County until it is executed by the Board of County Commissioners after voting on the contract at a public meeting or unless it is executed by the Valencia County Manager, if the amount of the contract is \$10,000.00 or less. Further, the Contractor is not to proceed with its obligations under the Agreement until the Contractor has received a fully signed copy of the Agreement.

32. Attorney's Fees.

In the event this Agreement results in dispute, mediation, litigation, or settlement between the parties to this Agreement, the prevailing party of such action shall NOT be entitled to an award of attorneys' fees and court costs

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33. Cooperation.

All parties hereto will fully cooperate with the other and their respective counsel, accountant, and agents in connection with any steps required to be taken under this Agreement.

34. Order of Precedence.

In the event of any conflict among contract documents, the following order of precedence shall apply:

1. Any contract amendment(s), in reverse chronological order; then
2. this contract itself.

35. Patent, Copyright, Trademark and Trade Secret Indemnification.

A. The contractor shall defend, at its own expense, the County of Valencia against any claim that any product or service provided under this agreement infringes any patent, copyright or trademark in the United States or Puerto Rico, and shall pay all costs, damages and attorneys' fees that a court finally awards as a result of any such claim. In addition, if any third party obtains a judgment against the County of Valencia based upon the contractor's trade secret infringement relating to any product or service provided under this agreement, the contractor agrees to reimburse the County of Valencia for all costs, attorneys' fees and the amount of the judgment. To qualify for such defense and/or payment, the County of Valencia shall:

- 1) give the contractor prompt written notice of any claim;
- 2) allow the contractor to control the defense or settlement of the claim; and
- 3) cooperate with the contractor in a reasonable way to facilitate the defense or settlement of the claim.

B. If any product or service becomes, or in the contractor's opinion is likely to become the subject of a claim of infringement, the contractor shall at its option and expense:

- 1) provide a procuring agency of the County the right to continue using the product or service;
- 2) replace or modify the product or service so that it becomes non-infringing; or
- 3) accept the return of the product or service and refund an amount equal to the depreciated value of the returned product or service, less the unpaid portion of the purchase price and any other amounts which are due to the contractor. The contractor's obligation will be void as to any product or service modified by the procuring agency of the County to the extent such modification is the cause of the claim.

36. Contractor's Payment of Property Taxes

Contractor acknowledges that County has established a policy of ensuring that all individuals and business that benefit financially from County through contract are current in

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paying their property tax obligations to mitigate the economic burden otherwise imposed upon County and its taxpayers. Contractor warrants and certifies that it is presently not delinquent in the payment of its property tax obligations, and that it will not become delinquent during the term of this Contract.

37. Termination for Failure to Comply with County's Tax Reduction Policy

Without limiting the rights and remedies available to County under any other provision of this contract, failure of Contractor to cure a property tax delinquency within 10 days of notice shall be grounds upon which County may terminate this Contract.

38. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the County: Bruce Swingle, County Manager
PO Box 1119
Los Lunas, NM 87031

To the Contractor: Ms. Cynthia Ferrari
P.O. Box 1791
Los Lunas, NM 87031

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of signature by the Board of County Commissioners below.

By: Cynthia Ferrari Date: 6-28-13
Contractor

Printed Name: Cynthia Ferrari
Address: PO Box 1791 Los Lunas NM 87031

By: Bruce Swingle Date: 7/2/13
Valencia County Manager

Printed Name: Bruce Swingle

Address: P.O. Box 1119, Los Lunas, NM 87031

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By: [Signature] Date: 7/2/13
Valencia County Purchasing Agent

Printed Name: Michael C. Vinyard

Address: P.O. Box 1119, Los Lunas, NM 87031

BOARD OF COUNTY COMMISSIONERS

APPROVED, ADOPTED AND PASSED on this 3rd day of July, 2013.

[Signature]
Charles Eaton
Chair, District IV

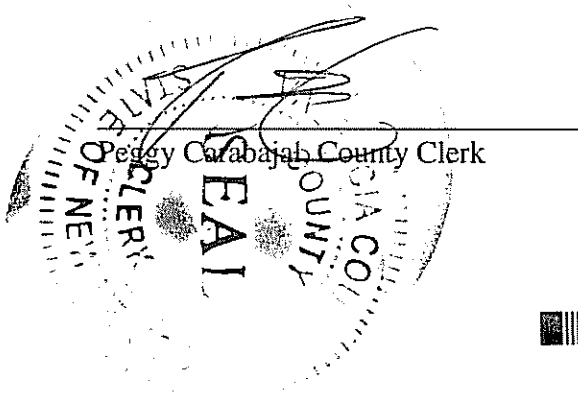
[Signature]
Alicia Aguilar
Vice-Chair, District II

[Signature]
Mary J. Andersen
District I

[Signature]
Lawrence R. Romero III
District III

[Signature]
Donald Holliday
District V

Attest:



Peggy Carabajal County Clerk

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Attachment 1**Scope of Work****Performance Outcome:**

1. Present final report to the Agency of the assessment findings and the results.
2. Submit copy of the assessment tool to be used for Valencia County assessment/evaluation.
3. A report of the assessment results, the goals and objectives to expand and maintain the Valencia County Juvenile Justice Board and implement alternative to detention and graduated sanctions programs within Valencia County.
4. Provide Final report including the assessment results and future proposed plans to follow-up on the findings of the evaluation of Valencia County.
5. To establish rich programming that is diverse, culturally competent and gender-responsive, to include educational, vocational, behavioral health, medical care and other services.
6. To develop individualized service plans addressing carefully assessed needs, strengths and risks.
7. To increase the emphasis on prevention and early intervention in juvenile justice services.

Goals:

1. Conduct a community assessment and use the findings to develop goals and objectives to assist the Valencia County Juvenile Justice Board and require community members to develop and oversee the juvenile justice alternative to detention; graduated sanctions programs.
2. Develop goals and objectives for the Valencia County Juvenile Justice Board and the implementation of the alternative to detention; graduated sanction programs needed by the community based on the findings of the assessment. Determine as part of the goals and objectives what technical assistance is needed.
3. To improve the Juvenile Justice System through a juvenile justice continuum of services.
4. To reduce the disproportionate number of minority youth having contact with the juvenile justice system through a continuum of services and targeted DMC programs.

Activities:

The Contractor May at the direction of the Executive Committee:

Seek Technical Assistance to direct the Valencia County Juvenile Justice Board in the implementation of the alternative to detention; graduated sanctions programs needed by youth in Valencia County service area to include, and not be limited to:

1. Conduct a thorough assessment of the Valencia County Service Area and its communities.
 - a. The assessment information shall consist of analysis of the service area's economics; demographics; public health and vital statistics; education data; child welfare and juvenile justice system; information on the children and youth i.e. Kids data books published by the Annie E Casey Foundation.

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- b. The assessment should analysis the input of the families, youth and the communities need, availability and appropriateness of the proposed alternative to detention; graduated sanctions programs and related services. The assessment analysis shall profile the readiness of the Valencia County Juvenile Justice Board and its needs and continued recruitment of essential members of the community.
2. Develop goals and objectives to assist the Valencia County Juvenile Justice Board and require community members to develop and oversee the juvenile justice alternative to detention; graduated sanctions programs determined as needed in the community by the assessment tool and findings.
3. The Contractor takes direction and supervision from the Executive Board.
4. Organize, coordinate and provide staff support for the Board; this will include board development activities in conjunction with the board Chair(s).
5. Inform the Agency's program Manager of the date of each meeting, and submit a copy of the written minutes of each meeting, within 30 days of the meeting;
6. Submit to Agency's Program Manager monthly requests for reimbursement. Such requests will be submitted on Agency Invoice and Expense Report forms, signed and dated by an authorized agency of the Contractor, to insure that the requests for reimbursement are submitted by the due date of the fifteenth day of the following month, unless otherwise approved by agency Program Manager in advance;
7. Provide data reports as required by the federal government, corresponding to the activities described in this Statement of Work. The Agency's Program Manager will provide the data report format. Programmatic data reports will be submitted monthly to the Agency's Program Manager and must accompany the monthly request for reimbursement. Failure to submit such programmatic data and financial reports may result in notice to the Contractor of non-availability of funds and/or the denial of payment by the Agency.
8. Provide Agency standardized Progress Report Forms (PRF) quarterly. Any delay in the submission of the PRF will delay payment of current related invoices. The Submission of the PRF is to be on the Agency provided form and format and unacceptable on any other formats or hand written.
9. Submit to the Agency a written "Final Report" prior to the termination of this Agreement and such other reports deemed necessary by the Agency. The "Final Report" shall contain at a minimum, but not be restricted to:
 - a. a year plan for sustainability of programs/services
 - b. accomplishments/milestones achieved during this agreement period
 - c. statements regarding achievement of, or progress made regarding achievement of the estate outcomes and performance measures; and
 - d. continue development and improvement of the multi-year Comprehensive strategic Plan for a continuum of detention alternative programs and services.
10. Attend periodic meetings as required by the Agency, if sufficient budgeted funds are available.

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Continuum Coordinator Duties

The Contractor May at the discretion of the Executive Committee:

1. Coordinate VCJJB and Executive Committee Activities

- Coordinate monthly Executive Committee meetings and quarterly VCJJB general meetings
- Prepare meeting agendas, handouts, minutes and schedule presentations
- Co-facilitate monthly Executive Committee meetings and monthly/quarterly VCJJB general meetings
- Prepare VCJJB presentation documents, ie. Power point, pamphlets, strategic plan, JDAI Continuum, program continuum, information sheet, letterhead, budgets, program descriptions
- Coordinate annual planning retreat
- Prepare JJAC required reports; ie. Monthly, 6 month, annual reports, budgets, budget adjustments and meeting minutes
- Prepare Valencia County Commission quarterly reports
- Plan activities and meetings with Executive Committee
- Coordinate associated meetings for the VCJJB and Executive Committee
- Prepare letters of support and thank you letters
- Update the VCJJB and Executive Committee on latest trends, conferences and training
- Ensure VCJJB subcommittees are meeting monthly and meeting subcommittee and "best practice" goals
- Ensure the VCJJB, subcommittees and programs are meeting strategic plan decisions
- Prepare and update VCJJB binders for Executive Committee members
- Represent the VCJJB at the quarterly JJAC continuum coordinators meetings
- Coordinate youth participation in VCJJB
- Facilitate decisions and follow up

2. Coordinate implementation and maintenance of programs

- Prepare program contracts
- Attend and facilitate program meetings
- Prepare and monitor performance measures
- Troubleshoot and problem-solve with programs on pending issues
- Monitor contract and budget compliance
- Prepare annual program evaluations
- Coordinate program submittal of invoices and monthly reports
- Serve as liaison with programs on JJAC , VCJJB and Valencia County requests
- Facilitate decisions and follow up

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3. Coordinate outcome data

- Coordinate monthly Data Work Group meeting
- Ensure completion of detention, JPPO and program data reports
- Coordinate DMC review
- Coordinate, consolidate and submit monthly JJAC data progress report
- Facilitate decisions and follow up

4. Coordinate funding

- Prepare annual JJAC proposal
- Prepare other funding requests
- Coordinate VCJJB/Valencia County budget
- Advocate for VCJJB budget at JJAC meetings
- Meet with programs quarterly to ensure compliance to budget
- Prepare budget adjustment requests
- Facilitate decisions and follow up

5. Coordinate community outreach

- Schedule VCJJB presentations to community organizations, rural areas and pueblos
- Prepare necessary binders and documents for presentations
- Follow up with communities on requests

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Attachment 2

Annual Budget

Fifth Revision – Budget
Valencia County

<u>Description</u>	<u>Amount</u>
<u>Professional Services:</u>	
Contracting Agency for Assessment Study:	
Design, development and implement	
Valencia County assessment tool	\$ 0.00
Continuum Coordinator supervising community assessment	
and program development.	\$ 25,000.00
Increase amended amount for FY12 (July 1, 2011 to Sept. 30, 2011)	\$ 7,500.00
Increase amended amount for FY12 (Oct.1, 2011 to June 30, 2012)	\$ 50,000.00
Increase amended amount for FY13 (July 1, 2012 to Dec. 31, 2012)	\$ 28,750.00
Increase amended amount for FY13 (Jan. 1, 2013 to June 30, 2013)	\$ 28,750.00
<u>*Travel:</u>	
Mileage and per Diem	\$ 3,000.00
<u>Miscellaneous expenses:</u>	
Printing, data collection instruments, postage, faxing &	
Supplies	\$ 2,000.00
<u>Training</u>	\$ 0.00
TOTAL Budget	\$ 145,000.00

The total amount of this contract shall not exceed \$145,000.00, including gross receipt taxes.

Valencia County agrees that expenditures will not deviate from the project budget without prior written approval from the designated Agency's program manager. Funds may be moved between individual line items in the budget with written pre-approval by the Agency's Program Manager. Initiate a pre-approval by submitting a Budget Adjustment Request to the Agency's Program Manager.

* Per Diem and mileage, and other miscellaneous expenses, will be paid in accordance with the department of Finance and Administration (DFA) Rule 2.42.2 NMAC.

Note: The budget indicated above applies collectively to both contracts #VCP-FY13-009 (VCJJB Continuum Coordinator) and #VCP-FY13-010 (VCJJB Reception Assessment Services).

Federal Funding Source: Title II Formula
2010-JF-FX-0037
16.501
FFY 2010

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EXHIBIT B

Contract No. 2013-14-60028

North Central New Mexico Economic Development District Non-Metro Area Agency on Aging

DIRECT PURCHASE OF SERVICES VENDOR AGREEMENT

Valencia County, hereinafter referred to as Vendor, and the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as Agency, enter this Agreement effective July 1, 2013, in accordance with the Older Americans Act of 1965 (OAA), as amended, as provided by the State of New Mexico Aging and Long Term Services Department, and the Agency's Direct Purchase of Services program.

The Agency's Direct Purchase of Services program is designed to promote the development of a comprehensive and coordinated service delivery system to meet the needs of older individuals (age 60 and older). This agreement provides a mechanism for the creation of an individualized network of community resources on a client-by-client basis through the Older Americans Act, as amended, the State of New Mexico Aging and Long Term Services Department and the Agency.

1. SCOPE OF SERVICES.

A. Services. The Vendor agrees to provide service(s) to eligible clients as identified in accordance with the Direct Purchase of Service vendor application or Service Delivery Plan, all required assurances, licenses, certifications and rate setting documents, as applicable.

Service:

- Congregate Meals
- Home Delivered Meals
- Homemaker/Housekeeping
- Adult Day Care
- Respite
- Transportation
- Assisted Transportation
- IIID Health Promotion Activities (Evidenced-Based)
 - Health Education/Training
 - Health Screening
 - Health Physical Fitness/Exercise
- Chore Services
- Case Management
- Other Health Promotion Activities (Non IIID)
- IIIE Family Caregiver Support Program

Service Definitions:

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Congregate Meals – A hot or other appropriate meal, served to an eligible person, which meets one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the most recent Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and which is served in a congregate setting five (5) or more days per week. There are two types of congregate meals:

- Standard meal – A regular meal from the standard menu that is served to the majority of the participants.
- Therapeutic meal or liquid supplement – A special meal or liquid supplement that has been prescribed by a physician and is planned specifically for the participant by a dietician (e.g., diabetic diet, renal diet, tube feeding).

Home Delivered Meals – Hot, cold, frozen, dried, canned or supplemental food (with a satisfactory storage life) which provides a minimum of one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and is delivered to an eligible person in the place of residence. The objective is to assist the recipient to sustain independent living in a safe and healthful environment five (5) or more days per week. Home delivered meals may be served as breakfast, lunch, dinner or weekend meals.

Homemaker/Housekeeping – Assistance with meal preparation, shopping, managing money, making telephone calls, light housework, doing errands and/or providing occasional transportation.

Adult Day Care – A supervised, protective, congregate setting in which social services, recreational activities, meals, personal care, rehabilitative therapies and/or nursing care are provided to dependent adults. Facility must be licensed by the State of New Mexico.

Respite – Temporary, substitute supports or living arrangements for care recipients, which provide a brief period of relief or rest for caregivers. This may be provided in the client's home environment, a congregate or residential setting (e.g., hospital, nursing home, and adult day center) to dependent older adults who need supervision.

Transportation – Taking an older person from one location to another. This does not include any other activity. Demand/Response –transportation designed to carry older persons from specific origin to specific destination upon request.

Assisted Transportation – Providing assistance and transportation, including escort, to an older individual who has difficulties (physical or cognitive) using

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regular vehicular transportation. The “trip” includes the following: assisting the older individual from preparation for the trip, to assisting the older individual from their place of residence into the vehicle providing transportation, assisting the older individual from the transporting vehicle to the destination, such as the doctor’s office staying with the older individual at the point of destination; and the reverse for a return trip.

Health Promotion Activities – This includes health fairs, physical fitness activities conducted by an exercise professional, (i.e. Aerobics’ Instructor), medication management that is inclusive of monitoring, screening and education to prevent incorrect medication usage and adverse drug reaction. Home safety/accident prevention that involves a home assessment, assistive devices, accident prevention training, assistance with modifications to prevent accidents/facilitate mobility, and/or follow-up services to determine effectiveness of modifications/assistive devices.

Health Education/Training – Formal or informal opportunities for individuals to acquire knowledge or experience, increase awareness, promote personal or community enrichment and/or increase or gain skills.

Health Screening – Pre-nursing home admission screening and/or routine health screening.

Physical Fitness/Exercise – Individual or group exercise activities (with or without equipment), such as walking, running, swimming, sports and/or Senior Olympics physical conditioning/training.

Title IID Health Promotion Activities (Evidence-Based) – Education and implementation activities that support healthy lifestyles and promote healthy behaviors. Evidence-based is a graduated or tiered set of criteria used to define evidence-based interventions implemented through Older Americans Act funding. While the goal is for all title IID activities to move toward meeting the highest level criteria, programs meeting minimal or intermediate criteria will meet FY 2012 requirements.

Minimal Criteria – 1) Demonstrated through evaluation to be effective for improving health and well-being or reducing disease, disability and/or injury among older adults; and 2) Ready for translation, implementation and/or broad dissemination by community-based organizations using appropriately credentialed practitioners.

Intermediate Criteria – 1) Meets minimal criteria; 2) Published in a peer-review journal; 3) Proven effective with the older adult population, using some form of control condition (such as pre-post study or control group); and 4) Some basis in translation for implementation by community-based organizations.

Highest-level Criteria – 1) Meets minimal and intermediate criteria; 2) Undergone experimental or quasi-experimental design; 3) Full translation has occurred in community site; and 4) Dissemination products have been developed and are available to the public.

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Chore – Assistance with heavy housework, yard work or sidewalk maintenance at a person’s place of residence.

Case Management - Assistance either in the form of access or care coordination in circumstances where the older person is experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers or family caregivers. Activities of case management include such practices as assessing needs, developing care plans, authorizing and coordinating services among providers, and providing follow-up and reassessment, as required. Note: This is an ongoing process including assessing needs of a client and effectively planning, arranging, coordinating and follow-up services which most appropriately meet the identified needs as mutually defined by the client, staff, and where appropriate, a family member(s) or other caregiver(s).

IIIIE Family Caregiver Support Program - Services for family caregivers and grandparent caregivers. The following are the allowable service categories:

Information Services - Information about available services (e.g. public education, participation at health fairs, etc);

Access Assistance - Assistance to caregivers in gaining access to services which is considered one-on-one contact (e.g., information and assistance, care coordination, case management);

Counseling - Individual counseling, organization of support groups, and caregiver training to assist the caregivers in making decisions and solving problems relating to their responsibilities (e.g. advice, guidance, and instruction to caregivers on an individual or group basis);

Respite Care - Enable caregivers to be temporarily relieved from their care- giving responsibilities. See above for complete definition.

Supplemental Services – Services provided on a limited basis, to compliment the care provided by caregivers. No more than 20 percent of the federal funding can be dedicated to supplemental services. Examples of supplemental services include: home safety audits, home modification, assistive technologies, emergency alarm response systems, home delivered meals, medical transportation and incontinent and other caregiving supplies. Services must be on a temporary basis.

Unit Measurements

Congregate Meal:	One Meal
Home Delivered Meal:	One Meal

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Homemaker/Housekeeping	One Hour
Adult Day Care	One Hour
Respite Care (Includes IIIE)	One Hour
Transportation	One, One-Way Trip
Assisted Transportation	One, One-Way Trip
Health Promotion (IIID/Non-IIID)	
Health Education/Training	One Hour
Health Screening	One Hour
Physical Fitness/Exercise	One Session per Participant
Chore	One Hour
Case Management	One Hour
IIIE Access Assistance	One Contact
IIIE Counseling	One Session per Participant
IIIE Information Services	One Activity
IIIE Supplemental Services	One Distribution Event

Service Area: Valencia County.

Targeting: Services are designed to identify eligible clients, with an emphasis on high risk clients and serving older individuals with the greatest economic and social need, low income minorities and those residing in rural areas, as identified in the Older Americans Act.

B. Payment for Services. For the services determined by the Agency to be satisfactorily provided by Vendor hereunder, the Agency shall pay the vendor, during the term, an aggregate amount, including gross receipts tax, not to exceed \$427,487. Said aggregate amount is to be derived from the following sources, when performance levels/units are met.

1. \$42,540 from Title III-B of the OAA;
2. \$85,761 from Title III-C1 of the OAA;
3. \$26,362 from Title III-C2 of the OAA;
4. \$0 from Title III-D of the OAA;
5. \$0 from Title III-E of the OAA; and
6. \$272,824 from the NMGAA-State/HB-2.

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C. Services and Reimbursement Methodology:

Service	Total Unit Cost (III,State,PI,Local)	Federal Title III & State Negotiated Unit Costs	Units of Service	Persons
Congregate Meals	\$5.30728	\$3.50734	50000	610
Home Delivered Meals	\$5.65137	\$2.64105	74500	310
Transportation	\$5.45354	\$4.25862	13000	95
Assisted Transportation	\$	\$		
Case Management	\$	\$		
Adult Day Care	\$	\$		
Respite	\$	\$		
Chore Services	\$	\$		
Homemaker/Housekeeping	\$	\$		
Health Education/Training	\$	\$		
Physical Fitness/Exercise	\$	\$		
Health Screening	\$	\$		
Home Safety	\$	\$		
Medication Management	\$	\$		
NFCSP – Family Caregivers: Elderly				
CG - Counseling	\$	\$		
CG – Respite Care	\$	\$		
CG - Supplemental	\$	\$		
CG - Assistance	\$	\$		
CG - Information	\$	\$		
NFCSP – Family Caregivers: Grandchildren				
CG - Supplemental	\$	\$		
CG – Respite Care	\$	\$		
CG - Assistance	\$	\$		

D. Payment for services shall be consistent with all applicable federal and state laws and regulations.

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E. Payments to the Vendor will be made subsequent to receipt of funds by the Agency. Any expenditure made prior to the receipt of funds or pending the Agency's approval shall be made at the Vendor's own risk, and the Agency shall not be liable for such expenditures.

F. Payments to the Vendor may be withheld or denied by the Agency for expenditures which are not authorized by, or are in excess of, the regulations, terms and conditions contained in this Agreement or for expenditures which are not properly documented or substantiated by the Vendor. The Vendor agrees to hold the Agency harmless against all audit exceptions arising from the Vendor's violation and shall make restitution to the Agency of such amounts of money due to the Vendor's non-compliance.

G. The total payments for services rendered by the Agency under the terms and conditions of this Agreement shall not exceed those listed in this Agreement.

2. TERMS OF AGREEMENT.

In addition to the other provisions contained in this Agreement, the parties agree to the following:

A. The Vendor agrees to:

1. Provide services in accordance with current or revised Agency and State of New Mexico Aging and Long Term Services Department policies and the OAA.
2. Target services to older individuals with greatest economic and social need, including low-income minorities and older individuals residing in rural areas, as applicable.
3. Submit timely and accurate consumer/client tracking service documentation (rosters and transmittals) as required by the AAA by the close of business on the second (2nd) day of each month following the last day of the month in which services were provided. If the second (2nd) day falls on a weekend or AAA holiday, the information shall be delivered by the close of business on the next business day.
4. Submit timely and accurate consumer/client assessment and reassessment documentation (including transmittals) on the day conducted.
5. Encourage client contributions (program income) on a voluntary and confidential basis. Such contributions will be properly safeguarded and accurately accounted for as receipts and expenditures on its financial reports, if they are not required to be forwarded to the AAA. Client contributions (program income) will be reported fully, as required, to the AAA. Vendor agrees to expend all program income to expand or enhance the program/service under which it is earned.

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6. Provide letters from local City or County governments to the NCNMEDD Non-Metro AAA committing local funds to senior programs. Any changes in local funds (increases or decreases) will be provided in writing to the NCNMEDD Non-Metro AAA. An automatic charge of 1/12 of budgeted local income will be applied monthly. The Letter of Commitment of local funds shall be submitted with the signed contract.
7. Maintain communication and correspondence concerning clients' status with the Agency.
8. Submit timely and accurate information necessary for reimbursement.
 - a. All SAMS data should be verified and reconciled by the Vendor prior to submitting the SAMS Verification Statement and the Agency Summary Report (ASR) to the Non-Metro AAA Santa Fe office by the 7th working day. The signed Agency Summary Report (ASR) is the official document used to initiate reimbursement of services provided by the Vendor.
 - b. Quarterly financial reports with year-to-date to include approved budget, year-to-date expenses and year-to-date revenue, to be submitted by the 15th working day of the month following the end of the quarter.
9. This agreement does not guarantee a total level of reimbursement other than for individual units/services authorized, contingent upon availability of Federal and State funds.
10. Employees shall not solicit nor accept gifts or favors of monetary value by or on behalf of clients as a gift, reward or payment.
11. Encourage the purchase and use of locally sourced farm fresh food products that meet the nutritional standards of the Agency. Vendors must ensure that the farm food products meet the state EID requirements.

B. Through Direct Purchase of Service, the Agency agrees to:

1. Review client intake and assessment forms completed by the Vendor, as applicable, to determine client eligibility. Client intake and assessment forms will be housed at the NCNMEDD Non-Metro Area Agency on Aging (as applicable).
2. Maintain communication and correspondence concerning clients' status.
3. Provide timely consultation and technical assistance to the Vendor as requested and as available.
4. Conduct quality-assurance procedures, which may include on-site visits, to ensure quality services are being provided.
5. Provide written policy, procedures and standard documents concerning client authorization to release information (both a

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general and medical/health related release), ability to contribute to the cost of services provided, complaints/grievances and appeals to all clients.

6. Provide start-up funds if applicable.
7. Allow re-negotiation of cost of services based on special circumstances.
8. Employ a full-time manager and financial individual to oversee funds contracted through Non-Metro AAA.

3. ASSURANCES.

A. *Americans with Disabilities Act of 1990 –*

The Vendor shall comply with the requirements, established under the Americans with Disabilities Act, in meeting statutory deadlines under the Act as they pertain to operation for employment, public accommodations, transportation, state and local government operations and telecommunications.

B. *Section 504 of the Rehabilitation Act of 1973 –*

The Vendor shall provide that each program activity, when viewed in its entirety, is readily accessible to and usable by persons with disabilities in keeping with 45 CFR, Part 84.11, etc. Seq., and as provided for in Section 504 of the Rehabilitation Act of 1974, as amended. When structural changes are required, these changes shall be in keeping with 45 CFR, Part 74. The Vendor shall ensure that benefits and services, available under the agreement, are provided in a non-discriminatory manner as required by the Title VI of the Civil Rights Act of 1964, as amended.

C. *Age Discrimination in Employment Act of 1967 –*

The Vendor shall comply with Age Discrimination in Employment Act of 1967 (29 USC 621, etc. Seq.).

D. *Drug Free Workplace*

The Vendor shall comply with the Drug-Free Workplace Act of 1988.

E. *Certification Regarding Debarment*

The Vendor shall certify annually that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency.

F. *Independent Audit*

The Vendor will provide a financial and compliance audit report to the Agency covering the period of July 1, 2013 through June 30, 2014. The audit report provided to the Agency must include a copy of the Auditor's management letter. This audit shall be conducted in accordance with

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generally accepted auditing standards and shall encompass the following provisions:

1. The Vendor, expending \$500,000 or more in combined federal funds, shall have an audit conducted in accordance with Revised Circular A-133, which incorporates the 1996 Single Audit Act amendments. A fair allocation of the audit costs may be charged to both federal and state funds under this Agreement. A copy of the complete report package as required to be submitted by A-133 to the designated clearinghouse shall also be provided to the Agency. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.), which facilitates a reconciliation of audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served. This information may be included within the supplementary section of the audit report.
2. Governmental-type vendors expending less than \$500,000 in combined federal awards shall continue to follow the guidance of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of state funds within this Agreement may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.) which facilitates a reconciliation of these audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served by this Agreement. This information may be included within the supplementary section of the audit report.
3. Non-governmental vendors expending between \$25,000 in federal and state funds combined and less than \$500,000 in federal funds, shall have an audit conducted in accordance with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the state funds awarded under the Agreement. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of administrative and program expenses for each separate title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.), which facilitates a reconciliation of these audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served by this agreement. This information may be included within the supplementary section of the audit report.

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4. For those vendors that expend less than \$15,000 in federal and state dollars, no audit is required. The close out of this grant will be based on information required by the Agency, such as financial reports (trial balances, general ledgers, etc.), monitoring efforts and final numbers of services provided and final number of individuals served.
5. Submittal of the audit report for government entities shall be within ten (10) working days after release by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four (4) months after the end of the entity's fiscal year.
6. The vendor's independent auditor shall be made aware of Office of Management and Budget Circular (OMB) A-87, Cost Principles for State, Local and Indian Tribal Governments, and OMB Circular A-122, Cost Principles of Nonprofit Organizations in determining the allowability of costs.

G. *Equal Opportunity Compliance.*

The Vendor agrees to abide by all federal and state laws, rules, regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Vendor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Vendor is found not to be in compliance with these requirements during the life of this Agreement, Vendor agrees to take appropriate steps to correct these deficiencies.

H. *Compliance with Aging and Long-Term Services Department Functions.*

The Vendor shall perform in accordance with the OAA and directives of the U.S. Administration on Aging: rules, regulations, policies and procedures established by the Aging and Long-Term Services Department, for the provision of services, and administration of programs funded under the OAA and the New Mexico State Legislature, the approved Area Plan, the approved Service Plan, and the terms and conditions of this Agreement.

I. *Non-Discrimination Service Delivery.*

The Vendor, in determining (a) the services or other benefits provided under this Agreement, (b) the class of individuals to whom, or situation in which such services or other benefits will be provided under this program, or (c) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which

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have the effect of subjecting individuals to discrimination because of their race, religion, color, national origin, ancestry, sex, sexual preference, age or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, religion, color, national origin, ancestry, sex, sexual preferences, age or handicap.

4. TERM.

This Agreement shall begin on July 1, 2013 and terminate on June 30, 2014, unless terminated pursuant to Paragraph 5, below. In accordance with NMSA 1978, § 13-1-150, no contract term, including extensions and renewals, shall exceed four (4) years, except as set forth in NMSA 1978, § 13-1-150.

5. TERMINATION.

A. This Agreement may be terminated by the Agency without cause upon written notice delivered to the Vendor at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. This Agreement may be terminated immediately, upon written notice to the Vendor, if the Vendor becomes unable to perform the services contracted for, as determined by the Agency, or if, during the term of this Agreement, the Vendor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein, or if the Vendor fails to comply with any of the terms contained herein or is in breach of this Agreement as set forth in Paragraph 6, below. This provision is not exclusive and does not waive the Agency's other legal rights and remedies caused by the Vendor's default or breach of this Agreement. This Agreement may also be terminated by the Vendor upon thirty (30) days written notice to the Agency.

B. Termination Management. Immediately upon receipt of notice of termination of this Agreement by either the Agency or the Vendor, the Vendor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and client records generated under this Agreement and any non-expendable personal property or equipment purchased by the Vendor with contract funds shall become property of the Agency upon termination. On the date the notice of termination is received, the Vendor shall furnish to the Agency a complete, detailed inventory of non-expendable personal property purchased with funds provided under the existing and previous Agency agreements with the Vendor; the property listed in the inventory report including client records and a final closing of the financial records and books of accounts which were required to be kept by the Vendor under the paragraph of this Agreement regarding financial records.

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6. BREACH OF AGREEMENT BY VENDOR.

A. In addition to the breach of any term, provision, covenant, agreement, or obligation of Vendor contained in this Agreement, the following constitute a breach of Vendor's obligations and duties hereunder:

1. The Vendor's failure to provide proof of insurance coverage sufficient to meet the requirements of this Agreement or any applicable federal, state or local laws, rules or regulations.
2. The Vendor's failure to adequately safeguard its assets in such a manner that would adversely impact the interests of the intended recipients of the services to be performed, hereunder, and jeopardize their receipt of such services.
3. Unless otherwise duly authorized in writing by the Agency, the Vendor's failure to meet line-item budgetary ceilings set forth in its approved budget for delivering the services contemplated hereunder.

B. Upon a determination by the Agency that the Vendor shall be in breach of this Agreement, the Agency shall provide written notice to the Vendor specifying the facts and circumstances constituting the breach(es) and advising the Vendor that such breach(es) must be cured to the Agency's satisfaction within thirty (30) days from the date of such written notice. If such cure is not timely made, then the Agency may elect to implement one or more of the following intermediate sanctions:

1. The Agency may install a program monitor for a specified time period to closely observe the Vendor's efforts to comply with obligations remaining under this Agreement. Unless otherwise deemed confidential under applicable law, such monitor shall have authority to review any or all of the Vendor's records, policies, procedures, and financial records germane to the Vendor's delivery of the services contemplated by this Agreement. Such monitor may also serve as a consultant to the Vendor to advise in the correction of the determined deficiencies. All costs associated with the Agency's selection and installation of such monitor shall be paid from the state and federal funds paid to the Vendor hereunder.
2. The Agency may appoint a temporary manager who shall have primary responsibility to oversee the operation of the Vendor's services contemplated by this Agreement. All costs associated with the Agency's selection and installation of such a temporary manager shall be paid from the compensation paid to Vendor.
3. The Agency may deem the Vendor ineligible for the receipt of any additional funds to be paid to Vendor hereunder.
4. The Agency may cancel, terminate, or suspend this Agreement in whole or in part.

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5. In addition to other remedies available to the Agency hereunder, the Agency may, in its discretion, establish a period of probation with specific objectives to be accomplished by the Vendor hereunder, or to be in compliance with applicable policies, procedures, laws, and regulations.
6. The Agency may pursue any other remedy as may be provided under applicable law

7. APPROPRIATIONS.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico and utilized by the Agency for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the Agency to the Vendor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Vendor and shall be final. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding, the Vendor shall have the option to terminate the Agreement or agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

8. STATUS OF VENDOR.

The Vendor, its agents, and employees are independent contractors performing professional services for the Agency and are not employees of the Agency. The Vendor, its agents and employees shall not accrue leave, retirement, insurance, bonding, use of Agency vehicles, or any other benefits afforded to employees of the Agency as a result of this Agreement. The Vendor acknowledges that all sums received hereunder are reportable for income tax purposes.

9. ASSIGNMENT.

The Vendor shall not assign or transfer any interest in this Agreement, assign any claims for money due, or to become due under this Agreement, without the prior written approval of the Agency.

10. SUBCONTRACTING.

The Vendor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

11. RELEASE.

The Vendor acceptance of final payment of the amount due under this Agreement shall operate as a release of the Agency, its officers and employees from all liabilities, claims and obligations, whatsoever, arising from or under this Agreement. The Vendor agrees not to purport to bind the Agency unless the Vendor has express written authority to do so, and then only within the strict limits of that authority.

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12. CONFIDENTIALITY.

Any information provided to or developed by the Vendor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization, by the Vendor without the prior written approval of the Agency. Disclosure of confidential information shall only be made in accordance with the Inspection of Public Records Act or the applicable state or federal laws or regulations. Vendor shall establish a method to guarantee the confidentiality of all information relating to clients in accordance with applicable federal, state and local laws, rules and regulations, as well as the terms of this Agreement. However, this provision shall not be construed as limiting the rights of the Agency or any other federal or state authorized representative to access client case records or other information relating to clients served under this Agreement.

13. PRODUCT OF SERVICE – COPYRIGHT.

All materials developed or acquired, by the Vendor, under this Agreement, shall become the property of the Agency and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Vendor, under this Agreement, shall be the subject of an application for copyright or other claim of ownership, by or on behalf, of the Vendor.

14. CONFLICT OF INTEREST.

The Vendor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree, with the performance or services required under the Agreement. The Vendor certifies that the requirements of the Governmental Conduct Act, Sections 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

15. AMENDMENT.

This Agreement shall not be altered, changed or amended, except by instrument in writing, executed by the parties hereto.

16. MERGER.

This Agreement incorporates all the agreements, covenants and understandings between the parties hereto, concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

17. PENALTIES.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

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18. APPLICABLE LAW.

The laws of the State of New Mexico shall govern this Agreement.

19. WORKERS COMPENSATION.

The Vendor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Vendor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Agency.

20. RECORDS AND FINANCIAL AUDIT.

The Vendor shall maintain detailed time and expenditure records, including, but not limited to, client records, books, supporting documents pertaining to services provided, that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the Agency, the Department of Finance and Administration and the State Auditor. The Agency shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments. If, pursuant to this Agreement, the Vendor receives federal funds subject to the Single Audit Act, the Vendor shall submit to the Agency an audit conducted by a certified public accountant in compliance with the Single Audit Act.

21. INDEMNIFICATION.

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

22. INTERNAL DISPUTE MEDIATION.

The Vendor shall attempt to resolve all disputes with participants by negotiation in good faith and with such mediators as may be acceptable to the parties involved. The Vendor shall implement an internal grievance policy with procedures in place to effectively and fairly negotiate and resolve disputes with participants. The Vendor must provide all participants with notice, at the commencement of the contract year, that disputes may be resolved in this manner. If negotiation and mediation through the grievance procedure fail, any party may submit the dispute to the ALTSD in accordance with the following provisions:

1. In any dispute submitted, the Agency and the Vendor hereby agree and consent to the ALTSD mediation of the dispute.
2. Mediation may only be instituted by written request, which request shall include a statement of the matter in controversy.
3. Initial contacts and negotiation shall be conducted by the appropriate Agency staff.
4. Any resolution of the matter shall be binding and final on the Vendor and the Vendor hereby agrees to be bound by said resolution.

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- 5. Failure of the Vendor to resolve any dispute pursuant to the procedures set forth herein or to comply with a resolution ordered by the ALTSD shall amount to a material breach of Agreement.
- 6. Internal Dispute Mediation does not supersede the appeal hearing policies and procedures.

23. PARTICIPANT GRIEVANCE.

The Vendor will establish a system through which applicants for, and recipients of services, may present grievances about the operation of the service program. The Vendor will advise applicants and recipients of their right to appeal denial of service and their right to a fair hearing of these respects. The Vendor shall notify the Agency of termination of services, to a client, as part of a monthly service report, on any services funded by this Agreement. The Agency reserves the right to perform follow-up investigations with the client to determine adequate performance and adherence to due process.

24. KEY PERSONNEL.

The Agency shall be notified of changes in, and must concur with the selection process for, Key Personnel. The Agency considers the following positions as Key Personnel:

- 1. Program Director
- 2. Financial Manager

25. INVALID TERM OR CONDITION.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

26. ENFORCEMENT OF AGREEMENT.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless expressed in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

27. NOTICES.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

AGENCY:
NCNMEDD
Attn: Jenny Martinez
PO Box 5115
Santa Fe, NM 87502

VENDOR:

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28. INSURANCE.



NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
NOTIFICATION OF GRANT AWARD (NGA)

TITLE III

GRANTEE: Valencia County ADDRESS: PHONE:			APPROVED BUDGET PERIOD FROM: 7/1/2013 TO: 6/30/2014		Grant/Action		NGA DATE 6.3.13	
					New/Cont: X			
			Revision:		BAR:			Other:
DESCRIPTION			FEDERAL	STATE	LOCAL	Fundraising-Foundations	PROJ. INC.	TOTAL
Title IIIB	Access	\$ 42,540	\$ 12,822	\$ 14,234	\$ -	\$ 1,300	\$ 70,896	
	In-Home	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Community All Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal		\$ 42,540	\$ 12,822	\$ 14,234	\$ -	\$ 1,300	\$ 70,896	
Title IIIC1	Meal Costs	\$ 85,761	\$ 89,606	\$ 56,997	\$ -	\$ 33,000	\$ 265,364	
Subtotal		\$ 85,761	\$ 89,606	\$ 56,997	\$ -	\$ 33,000	\$ 265,364	
Title IIIC2	Meal Costs	\$ 26,362	\$ 170,396	\$ 205,269	\$ -	\$ 19,000	\$ 421,027	
SubTotal		\$ 26,362	\$ 170,396	\$ 205,269	\$ -	\$ 19,000	\$ 421,027	
Title IIID	Health Promotion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Title IIIE	Care Giver Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
DEMONSTRATON GRANT								
ALZHEIMER	Respite Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ALL STATE OTHER		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUB TOTALS								
	Title IIIB	\$ 42,540	\$ 12,822	\$ 14,234	\$ -	\$ 1,300	\$ 70,896	
	Title IIIC1	\$ 85,761	\$ 89,606	\$ 56,997	\$ -	\$ 33,000	\$ 265,364	
	Title IIIC2	\$ 26,362	\$ 170,396	\$ 205,269	\$ -	\$ 19,000	\$ 421,027	
	Title IIID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Title IIIE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Alzheimer Respite Care	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	All State Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL		\$ 154,663	\$ 272,824	\$ 276,500	\$ -	\$ 53,300	\$ 757,287	
COMPUTATION OF GRANT		8.Federal/State Shares will be comprised of:						
1.EstimatedTotal Cost.....	\$ 757,287	a.Federal/State		FY 20 ____	Federal	State		
2.LESS Anticipated Proj. Inc.	\$ 53,300	grant unearned						
3.Estimated Net Cost.....	\$ 703,987	in previous project year(s)						
4.Non-federal and Non-state Share of Net Cost.....		b. Carry Over		FY 20 ____	Federal	State		
5.Proj. Inc. (Used as Match).....	\$ 53,300							
6.Federal Share of Net Cost.....	\$ 154,663							
7.State Share of Net Cost....	\$ 272,824	c. New Obligational		FY-	Federal	\$ 154,663		
		Authority Herein Awarded			State	\$ 272,824		

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**North Central New Mexico Economic Development District
Non-Metro Area Agency on Aging**

**DIRECT PURCHASE OF SERVICES
VENDOR AGREEMENT**

Valencia County, hereinafter referred to as Vendor, and the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as Agency, enter this Agreement effective July 1, 2013, in accordance with the Older Americans Act of 1965 (OAA), as amended, as provided by the State of New Mexico Aging and Long Term Services Department, and the Agency's Direct Purchase of Services program.

The Agency's Direct Purchase of Services program is designed to promote the development of a comprehensive and coordinated service delivery system to meet the needs of older individuals (age 60 and older). This agreement provides a mechanism for the creation of an individualized network of community resources on a client-by-client basis through the Older Americans Act, as amended, the State of New Mexico Aging and Long Term Services Department and the Agency.

1. SCOPE OF SERVICES.

A. Services. The Vendor agrees to provide service(s) to eligible clients as identified in accordance with the Direct Purchase of Service vendor application or Service Delivery Plan, all required assurances, licenses, certifications and rate setting documents, as applicable.

Service:

Congregate Meals
Home Delivered Meals
Homemaker/Housekeeping
Adult Day Care
Respite
Transportation
Assisted Transportation
IIID Health Promotion Activities (Evidenced-Based)
 Health Education/Training
 Health Screening
 Health Physical Fitness/Exercise
Chore Services
Case Management
Other Health Promotion Activities (Non IIID)
IIIE Family Caregiver Support Program

Service Definitions:

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Congregate Meals – A hot or other appropriate meal, served to an eligible person, which meets one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the most recent Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and which is served in a congregate setting five (5) or more days per week. There are two types of congregate meals:

- Standard meal – A regular meal from the standard menu that is served to the majority of the participants.
- Therapeutic meal or liquid supplement – A special meal or liquid supplement that has been prescribed by a physician and is planned specifically for the participant by a dietician (e.g., diabetic diet, renal diet, tube feeding).

Home Delivered Meals – Hot, cold, frozen, dried, canned or supplemental food (with a satisfactory storage life) which provides a minimum of one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and is delivered to an eligible person in the place of residence. The objective is to assist the recipient to sustain independent living in a safe and healthful environment five (5) or more days per week. Home delivered meals may be served as breakfast, lunch, dinner or weekend meals.

Homemaker/Housekeeping – Assistance with meal preparation, shopping, managing money, making telephone calls, light housework, doing errands and/or providing occasional transportation.

Adult Day Care – A supervised, protective, congregate setting in which social services, recreational activities, meals, personal care, rehabilitative therapies and/or nursing care are provided to dependent adults. Facility must be licensed by the State of New Mexico.

Respite – Temporary, substitute supports or living arrangements for care recipients, which provide a brief period of relief or rest for caregivers. This may be provided in the client's home environment, a congregate or residential setting (e.g., hospital, nursing home, and adult day center) to dependent older adults who need supervision.

Transportation – Taking an older person from one location to another. This does not include any other activity. Demand/Response – transportation designed to carry older persons from specific origin to specific destination upon request.

Assisted Transportation – Providing assistance and transportation, including escort, to an older individual who has difficulties (physical or cognitive) using

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regular vehicular transportation. The “trip” includes the following: assisting the older individual from preparation for the trip, to assisting the older individual from their place of residence into the vehicle providing transportation, assisting the older individual from the transporting vehicle to the destination, such as the doctor’s office staying with the older individual at the point of destination; and the reverse for a return trip.

Health Promotion Activities – This includes health fairs, physical fitness activities conducted by an exercise professional, (i.e. Aerobics’ Instructor), medication management that is inclusive of monitoring, screening and education to prevent incorrect medication usage and adverse drug reaction. Home safety/accident prevention that involves a home assessment, assistive devices, accident prevention training, assistance with modifications to prevent accidents/facilitate mobility, and/or follow-up services to determine effectiveness of modifications/assistive devices.

Health Education/Training – Formal or informal opportunities for individuals to acquire knowledge or experience, increase awareness, promote personal or community enrichment and/or increase or gain skills.

Health Screening – Pre-nursing home admission screening and/or routine health screening.

Physical Fitness/Exercise – Individual or group exercise activities (with or without equipment), such as walking, running, swimming, sports and/or Senior Olympics physical conditioning/training.

Title IIID Health Promotion Activities (Evidence-Based) – Education and implementation activities that support healthy lifestyles and promote healthy behaviors. Evidence-based is a graduated or tiered set of criteria used to define evidence-based interventions implemented through Older Americans Act funding. While the goal is for all title IIID activities to move toward meeting the highest level criteria, programs meeting minimal or intermediate criteria will meet FY 2012 requirements.

Minimal Criteria – 1) Demonstrated through evaluation to be effective for improving health and well-being or reducing disease, disability and/or injury among older adults; and 2) Ready for translation, implementation and/or broad dissemination by community-based organizations using appropriately credentialed practitioners.

Intermediate Criteria – 1) Meets minimal criteria; 2) Published in a peer-review journal; 3) Proven effective with the older adult population, using some form of control condition (such as pre-post study or control group); and 4) Some basis in translation for implementation by community-based organizations.

Highest-level Criteria – 1) Meets minimal and intermediate criteria; 2) Undergone experimental or quasi-experimental design; 3) Full translation has occurred in community site; and 4) Dissemination products have been developed and are available to the public.

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Chore – Assistance with heavy housework, yard work or sidewalk maintenance at a person’s place of residence.

Case Management - Assistance either in the form of access or care coordination in circumstances where the older person is experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers or family caregivers. Activities of case management include such practices as assessing needs, developing care plans, authorizing and coordinating services among providers, and providing follow-up and reassessment, as required. Note: This is an ongoing process including assessing needs of a client and effectively planning, arranging, coordinating and follow-up services which most appropriately meet the identified needs as mutually defined by the client, staff, and where appropriate, a family member(s) or other caregiver(s).

III E Family Caregiver Support Program - Services for family caregivers and grandparent caregivers. The following are the allowable service categories:

Information Services - Information about available services (e.g. public education, participation at health fairs, etc);

Access Assistance - Assistance to caregivers in gaining access to services which is considered one-on-one contact (e.g., information and assistance, care coordination, case management);

Counseling - Individual counseling, organization of support groups, and caregiver training to assist the caregivers in making decisions and solving problems relating to their responsibilities (e.g. advice, guidance, and instruction to caregivers on an individual or group basis);

Respite Care - Enable caregivers to be temporarily relieved from their care- giving responsibilities. See above for complete definition.

Supplemental Services – Services provided on a limited basis, to compliment the care provided by caregivers. No more than 20 percent of the federal funding can be dedicated to supplemental services. Examples of supplemental services include: home safety audits, home modification, assistive technologies, emergency alarm response systems, home delivered meals, medical transportation and incontinent and other caregiving supplies. Services must be on a temporary basis.

Unit Measurements

Congregate Meal:	One Meal
Home Delivered Meal:	One Meal

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Homemaker/Housekeeping	One Hour
Adult Day Care	One Hour
Respite Care (Includes IIIE)	One Hour
Transportation	One, One-Way Trip
Assisted Transportation	One, One-Way Trip
Health Promotion (IIID/Non-IIID)	
Health Education/Training	One Hour
Health Screening	One Hour
Physical Fitness/Exercise	One Session per Participant
Chore	One Hour
Case Management	One Hour
IIIE Access Assistance	One Contact
IIIE Counseling	One Session per Participant
IIIE Information Services	One Activity
IIIE Supplemental Services	One Distribution Event

Service Area: Valencia County.

Targeting: Services are designed to identify eligible clients, with an emphasis on high risk clients and serving older individuals with the greatest economic and social need, low income minorities and those residing in rural areas, as identified in the Older Americans Act.

B. Payment for Services. For the services determined by the Agency to be satisfactorily provided by Vendor hereunder, the Agency shall pay the vendor, during the term, an aggregate amount, including gross receipts tax, not to exceed \$427,487. Said aggregate amount is to be derived from the following sources, when performance levels/units are met.

1. \$42,540 from Title III-B of the OAA;
2. \$85,761 from Title III-C1 of the OAA;
3. \$26,362 from Title III-C2 of the OAA;
4. \$0 from Title III-D of the OAA;
5. \$0 from Title III-E of the OAA; and
6. \$272,824 from the NMGAA-State/HB-2.


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C. Services and Reimbursement Methodology:

Service	Total Unit Cost (III,State,PI,Local)	Federal Title III & State Negotiated Unit Costs	Units of Service	Persons
Congregate Meals	\$5.30728	\$3.50734	50000	610
Home Delivered Meals	\$5.65137	\$2.64105	74500	310
Transportation	\$5.45354	\$4.25862	13000	95
Assisted Transportation	\$	\$		
Case Management	\$	\$		
Adult Day Care	\$	\$		
Respite	\$	\$		
Chore Services	\$	\$		
Homemaker/Housekeeping	\$	\$		
Health Education/Training	\$	\$		
Physical Fitness/Exercise	\$	\$		
Health Screening	\$	\$		
Home Safety	\$	\$		
Medication Management	\$	\$		
NFCSP – Family Caregivers: Elderly				
CG - Counseling	\$	\$		
CG – Respite Care	\$	\$		
CG - Supplemental	\$	\$		
CG - Assistance	\$	\$		
CG - Information	\$	\$		
NFCSP – Family Caregivers: Grandchildren				
CG - Supplemental	\$	\$		
CG – Respite Care	\$	\$		
CG - Assistance	\$	\$		

D. Payment for services shall be consistent with all applicable federal and state laws and regulations.

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E. Payments to the Vendor will be made subsequent to receipt of funds by the Agency. Any expenditure made prior to the receipt of funds or pending the Agency's approval shall be made at the Vendor's own risk, and the Agency shall not be liable for such expenditures.

F. Payments to the Vendor may be withheld or denied by the Agency for expenditures which are not authorized by, or are in excess of, the regulations, terms and conditions contained in this Agreement or for expenditures which are not properly documented or substantiated by the Vendor. The Vendor agrees to hold the Agency harmless against all audit exceptions arising from the Vendor's violation and shall make restitution to the Agency of such amounts of money due to the Vendor's non-compliance.

G. The total payments for services rendered by the Agency under the terms and conditions of this Agreement shall not exceed those listed in this Agreement.

2. TERMS OF AGREEMENT.

In addition to the other provisions contained in this Agreement, the parties agree to the following:

A. The Vendor agrees to:

1. Provide services in accordance with current or revised Agency and State of New Mexico Aging and Long Term Services Department policies and the OAA.
2. Target services to older individuals with greatest economic and social need, including low-income minorities and older individuals residing in rural areas, as applicable.
3. Submit timely and accurate consumer/client tracking service documentation (rosters and transmittals) as required by the AAA by the close of business on the second (2nd) day of each month following the last day of the month in which services were provided. If the second (2nd) day falls on a weekend or AAA holiday, the information shall be delivered by the close of business on the next business day.
4. Submit timely and accurate consumer/client assessment and reassessment documentation (including transmittals) on the day conducted.
5. Encourage client contributions (program income) on a voluntary and confidential basis. Such contributions will be properly safeguarded and accurately accounted for as receipts and expenditures on its financial reports, if they are not required to be forwarded to the AAA. Client contributions (program income) will be reported fully, as required, to the AAA. Vendor agrees to expend all program income to expand or enhance the program/service under which it is earned.

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6. Provide letters from local City or County governments to the NCNMEDD Non-Metro AAA committing local funds to senior programs. Any changes in local funds (increases or decreases) will be provided in writing to the NCNMEDD Non-Metro AAA. An automatic charge of 1/12 of budgeted local income will be applied monthly. The Letter of Commitment of local funds shall be submitted with the signed contract.
7. Maintain communication and correspondence concerning clients' status with the Agency.
8. Submit timely and accurate information necessary for reimbursement.
 - a. All SAMS data should be verified and reconciled by the Vendor prior to submitting the SAMS Verification Statement and the Agency Summary Report (ASR) to the Non-Metro AAA Santa Fe office by the 7th working day. The signed Agency Summary Report (ASR) is the official document used to initiate reimbursement of services provided by the Vendor.
 - b. Quarterly financial reports with year-to-date to include approved budget, year-to-date expenses and year-to-date revenue, to be submitted by the 15th working day of the month following the end of the quarter.
9. This agreement does not guarantee a total level of reimbursement other than for individual units/services authorized, contingent upon availability of Federal and State funds.
10. Employees shall not solicit nor accept gifts or favors of monetary value by or on behalf of clients as a gift, reward or payment.
11. Encourage the purchase and use of locally sourced farm fresh food products that meet the nutritional standards of the Agency. Vendors must ensure that the farm food products meet the state EID requirements.

B. Through Direct Purchase of Service, the Agency agrees to:

1. Review client intake and assessment forms completed by the Vendor, as applicable, to determine client eligibility. Client intake and assessment forms will be housed at the NCNMEDD Non-Metro Area Agency on Aging (as applicable).
2. Maintain communication and correspondence concerning clients' status.
3. Provide timely consultation and technical assistance to the Vendor as requested and as available.
4. Conduct quality-assurance procedures, which may include on-site visits, to ensure quality services are being provided.
5. Provide written policy, procedures and standard documents concerning client authorization to release information (both a

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general and medical/health related release), ability to contribute to the cost of services provided, complaints/grievances and appeals to all clients.

6. Provide start-up funds if applicable.
7. Allow re-negotiation of cost of services based on special circumstances.
8. Employ a full-time manager and financial individual to oversee funds contracted through Non-Metro AAA.

3. ASSURANCES.

A. *Americans with Disabilities Act of 1990 –*

The Vendor shall comply with the requirements, established under the Americans with Disabilities Act, in meeting statutory deadlines under the Act as they pertain to operation for employment, public accommodations, transportation, state and local government operations and telecommunications.

B. *Section 504 of the Rehabilitation Act of 1973 –*

The Vendor shall provide that each program activity, when viewed in its entirety, is readily accessible to and usable by persons with disabilities in keeping with 45 CFR, Part 84.11, etc. Seq., and as provided for in Section 504 of the Rehabilitation Act of 1974, as amended. When structural changes are required, these changes shall be in keeping with 45 CFR, Part 74. The Vendor shall ensure that benefits and services, available under the agreement, are provided in a non-discriminatory manner as required by the Title VI of the Civil Rights Act of 1964, as amended.

C. *Age Discrimination in Employment Act of 1967 –*

The Vendor shall comply with Age Discrimination in Employment Act of 1967 (29 USC 621, etc. Seq.).

D. *Drug Free Workplace*

The Vendor shall comply with the Drug-Free Workplace Act of 1988.

E. *Certification Regarding Debarment*

The Vendor shall certify annually that it is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any Federal department or agency.

F. *Independent Audit*

The Vendor will provide a financial and compliance audit report to the Agency covering the period of July 1, 2013 through June 30, 2014. The audit report provided to the Agency must include a copy of the Auditor's management letter. This audit shall be conducted in accordance with

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generally accepted auditing standards and shall encompass the following provisions:

1. The Vendor, expending \$500,000 or more in combined federal funds, shall have an audit conducted in accordance with Revised Circular A-133, which incorporates the 1996 Single Audit Act amendments. A fair allocation of the audit costs may be charged to both federal and state funds under this Agreement. A copy of the complete report package as required to be submitted by A-133 to the designated clearinghouse shall also be provided to the Agency. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.), which facilitates a reconciliation of audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served. This information may be included within the supplementary section of the audit report.
2. Governmental-type vendors expending less than \$500,000 in combined federal awards shall continue to follow the guidance of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of state funds within this Agreement may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.) which facilitates a reconciliation of these audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served by this Agreement. This information may be included within the supplementary section of the audit report.
3. Non-governmental vendors expending between \$25,000 in federal and state funds combined and less than \$500,000 in federal funds, shall have an audit conducted in accordance with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the state funds awarded under the Agreement. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of administrative and program expenses for each separate title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, etc.), which facilitates a reconciliation of these audited costs to the final report. The Agency further requires the inclusion of the final units of services provided and final number of persons served by this agreement. This information may be included within the supplementary section of the audit report.

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4. For those vendors that expend less than \$15,000 in federal and state dollars, no audit is required. The close out of this grant will be based on information required by the Agency, such as financial reports (trial balances, general ledgers, etc.), monitoring efforts and final numbers of services provided and final number of individuals served.
5. Submittal of the audit report for government entities shall be within ten (10) working days after release by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four (4) months after the end of the entity's fiscal year.
6. The vendor's independent auditor shall be made aware of Office of Management and Budget Circular (OMB) A-87, Cost Principles for State, Local and Indian Tribal Governments, and OMB Circular A-122, Cost Principles of Nonprofit Organizations in determining the allowability of costs.

G. *Equal Opportunity Compliance.*

The Vendor agrees to abide by all federal and state laws, rules, regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Vendor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Vendor is found not to be in compliance with these requirements during the life of this Agreement, Vendor agrees to take appropriate steps to correct these deficiencies.

H. *Compliance with Aging and Long-Term Services Department Functions.*

The Vendor shall perform in accordance with the OAA and directives of the U.S. Administration on Aging: rules, regulations, policies and procedures established by the Aging and Long-Term Services Department, for the provision of services, and administration of programs funded under the OAA and the New Mexico State Legislature, the approved Area Plan, the approved Service Plan, and the terms and conditions of this Agreement.

I. *Non-Discrimination Service Delivery.*

The Vendor, in determining (a) the services or other benefits provided under this Agreement, (b) the class of individuals to whom, or situation in which such services or other benefits will be provided under this program, or (c) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which

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have the effect of subjecting individuals to discrimination because of their race, religion, color, national origin, ancestry, sex, sexual preference, age or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, religion, color, national origin, ancestry, sex, sexual preferences, age or handicap.

4. TERM.

This Agreement shall begin on July 1, 2013 and terminate on June 30, 2014, unless terminated pursuant to Paragraph 5, below. In accordance with NMSA 1978, § 13-1-150, no contract term, including extensions and renewals, shall exceed four (4) years, except as set forth in NMSA 1978, § 13-1-150.

5. TERMINATION.

A. This Agreement may be terminated by the Agency without cause upon written notice delivered to the Vendor at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. This Agreement may be terminated immediately, upon written notice to the Vendor, if the Vendor becomes unable to perform the services contracted for, as determined by the Agency, or if, during the term of this Agreement, the Vendor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein, or if the Vendor fails to comply with any of the terms contained herein or is in breach of this Agreement as set forth in Paragraph 6, below. This provision is not exclusive and does not waive the Agency's other legal rights and remedies caused by the Vendor's default or breach of this Agreement. This Agreement may also be terminated by the Vendor upon thirty (30) days written notice to the Agency.

B. Termination Management. Immediately upon receipt of notice of termination of this Agreement by either the Agency or the Vendor, the Vendor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and client records generated under this Agreement and any non-expendable personal property or equipment purchased by the Vendor with contract funds shall become property of the Agency upon termination. On the date the notice of termination is received, the Vendor shall furnish to the Agency a complete, detailed inventory of non-expendable personal property purchased with funds provided under the existing and previous Agency agreements with the Vendor; the property listed in the inventory report including client records and a final closing of the financial records and books of accounts which were required to be kept by the Vendor under the paragraph of this Agreement regarding financial records.

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6. BREACH OF AGREEMENT BY VENDOR.

A. In addition to the breach of any term, provision, covenant, agreement, or obligation of Vendor contained in this Agreement, the following constitute a breach of Vendor's obligations and duties hereunder:

1. The Vendor's failure to provide proof of insurance coverage sufficient to meet the requirements of this Agreement or any applicable federal, state or local laws, rules or regulations.
2. The Vendor's failure to adequately safeguard its assets in such a manner that would adversely impact the interests of the intended recipients of the services to be performed, hereunder, and jeopardize their receipt of such services.
3. Unless otherwise duly authorized in writing by the Agency, the Vendor's failure to meet line-item budgetary ceilings set forth in its approved budget for delivering the services contemplated hereunder.

B. Upon a determination by the Agency that the Vendor shall be in breach of this Agreement, the Agency shall provide written notice to the Vendor specifying the facts and circumstances constituting the breach(es) and advising the Vendor that such breach(es) must be cured to the Agency's satisfaction within thirty (30) days from the date of such written notice. If such cure is not timely made, then the Agency may elect to implement one or more of the following intermediate sanctions:

1. The Agency may install a program monitor for a specified time period to closely observe the Vendor's efforts to comply with obligations remaining under this Agreement. Unless otherwise deemed confidential under applicable law, such monitor shall have authority to review any or all of the Vendor's records, policies, procedures, and financial records germane to the Vendor's delivery of the services contemplated by this Agreement. Such monitor may also serve as a consultant to the Vendor to advise in the correction of the determined deficiencies. All costs associated with the Agency's selection and installation of such monitor shall be paid from the state and federal funds paid to the Vendor hereunder.
2. The Agency may appoint a temporary manager who shall have primary responsibility to oversee the operation of the Vendor's services contemplated by this Agreement. All costs associated with the Agency's selection and installation of such a temporary manager shall be paid from the compensation paid to Vendor.
3. The Agency may deem the Vendor ineligible for the receipt of any additional funds to be paid to Vendor hereunder.
4. The Agency may cancel, terminate, or suspend this Agreement in whole or in part.

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5. In addition to other remedies available to the Agency hereunder, the Agency may, in its discretion, establish a period of probation with specific objectives to be accomplished by the Vendor hereunder, or to be in compliance with applicable policies, procedures, laws, and regulations.
6. The Agency may pursue any other remedy as may be provided under applicable law

7. APPROPRIATIONS.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico and utilized by the Agency for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the Agency to the Vendor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Vendor and shall be final. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding, the Vendor shall have the option to terminate the Agreement or agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

8. STATUS OF VENDOR.

The Vendor, its agents, and employees are independent contractors performing professional services for the Agency and are not employees of the Agency. The Vendor, its agents and employees shall not accrue leave, retirement, insurance, bonding, use of Agency vehicles, or any other benefits afforded to employees of the Agency as a result of this Agreement. The Vendor acknowledges that all sums received hereunder are reportable for income tax purposes.

9. ASSIGNMENT.

The Vendor shall not assign or transfer any interest in this Agreement, assign any claims for money due, or to become due under this Agreement, without the prior written approval of the Agency.

10. SUBCONTRACTING.

The Vendor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

11. RELEASE.

The Vendor acceptance of final payment of the amount due under this Agreement shall operate as a release of the Agency, its officers and employees from all liabilities, claims and obligations, whatsoever, arising from or under this Agreement. The Vendor agrees not to purport to bind the Agency unless the Vendor has express written authority to do so, and then only within the strict limits of that authority.

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12. CONFIDENTIALITY.

Any information provided to or developed by the Vendor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization, by the Vendor without the prior written approval of the Agency. Disclosure of confidential information shall only be made in accordance with the Inspection of Public Records Act or the applicable state or federal laws or regulations. Vendor shall establish a method to guarantee the confidentiality of all information relating to clients in accordance with applicable federal, state and local laws, rules and regulations, as well as the terms of this Agreement. However, this provision shall not be construed as limiting the rights of the Agency or any other federal or state authorized representative to access client case records or other information relating to clients served under this Agreement.

13. PRODUCT OF SERVICE – COPYRIGHT.

All materials developed or acquired, by the Vendor, under this Agreement, shall become the property of the Agency and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Vendor, under this Agreement, shall be the subject of an application for copyright or other claim of ownership, by or on behalf, of the Vendor.

14. CONFLICT OF INTEREST.

The Vendor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree, with the performance or services required under the Agreement. The Vendor certifies that the requirements of the Governmental Conduct Act, Sections 10-16-1 through 10-16-18, NMSA 1978, regarding contracting with a public officer or state employee or former state employee have been followed.

15. AMENDMENT.

This Agreement shall not be altered, changed or amended, except by instrument in writing, executed by the parties hereto.

16. MERGER.

This Agreement incorporates all the agreements, covenants and understandings between the parties hereto, concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

17. PENALTIES.

The Procurement Code, Sections 13-1-28 through 13-1-199, NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

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18. APPLICABLE LAW.

The laws of the State of New Mexico shall govern this Agreement.

19. WORKERS COMPENSATION.

The Vendor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Vendor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Agency.

20. RECORDS AND FINANCIAL AUDIT.

The Vendor shall maintain detailed time and expenditure records, including, but not limited to, client records, books, supporting documents pertaining to services provided, that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the Agency, the Department of Finance and Administration and the State Auditor. The Agency shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments. If, pursuant to this Agreement, the Vendor receives federal funds subject to the Single Audit Act, the Vendor shall submit to the Agency an audit conducted by a certified public accountant in compliance with the Single Audit Act.

21. INDEMNIFICATION.

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

22. INTERNAL DISPUTE MEDIATION.

The Vendor shall attempt to resolve all disputes with participants by negotiation in good faith and with such mediators as may be acceptable to the parties involved. The Vendor shall implement an internal grievance policy with procedures in place to effectively and fairly negotiate and resolve disputes with participants. The Vendor must provide all participants with notice, at the commencement of the contract year, that disputes may be resolved in this manner. If negotiation and mediation through the grievance procedure fail, any party may submit the dispute to the ALTSD in accordance with the following provisions:

1. In any dispute submitted, the Agency and the Vendor hereby agree and consent to the ALTSD mediation of the dispute.
2. Mediation may only be instituted by written request, which request shall include a statement of the matter in controversy.
3. Initial contacts and negotiation shall be conducted by the appropriate Agency staff.
4. Any resolution of the matter shall be binding and final on the Vendor and the Vendor hereby agrees to be bound by said resolution.

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- 5. Failure of the Vendor to resolve any dispute pursuant to the procedures set forth herein or to comply with a resolution ordered by the ALTSD shall amount to a material breach of Agreement.
- 6. Internal Dispute Mediation does not supersede the appeal hearing policies and procedures.

23. PARTICIPANT GRIEVANCE.

The Vendor will establish a system through which applicants for, and recipients of services, may present grievances about the operation of the service program. The Vendor will advise applicants and recipients of their right to appeal denial of service and their right to a fair hearing of these respects. The Vendor shall notify the Agency of termination of services, to a client, as part of a monthly service report, on any services funded by this Agreement. The Agency reserves the right to perform follow-up investigations with the client to determine adequate performance and adherence to due process.

24. KEY PERSONNEL.

The Agency shall be notified of changes in, and must concur with the selection process for, Key Personnel. The Agency considers the following positions as Key Personnel:

- 1. Program Director
- 2. Financial Manager

25. INVALID TERM OR CONDITION.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

26. ENFORCEMENT OF AGREEMENT.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless expressed in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

27. NOTICES.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

AGENCY:

NCNMEDD

Attn: Jenny Martinez

PO Box 5115

Santa Fe, NM 87502

VENDOR:

28. INSURANCE.

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The Vendor shall secure and maintain, during the term of this Agreement, at its own expense, comprehensive and general public liability insurance and/or other types of insurance as the Agency may require. The Vendor shall secure and maintain, during the term of this Agreement, at its own expense, workers' compensation insurance in the amounts required by the applicable laws of the State of New Mexico covering the Vendor's employees. All policies of liability insurance that Vendor is obligated to maintain, according to this Agreement, except for any policy of workers' compensation insurance, shall name Agency as an additional insured. The Vendor shall furnish to the Agency a memorandum or certification of both the comprehensive and general liability insurance, as well as the workers' compensation insurance, before the payment of any monies as consideration for the services rendered hereunder shall be made. Upon such certificates and/or memoranda being furnished to the Agency, the same shall be annexed to this Agreement and by reference made a part hereof.

29. AUTHORITY.

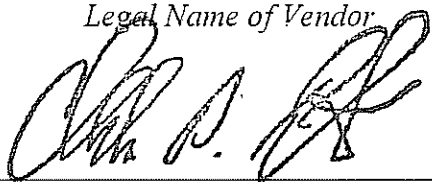
The individual(s) signing this Agreement on behalf of Vendor represents and warrants that he or she has the power and authority to bind Vendor, and that no further action, resolution, or approval from Vendor is necessary to enter into a binding contract.

30. SIGNATURES.

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2013.

Valencia County

Legal Name of Vendor



Signature

Charles D. Eaton

Printed/Typed Name of Signatory

7/3/13

Date

NCNMEDD

Non-Metro Area Agency on Aging

Name of Area Agency on Aging



Signature

Tim Armer, Executive Director

Printed/Typed Name of Signatory

JUN 12 2013

Date


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NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
NOTIFICATION OF GRANT AWARD (NGA)

GRANTEE: Valencia County				APPROVED BUDGET PERIOD		Grant/Action		NGA DATE	
ADDRESS:				FROM: 7/1/2013		New/Cont: X		6.3.13	
PHONE:				TO: 6/30/2014		Revision:			
				BAR:					
				Other:					
DESCRIPTION		FEDERAL	STATE	LOCAL	Fundraising-Foundations	PROJ. INC.		TOTAL	
Title IIIB	Access	\$ 42,540	\$ 12,822	\$ 14,234	\$ -	\$ 1,300		\$ 70,896	
	In-Home	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
	Community All Other	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Subtotal		\$ 42,540	\$ 12,822	\$ 14,234	\$ -	\$ 1,300		\$ 70,896	
Title IIIC1	Meal Costs	\$ 85,761	\$ 89,606	\$ 56,997	\$ -	\$ 33,000		\$ 265,364	
Subtotal		\$ 85,761	\$ 89,606	\$ 56,997	\$ -	\$ 33,000		\$ 265,364	
Title IIIC2	Meal Costs	\$ 26,362	\$ 170,396	\$ 205,269	\$ -	\$ 19,000		\$ 421,027	
SubTotal		\$ 26,362	\$ 170,396	\$ 205,269	\$ -	\$ 19,000		\$ 421,027	
Title IIID	Health Promotion	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Title IIIE	Care Giver Support	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
DEMONSTRATON GRANT									
ALZHEIMER	Respite Care	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
ALL STATE OTHER		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Sub Total		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
SUB TOTALS									
	Title IIIB	\$ 42,540	\$ 12,822	\$ 14,234	\$ -	\$ 1,300		\$ 70,896	
	Title IIIC1	\$ 85,761	\$ 89,606	\$ 56,997	\$ -	\$ 33,000		\$ 265,364	
	Title IIIC2	\$ 26,362	\$ 170,396	\$ 205,269	\$ -	\$ 19,000		\$ 421,027	
	Title IIID	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
	Title IIIE	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
	Alzheimer Respite Care	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
	All State Other	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
GRAND TOTAL		\$ 154,663	\$ 272,824	\$ 276,500	\$ -	\$ 53,300		\$ 757,287	
COMPUTATION OF GRANT		8.Federal/State Shares will be comprised of:							
1.EstimatedTotal Cost.....	\$ 757,287	a.Federal/State		FY 20 __		Federal			
2.LESS Anticipated Proj. Inc.	\$ 53,300	grant unearned				State			
3.Estimated Net Cost.....	\$ 703,987	in previous project year(s)							
4.Non-federal and Non-state Share of Net Cost.....		b. Carry Over		FY 20 __		Federal			
						State			
5.Proj. Inc. (Used as Match).....	\$ 53,300								
6.Federal Share of Net Cost.....	\$ 154,663								
7.State Share of Net Cost....	\$ 272,824	c. New Obligationai		FY-		Federal		\$ 154,663	
		Authority Herein Awarded				State		\$ 272,824	

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NOTIFICATION OF GRANT AWARD

REMARKS: In addition to the conditions contained in the agreement on the application form, the conditions below apply to this grant.

- X 1. Unless revised, the amount of lines 6 and 7 (Computation of Grant) will constitute a ceiling for federal and/or state participation in the approved cost.
- X 2. The federal and/or state share of the project cost is earned only when the cost is accrued and the non-federal and/or non-state share of the cost has been contributed. Receipt of federal and/or state funds (either through advance or reimbursement) does not constitute earning of these funds.
- X 3. If the actual net cost is less than the amount on line 3 (Computation of Grant) the non-federal and/or non-state share, the federal share, and the state share will meet the percentages indicated on Page 1 of the NGA.
- X 4. As shown in the Computation of Grant (assuming satisfactory progress, adequate justification and the availability of funds), the federal and state shares shall meet the amounts shown on lines 6 and 7 of the estimated net project cost shown on line 3.
- X 5. Funds herein awarded will remain available during the length of the project period, however, state and/or federal funds are dependent upon availability.
- X 6. Percentages indicated on this Notification of Grant Award are adjustable at year end based on the amount of program income earned and expended. All program income must be expended within the program period indicated on page 1.
- X 7. Programs must meet the units of services projected in order to be reimbursed or submit a recalculation of service costs request detailing reasons approved units are not being met. Amendments must be approved by the Area Agency on Aging.

The Grantee organization is responsible for retaining records of all federal and/or state accounts as follows:

All accounting records are to be kept in accordance with federal and state policy and readily available for examination by Area Agency on Aging personnel or other federal and/or state officials authorized to examine any or all financial and programmatic records. Such records shall be retained in accordance with the following:

1. Keep adequate and complete financial records, and to report promptly and fully to the Area Agency on Aging on a monthly basis.
2. If a federal and/or state audit has not been made within three (3) years after project termination, project records may then be destroyed, on approval of the Area Agency on Aging.
3. In all cases, an over-riding requirement exists to retain records until resolution of any audit questions relating to individual grants.
4. Non-federal resources must be contributed equally to the percentage of the non-federal share of actual net costs for a project year. If a Grantee reports federal and/or state cash received but unearned on the final project report for a project year, the Grantee then owes the Area Agency on Aging this amount. This amount may constitute a cash advance on any funds awarded to the Grantee by the Area Agency on Aging for the following project year.
5. The disposition of unearned portions of federal and/or state funds at the end of the project year shall be made in accordance with current state policies.
6. Unearned federal and/or state cash at the time the project is terminated shall be returned in full to the Area Agency on Aging.
7. All obligations will be liquidated within 30 days after the end of the project year and before final program and financial reports are submitted.
8. Inventory of project equipment will be maintained and submitted as requested.

Project records will be preserved and kept available to federal and state auditors at the following address:

NONMEDD Non-Metro Area Agency on Aging
Authorizing Official

Tim Arner

Signature: Tim Arner, Executive Director

Date:

We, the undersigned officers of the Grantee organization, certify that we are in agreement with the terms and conditions of this award.

Signature:

[Signature]

Date:

7/3/13

[Signature]

Date:

07/03/13

B: 75 P: 777



NOTIFICATION OF GRANT AWARD

REMARKS: In addition to the conditions contained in the agreement on the application form, the conditions below apply to this grant.

- X 1. Unless revised, the amount of lines 6 and 7 (Computation of Grant) will constitute a ceiling for federal and/or state participation in the approved cost.
- X 2. The federal and/or state share of the project cost is earned only when the cost is accrued and the non-federal and/or non-state share of the cost has been contributed. Receipt of federal and/or state funds (either through advance or reimbursement) does not constitute earning of these funds.
- X 3. If the actual net cost is less than the amount on line 3 (Computation of Grant) the non-federal and/or non-state share, the federal share, and the state share will meet the percentages indicated on Page 1 of the NGA.
- X 4. As shown in the Computation of Grant (assuming satisfactory progress, adequate justification and the availability of funds), the federal and state shares shall meet the amounts shown on lines 6 and 7 of the estimated net project cost shown on line 3.
- X 5. Funds herein awarded will remain available during the length of the project period, however, state and/or federal funds are dependent upon availability.
- X 6. Percentages indicated on this Notification of Grant Award are adjustable at year end based on the amount of program income earned and expended. All program income must be expended within the program period indicated on page 1.
- X 7. Programs must meet the units of services projected in order to be reimbursed or submit a recalculation of service costs request detailing reasons approved units are not being met. Amendments must be approved by the Area Agency on Aging.

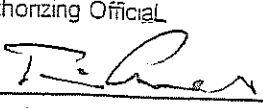
The Grantee organization is responsible for retaining records of all federal and/or state accounts as follows:

All accounting records are to be kept in accordance with federal and state policy and readily available for examination by Area Agency on Aging personnel or other federal and/or state officials authorized to examine any or all financial and programmatic records. Such records shall be retained in accordance with the following:

1. Keep adequate and complete financial records, and to report promptly and fully to the Area Agency on Aging on a monthly basis.
2. If a federal and/or state audit has not been made within three (3) years after project termination, project records may then be destroyed, on approval of the Area Agency on Aging.
3. In all cases, an over-riding requirement exists to retain records until resolution of any audit questions relating to individual grants.
4. Non-federal resources must be contributed equally to the percentage of the non-federal share of actual net costs for a project year. If a Grantee reports federal and/or state cash received but unearned on the final project report for a project year, the Grantee then owes the Area Agency on Aging this amount. This amount may constitute a cash advance on any funds awarded to the Grantee by the Area Agency on Aging for the following project year.
5. The disposition of unearned portions of federal and/or state funds at the end of the project year shall be made in accordance with current state policies.
6. Unearned federal and/or state cash at the time the project is terminated shall be returned in full to the Area Agency on Aging.
7. All obligations will be liquidated within 30 days after the end of the project year and before final program and financial reports are submitted.
8. Inventory of project equipment will be maintained and submitted as requested.

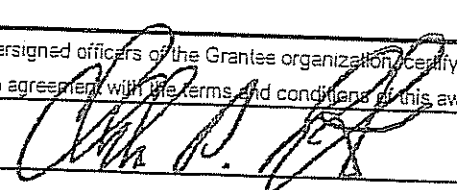
Project records will be preserved and kept available to federal and state auditors at the following address:

NCNMEDD Non-Metro Area Agency on Aging
Authorizing Official

Signature: 
Tim Amer, Executive Director


Date:

We, the undersigned officers of the Grantee organization certify that we are in agreement with the terms and conditions of this award.

Signature: 

Date:

7/3/13

Signature: 

Date:

07/03/13

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A RESOLUTION AUTHORIZATION

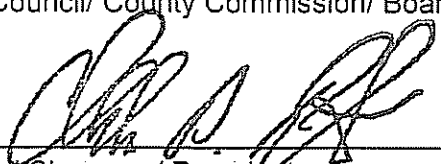
WHEREAS, Valencia County has determined that there is a need to provide services for senior citizens; and

WHEREAS, County Seniors were afforded an opportunity to submit suggestions and recommendations at advertised public hearings;

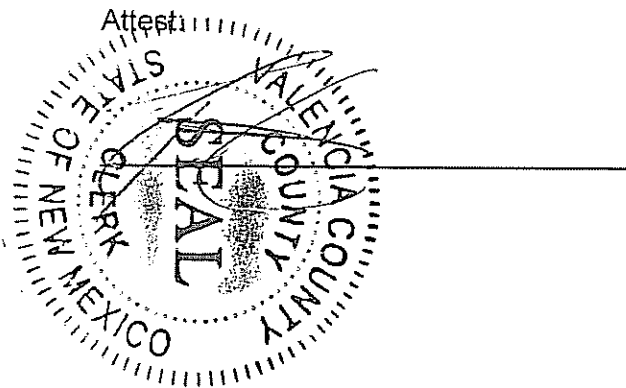
NOW THEREFORE BE IT RESOLVED BY Valencia County Board of Commissioners that the Chair and County Manager is authorized to sign and enter into a contract(s) with the Non-Metro Area Agency on Aging.

ADOPTED THIS 3 DAY OF July, 2013.

City Council/ County Commission/ Board President



Mayor/ Chairman/ President



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EXHIBIT C

Contract No. 2013-14-60028

**NORTH CENTRAL NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
NUTRITION SERVICE INCENTIVE PROGRAM (NSIP) AGREEMENT**

This Agreement is made and entered into this 1st day of July 2013, by and between the North Central New Mexico Economic Development District(NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and Valencia County, hereinafter referred to as the "Contractor."

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work

The Contractor will:

- A. Establish procedures to insure that such cash payments are used solely for the purchase of United States agricultural commodities and other foods produced in the United States for use in their feeding operations. No imported foods may be purchased with these funds, e.g. coffee, tea, cocoa, and bananas.
- B. Ensure that meals furnished under contractual arrangement with food service management companies, caterers, restaurants, or institutions, contain United States produced commodities or foods at least equal in value to the per meal cash payment.
- C. Encourage the purchase and use of locally sourced farm fresh food products that meet the nutritional standards of the Agency. Vendors must ensure that the farm food products meet the state EID requirements.
- D. Ensure that meals meet Title III-C standards for nutritional adequacy and sanitation.
- E. **Maintain accounting records for NSIP separate and apart from other accounting records maintained for other nutrition funding sources (i.e., Title III-C1 and C2 and other cash used for raw food).**
- F. Report on a monthly basis to the Agency on forms provided by the Agency and submit such other reports as deemed necessary by the Agency.
- G. Maintain and retain for three years from close of the federal year to which they pertain, complete and accurate records of all amounts received and disbursed under this Agreement.
- H. Allow the Agency to monitor periodically the Contractor's fiscal accountability of NSIP.
- I. Abide by and comply with the conditions and requirements set forth in Title 45, Part 74 dated August 2, 1978 (Grant Administration); Implementation of OMB Circular No. A110; Uniform Policies). Moreover, the Contractor will abide by Volume 38, No. 181 dated September 19, 1973 (Part II-Administration of Grants) as well as other applicable federal regulations that are currently in effect or will come into effect during the term of this contract.
- J. Ensure eligible participants are assessed and registered in SAMS.

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K. Ensure meals served meet the following:

Congregate Meals – A hot or other appropriate meal served to an eligible person which meets one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the most recent Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and which is served in a congregate setting 5 or more days per week. There are two types of congregate meals:

- Standard meal – A regular meal from the standard menu that is served to the majority of the participants.
- Therapeutic meal or liquid supplement – A special meal or liquid supplement that has been prescribed by a physician and is planned specifically for the participant by a dietician (e.g., diabetic diet, renal diet, tube feeding).

Home Delivered Meals – Hot, cold, frozen, dried, canned or supplemental food (with a satisfactory storage life) which provides a minimum of one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and is delivered to an eligible person in the place of residence. The objective is to assist the recipient sustain independent living in a safe and healthful environment 5 or more days per week. Home delivered meals may be served as breakfast, lunch, dinner or weekend meals.

2. **Compensation**

- A. The total amount payable to the Contractor under this Agreement shall not exceed **\$87,150** for eligible meals served during the period July 1, 2013 through June 30, 2014 regardless of funding sources, to eligible participants and their spouses.
- B. All subsequent payments will be disbursed upon receipt of actual service delivery data from the Contractor.

3. **Gross Receipts Tax**

Not applicable. Tax exempt.

4. **Term**

No terms of this Agreement shall become effective until approved by the Department of Finance and Administration and shall terminate on June 30, 2014, unless terminated pursuant to paragraph 5, infra.

5. **Termination**

- A. This Agreement may be terminated by the Agency without cause upon written notice delivered to the Vendor at least thirty (30) days prior to the intended date of termination.

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By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. This Agreement may be terminated immediately upon written notice to the Vendor if the Vendor becomes unable to perform the services contracted for, as determined by the Agency, or if, during the term of this Agreement, the Vendor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein, or if the Vendor fails to comply with any of the terms contained herein or is in breach of this Agreement. This provision is not exclusive and does not waive the Agency's other legal rights and remedies caused by the Vendor's default or breach of this Agreement. This Agreement also may be terminated by the Vendor upon thirty (30) days written notice to the Agency.

B. Termination Management. Immediately upon receipt by either the Agency or the Vendor of notice of termination of this Agreement, the Vendor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and client records generated under this Agreement and any non-expendable personal property or equipment purchased by the Vendor with contract funds shall become property of the Agency upon termination. On the date the notice of termination is received, the Vendor shall furnish to the Agency a complete, detailed inventory of non-expendable personal property purchased with funds provided under the existing and previous Agency agreements with the Vendor; the property listed in the inventory report including client records and a final closing of the financial records and books of accounts which were required to be kept by the Vendor under the paragraph of this Agreement regarding financial records.

6. Status of Contractor

The Contractor, his agents and employees, are independent contractors performing services for the Agency and are not employees of the Agency. The Contractor, his agents and employees, shall not accrue leave, retirement, insurance, bonding, or any other benefit afforded to employees of the Agency as a result of this Agreement.

7. Assignment

The Contractor shall not assign any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

8. Subcontracting

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

9. Records and Audit

A. The Contractor shall maintain detailed records which indicate the date, time, and nature of services rendered. These records shall be subject to inspection by the Agency,

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Aging & Long Term Services Department (ALTSD), the Department of Finance and Administration, the State Auditor, the U.S. Department of Agriculture, and the U.S. General Accounting Office. The Agency shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Agency to recover excessive, improper, or illegal payments.

B. The Contractor will provide a financial and compliance audit report to the Agency covering the period July 1, 2013 to June 30, 2014. The audit reports provided to the Agency must include a copy of the Auditor's management letter. This audit shall be conducted in accordance with generally accepted auditing standards and shall encompass the following provisions.

1. The Contractor, expending \$500,000 or more in combined federal funds, shall have an audit conducted in accordance with Revised Circular A-133, which incorporates the 1996 Single Audit Act amendments. A fair allocation of the audit costs may be charged to both federal and state funds under this Agreement. A copy of the complete report package as required to be submitted by A-133 to the designated clearinghouse shall also be provided to the Agency. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, NSIP, etc.), which facilitates a reconciliation of audited costs to the final report. The NCNMEDD Non-Metro AAA further requires the inclusion of the final units of services provided and final number of persons served. This information may be included within the supplementary section of the audit report.
2. Governmental type vendors/contractors expending less than \$500,000 in combined federal awards shall be continue to follow the guidance of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of state funds within this Agreement may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, NSIP, etc.) which facilitates a reconciliation of these audited costs to the final report. The NCNMEDD Non-Metro AAA further requires the inclusion of the final units of services provided and final number of persons served by this Agreement. This information may be included within the supplementary section of the audit report.
3. Non-governmental contractors/vendors expending between \$25,000 in federal and state funds combined less than \$500,000 in federal funds, shall have an audit conducted in accordance with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the state funds awarded under the Agreement. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of administrative and program expenses for each separate title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, NSIP, etc.), which

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facilitates a reconciliation of these audited costs to the final report. The NCNMEDD Non-Metro AAA further requires the inclusion of the final units of services provided and final number of persons served by this agreement. This information may be included within the supplementary section of the audit report.

4. For those contractors/vendors that expend less than \$15,000 in federal and state dollars, no audit is required. The close out of this grant will be based on information required by the Non-Metro AAA such as financial reports (trial balances, general ledgers, etc.), monitoring efforts and final numbers of services provided and final number of individuals served.
5. Submittal of the audit report for government entities shall be within ten (10) working days after releases by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four (4) months after the end of the entity's fiscal year.
6. The contractor's/vendor's independent auditor shall be made aware of Office of Management and Budget Circular (OMB) A-87, Cost Principles for State, Local and Indian Tribal Governments, and OMB Circular A-122, Cost Principles of Nonprofit Organizations in determining the allowability of costs.

10. Appropriations

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the U.S. Congress for the performance of this Agreement. If sufficient appropriations and authorizations are not made, the Agreement shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

11. Release

The Contractor, upon final payment of the amount due under this Agreement, releases The Agency, its officers and employees, the ALTSD and the State of New Mexico from all liabilities, claims, and obligations arising from or under this Agreement. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed herein unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

12. Product of Services; Copyright

All materials developed or acquired by the Contractor under this Agreement shall become the property of the State of New Mexico and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this Agreement shall be subject to an application for copyright by or on behalf of the Contractor.

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13 Conflict of Interest

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of service required under this Agreement.

14. Equal Opportunity Compliance

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

15. Non-Discriminating Service Delivery

The Contractor will not, on the ground of race, religion, color, ancestry, sex, sexual preference, national origin, age or handicap:

1. Deny any individual receiving services under this Agreement any service or other benefits provided under the program;
2. Provide any services or other benefits to an individual which is different, than those funded under this Agreement;
3. Subject any individual to segregation or separate treatment in any manner related to his receipt of any services or other benefits provided under the funding for this program;
4. Restrict an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any services or other benefits provided under this program;
5. Treat an individual differently from others in determining whether he satisfies any eligibility or other requirements or condition which individuals must meet in order to receive any aid, care, services, or other benefits provided under the funding for this program;
6. Deny any individual an opportunity to participate in the program through the provision of services or otherwise afford him/her an opportunity to do so which is different from that afforded others under the program.
7. The Contractor, in determining (1) the types of services or other benefits to be provided under the program, (2) the class of individuals to whom, or the situation in which such services or other benefits will be provided under this program, or (3) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, sex, sexual preference, national

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origin, or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, color, sex, sexual preference, national origin, or handicap.

16. Confidentiality

The use or disclosure of any information concerning a recipient of assistance or service, for any purpose not connected with the administration of the Agency's or the Contractor's responsibilities with respect to services hereunder, is prohibited, except on written consent of recipient, his attorney, or his responsible parent or guardian.

17. Amendment

This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties hereto.

18. Penalties for Violation of law

The Procurement Code, Sections 13-1-28 through 13-1-199, N.M.S.A. 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

19. Scope of Agreement

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings, have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties, or their agents shall be valid or enforceable unless embodied in this Agreement.

20. Applicable Laws

This Agreement shall be governed by the laws and regulations of the (a) State of New Mexico, (b) the Older Americans Act of 1965, as amended, (c) the Agricultural Act of 1949, as amended; and (d) any other applicable laws and regulations of the federal government.

21. Internal Dispute Mediation

The Contractor shall attempt to resolve all disputes with participants by negotiation in good faith and with such mediators as may be acceptable to the parties involved. The Contractor shall implement an internal grievance policy with procedures in place to effectively and fairly negotiate and resolve disputes with participants. The Contractor must provide all participants with notice, at the commencement of the contract year, that disputes may be resolved in this manner. If negotiation and mediation through the grievance procedure fail, any party may submit the dispute to the ALTSD in accordance with the following provisions:

1. In any dispute submitted, the Agency and the Contractor hereby agree to and consent to the ALTSD mediation of the dispute.
2. Mediation may only be instituted by written request, which request shall include a statement of the matter in controversy.

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3. Initial contacts and negotiation shall be conducted by the appropriate Agency staff.
4. Any resolution of the matter shall be binding and final on the Contractor and the Contractor hereby agrees to be bound by said resolution.
5. Failure of the Contractor to resolve any dispute pursuant to the procedures set forth herein or to comply with a resolution ordered by the ALTSD shall amount to a material breach of Agreement.
6. Internal Dispute Mediation does not supersede the appeal hearing policies and procedures.

22. Invalid Term or Condition

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

23. Enforcement of Agreement

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

24. Notices

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

Agency:

NCNMEDD
Attn: Jenny Martinez
P.O. Box 5115
Santa Fe, NM 87502

Contractor:

Valencia County
444 Luna Ave
Los Lunas, NM 87031

25. Other Provisions

Compliance with Grant conditions. The Contractor shall abide by all grant conditions set out in the Notification of Grant Award (NGA) attached hereto and hereby incorporated by reference.

26. Indemnification

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

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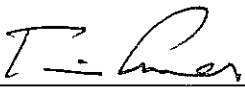
27. **Authority**


If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represent and warrant that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

28. **Signatures**

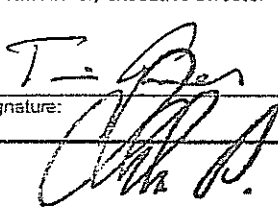
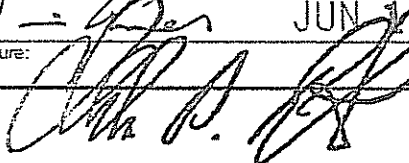
For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2013.

Valencia County
Legal Name of Vendor/Contractor

Signature
Charles D. Eaton
Printed/Typed Name of Signatory
7/3/13
Date

NCNMEDD Non-Metro AAA
Name of Area Agency on Aging

Signature
Tim Armer, Executive Director
Printed/Typed Name of Signatory
JUN 12 2013
Date

B: 75 P: 788


NORTHCENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
NOTIFICATION OF GRANT AWARD (NGA)
SPECIAL PROJECTS - NUTRITION SERVICE INCENTIVE PROGRAM (NSIP)

GRANTEE: Valencia County ADDRESS:		APPROVED BUDGET FOR THE PERIOD FROM: 07/01/2013 TO: 06/30/2014		Type of Grant or Action New/Cont: X Revision: Other:		NGA DATE 06/04/13
PHONE:		Fund: 210 Title of Project: NSIP		CFDA # 93.053		
Indirect Cost % of \$						
DESCRIPTION	FEDERAL	STATE	LOCAL CASH	LOCAL IN-KIND	PROJECT INCOME	TOTAL
Personnel Services	\$0.00	\$0.00				\$0.00
Fringe Benefits	0.00	0.00				0.00
Travel	0.00	0.00				0.00
Maintenance & Repair	0.00	0.00				0.00
Supplies (Raw Food)	\$87,150.00	0.00				\$87,150.00
Contractual Services	0.00	0.00				0.00
Other Operating Costs	0.00	0.00				0.00
Capital Outlay	0.00	0.00				0.00
Subtotal	\$87,150.00	\$0.00				\$87,150.00
PERCENT OF TOTAL COST	100%	0%	0%	0%	0%	100%
COMPUTATION OF GRANT						
1. Estimated Total Cost		\$87,150.00		8. Federal/State Shares will be Comprised of:		
2. LESS Anticipated Project Income		\$0.00		a. Federal/State grant		
3. Estimated Net Cost		\$87,150.00		unearned in previous FY Federal: 0.00		
				project year(s) FY State: 0.00		
4. Non-federal and Non-state Share of Net Cost		\$0.00		b. Carry Over 0.00		
5. Project Income (Used as Match)		\$0.00		c. New Obligational		
6. Federal Share of Net Cost		\$87,150.00		Authority Herein FY Federal: \$87,150.00		
7. State Share of Net Cost		\$0.00		Awarded		
<input checked="" type="checkbox"/> Unless revised, the amount of lines 6 and 7 (Computation of Grant) will constitute a ceiling for federal and/or state participation in the approved cost.						
<input checked="" type="checkbox"/> The federal and/or state share of the project cost is earned only when the cost is accrued and the non-federal and/or non-state share of the cost has been contributed. Receipt of federal and/or state funds (either through advance or reimbursement) does not constitute earning of these funds.						
<input checked="" type="checkbox"/> If the actual net cost is less than the amount on line 3 (Computation of Grant) the non-federal and/or non-state share, the federal share, and the state share will meet the percentages indicated on Page 1 of the NGA.						
<input checked="" type="checkbox"/> As shown in the Computation of Grant (assuming satisfactory progress, adequate justification and the availability of funds), the federal and state shares shall meet the amounts shown on lines 6 and 7 of the estimated net project cost shown on line 3.						
<input checked="" type="checkbox"/> Funds herein awarded will remain available during the length of the project period, however, state and/or federal funds are dependent upon availability.						
<input checked="" type="checkbox"/> In accepting the grant awarded for support of the expanded portion of an existing program, the grantee agrees to maintain expenditures for the existing program in the amount of Line 6 during the approved project period.						
All accounting records are to be kept in accordance with federal and state policy and readily available for examination by Area Agency personnel or other federal and/or state officials authorized to examine any or all financial and programmatic records. Such records shall be retained in accordance with the following:						
1. Keep adequate and complete financial records, and to report promptly and fully to the Area Agency.						
2. If a federal and/or state audit has not been made within three (3) years after project termination, project records may then be destroyed, on approval of the Agency.						
3. In all cases, an over-riding requirement exists to retain records until resolution of any audit questions relating to individual grants.						
4. Non-federal resources must be contributed equally to the percentage of the non-federal share of actual net costs for a project year. If a Grantee reports federal and/or state cash received but unearned on the final project report for a project year, the Grantee then owes the Area Agency this amount. This amount may constitute a cash advance on any funds awarded to the Grantee by the Area Agency for the following project year.						
5. The disposition of unearned portions of federal and/or state funds at the end of the project year shall be made in accordance with current state policies.						
6. Unearned federal and/or state cash at the time the project is terminated shall be returned in full to the Area Agency.						
7. All obligations will be liquidated within 30 days after the end of the project year and before final program and financial reports are submitted.						
8. Inventory of project equipment will be maintained and submitted as requested.						
9. Project records will be preserved and kept available to federal and state auditors at the primary offices of the Grantee.						
Signature of Area Agency on Aging Authorizing Official: Tim Armer, Executive Director				We, the undersigned officers of the Grantee organization, certify that we are in agreement with the terms and conditions of this award.		
				Date:		
Signature: 				Date:		
Date: JUN 19 2013				Date: 7/3/13		

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ASSURANCES

Revised to incorporate the 2000 Reauthorization of the Older Americans Act.

1. Older Americans Act. The grantee will comply with the Older Americans Act of 1965, as Amended, and its implementing regulations as contained in 45 CFR Part 1321.
2. DHHS Grants Administration. The grantee will comply with the U.S. Department of Health and Human Services Grants Administration Regulations as contained in 45 CFR Part 74.
3. Civil Rights. In accordance with Title VI of the Civil Rights Act of 1965, the grantee will not discriminate individuals because of age, race, color, creed, ethnic origin, sex or sexual preference in administering programs or providing services to the elderly.
4. Accessibility for Individuals with Disabilities. In compliance with Section 504 of the Rehabilitation Act of 1973, as Amended, the grantee will ensure that facilities and services are made accessible to individuals with disabilities.
5. State Policy. The grantee shall comply with the State Policy Manual and all policy issuances by Aging and Long Term Services Department and the Governor of New Mexico
6. Area Policy. The grantee shall comply with the Area Agency on Aging policy Manual and all issuances by the Area Agency on Aging.
7. Affirmative Action and Employment of the Elderly. The grantee shall maintain current affirmative action plans. In implementing their personnel hiring procedures, older individuals shall be given preference and the elderly shall be actively recruited for all available jobs.
8. Other State and Local Laws, Rules and Regulations. The grantee shall comply with all applicable state and local laws, rules or regulations.
9. Confidentiality. The personal case information of program participants shall be maintained in a confidential manner. Procedures have been established by grantee to restrict access to this information to only authorized individuals. Release of any confidential information to unauthorized individuals shall be made only with full written consent by the participant whose records are being disclosed.
10. Contributions. Voluntary contributions from participants shall be accepted. Procedures for documenting and safeguarding the collections and handling of this income have been established by the grantee. Contributions are not a requirement for participation in the programs or for receipt of services funded by this plan.

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11. Coordination. The grantee will coordinate with all other programs serving the elderly. In particular coordinate efforts will focus on Foster Grandparent, Senior Companion, Retired and Senior Volunteer and Title VI Programs. In addition, the grantee will establish effective and efficient procedures for coordination between programs funded in this plan and programs described in Section 203(b) of the Act.

Coordination efforts will also focus on community-based long-term care services; entities involved in prevention, identification, and treatment of abuse, neglect and exploitation of older individuals; program providing supportive services to families of elderly victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and providers of mental health services

The grantee will ensure that each activity undertaken, including planning, advocacy and systems development, will include a focus on the needs of low-income minority older individuals and older residing in rural areas; and assure that the grantee will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with agencies that develop or provide services for individuals with disabilities.

The grantee provides that it will facilitate the coordination of community-based, long-term care services designed to enable older individuals to remain in their homes, by means including: (A) Development of case management services as a component of the long-term care services, consistent with the requirements of paragraph (25) ; (B) Involvement of long-term care providers in the coordination of such services; and (C) Increasing community awareness of and involvement in addressing the needs of residents of long-term care facilities.

12. Low Income Minority Individuals. The grantee, in determining the extent of need in the service area, has taken into consideration the number of older individuals with the greatest economic or social need. Preference will be given to providing services to older individuals with the greatest economic or social needs, with particular residing in rural areas.

All activities undertaken by the grantee, including planning, advocacy and systems development, will include a focus on the needs of low-income minority, older individuals and older individuals residing in rural areas.

The grantee specifies how they intend to satisfy the service needs of low-income minority individuals and older individuals residing in rural areas, in the area served by the grantee, and to provide services to low-income minority individuals and older individuals residing in rural areas in accordance with their need for such services.

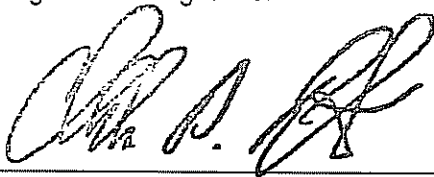
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[illegible]

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19. Special Menus. Meals programs will reasonably accommodate participants special menus, where feasible and appropriate, to meet the particular dietary needs arising from the health requirements, religious requirements, or ethnic backgrounds of eligible individuals.
20. Case Management Services. Case Management services provided under this Plan will:
- not duplicated, but will be coordinated with, case management services provided through other Federal and State programs; and,
 - be provided by a public agency or a nonprofit private agency that (1) gives each older individual seeking services under this title a list of agencies that provides similar services within the jurisdiction of the Area Agency on Aging; (ii) gives each individual described in clause (i) a statement specifying that the individual has a right to make an independent choice of service providers and documents receipt by such individual of such statement; (iii) has case managers acting as agents for the individuals receiving the services and not as promoters for the agency providing such services; or (iv) is located in a rural area and obtains a waiver of the requirements described in clauses (i) through (iii).
21. Rights Relating to In-home Services for Frail Older Individuals. The grantee assures that programs that provide in-home services (as defined in the Older Americans Act) will promote the following rights of each individual who receives such services:
- The right to be fully informed in advance about each in-home service provided by the program and about any change in such service that may affect the well-being of such individual; and the right to participate in planning and changing an in-home service provided by the program, unless such individual is judicially adjudged incompetent;
 - The right to voice a grievance with respect to such service that is fails to be provided, without discrimination or reprisal as a result of voicing such grievance;
 - The right to confidentiality of records relating to such individual;
 - The right to have the property of such individual treated with respect; and
 - The right to be fully informed (orally and in writing), in advance of receiving an in-home service, of these rights and obligations.



Grantee Authorized Individual

7/3/13

Date

Program Director

Date

B: 75 P: 793



CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans,
And Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief that:

- 1) No Federal appropriated funds have been aid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

<u>Valencia County</u>		<u>NM</u>
Organization		State
<u>[Signature]</u>	<u>Chairman</u>	<u>7/3/13</u>
Authorized Signature	Title <u>VBACC</u>	Date

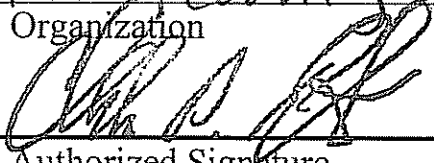
B: 75 P: 794



Certification Regarding Debarment, Suspension,
and Other Responsibility Matters

Certification for Contracts, Grants, Loans,
And Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief that
neither it nor its principals are presently debarred, suspended, proposed for
debarment, declared ineligible, or voluntarily excluded from participation in
this transaction by any federal department or agency.

Valencia County			NM
Organization			State
	Chairman Verboe		7/3/13
Authorized Signature	Title		Date
Charles D. Eaton			
Printed Name of Authorized Signatory			

B: 75 P: 795



Non-Metro AAA Provider Contact Information Sheet
FY 2013/2014

Vendor/Contractor Name

Executive Director
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

Director
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

Finance Contact
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

Nutrition Services Contact
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

Jose Campos
715 S. Main St.
Belen, NM 87002

505-864-7663

Nick Teles
444 Luna Ave
Los Lunas, NM 87031
Same

Valencia County
505-866-3322

B: 75 P: 796



Non-Metro AAA Provider Contact Information Sheet
FY 2013/2014

Vendor/Contractor Name

Senior Employment Progr Contact

Mailing Address

City, Zip

Physical Address

City, Zip

County

Phone Number

Fax Number

e-mail address

SAMS/Data Entry Contact

Mailing Address

City, Zip

Physical Address

City, Zip

County

Phone Number

Fax Number

e-mail address

Site Manager

Mailing Address

City, Zip

Physical Address

City, Zip

County

Phone Number

Fax Number

e-mail address

Site Manager

Mailing Address

City, Zip

Physical Address

City, Zip

County

Phone Number

Fax Number

e-mail address

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(see 4th page for additional pages Site Mngr, if necessary)

Non-Metro AAA Provider Contact Information Sheet
FY 2013/2014

Vendor/Contractor Name

Mayor
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

City/ County Manager
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

City/ County Clerk
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

City/ County Manager
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

B: 75 P: 798



Non-Metro AAA Provider Contact Information Sheet
FY 2013/2014

Vendor/Contractor Name

Board President
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

Site Manager
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

Site Manager
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

Site Manager
Mailing Address
City, Zip
Physical Address
City, Zip
County
Phone Number
Fax Number
e-mail address

B: 75 P: 799





PO Box 5115, Santa Fe, NM 87502 1-866-699-4927

MEMORANDUM

To: Providers/Contractors

From: Nancy M. Arias, AAA Deputy Director *nma*

Date: June 5, 2013

Re: Nutrition Service Incentive Program (NSIP) Contract

Enclosed you will find two signed Nutrition Service Incentive Program (NSIP) contracts and Notification of Grant Award (NGA) documents for fiscal year 2013/2014. Please ensure both contracts and notification of grant award documents are signed by the appropriate individual(s). Keep one set for your records and return the other set for full execution to:

NCNMEDD Non-Metro Area Agency on Aging
P.O. Box 5115
Santa Fe, NM 87502

Be advised this is the entire contract amount for the fiscal year. Please do not hesitate to contact me at 1-877-762-6228 or via e-mail at narias@ncnmedd.com, if you have questions.

B: 75 P: 800



EXHIBIT D

Contract No. 2013-14-60028

**NORTH CENTRAL NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
SENIOR EMPLOYMENT PROGRAM AGREEMENT**

This Agreement is made and entered into this **1st day of July, 2013** by and between the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and **Valencia County**, hereinafter referred to as the "Contractor".

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT:

1. Scope of Work:

The Contractor will administer a State Funded Senior Employment Program following established New Mexico Aging & Long Term Services Department (ALTSD) and the NCNMEDD Non-Metro AAA Employment Program Guidelines, which are incorporated by this reference, and by other policies and procedures relating to the ALTSD Employment Program. The Contractor will, through this contract, offer part-time community service assignments to persons who are 55 years of age or older, residents of New Mexico and have a gross family income that meets the income eligibility requirements specified in the Older Americans Act Section 518 Paragraphs (3) and (4) as implemented at 20 CFR Part 641 (as amended). Responsibilities will include:

- A. The Contractor will hire and maintain older workers enrolled in the State funded Senior Employment Program.
- B. The Contractor will pay older workers at the rate of \$7.50 per hour for community service assignments not to exceed twenty (20) hours per week unless previously authorized in writing by the Agency.
- C. The Contractor will provide older workers with opportunities for education or training to enhance their employability.
- D. The Contractor will also offer the older workers the following benefits: an annual physical examination, personal and employment-related counseling, assistance in transition to unsubsidized employment, worker's compensation coverage, holiday pay, and annual and sick leave.
 - i. The Contractor will provide up to \$50.00 for an initial physical exam and thereafter on an annual basis. An applicant may waive this benefit and shall do so in writing. A completed physical exam report form or waiver of that examination must be submitted to the Agency. The initial physical examination should be scheduled within 14 days after hire. The provider of this service is left to the discretion of the Contractor. The yearly physical examination should be scheduled in April or September depending on which half of the fiscal year the last physical exam was conducted. The Contractor should assist the

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enrollee, if necessary, to make arrangements for the examination.

- ii. Annual leave will accrue at the rate of 2.31 and sick leave will accrue at the rate of 1.85 hours per forty (40) hours worked.
- E. The Contractor will ensure that enrollee leave balances are monitored so that enrollees do not accrue leave balances in excess of 40 hours annual leave and 120 hours sick leave.
- F. The Contractor will perform all related personnel and payroll functions for 4 half-time positions during the contract period beginning July 1, 2013.
- G. The Contractor will maintain individual personnel files on each older worker containing at the minimum: a completed and signed Program Intake Form, along with documentation verifying age, family size, and family income; an annual physical examination form or waiver signed by the older worker; signed and completed forms identified in an Enrollee Intake Packet which is incorporated by this reference; documentation regarding a minimum of one visit annually with the enrollee; and documentation regarding training received during contract period. Signed time sheets with up-to-date and correct leave balance information must be maintained for review by the Agency.
- H. The Contractor will prepare and submit monthly financial and quarterly programmatic reports using formats requested by the Agency. **Reports will be due the 5th working day following the end of the preceding month or quarter for which the report is being prepared. Documentation of hours worked, annual and sick leave accruals, by enrollee, will be included with the report.**
- I. The Contractor will provide training and assistance to work sites in managing an aging work force. Training efforts may be coordinated with the Agency.
- J. The Contractor will provide training, counseling and other supportive services to the older workers.
- K. The Contractor will train and supervise enrollees as employees, entitled to all rights, privileges, and responsibilities contained within the Contractor Personnel Policies with the exception of Health Insurance, Pension Plan Benefits and Unemployment Benefits.
- L. The Contractor will report all on-the-job accidents by calling the Agency within twenty-four (24) hours. Complete a workers compensation report of the accident and provide all requested follow-ups. Payment and reporting are the responsibility of the host agency.
- M. The Contractor will make every effort to assist the enrollee in obtaining unsubsidized employment and by employing the enrollee if an opening occurs for which the enrollee is qualified.
- N. The Contractor will ensure supervisors and necessary staff, as determined by

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the Agency, are available for annual on-site assessment and monitoring visits conducted by the Agency.

- O. The Contractor will establish a work schedule with the enrollee and adhere to that schedule to the extent possible.
- P. The Contractor will assure that the enrollee does not volunteer hours, and is offered no less and no more than twenty (20) hours per week at minimum wage per hour, without prior approval from the Agency.
- Q. The Contractor will provide the enrollee with job-related orientation on a timely basis, day-to-day direct supervision, instruction, training, and supportive services.
- R. The Contractor will conduct an initial performance evaluation within ninety (90) days of the enrollee's hire.
- S. The Contractor will conduct an annual evaluation of the enrollee's job performance within thirty (30) days of the enrollee's anniversary date.
- T. The Contractor will re-certify the eligibility of the enrollees on an annual basis and submit by April 30, 2014 to the Agency for review and approval.
- U. The Contractor will communicate regularly with the enrollee regarding his/her job performance and document such communication in the enrollee's personnel file. Both strengths and deficiencies should be documented.
- V. The Contractor will furnish any tools, equipment and supplies required by the enrollee to perform his/her assignments with the Contractor.
- W. The Contractor will provide enrollees with a workplace that is safe, pleasant, healthy and free of drugs and alcohol.
- X. The Contractor will conduct benefits screening for all enrollees for eligibility for Medicare, Medicaid, SSI, and other entitlement programs.
- Y. The Contractor will provide time, if necessary, during the enrollee's work schedule to attend enrollee meetings, training, and job interviews.
- Z. The Contractor will not displace or replace existing employees with an enrollee by reducing hours, employment benefits, laying offs, or requiring the enrollee to perform the work duties of a person on layoff.
- AA. The Contractor will assure that an enrollee is not subjected to discrimination based on age, race, color, religion, sex, sexual preference, national origin, handicap, veteran status, political affiliation, or any other basis prohibited by law.
- BB. The Contractor will notify the Agency of any changes that may affect the enrollee's eligibility: i.e. marital status, family size, eligibility for Social Security, or any other change in income, and employment.

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- CC. The Contractor will cooperate and coordinate with the Agency regarding any Older Worker initiatives, i.e. providing publicity in the community regarding the program, developing waiting lists or eligible applicants.
- DD. The Contractor will immediately notify the Agency Senior Employment Manager of any enrollee resignations, terminations, or vacancies.

To assist the Contractor, the Agency will:

- A. Provide consultation and technical assistance, as requested by the Contractor.
- B. Conduct monitoring visits to worksites at least once annually. Visits will be conducted for purposes of determining continued eligibility for older workers and to perform annual assessment visits with enrollees as well as to ensure the Contractor's compliance with required rules and regulations.
- C. Provide training to supervisors and enrollees on the rules and regulations of the State Funded Senior Employment Program.
- D. Review the re-certification of the enrollee on an annual basis to ensure eligibility.
- E. Re-certify the eligibility of all enrollees on an annual basis.
- F. Review the Equitable Distribution as determined by the Aging & Long Term Services Department in the event a vacancy occurs.
- G. Provide assistance to the Contractor and enrollee in an effort to obtain unsubsidized employment for said enrollee.

2. Compensation and Method of Payment

The Agency will compensate the Contractor an amount not to exceed **\$34,724** for the provision of services.

Payment will be made as follows:

- A. General Appropriations Act: The Agency shall pay the Contractor an amount not to exceed **\$34,724** for the provision of services.
- B. The Contractor shall bill the Agency each month for services rendered in the previous month in a format determined by the Agency. In no event shall any assessment or charge be made against the Agency for extra fees, interest, or penalties, nor shall the Agency's failure to make timely payment make it liable as herein provided. Notwithstanding any of the terms, and conditions of said payment, all payments by the Agency are contingent upon the Contractor's full compliance to the terms, provisions, and conditions of this Agreement. The Agency reserves the right to withhold payment of any bill or any portion thereof in which a discrepancy, as determined by the Agency, exists.
- C. Payments to the Contractor may be withheld or denied by the Agency for expenditures which are not authorized by or are in excess of the regulations, terms and

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conditions contained in this Agreement, Exhibit I, and their approved revisions or for expenditures which are not properly documented or substantiated by the Contractor. The Contractor agrees to hold the Agency harmless against all audit exceptions arising from the Contractor's violation and shall make restitution to the Agency of such amounts of money due to the Contractor's non-compliance.

D. The total payments for services rendered by the Contractor under the terms and conditions of this Agreement shall not exceed those listed in the attached exhibit, Notification of Grant Award (NGA).

3. Gross Receipts Tax

Not applicable. Tax Exempt.

4. Term

This Agreement shall begin on July 1, 2013, and terminate on June 30, 2014, unless terminated pursuant to Paragraph 5, below.

5. Termination

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.

6. Status of Contractor

The Contractor, his agents, and employees are independent contractors performing services for the Agency and are not employees of the State of New Mexico or of the Agency. The Contractor, his agents, and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are personally reportable by it for income tax purposes as self-employment or business income and are reportable for self-employment tax.

7. Assignment


The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Agency.

8. Subcontracting

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

9. Record

The Contractor shall maintain detailed records which indicate the date, time, and nature of services rendered. These records shall be subject to inspection by the Agency, the Department of Finance and Administration, and the State Auditor. The Agency shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Agency to recover excessive, improper, or illegal payments.

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10. Audit

The Contractor will provide a financial and compliance audit report to the Agency covering the period July 1, 2013 to June 30, 2014. Audit reports provided to the Agency must include a copy of the Auditor's management letter. The Contractor audit and the provider audits shall be conducted in accordance with generally accepted auditing standards and shall encompass the following provisions:

- A. The Contractor and its subcontractors, expending \$500,000 or more in combined Federal funds shall have an audit conducted in accordance with Revised Circular A-133, which incorporates the 1996 Single Audit Act amendments. A fair allocation of the audit costs may be charged to both Federal and State funds under this contract. A copy of the complete report package as required to be submitted by A-133 to the designated clearinghouse shall also be provided to the Agency.
- B. Governmental type contractors or subcontractors, who expend less than \$500,000 in combined Federal awards, shall continue to follow the guidance of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of State funds within this contract may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate Federal title or program, which facilitates a reconciliation of these audited costs to the final report. This schedule may be included within the supplementary section of the audit report.
- C. Non-Governmental contractor or subcontractors, who expend between \$25,000 in state and federal funds combined and less than \$500,000 in Federal funds, shall have an audit conducted in accordance with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the State funds awarded under this contract. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of both administrative and program expenses for each federal title or program, which facilitates a reconciliation of these audited costs to the final report.
- D. For those contractors or subcontractors, that expend less than \$25,000 in combined Federal and State dollars, no audit is required. In addition, no audit report is required of vendor type or performance based contractors. The closure of these contracts shall be based on required financial reports and monitoring efforts.
- E. Submittal of the audit report for governmental entities shall be within ten working days after release by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four months after the end of the entities fiscal year.
- F. The Contractors independent auditor shall be made aware of Office of Management and budget Circular (OMB) A-87, Cost Principles for State, Local, and Indian Tribal Governments, and OMB A-122, Cost Principles for Nonprofit Organizations in determining the allowability of costs.

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11. Appropriations

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the U.S. Congress and/or Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made, the Agreement shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

12. Liability Release

A. The Contractor shall be liable for its own negligence of its officials and employees subject to immunities and limitations of the Tort Claims Act, Sections 41-4-1 through 41-4-27, N.M.S.A. 1978, as amended if applied.

B. The Contractor, upon final payment of the amount due under this Agreement, releases the Agency, its officers and employees, and the State of New Mexico from all liabilities, claims, and obligations arising from or under this Agreement. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed herein unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

13. Product of Services: Copyright

All materials developed or acquired by the Contractor under this Agreement shall become the property of the State of New Mexico and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this Agreement shall be subject to an application for copyright by or on behalf of the Contractor.

14. Conflict of Interest

The Contractor warrants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Contractor shall comply with the provisions of Section 10-16-12, N.M.S.A. 1978 Comp which require disclosure in writing to the Office of the Secretary of State of amounts received under contract when and if such provisions become applicable.

15. Equal Opportunity Compliance

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

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16. Non-Discriminating Service Delivery

The Contractor will not, on the ground of race, color, national origin, ancestry, sex, age, religion or handicap:

- A. Deny any individual receiving services under this Agreement any service or other benefits provided under the program;
- B. Provide any services or other benefits to an individual which is different, than those funded under this Agreement;
- C. Subject any individual to segregation or separate treatment in any manner related to his receipt of any services or other benefits provided under the funding for this program;
- D. Restrict an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any services or other benefits provided under this program;
- E. Treat an individual differently from others in determining whether he satisfies any eligibility or other requirements or condition which individuals must meet in order to receive any aid, care, services, or other benefits provided under the funding for this program;
- F. Deny any individual an opportunity to participate in the program through the provision of services or otherwise afford him an opportunity to do so which is different from that afforded others under the program.
- G. The Contractor, in determining (1) the types of services or other benefits to be provided under the program, (2) the class of individuals to whom, or the situation in which such services or other benefits will be provided under this program, or (3) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, sex, sexual preference, national origin, religion or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, color, sex, sexual preference, national origin, religion or handicap.

17. Confidentiality

The use or disclosure by any party of any information concerning a recipient of assistance or service for any purpose not connected with the administration of the Agency or the Contractor's responsibilities with respect to services hereunder is prohibited except on written consent of recipient, his attorney, or his responsible parent or guardian.

18. Amendment

This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties here.

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19. Merger
This Agreement incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
20. Penalties for violation of law.
The Contractor shall abide by the Procurement Code, Sections 13-1-28 through 13-1-199, N.M.S.A., 1978. The Procurement code imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.
21. Scope of Agreement
This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
22. Applicable Laws
This Agreement shall be governed by the laws and regulations of the (a) State of New Mexico, (b) the Older Americans Act of 1965, as amended, (c) the Agricultural Act of 1949, as amended; and (d) any other applicable laws and regulations of the federal government.
23. Workers' Compensation
The Contractor agrees to comply with state laws and rule applicable to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this agreement may be terminated by the contracting agency.
24. Other Provisions: Compliance with Grant Conditions.
The Contractor shall abide by all grant conditions set out in the Notification of Grant Award (NGA) attached hereto and hereby incorporated by this reference.
25. Invalid Term or Condition.
If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.
26. Enforcement Of Agreement.
A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

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27. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

Agency:

NCNMEDD

Attn: Jenny Martinez

PO Box 5115

Santa Fe, NM 87502

Contractor:

Valencia County
444 Luna Ave.
Los Lunas, NM 87031

28. Authority.

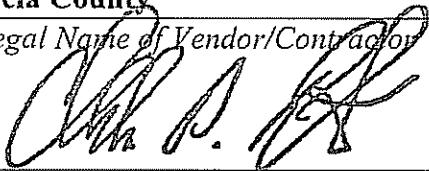
If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represent and warrant that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

29. Signatures

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2013.

Valencia County

Legal Name of Vendor/Contractor



Signature

Charles D. Eaton

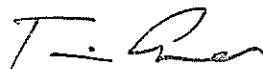
Printed/Typed Name of Signatory

7/13/13

Date

**NCNMEDD – Non Metro Area Agency
on Aging**

Name of Area Agency on Aging



Signature

Tim Armer, Executive Director

Printed/Typed Name of Signatory

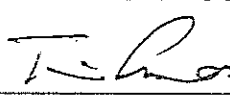
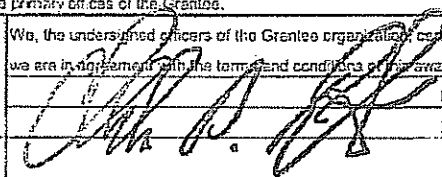
JUN 12 2013

Date

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NORTH CENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
NOTIFICATION OF GRANT AWARD (NGA)
SPECIAL PROJECTS - STATE SENIOR EMPLOYMENT PROGRAM

GRANTEE: Valencia County ADDRESS:		APPROVED BUDGET FOR THE PERIOD		Type of Grant or Action		NGA DATE
PHONE:		FROM: 07/01/2013 TO: 08/30/2014		New/Cont: X Revision: Other:		06/06/13
Indirect Cost % of \$		Fund: 110 Title of Project: SEP	COMPUTATION OF GRANT			
DESCRIPTION		TOTAL	STATE	1. Estimated Total Cost \$34,724.00		
Administration				2. LESS Anticipated Project Income \$0.00		
Admin Fees		\$0.00	\$0.00	3. Estimated Net Cost \$34,724.00		
Subtotal		\$0.00	\$0.00	4. Non-federal and Non-state Share of Net Cost \$0.00		
Enrollee Costs				5. Project Income (Used as Match) \$0.00		
Enrollee Wages		\$34,724.00	\$34,724.00	6. Federal Share of Net Cost \$0.00		
Care & Support		0.00	0.00	7. State Share of Net Cost \$34,724.00		
Subtotal		\$34,724.00	\$34,724.00	8. Federal/State Shares will be Comprised of:		
Grand Total		\$34,724.00	\$34,724.00	a. Federal/State grant unearned in previous FY Federal: 0.00		
PERCENT OF TOTAL COST		100%	100%	project year(s) FY State: 0.00		
				b. Carry Over 0.00		
				c. New Obligation Authority Horizon Awarded FY State: \$ 34,724.00		
<input checked="" type="checkbox"/> Unless revised, the amount of lines 6 and 7 (Computation of Grant) will constitute a ceiling for federal and/or state participation in the approved cost.						
<input checked="" type="checkbox"/> The federal and/or state share of the project cost is earned only when the cost is accrued and the non-federal and/or non-state share of the cost has been contributed. Receipt of federal and/or state funds (either through advance or reimbursement) does not constitute earning of these funds.						
<input checked="" type="checkbox"/> If the actual net cost is less than the amount on line 3 (Computation of Grant) the non-federal and/or non-state share, the federal share, and the state share will meet the percentages indicated.						
<input checked="" type="checkbox"/> As shown in the Computation of Grant (assuming satisfactory progress, adequate justification and the availability of funds), the federal and state shares shall meet the amounts shown on lines 6 and 7 of the estimated net project cost shown on line 3.						
<input checked="" type="checkbox"/> Funds herein awarded will remain available during the length of the project period, however, state and/or federal funds are dependent upon availability.						
<input checked="" type="checkbox"/> In accepting the grant awarded for support of the expanded portion of an existing program, the grantee agrees to maintain expenditures for the existing program in the amount of Line 6 during the approved project period.						
All accounting records are to be kept in accordance with federal and state policy and readily available for examination by Area Agency personnel or other federal and/or state officials authorized to examine any or all financial and programmatic records. Such records shall be retained in accordance with the following:						
1. Keep adequate and complete financial records, and to report promptly and fully to the Area Agency.						
2. If a federal and/or state audit has not been made within three (3) years after project termination, project records may then be destroyed, on approval of the Agency.						
3. In all cases, an over-riding requirement exists to retain records until resolution of any audit questions relating to individual grants.						
4. Non-federal resources must be contributed equally to the percentage of the non-federal share of actual net costs for a project year. If a Grantee reports federal and/or state cash received but unearned on the final project report for a project year, the Grantee then owes the Area Agency this amount. This amount may constitute a cash advance on any funds awarded to the Grantee by the Area Agency for the following project year.						
5. The disposition of unearned portions of federal and/or state funds at the end of the project year shall be made in accordance with current state policies.						
6. Unearned federal and/or state cash at the time the project is terminated shall be returned in full to the Area Agency.						
7. All obligations will be liquidated within 30 days after the end of the project year and before final program and financial reports are submitted.						
8. Inventory of project equipment will be maintained and submitted as requested.						
9. Project records will be preserved and kept available to federal and state auditors at the primary offices of the Grantee.						
Signature of Area Agency on Aging Authorizing Official:				We, the undersigned officers of the Grantee organization, certify that we are in agreement with the terms and conditions of the award.		
 JUN 12 2013				 Date: 7/3/13		
Tim Arner, Executive Director				Date:		

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**NORTH CENTRAL NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
SENIOR EMPLOYMENT PROGRAM AGREEMENT**

This Agreement is made and entered into this **1st day of July, 2013** by and between the North Central New Mexico Economic Development District (NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and **Valencia County**, hereinafter referred to as the "Contractor".

IT IS MUTUALLY AGREED BETWEEN THE PARTIES THAT:

1. Scope of Work:

The Contractor will administer a State Funded Senior Employment Program following established New Mexico Aging & Long Term Services Department (ALTSD) and the NCNMEDD Non-Metro AAA Employment Program Guidelines, which are incorporated by this reference, and by other policies and procedures relating to the ALTSD Employment Program. The Contractor will, through this contract, offer part-time community service assignments to persons who are 55 years of age or older, residents of New Mexico and have a gross family income that meets the income eligibility requirements specified in the Older Americans Act Section 518 Paragraphs (3) and (4) as implemented at 20 CFR Part 641 (as amended). Responsibilities will include:

- A. The Contractor will hire and maintain older workers enrolled in the State funded Senior Employment Program.
- B. The Contractor will pay older workers at the rate of \$7.50 per hour for community service assignments not to exceed twenty (20) hours per week unless previously authorized in writing by the Agency.
- C. The Contractor will provide older workers with opportunities for education or training to enhance their employability.
- D. The Contractor will also offer the older workers the following benefits: an annual physical examination, personal and employment-related counseling, assistance in transition to unsubsidized employment, worker's compensation coverage, holiday pay, and annual and sick leave.
 - 1. The Contractor will provide up to \$50.00 for an initial physical exam and thereafter on an annual basis. An applicant may waive this benefit and shall do so in writing. A completed physical exam report form or waiver of that examination must be submitted to the Agency. The initial physical examination should be scheduled within 14 days after hire. The provider of this service is left to the discretion of the Contractor. The yearly physical examination should be scheduled in April or September depending on which half of the fiscal year the last physical exam was conducted. The Contractor should assist the

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enrollee, if necessary, to make arrangements for the examination.

- ii. Annual leave will accrue at the rate of 2.31 and sick leave will accrue at the rate of 1.85 hours per forty (40) hours worked.
- E. The Contractor will ensure that enrollee leave balances are monitored so that enrollees do not accrue leave balances in excess of 40 hours annual leave and 120 hours sick leave.
- F. The Contractor will perform all related personnel and payroll functions for 4 half-time positions during the contract period beginning July 1, 2013.
- G. The Contractor will maintain individual personnel files on each older worker containing at the minimum: a completed and signed Program Intake Form, along with documentation verifying age, family size, and family income; an annual physical examination form or waiver signed by the older worker; signed and completed forms identified in an Enrollee Intake Packet which is incorporated by this reference; documentation regarding a minimum of one visit annually with the enrollee; and documentation regarding training received during contract period. Signed time sheets with up-to-date and correct leave balance information must be maintained for review by the Agency.
- H. The Contractor will prepare and submit monthly financial and quarterly programmatic reports using formats requested by the Agency. **Reports will be due the 5th working day following the end of the preceding month or quarter for which the report is being prepared. Documentation of hours worked, annual and sick leave accruals, by enrollee, will be included with the report.**
- I. The Contractor will provide training and assistance to work sites in managing an aging work force. Training efforts may be coordinated with the Agency.
- J. The Contractor will provide training, counseling and other supportive services to the older workers.
- K. The Contractor will train and supervise enrollees as employees, entitled to all rights, privileges, and responsibilities contained within the Contractor Personnel Policies with the exception of Health Insurance, Pension Plan Benefits and Unemployment Benefits.
- L. The Contractor will report all on-the-job accidents by calling the Agency within twenty-four (24) hours. Complete a workers compensation report of the accident and provide all requested follow-ups. Payment and reporting are the responsibility of the host agency.
- M. The Contractor will make every effort to assist the enrollee in obtaining unsubsidized employment and by employing the enrollee if an opening occurs for which the enrollee is qualified.
- N. The Contractor will ensure supervisors and necessary staff, as determined by

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the Agency, are available for annual on-site assessment and monitoring visits conducted by the Agency.

- O. The Contractor will establish a work schedule with the enrollee and adhere to that schedule to the extent possible.
- P. The Contractor will assure that the enrollee does not volunteer hours, and is offered no less and no more than twenty (20) hours per week at minimum wage per hour, without prior approval from the Agency.
- Q. The Contractor will provide the enrollee with job-related orientation on a timely basis, day-to-day direct supervision, instruction, training, and supportive services.
- R. The Contractor will conduct an initial performance evaluation within ninety (90) days of the enrollee's hire.
- S. The Contractor will conduct an annual evaluation of the enrollee's job performance within thirty (30) days of the enrollee's anniversary date.
- T. The Contractor will re-certify the eligibility of the enrollees on an annual basis and submit by April 30, 2014 to the Agency for review and approval.
- U. The Contractor will communicate regularly with the enrollee regarding his/her job performance and document such communication in the enrollee's personnel file. Both strengths and deficiencies should be documented.
- V. The Contractor will furnish any tools, equipment and supplies required by the enrollee to perform his/her assignments with the Contractor.
- W. The Contractor will provide enrollees with a workplace that is safe, pleasant, healthy and free of drugs and alcohol.
- X. The Contractor will conduct benefits screening for all enrollees for eligibility for Medicare, Medicaid, SSI, and other entitlement programs.
- Y. The Contractor will provide time, if necessary, during the enrollee's work schedule to attend enrollee meetings, training, and job interviews.
- Z. The Contractor will not displace or replace existing employees with an enrollee by reducing hours, employment benefits, laying offs, or requiring the enrollee to perform the work duties of a person on layoff.
- AA. The Contractor will assure that an enrollee is not subjected to discrimination based on age, race, color, religion, sex, sexual preference, national origin, handicap, veteran status, political affiliation, or any other basis prohibited by law.
- BB. The Contractor will notify the Agency of any changes that may affect the enrollee's eligibility: i.e. marital status, family size, eligibility for Social Security, or any other change in income, and employment.



- CC. The Contractor will cooperate and coordinate with the Agency regarding any Older Worker initiatives, i.e. providing publicity in the community regarding the program, developing waiting lists or eligible applicants.
- DD. The Contractor will immediately notify the Agency Senior Employment Manager of any enrollee resignations, terminations, or vacancies.

To assist the Contractor, the Agency will:

- A. Provide consultation and technical assistance, as requested by the Contractor.
- B. Conduct monitoring visits to worksites at least once annually. Visits will be conducted for purposes of determining continued eligibility for older workers and to perform annual assessment visits with enrollees as well as to ensure the Contractor's compliance with required rules and regulations.
- C. Provide training to supervisors and enrollees on the rules and regulations of the State Funded Senior Employment Program.
- D. Review the re-certification of the enrollee on an annual basis to ensure eligibility.
- E. Re-certify the eligibility of all enrollees on an annual basis.
- F. Review the Equitable Distribution as determined by the Aging & Long Term Services Department in the event a vacancy occurs.
- G. Provide assistance to the Contractor and enrollee in an effort to obtain unsubsidized employment for said enrollee.

2. Compensation and Method of Payment

The Agency will compensate the Contractor an amount not to exceed **\$34,724** for the provision of services.

Payment will be made as follows:

- A. General Appropriations Act: The Agency shall pay the Contractor an amount not to exceed **\$34,724** for the provision of services.
- B. The Contractor shall bill the Agency each month for services rendered in the previous month in a format determined by the Agency. In no event shall any assessment or charge be made against the Agency for extra fees, interest, or penalties, nor shall the Agency's failure to make timely payment make it liable as herein provided. Notwithstanding any of the terms, and conditions of said payment, all payments by the Agency are contingent upon the Contractor's full compliance to the terms, provisions, and conditions of this Agreement. The Agency reserves the right to withhold payment of any bill or any portion thereof in which a discrepancy, as determined by the Agency, exists.
- C. Payments to the Contractor may be withheld or denied by the Agency for expenditures which are not authorized by or are in excess of the regulations, terms and

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conditions contained in this Agreement, Exhibit 1, and their approved revisions or for expenditures which are not properly documented or substantiated by the Contractor. The Contractor agrees to hold the Agency harmless against all audit exceptions arising from the Contractor's violation and shall make restitution to the Agency of such amounts of money due to the Contractor's non-compliance.

D. The total payments for services rendered by the Contractor under the terms and conditions of this Agreement shall not exceed those listed in the attached exhibit, Notification of Grant Award (NGA).

3. Gross Receipts Tax

Not applicable. Tax Exempt.

4. Term

This Agreement shall begin on July 1, 2013, and terminate on June 30, 2014, unless terminated pursuant to Paragraph 5, below.

5. Termination

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.

6. Status of Contractor

The Contractor, his agents, and employees are independent contractors performing services for the Agency and are not employees of the State of New Mexico or of the Agency. The Contractor, his agents, and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are personally reportable by it for income tax purposes as self-employment or business income and are reportable for self-employment tax.

7. Assignment

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Agency.

8. Subcontracting

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

9. Record

The Contractor shall maintain detailed records which indicate the date, time, and nature of services rendered. These records shall be subject to inspection by the Agency, the Department of Finance and Administration, and the State Auditor. The Agency shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Agency to recover excessive, improper, or illegal payments.

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10. Audit

The Contractor will provide a financial and compliance audit report to the Agency covering the period July 1, 2013 to June 30, 2014. Audit reports provided to the Agency must include a copy of the Auditor's management letter. The Contractor audit and the provider audits shall be conducted in accordance with generally accepted auditing standards and shall encompass the following provisions:

- A. The Contractor and its subcontractors, expending \$500,000 or more in combined Federal funds shall have an audit conducted in accordance with Revised Circular A-133, which incorporates the 1996 Single Audit Act amendments. A fair allocation of the audit costs may be charged to both Federal and State funds under this contract. A copy of the complete report package as required to be submitted by A-133 to the designated clearinghouse shall also be provided to the Agency.
- B. Governmental type contractors or subcontractors, who expend less than \$500,000 in combined Federal awards, shall continue to follow the guidance of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of State funds within this contract may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate Federal title or program, which facilitates a reconciliation of these audited costs to the final report. This schedule may be included within the supplementary section of the audit report.
- C. Non-Governmental contractor or subcontractors, who expend between \$25,000 in state and federal funds combined and less than \$500,000 in Federal funds, shall have an audit conducted in accordance with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the State funds awarded under this contract. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of both administrative and program expenses for each federal title or program, which facilitates a reconciliation of these audited costs to the final report.
- D. For those contractors or subcontractors, that expend less than \$25,000 in combined Federal and State dollars, no audit is required. In addition, no audit report is required of vendor type or performance based contractors. The closure of these contracts shall be based on required financial reports and monitoring efforts.
- E. Submittal of the audit report for governmental entities shall be within ten working days after release by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four months after the end of the entities fiscal year.
- F. The Contractors independent auditor shall be made aware of Office of Management and budget Circular (OMB) A-87, Cost Principles for State, Local, and Indian Tribal Governments, and OMB A-122, Cost Principles for Nonprofit Organizations in determining the allowability of costs.

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11. Appropriations

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the U.S. Congress and/or Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made, the Agreement shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

12. Liability Release

A. The Contractor shall be liable for its own negligence of its officials and employees subject to immunities and limitations of the Tort Claims Act, Sections 41-4-1 through 41-4-27, N.M.S.A. 1978, as amended if applied.

B. The Contractor, upon final payment of the amount due under this Agreement, releases the Agency, its officers and employees, and the State of New Mexico from all liabilities, claims, and obligations arising from or under this Agreement. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed herein unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

13. Product of Services: Copyright

All materials developed or acquired by the Contractor under this Agreement shall become the property of the State of New Mexico and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this Agreement shall be subject to an application for copyright by or on behalf of the Contractor.

14. Conflict of Interest

The Contractor warrants that he presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Contractor shall comply with the provisions of Section 10-16-12, N.M.S.A. 1978 Comp which require disclosure in writing to the Office of the Secretary of State of amounts received under contract when and if such provisions become applicable.

15. Equal Opportunity Compliance

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

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16. Non-Discriminating Service Delivery

The Contractor will not, on the ground of race, color, national origin, ancestry, sex, age, religion or handicap:

- A. Deny any individual receiving services under this Agreement any service or other benefits provided under the program;
- B. Provide any services or other benefits to an individual which is different, than those funded under this Agreement;
- C. Subject any individual to segregation or separate treatment in any manner related to his receipt of any services or other benefits provided under the funding for this program;
- D. Restrict an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any services or other benefits provided under this program;
- E. Treat an individual differently from others in determining whether he satisfies any eligibility or other requirements or condition which individuals must meet in order to receive any aid, care, services, or other benefits provided under the funding for this program;
- F. Deny any individual an opportunity to participate in the program through the provision of services or otherwise afford him an opportunity to do so which is different from that afforded others under the program.
- G. The Contractor, in determining (1) the types of services or other benefits to be provided under the program, (2) the class of individuals to whom, or the situation in which such services or other benefits will be provided under this program, or (3) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, sex, sexual preference, national origin, religion or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, color, sex, sexual preference, national origin, religion or handicap.

17. Confidentiality

The use or disclosure by any party of any information concerning a recipient of assistance or service for any purpose not connected with the administration of the Agency or the Contractor's responsibilities with respect to services hereunder is prohibited except on written consent of recipient, his attorney, or his responsible parent or guardian.

18. Amendment

This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties here.

B: 75 P: 819



19. Merger
This Agreement incorporates all the agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
20. Penalties for violation of law.
The Contractor shall abide by the Procurement Code, Sections 13-1-28 through 13-1-199, N.M.S.A., 1978. The Procurement code imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.
21. Scope of Agreement
This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.
22. Applicable Laws
This Agreement shall be governed by the laws and regulations of the (a) State of New Mexico, (b) the Older Americans Act of 1965, as amended, (c) the Agricultural Act of 1949, as amended; and (d) any other applicable laws and regulations of the federal government.
23. Workers' Compensation
The Contractor agrees to comply with state laws and rule applicable to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this agreement may be terminated by the contracting agency.
24. Other Provisions: Compliance with Grant Conditions.
The Contractor shall abide by all grant conditions set out in the Notification of Grant Award (NGA) attached hereto and hereby incorporated by this reference.
25. Invalid Term or Condition.
If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.
26. Enforcement Of Agreement.
A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

B: 75 P: 820



27. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

Agency:

NCNMEDD

Attn: Jenny Martinez

PO Box 5115

Santa Fe, NM 87502

Contractor:

Valencia County
444 Luna Ave
Los Lunas, NM 87031

28. Authority.

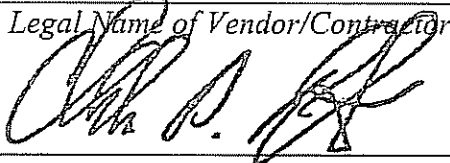
If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represent and warrant that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

29. Signatures

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2013.

Valencia County

Legal Name of Vendor/Contractor



Signature

Charles D. Eaton

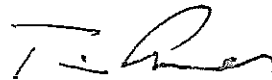
Printed/Typed Name of Signatory

7/3/13

Date

**NCNMEDD – Non Metro Area Agency
on Aging**

Name of Area Agency on Aging



Signature

Tim Armer, Executive Director

Printed/Typed Name of Signatory




JUN 12 2013

Date

B: 75 P: 821



SPECIAL PROJECTS - STATE SENIOR EMPLOYMENT PROGRAM

Signature of Area Agency on Aging Authorizing Official:		We, the undersigned officers of the Grantee organization certify that we are in agreement with the terms and conditions of this award.	
 			
Tim Arner, Executive Director		Date: 7/3/13 Date:	

B: 75 P: 822



NORTH CENTRAL NEW MEXICO
ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
NUTRITION SERVICE INCENTIVE PROGRAM (NSIP) AGREEMENT

This Agreement is made and entered into this 1st day of July 2013, by and between the North Central New Mexico Economic Development District(NCNMEDD) Non-Metro Area Agency on Aging (Non-Metro AAA), hereinafter referred to as the "Agency" and Valencia County, hereinafter referred to as the "Contractor."

IT IS AGREED BETWEEN THE PARTIES:

1. Scope of Work

The Contractor will:

- A. Establish procedures to insure that such cash payments are used solely for the purchase of United States agricultural commodities and other foods produced in the United States for use in their feeding operations. No imported foods may be purchased with these funds, e.g. coffee, tea, cocoa, and bananas.
- B. Ensure that meals furnished under contractual arrangement with food service management companies, caterers, restaurants, or institutions, contain United States produced commodities or foods at least equal in value to the per meal cash payment.
- C. Encourage the purchase and use of locally sourced farm fresh food products that meet the nutritional standards of the Agency. Vendors must ensure that the farm food products meet the state EID requirements.
- D. Ensure that meals meet Title III-C standards for nutritional adequacy and sanitation.
- E. **Maintain accounting records for NSIP separate and apart from other accounting records maintained for other nutrition funding sources (i.e., Title III-C1 and C2 and other cash used for raw food).**
- F. Report on a monthly basis to the Agency on forms provided by the Agency and submit such other reports as deemed necessary by the Agency.
- G. Maintain and retain for three years from close of the federal year to which they pertain, complete and accurate records of all amounts received and disbursed under this Agreement.
- H. Allow the Agency to monitor periodically the Contractor's fiscal accountability of NSIP.
- I. Abide by and comply with the conditions and requirements set forth in Title 45, Part 74 dated August 2, 1978 (Grant Administration); Implementation of OMB Circular No. A110; Uniform Policies). Moreover, the Contractor will abide by Volume 38, No. 181 dated September 19, 1973 (Part II-Administration of Grants) as well as other applicable federal regulations that are currently in effect or will come into effect during the term of this contract.
- J. **Ensure eligible participants are assessed and registered in SAMS.**

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K. Ensure meals served meet the following:

Congregate Meals – A hot or other appropriate meal served to an eligible person which meets one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the most recent Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and which is served in a congregate setting 5 or more days per week. There are two types of congregate meals:

- Standard meal – A regular meal from the standard menu that is served to the majority of the participants.
- Therapeutic meal or liquid supplement – A special meal or liquid supplement that has been prescribed by a physician and is planned specifically for the participant by a dietician (e.g., diabetic diet, renal diet, tube feeding).

Home Delivered Meals – Hot, cold, frozen, dried, canned or supplemental food (with a satisfactory storage life) which provides a minimum of one-third (1/3) of the dietary reference intakes (DRI) as established by the Food and Nutrition Board of the Institute of Medicine of the National Academy of Sciences and complies with the Dietary Guidelines for Americans, published by the Secretary and the Secretary of Agriculture, and is delivered to an eligible person in the place of residence. The objective is to assist the recipient sustain independent living in a safe and healthful environment 5 or more days per week. Home delivered meals may be served as breakfast, lunch, dinner or weekend meals.

2. **Compensation**

- A. The total amount payable to the Contractor under this Agreement shall not exceed **\$87,150** for eligible meals served during the period July 1, 2013 through June 30, 2014 regardless of funding sources, to eligible participants and their spouses.
- B. All subsequent payments will be disbursed upon receipt of actual service delivery data from the Contractor.

3. **Gross Receipts Tax**

Not applicable. Tax exempt.

4. **Term**

No terms of this Agreement shall become effective until approved by the Department of Finance and Administration and shall terminate on June 30, 2014, unless terminated pursuant to paragraph 5, infra.

5. **Termination**

- A. This Agreement may be terminated by the Agency without cause upon written notice delivered to the Vendor at least thirty (30) days prior to the intended date of termination.



By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination. This Agreement may be terminated immediately upon written notice to the Vendor if the Vendor becomes unable to perform the services contracted for, as determined by the Agency, or if, during the term of this Agreement, the Vendor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein, or if the Vendor fails to comply with any of the terms contained herein or is in breach of this Agreement. This provision is not exclusive and does not waive the Agency's other legal rights and remedies caused by the Vendor's default or breach of this Agreement. This Agreement also may be terminated by the Vendor upon thirty (30) days written notice to the Agency.

B. Termination Management. Immediately upon receipt by either the Agency or the Vendor of notice of termination of this Agreement, the Vendor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and client records generated under this Agreement and any non-expendable personal property or equipment purchased by the Vendor with contract funds shall become property of the Agency upon termination. On the date the notice of termination is received, the Vendor shall furnish to the Agency a complete, detailed inventory of non-expendable personal property purchased with funds provided under the existing and previous Agency agreements with the Vendor; the property listed in the inventory report including client records and a final closing of the financial records and books of accounts which were required to be kept by the Vendor under the paragraph of this Agreement regarding financial records.

6. Status of Contractor

The Contractor, his agents and employees, are independent contractors performing services for the Agency and are not employees of the Agency. The Contractor, his agents and employees, shall not accrue leave, retirement, insurance, bonding, or any other benefit afforded to employees of the Agency as a result of this Agreement.

7. Assignment

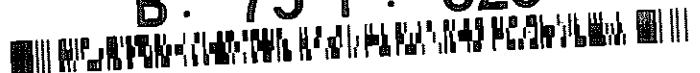
The Contractor shall not assign any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

8. Subcontracting

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency.

9. Records and Audit

A. The Contractor shall maintain detailed records which indicate the date, time, and nature of services rendered. These records shall be subject to inspection by the Agency,



Aging & Long Term Services Department (ALTSD), the Department of Finance and Administration, the State Auditor, the U.S. Department of Agriculture, and the U.S. General Accounting Office. The Agency shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Agency to recover excessive, improper, or illegal payments.

B. The Contractor will provide a financial and compliance audit report to the Agency covering the period July 1, 2013 to June 30, 2014. The audit reports provided to the Agency must include a copy of the Auditor's management letter. This audit shall be conducted in accordance with generally accepted auditing standards and shall encompass the following provisions.

1. The Contractor, expending \$500,000 or more in combined federal funds, shall have an audit conducted in accordance with Revised Circular A-133, which incorporates the 1996 Single Audit Act amendments. A fair allocation of the audit costs may be charged to both federal and state funds under this Agreement. A copy of the complete report package as required to be submitted by A-133 to the designated clearinghouse shall also be provided to the Agency. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, NSIP, etc.), which facilitates a reconciliation of audited costs to the final report. The NCNMEDD Non-Metro AAA further requires the inclusion of the final units of services provided and final number of persons served. This information may be included within the supplementary section of the audit report.
2. Governmental type vendors/contractors expending less than \$500,000 in combined federal awards shall be continue to follow the guidance of the New Mexico State Auditor. Since a full scope audit will continue to be required by the State Auditor, only a fair allocation of state funds within this Agreement may be expended for such audit costs. The audit report shall include a schedule of administrative and program expenses for each separate federal title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, NSIP, etc.) which facilitates a reconciliation of these audited costs to the final report. The NCNMEDD Non-Metro AAA further requires the inclusion of the final units of services provided and final number of persons served by this Agreement. This information may be included within the supplementary section of the audit report.
3. Non-governmental contractors/vendors expending between \$25,000 in federal and state funds combined less than \$500,000 in federal funds, shall have an audit conducted in accordance with the GAO Government Auditing Standards. A fair allocation of the audit costs may be charged to the state funds awarded under the Agreement. Federal funds shall not be charged for audit costs under this section. The audit report shall include a schedule of administrative and program expenses for each separate title or program (Title IIIB, Title IIIC-I, Title IIIC-II, Title IIID, Title IIIE, NSIP, etc.). which

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facilitates a reconciliation of these audited costs to the final report. The NCNMEDD Non-Metro AAA further requires the inclusion of the final units of services provided and final number of persons served by this agreement. This information may be included within the supplementary section of the audit report.

4. For those contractors/vendors that expend less than \$15,000 in federal and state dollars, no audit is required. The close out of this grant will be based on information required by the Non-Metro AAA such as financial reports (trial balances, general ledgers, etc.), monitoring efforts and final numbers of services provided and final number of individuals served.
5. Submittal of the audit report for government entities shall be within ten (10) working days after releases by the New Mexico State Auditor's Office. For non-governmental entities, the audit report is due four (4) months after the end of the entity's fiscal year.
6. The contractor's/vendor's independent auditor shall be made aware of Office of Management and Budget Circular (OMB) A-87, Cost Principles for State, Local and Indian Tribal Governments, and OMB Circular A-122, Cost Principles of Nonprofit Organizations in determining the allowability of costs.

10. Appropriations

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the U.S. Congress for the performance of this Agreement. If sufficient appropriations and authorizations are not made, the Agreement shall terminate upon written notice being given by the Agency to the Contractor. The Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

11. Release

The Contractor, upon final payment of the amount due under this Agreement, releases The Agency, its officers and employees, the ALTSD and the State of New Mexico from all liabilities, claims, and obligations arising from or under this Agreement. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed herein unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

12. Product of Services; Copyright

All materials developed or acquired by the Contractor under this Agreement shall become the property of the State of New Mexico and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this Agreement shall be subject to an application for copyright by or on behalf of the Contractor.

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13. Conflict of Interest

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of service required under this Agreement.

14. Equal Opportunity Compliance

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

15. Non-Discriminating Service Delivery

The Contractor will not, on the ground of race, religion, color, ancestry, sex, sexual preference, national origin, age or handicap:

1. Deny any individual receiving services under this Agreement any service or other benefits provided under the program;
2. Provide any services or other benefits to an individual which is different, than those funded under this Agreement;
3. Subject any individual to segregation or separate treatment in any manner related to his receipt of any services or other benefits provided under the funding for this program;
4. Restrict an individual in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any services or other benefits provided under this program;
5. Treat an individual differently from others in determining whether he satisfies any eligibility or other requirements or condition which individuals must meet in order to receive any aid, care, services, or other benefits provided under the funding for this program;
6. Deny any individual an opportunity to participate in the program through the provision of services or otherwise afford him/her an opportunity to do so which is different from that afforded others under the program.
7. The Contractor, in determining (1) the types of services or other benefits to be provided under the program, (2) the class of individuals to whom, or the situation in which such services or other benefits will be provided under this program, or (3) the class of individuals to be afforded an opportunity to participate in the program, will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, sex, sexual preference, national

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origin, or handicap, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, color, sex, sexual preference, national origin, or handicap.

16. Confidentiality

The use or disclosure of any information concerning a recipient of assistance or service, for any purpose not connected with the administration of the Agency's or the Contractor's responsibilities with respect to services hereunder, is prohibited, except on written consent of recipient, his attorney, or his responsible parent or guardian.

17. Amendment

This Agreement shall not be altered, changed, or amended except by instrument in writing executed by the parties hereto.

18. Penalties for Violation of law

The Procurement Code, Sections 13-1-28 through 13-1-199, N.M.S.A. 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and kickbacks.

19. Scope of Agreement

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements, and understandings, have been merged into this written Agreement. No prior agreement or understanding, verbal or otherwise, of the parties, or their agents shall be valid or enforceable unless embodied in this Agreement.

20. Applicable Laws

This Agreement shall be governed by the laws and regulations of the (a) State of New Mexico, (b) the Older Americans Act of 1965, as amended, (c) the Agricultural Act of 1949, as amended; and (d) any other applicable laws and regulations of the federal government.

21. Internal Dispute Mediation

The Contractor shall attempt to resolve all disputes with participants by negotiation in good faith and with such mediators as may be acceptable to the parties involved. The Contractor shall implement an internal grievance policy with procedures in place to effectively and fairly negotiate and resolve disputes with participants. The Contractor must provide all participants with notice, at the commencement of the contract year, that disputes may be resolved in this manner. If negotiation and mediation through the grievance procedure fail, any party may submit the dispute to the ALTSD in accordance with the following provisions:

1. In any dispute submitted, the Agency and the Contractor hereby agree to and consent to the ALTSD mediation of the dispute.
2. Mediation may only be instituted by written request, which request shall include a statement of the matter in controversy.



3. Initial contacts and negotiation shall be conducted by the appropriate Agency staff.
4. Any resolution of the matter shall be binding and final on the Contractor and the Contractor hereby agrees to be bound by said resolution.
5. Failure of the Contractor to resolve any dispute pursuant to the procedures set forth herein or to comply with a resolution ordered by the ALTSD shall amount to a material breach of Agreement.
6. Internal Dispute Mediation does not supersede the appeal hearing policies and procedures.

22. Invalid Term or Condition

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

23. Enforcement of Agreement

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

24. Notices

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

Agency:

NCNMEDD
Attn: Jenny Martinez
P.O. Box 5115
Santa Fe, NM 87502

Contractor:

Valencia County
444 Luna Ave.
Los Lunas, NM 87031

25. Other Provisions

Compliance with Grant conditions. The Contractor shall abide by all grant conditions set out in the Notification of Grant Award (NGA) attached hereto and hereby incorporated by reference.

26. Indemnification

Neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitation of the New Mexico Tort Claims Act.

B: 75 P: 830



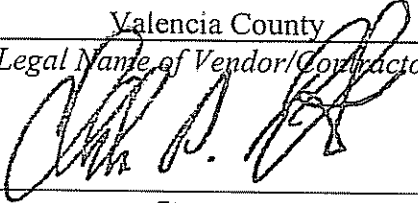
27. **Authority**

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represent and warrant that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

28. **Signatures**

For the faithful performance of the terms of this agreement, the parties affix their signatures and bind themselves effective July 1, 2013.

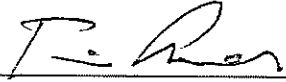
Valencia County
Legal Name of Vendor/Contractor


Signature

Charles D. Eaton
Printed/Typed Name of Signatory


7/3/13
Date

NCNMEDD Non-Metro AAA
Name of Area Agency on Aging

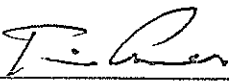
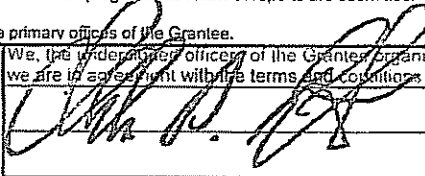

Signature

Tim Armer, Executive Director
Printed/Typed Name of Signatory

JUN 12 2013
Date

B: 75 P: 831


NORTHCENTRAL NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT
NON-METRO AREA AGENCY ON AGING
NOTIFICATION OF GRANT AWARD (NGA)
SPECIAL PROJECTS - NUTRITION SERVICE INCENTIVE PROGRAM (NSIP)

GRANTEE: Valencia County ADDRESS:		APPROVED BUDGET FOR THE PERIOD FROM: 07/01/2013 TO: 06/30/2014		Type of Grant or Action New/Cont: X Revision: Other:		NGA DATE 06/04/13
PHONE:		Fund: 210 Title of Project: NSIP		CFDA # 93.053		
Indirect Cost % of \$						
DESCRIPTION	FEDERAL	STATE	LOCAL CASH	LOCAL IN-KIND	PROJECT INCOME	TOTAL
Personnel Services	\$0.00	\$0.00				\$0.00
Fringe Benefits	0.00	0.00				0.00
Travel	0.00	0.00				0.00
Maintenance & Repair	0.00	0.00				0.00
Supplies (Raw Food)	\$87,150.00	0.00				\$87,150.00
Contractual Services	0.00	0.00				0.00
Other Operating Costs	0.00	0.00				0.00
Capital Outlay	0.00	0.00				0.00
Subtotal	\$87,150.00	\$0.00				\$87,150.00
PERCENT OF TOTAL COST	100%	0%	0%	0%	0%	100%
COMPUTATION OF GRANT						
1. Estimated Total Cost	\$87,150.00		b. Federal/State Shares will be Comprised of:			
2. LESS Anticipated Project Income	\$0.00		a. Federal/State grant			
3. Estimated Net Cost	\$87,150.00		unearned in previous FY Federal: 0.00			
			project year(s) FY State: 0.00			
4. Non-federal and Non-state Share of Net Cost	\$0.00		b. Carry Over 0.00			
5. Project Income (Used as Match)	\$0.00		0.00			
6. Federal Share of Net Cost	\$87,150.00		c. New Obligational			
7. State Share of Net Cost	\$0.00		Authority Herein FY Federal: \$87,150.00			
Awarded						
<input checked="" type="checkbox"/> Unless revised, the amount of lines 6 and 7 (Computation of Grant) will constitute a ceiling for federal and/or state participation in the approved cost.						
<input checked="" type="checkbox"/> The federal and/or state share of the project cost is earned only when the cost is accrued and the non-federal and/or non-state share of the cost has been contributed. Receipt of federal and/or state funds (either through advance or reimbursement) does not constitute earning of these funds.						
<input checked="" type="checkbox"/> If the actual net cost is less than the amount on line 3 (Computation of Grant) the non-federal and/or non-state share, the federal share, and the state share will meet the percentages indicated on Page 1 of the NGA.						
<input checked="" type="checkbox"/> As shown in the Computation of Grant (assuming satisfactory progress, adequate justification and the availability of funds), the federal and state shares shall meet the amounts shown on lines 6 and 7 of the estimated net project cost shown on line 3.						
<input checked="" type="checkbox"/> Funds herein awarded will remain available during the length of the project period, however, state and/or federal funds are dependent upon availability.						
<input checked="" type="checkbox"/> In accepting the grant awarded for support of the expanded portion of an existing program, the grantee agrees to maintain expenditures for the existing program in the amount of Line 6 during the approved project period.						
All accounting records are to be kept in accordance with federal and state policy and readily available for examination by Area Agency personnel or other federal and/or state officials authorized to examine any or all financial and programmatic records. Such records shall be retained in accordance with the following:						
1. Keep adequate and complete financial records, and to report promptly and fully to the Area Agency.						
2. If a federal and/or state audit has not been made within three (3) years after project termination, project records may then be destroyed, on approval of the Agency.						
3. In all cases, an over-riding requirement exists to retain records until resolution of any audit questions relating to individual grants.						
4. Non-federal resources must be contributed equally to the percentage of the non-federal share of actual net costs for a project year. If a Grantee reports federal and/or state cash received but unearned on the final project report for a project year, the Grantee then owes the Area Agency this amount. This amount may constitute a cash advance on any funds awarded to the Grantee by the Area Agency for the following project year.						
5. The disposition of unearned portions of federal and/or state funds at the end of the project year shall be made in accordance with current state policies.						
6. Unearned federal and/or state cash at the time the project is terminated shall be returned in full to the Area Agency.						
7. All obligations will be liquidated within 30 days after the end of the project year and before final program and financial reports are submitted.						
8. Inventory of project equipment will be maintained and submitted as requested.						
9. Project records will be preserved and kept available to federal and state auditors at the primary offices of the Grantee.						
Signature of Area Agency on Aging Authorizing Official: Tim Armer, Executive Director			We, the undersigned officer of the Grantee organization, certify that we are in agreement with the terms and conditions of this award.			
						
JUN 12 2013			Date: 7/8/13			
Signature:			Date:			

B: 75 P: 832



PO Box 5115, Santa Fe, NM 87502 (505) 827-7313 1-866-699-4927

MEMORANDUM

To: Providers/Contractors

From: Nancy M. Arias, AAA Deputy Director *nma*

Date: June 6, 2013

Re: Senior Employment Program Contract

Enclosed you will find two copies of the Senior Employment Program contract and notification of grant award for fiscal year 2013/2014. Please ensure all copies are signed by the appropriate individual(s). Keep one copy of the contract and notification of grant award for your records and return one complete copy for full execution to:

NCNMEDD Non-Metro Area Agency on Aging
P.O. Box 5115
Santa Fe, NM 87502

Please do not hesitate to call Debbie Bowman at 575-769-1613 or 1-877-762-6228 if you have questions.

B: 75 P: 833



EXHIBIT E

Valencia County Board of County Commissioners

Charles Eaton, Chair, District 4
Alicia Aguilar, Vice Chair, District 2
Mary Anderson, District 1
Don Holliday, District 5
Lawrence Romero, District 3

County Manager

Bruce Swingle

Finance Director

Nick Telles

Research Team

Christina Card
Adren Nance
Bob Wilson
Isaac Zamora

B: 75 P: 834



EXECUTIVE SUMMARY

This report was initiated to analyze a suspected incorrect calculation of the county gross receipts tax (GRT) related to the indigent fund. After the analysis was completed a research team identified that \$1,214,537 was incorrectly allocated to the indigent fund and those funds in effect represent general fund dollars.

The analysis identified that the \$1,214,537 aggregated to such a large extent due to the miscalculation reoccurring dating back to July 2005. The origin of the miscalculation is due to the fact that an account was never created for a one-sixteenth county local option gross receipts tax even though the county was receiving the one-sixteenth funds from NM Tax and Revenue Department. It is important to note that the county gross receipts taxes that Valencia County has enacted are the first one-eighth option which is available to the general fund, the second one-eighth option which is available for the indigent fund, the third one-eighth option which is dedicated to the Sheriff's Department, Fire Department and road fund, and the fourth one-sixteenth option which is available for the general fund.

Ultimately, the result of the miscalculation is funding that should have been deposited into a general fund one-sixteenth local option account were effectively deposited into the first three one-eighth accounts, which in turn, overstated these three accounts by 4.76% for each month Valencia County received GRT disbursements.

The recommendations provided in this report intend to remedy the miscalculation. These recommendations include: creating an account to receive disbursements for the one-sixteenth calculation, redirect the funds that currently reside in the indigent fund to an accounting location that suits the wishes of the county commission; approve a budget adjustment that will be submitted to the NM Department of Finance and Administration to bring the FY14 budget current, increase general fund transfers to the Sheriff's department to make up for the loss of GRT distributions as a result of the new accounting method, approve a budget adjustment that will represent the loss of GRT in the FY14 budget for the Sheriff's Department, Fire Department and road fund.

BACKGROUND

The Valencia County Board of County Commissioners (VCBCC) is authorized to contemplate the enactment of various local option gross receipt taxes primarily through [7-20E-1 through 7-20E-27 NMSA 1978]. Specifically, under the provisions related to the County Gross Receipts Tax (GRT), a county may enact local option taxes of no more than seven-sixteenths of a percent. The County Gross Receipts Tax may be enacted in three individual one-eighths of a percent and one individual one-sixteenth of a percent. In terms of Valencia County, the first one-eighth

B: 75 P: 835



option was enacted January 1, 1984, the second one-eighth option was enacted July 1, 1987, the third one-eighth option was enacted January 1, 2002 and the final one-sixteenth option was enacted July 1, 2005. Of these individual percentages, the first one-eighth percent is dedicated to the Valencia County general fund, the second one-eighth is dedicated to the indigent fund; the third one-eighth is dedicated to the Sheriff's Department, to the Fire Department and to the road fund in the percentages of 70%, 15% and 15% respectively. The final one-sixteenth of a percent is dedicated to the Valencia County general fund.

Valencia County receives monthly gross receipt tax distributions from the NM Tax and Revenue Department (NMTRD) and these distributions are separated according to the counties enacted taxes. However, the County Gross Receipt tax increments that include three separate one-eighth taxes and the separate one-sixteenth increment are combined in an aggregate distribution when NMTRD distributes funds to Valencia County (See Appendix B).

FINDINGS AND RECOMMENDATIONS

The Valencia County Finance Department recently prepared the Fiscal Year 2013/2014 preliminary budget and one of the major tasks of assembling the budget was to forecast a decrease in gross receipt tax revenues related to the recent Rio Communities municipality incorporation. Due to the expected negative financial impact to Valencia County, the finance department embarked on a thorough analysis of the current ordinances that authorize the local option gross receipt tax for county fiscal operations. This analysis revealed that a miscalculation of the one-sixteenth of the County Gross Receipts Tax had been occurring since the tax was first enacted in July of 2005. The current miscalculation was accounting for all funds received from NMTRD, but the inaccurate calculation was distributing the fund allocation into three accounts (the first three one-eighths only) and not the complete four accounts (which should include the first three one-eighths and also the fourth one-sixteenth proportion). The result of this incorrect calculation was a realized overstatement of three accounts and an understatement of a fourth account. The following methodology demonstrates the current incorrect accounting calculation versus what should be a correct accounting of the county gross receipts distribution.

Methodology. A research team worked to analyze and verify all enacted county gross receipts ordinances held in the office of the Valencia County Clerk. The team then analyzed historical files that documented how the GRT distribution was allocated to the county's financial system and determined the allocation to be incorrect. Furthermore, the team produced a spreadsheet for each month, dating back to July 2005 which demonstrated the incorrect calculation compared to the correct calculation. The following analysis for the month of April 2013 is an example of how the variance was determined.

B: 75 P: 836



County wide GRT from NM TRD	\$247,176.65
Penalty & Interest	1712.46
Admin Fee	8088.89

*Sec Appendix B for actual April 2013 report

Incorrect Report:

Gross Receipts Tax April 2013

Incorrect GRT Report

Local Option	Certified GRT Rate	Initital distribution	Penalty &	Admin Fee	Intercept	Distribution
Regional Transit GRT	0.125	\$60,116.92	\$181.36	(\$1,959.70)		\$58,338.58
County Gross Receipts 1st 1/8 (General Fund)	0.125	\$82,392.22	\$570.82	(\$2,696.30)		\$80,266.74
County Gross Receipts 2nd 1/8 (Indigent Fund)	0.125	\$82,392.22	\$570.82	(\$2,696.30)		\$80,266.74
County Gross Receipts 3rd 1/8 (Sheriff, Fire, Road Distribution)	0.125	\$82,392.22	\$570.82	(\$2,696.30)		\$80,266.74
County Gross Receipts 4th 1/16 (General Fund)	0.0625	\$ -	\$ -	\$ -	\$ -	0
Fire Protection GRT	0.25	\$22,060.16	\$239.43	(\$724.75)	(\$3,832.62)	\$17,742.22
EMS GRT	0.25	\$120,234.00	\$362.98	(\$3,919.40)	\$ -	\$116,677.58
Environmental GRT	0.125	\$11,030.05	\$119.73	(\$362.36)	\$ -	\$10,787.42
Correctional Facility GRT		\$ 10,603.33	\$386.03	(\$357.15)		\$ 10,632.21
County Health Care	0.0625					0
Total	1.25					\$454,978.23

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Correct Report:

Correct Report For April 2013
Proposed Distribution According to
County Policy

Local Option	Certified GRT R	Initial distribut	Penalty & Int	Admin fee	Intercept	% of TRD	Distribution
Regional Transit GRT	0.125	\$60,116.92	\$181.36	(\$1,959.70)		100%	\$58,338.58
County Gross Receipts 1st 1/8 (General Fund)	0.125	\$ 70,618.37	\$489.25	(\$2,311.00)		28.57%	\$ 68,796.62
County Gross Receipts 2nd 1/8 (Indigent Fund)	0.125	\$70,618.37	\$489.25	(\$2,311.00)		28.57%	\$68,796.62
County Gross Receipts 3rd 1/8 (Sheriff, Fire, Road Distribution)	0.125	\$70,618.37	\$489.25	(\$2,311.00)		28.57%	\$68,796.62
County Gross Receipts 4th 1/16 (General Fund)	0.0625	\$35,321.54	\$244.71	(\$1,155.90)		14.29%	\$34,410.35
Fire Protection GRT	0.25	\$22,060.16	\$239.43	(\$724.75)	(\$3,832.62)	100%	\$17,742.22
EMS GRT	0.25	\$120,234.00	\$362.98	(\$3,919.40)		100%	\$116,677.58
Environmental GRT	0.125	\$11,030.05	\$119.73	(\$362.36)		100%	\$10,787.42
Correctional Facility GRT		\$ 10,603.33	\$386.03	(\$357.15)		0%	\$ 10,632.21
County Health Care	0.0625					100%	
Total	1.25						\$454,978.23

Impact to County Gross Receipts Third One-Eighth:

Incorrect April 2013 Calculation		Correct April 2013 Calculation		Variance
Third 1/8 total to be distributed	\$80,266.74	Third 1/8 total to be distributed	\$68,796.62	(\$11,470.12)
Sheriff @ 70%	\$66,521.17	Sheriff @ 70%	\$57,018.15	(\$9,503.02)
Fire @ 15%	\$14,254.54	Fire @ 15%	\$12,218.18	(\$2,036.36)
Roads @15%	\$14,254.54	Roads @15%	\$12,218.18	(\$2,036.36)

The result of the new accounting method will decrease the amount being allocated to the indigent fund by 4.76% and that available percentage will be redirected to the county general fund. It is important to note that the new accounting method will have a negative impact on the Sheriff’s Department GRT fund , the road fund GRT and the fire department GRT fund, as illustrated in the above “Impact to County Gross Receipts Third One –Eighth” section.

The aggregate amount of the difference between incorrect calculations to correct calculations for general fund dollars residing in the indigent fund for the period of July 2005 to June 2013 is \$1,214,537.48 (See Appendix C)

B: 75 P: 838

Recommendations. The Valencia County Board of County Commissioners may want to request periodic updates from the Finance Department and the Treasurer's Office on GRT accounts especially when changes to the county GRT structure are made. The VCBCC should also direct the county manager as well as the finance department to execute a budget adjustment that redirects the excess funds that are currently in the indigent fund to a general fund location that meets the wishes of the VCBCC.

Finance and Treasury should:

1. Create a general ledger code in the correct proportion that accounts for future one-sixteenth increment fund receipts;
2. Work together to move excess funds out of the indigent fund investment account to an assigned account that meets the wishes of the county commission. The funds are currently invested in a CD and will not be available to withdraw until August 2013.
3. Finance should work with the NM Department of Finance and Administration to execute a budget adjustment to the recently submitted FY13/14 annual budget that moves the excess funds in the indigent fund to the desired location of the county commission.
4. Increase general fund transfers to the Sheriff's department GRT account in order to meet the current requirements of the department's recurring operational costs.
5. Execute an FY13/14 budget adjustment that will represent the expected decrease in future funding to the Sheriff's Department, public works and the fire department with respect to the third one-eighth county GRT distribution.

B: 75 P: 839



APPENDIX A

	PRINCIPAL DISTRIBUTION	PENALTY	INTEREST	ADMINISTRATIVE CHARGES	INTERCEPTS CONTRACTS	NET DISTRIBUTION
413-00-1410 REGIONAL TRANSIT GRT	\$60,116.92	\$166.78	\$14.58	(\$1,959.70)	\$0.00	\$58,338.58
421-00-1410 GROSS RECEIPTS	\$82,392.22	\$266.62	\$304.20	(\$2,696.30)	\$0.00	\$80,266.74
423-00-1410 FIRE PROTECTION GRT	\$22,060.16	\$104.21	\$135.22	(\$724.75)		\$21,574.84
ADMINISTRATIVE FIRE SERVICES	423-A5-1410				(\$2,826.00)	\$5,412.84
LOS CHAVEZ	423-26-1410					\$1,667.00
JARALES-PUEBLITOS-BOSQUE	423-27-1410				(1006.62)	\$660.38
RIO GRANDE ESTATES	423-28-1410					\$1,667.00
TOME-ADELINO	423-29-1410					\$1,667.00
MEADOWLAKE	423-30-1410					\$1,667.00
VALENCIA-EL CERRO	423-32-1410					\$1,667.00
MANZANO VISTA	423-57-1410					\$1,667.00
HIGHLAND MEADOWS	423-61-1410					\$1,667.00
TOTAL					(\$3,832.62)	\$17,742.22
426-00-1410 EMS - GRT	\$120,234.00	\$333.63	\$29.35	(\$3,919.40)	\$0.00	\$116,677.58
E-911 COMMUNICATION CENTER	426-B3-1410					\$70,006.55
VALENCIA COUNTY EMS	426-00-1410					\$28,586.00
VILLAGE OF LOS LUNAS EMS	426-B4-1410					\$9,040.18
VILLAGE OF BOSQUE FARMS EMS	426-B5-1410					\$2,380.22
CITY OF BELEN EMS	426-B6-1410					\$4,433.75
TOWN OF PERALTA EMS	426-B7-1410					\$2,230.88
TOTAL						\$116,677.58
435-00-1410 INDIGENT GRT	\$82,392.22	\$266.62	\$304.20	(\$2,696.30)	\$0.00	\$80,266.74
446-00-1410 CO ENVIRONMENTAL GRT	\$11,030.05	\$52.21	\$67.52	(\$362.36)	\$0.00	\$10,787.42
458-00-1410 CORRECTIONAL FACILITY GRT	\$10,603.33	\$64.65	\$321.38	(\$357.15)	\$0.00	\$10,632.21
462-00-1410 SHERIFF DEPT GRT	\$57,674.55	\$186.63	\$212.94	(\$1,887.41)	\$0.00	\$56,186.72
463-00-1410 ROAD DEPT GRT	\$12,358.83	\$39.99	\$45.63	(\$404.44)	\$0.00	\$12,040.01
464-00-1410 FIRE EXCISE GRT	\$12,358.83	\$39.99	\$45.63	(\$404.44)	\$0.00	\$12,040.01
TOTALS:	\$471,221.11	\$1,521.33	\$1,480.66	(\$15,412.25)	(\$3,832.62)	\$454,978.23

\$247,176.65
\$799.85
\$912.61
-\$8,088.89

COUNTY SHARE GROSS RECEIPTS
PENALTY
INTEREST
ADMIN

4/16/2013
\$454,978.23

B: 75 P: 840



New Mexico Taxation and Revenue Local Government Distribution Summary

Business Activity Month: February-2013

Reporting Month: March-2013

Distribution Month: April-2013

Report Run: 4/12/2013 8:57:43 AM

From: 11-Mar-2013

To: 11-Apr-2013

Valencia County										14014
Option	Tax	Penalty	Interest	Admin	Contracts	Paybacks	Disbursement			
410-County Share GRT	212,293.68	799.85	912.61	(6,955.20)	0.00	0.00	207,050.94			
410-County Share GRT(Food)	29,087.21	0.00	0.00	(945.33)	0.00	0.00	28,141.88			
410-County Share GRT(Medical)	5,795.76	0.00	0.00	(188.36)	0.00	0.00	5,607.40			
** 410-Total County Share GRT **	247,176.65	799.85	912.61	(8,088.89)	0.00	0.00	240,800.22			
415-County Regional Transit GRT	60,116.92	166.78	14.58	(1,959.70)	0.00	0.00	58,338.58			
** 415-Total County Regional Transit GRT **	60,116.92	166.78	14.58	(1,959.70)	0.00	0.00	58,338.58			
435-County Emer & Med Serv	120,234.00	333.63	29.35	(3,919.40)	0.00	0.00	116,677.58			
** 435-Total County Emer & Med Serv **	120,234.00	333.63	29.35	(3,919.40)	0.00	0.00	116,677.58			
440-Fire Protection Fund	21,490.81	104.21	135.22	(706.24)	(3,832.62)	0.00	17,191.38			
440-Fire Protection Fund(Food)	428.49	0.00	0.00	(13.93)	0.00	0.00	414.56			
440-Fire Protection Fund(Medical)	140.86	0.00	0.00	(4.58)	0.00	0.00	136.28			
** 440-Total Fire Protection Fund **	22,060.16	104.21	135.22	(724.75)	(3,832.62)	0.00	17,742.22			
470-County Environmental	10,745.38	52.21	67.52	(353.11)	0.00	0.00	10,512.00			
470-County Environmental(Food)	214.24	0.00	0.00	(6.96)	0.00	0.00	207.28			
470-County Environmental(Medical)	70.43	0.00	0.00	(2.29)	0.00	0.00	68.14			
** 470-Total County Environmental **	11,030.05	52.21	67.52	(362.36)	0.00	0.00	10,787.42			
480-Only Correctional	636.77	64.65	321.38	(33.24)	0.00	0.00	989.56			
480-Only Correctional(Food)	8,310.61	0.00	0.00	(270.09)	0.00	0.00	8,040.52			
480-Only Correctional(Medical)	1,655.95	0.00	0.00	(53.82)	0.00	0.00	1,602.13			
** 480-Total Only Correctional **	10,603.33	64.65	321.38	(357.15)	0.00	0.00	10,632.21			
Total	471,221.11	1,521.33	1,480.66	(15,412.25)	(3,832.62)	0.00	454,978.23			

APPENDIX C-Annualized GRT Differences

Treasurers' GRT Report	Sept. 2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013 Through June	Total
Local Option	Variance from New Allocation of GRT	Variance from New Allocation of GRT	Variance from New Allocation of GRT	Variance from New Allocation of GRT	Variance from New Allocation of GRT	Variance from New Allocation of GRT	Variance from New Allocation of GRT	Variance from New Allocation of GRT	
County Gross Receipts 1st 1/8 (General Fund)	(\$126,523.58)	(\$162,422.21)	(\$173,872.23)	(\$159,078.73)	(\$141,274.98)	(\$153,316.12)	(\$148,504.83)	(\$149,544.80)	(\$1,214,537.48)
County Gross Receipts 2nd 1/8 (Indigent Fund)	(\$126,523.58)	(\$162,422.21)	(\$173,872.23)	(\$159,078.73)	(\$141,274.98)	(\$153,316.12)	(\$148,504.83)	(\$149,544.80)	(\$1,214,537.48)
County Gross Receipts 3rd 1/8 (Sheriff, Fire, Road Distribution)	(\$126,523.58)	(\$162,422.21)	(\$173,872.23)	(\$159,078.73)	(\$141,274.98)	(\$153,316.12)	(\$148,504.83)	(\$149,544.80)	(\$1,214,537.48)
County Gross Receipts 4th 1/16 (General Fund)	\$379,570.73	\$487,266.63	\$521,616.70	\$477,236.19	\$423,824.94	\$459,948.36	\$445,514.48	\$448,634.40	\$3,643,612.44
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	Third 1/8 County Wide Distribution	
Third 1/8 total to be distributed	(\$126,523.58)	(\$162,422.21)	(\$173,872.23)	(\$159,078.73)	(\$141,274.98)	(\$153,316.12)	(\$148,504.83)	(\$149,544.80)	(\$1,214,537.48)
Sheriff @ 70%	(\$88,566.50)	(\$113,695.55)	(\$121,710.56)	(\$111,355.11)	(\$98,892.49)	(\$107,321.28)	(\$114,036.24)	(\$95,030.20)	(\$850,607.94)
Fire @ 15%	(\$18,978.54)	(\$24,363.33)	(\$26,080.84)	(\$23,861.81)	(\$21,191.25)	(\$22,997.42)	(\$24,436.32)	(\$20,363.60)	(\$182,273.10)
Roads @15%	(\$18,978.54)	(\$24,363.33)	(\$26,080.84)	(\$23,861.81)	(\$21,191.25)	(\$22,997.42)	(\$24,436.32)	(\$20,363.60)	(\$182,273.10)

**VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
ACCOUNTS PAYABLE AUTHORIZATION**

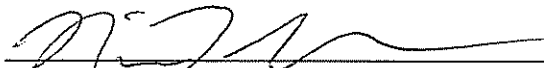
The attached computer printout lists all the checks issued by the Manager's Office on June 14, 2013 covering vendor bills processed on the above date.
Check # 119104 to check # 119169 inclusive, for the total of \$195,419.73.

All have been reviewed for:

1. Appropriate documentation and approvals.
2. Authorized budget appropriations.
3. Compliance with New Mexico Statutes, and
4. DFA Rules and Regulations.

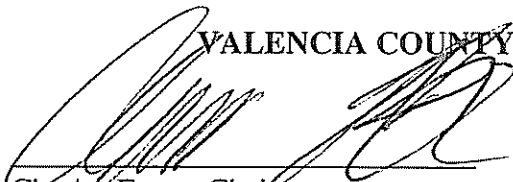
In recognition of the above, the Fiscal Office requests this action be officially recorded in the minutes of the regular county commission meeting before which body this matter came.

Recommended:

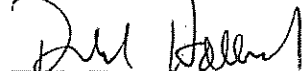


Nick Telles-Finance Director


Done this 3rd day of July, 2013.



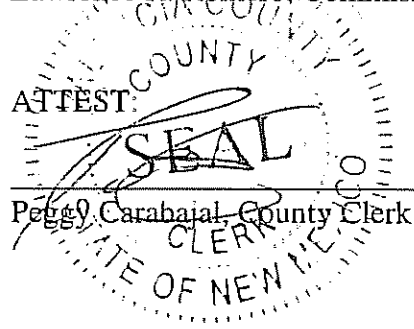
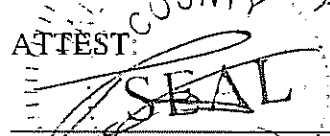
Charles Eaton, Chair




Donald E. Holiday, Commissioner



Lawrence R. Romero, Commissioner


ATTEST:


Peggy Carabajal, County Clerk



Alicia Aguilar, Vice-chair



Mary J. Andersen, Commissioner

EXHIBIT G

B: 75 P: 844



**VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
PAYROLL AUTHORIZATION**

The attached computer printout lists all checks issued by the Managers Office on June 26, 2013 covering payroll process on the above date.
Direct Deposit Check# 30819 through Direct Deposit Check # 31020 inclusive.
Deduction Check #119073 through Deduction Check #119103 inclusive.
Payroll Check #94784 through Payroll Check #94846 inclusive.
Listing total \$ 415,737.19

All have been reviewed for:

1. Appropriate documentation and approvals.
2. Authorized budget appropriations.
3. Compliance with New Mexico Statutes, and
4. DFA Rules and Regulations

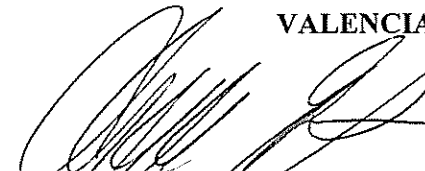
In recognition of the above, the Manager's Office request this action be officially recorded in the minutes of the regular County Commission meeting before which body this matter came.


Recommended:


Nick Telles, Finance Director

Done this 3 day of July, 2013

VALENCIA COUNTY BOARD OF COMMISSIONERS


Charles Eaton, Chair


Alicia Aguilar, Vice Chair


Donald Holliday, Commissioner


Mary Andersen, Commissioner

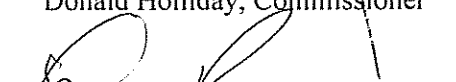
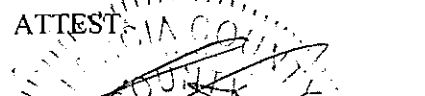
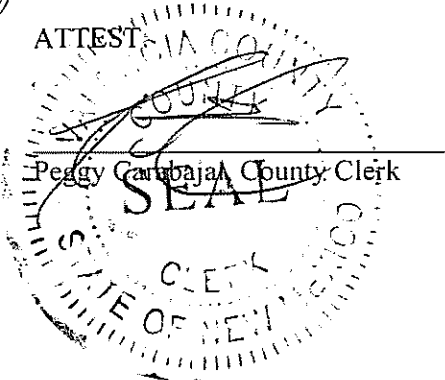

Lawrence Romero, Commissioner

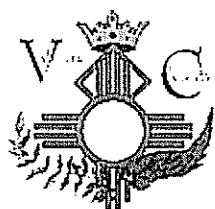
EXHIBIT F

ATTEST

Peggy Carbajal, County Clerk



B: 75 P: 843





By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
40	A & A PUMPING SERVICE INC.	06/14/2013	Regular	0.00	170.00	119104
7371	AC DISPOSAL	06/14/2013	Regular	0.00	580.00	119105
08737	ACCOUNTING & CONSULTING GROU	06/14/2013	Regular	0.00	85.00	119106
6426	ALEJVAN INC	06/14/2013	Regular	0.00	1,119.76	119107
8202	ALL AMERICA SECURITY	06/14/2013	Regular	0.00	4,504.25	119108
22	ALL MOTOR PARTS & SUPPLY INC.	06/14/2013	Regular	0.00	1,552.84	119109
943	AMERI-PRIDE LINEN SERVICES	06/14/2013	Regular	0.00	777.54	119110
663	ARTESIA FIRE EQUIPMENT. INC.	06/14/2013	Regular	0.00	1,816.50	119111
151	AUGE SALES & SERVICE, INC.	06/14/2013	Regular	0.00	203.06	119112
5951	AUTOMATED ELECTION SERVICES IN	06/14/2013	Regular	0.00	8,615.24	119113
6631	BANK OF THE WEST	06/14/2013	Regular	0.00	5,895.59	119114
1645	BOB GARRECHT SUPPLY, INC.	06/14/2013	Regular	0.00	25.54	119115
3636	BOUND TREE MEDICAL, LLC	06/14/2013	Regular	0.00	246.63	119116
4453	CATERPILLAR FINANCIAL SERV CORP	06/14/2013	Regular	0.00	3,234.66	119117
156	CHARLIE'S PAINT AND BODY SHOP	06/14/2013	Regular	0.00	178.28	119118
4669	CONOCO INC.	06/14/2013	Regular	0.00	701.76	119119
105	CONTACT WIRELESS	06/14/2013	Regular	0.00	70.62	119120
5564	CONTINENTAL DIVIDE ELECTRIC INC	06/14/2013	Regular	0.00	84.00	119121
282	COUNTY OF CIBOLA	06/14/2013	Regular	0.00	47,682.00	119122
143	CRAIG TIRE COMPANY, INC.	06/14/2013	Regular	0.00	5,591.42	119123
4361	CROSS COUNTRY PROPANE & SUPPI	06/14/2013	Regular	0.00	11.73	119124
4439	DELL MARKETING L.P.	06/14/2013	Regular	0.00	1,316.05	119125
08194	DIVERSIFIED INSPECTIONS, INC	06/14/2013	Regular	0.00	802.50	119126
5193	ERIK TANNER	06/14/2013	Regular	0.00	272.02	119127
08525	G AND K GLASS	06/14/2013	Regular	0.00	330.00	119128
7191	GRAPHIC ARTS STATION	06/14/2013	Regular	0.00	280.00	119129
5989	HALL ENVIRONMENTAL LAB INC	06/14/2013	Regular	0.00	1,964.00	119130
28	HODGES OIL COMPANY, INC.	06/14/2013	Regular	0.00	25,385.44	119131
8128	ISAAC J. ZAMORA PC	06/14/2013	Regular	0.00	4,650.49	119132
6288	JENNIFER J. YORK/GEORGE YORK	06/14/2013	Regular	0.00	457.14	119133
1974	JMT INC	06/14/2013	Regular	0.00	269.99	119134
08310	John Harris	06/14/2013	Regular	0.00	500.00	119135
08733	JOHNNY MIRABAL	06/14/2013	Regular	0.00	312.00	119136
4265	LAFARGE NORTH AMERICA INC	06/14/2013	Regular	0.00	490.64	119137
8104	LAMBERT VET SUPPLY	06/14/2013	Regular	0.00	623.24	119138
5322	LEON MONTOYA	06/14/2013	Regular	0.00	163.00	119139
4373	LEONARD'S REFRIGERATION	06/14/2013	Regular	0.00	905.59	119140
5863	LOWE'S COMPANIES INC	06/14/2013	Regular	0.00	477.88	119141
08044	MATHEW BENDER & CO INC	06/14/2013	Regular	0.00	85.00	119142
2977	MOUNTAIN STATES WRECKER SERV	06/14/2013	Regular	0.00	231.26	119143
6957	NANCE PATO & STOUT, LLC	06/14/2013	Regular	0.00	13,087.03	119144
7022	NAPA AUTO PARTS	06/14/2013	Regular	0.00	460.86	119145
7954	NEW DAY YOUTH & FAMILY SERVI	06/14/2013	Regular	0.00	2,444.00	119146
6289	NM ENVIRONMENT DEPARTMENT	06/14/2013	Regular	0.00	200.00	119147
1123	NM MUNICIPAL LEAGUE	06/14/2013	Regular	0.00	1,000.00	119148
4379	NOBLIN FUNERAL SERVICE, INC.	06/14/2013	Regular	0.00	1,200.00	119149
08519	PERFORMANCE TOOL & EQUIPMEN	06/14/2013	Regular	0.00	1,547.00	119150
6962	PET ER	06/14/2013	Regular	0.00	2,336.75	119151
1978	PHILIP N. SUBLETT	06/14/2013	Regular	0.00	320.00	119152
8129	PORTABLE MICROGRAPHICS	06/14/2013	Regular	0.00	202.84	119153
6183	PREMIER PET PRODUCTS LLC	06/14/2013	Regular	0.00	199.95	119154
6840	PRESIDIO NETWORK SOLUTIONS, IN	06/14/2013	Regular	0.00	4,323.87	119155
6750	PROFORCE MARKETING, INC	06/14/2013	Regular	0.00	4,021.52	119156
7944	QUEST DIAGNOSTICS	06/14/2013	Regular	0.00	1,211.55	119157

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4981	QWEST INTERPRISE	06/14/2013	Regular	0.00	330.91	119158
699	RANDY'S ELECTRIC COMPANY	06/14/2013	Regular	0.00	3,530.81	119159
5906	ROBERTA WHITING	06/14/2013	Regular	0.00	85.00	119160
6743	SANDIA OFFICE SUPPLY	06/14/2013	Regular	0.00	478.97	119161
3291	SHAMROCK FOODS COMPANY INC	06/14/2013	Regular	0.00	13,536.19	119162
08430	SKIDRIL INDUSTRIES LLC	06/14/2013	Regular	0.00	3,890.00	119163
7649	SOUTHWAY MATERIALS LLC	06/14/2013	Regular	0.00	3,908.23	119164
6760	STAPLES BUSINESS ADVANTAGE	06/14/2013	Regular	0.00	176.67	119165
7887	STAPLES CONTRACT & COMMERCIA	06/14/2013	Regular	0.00	94.91	119166
7926	TEXAS PRISONER TRANSPORT DIV,LI	06/14/2013	Regular	0.00	565.69	119167
4290	WASTE MANAGEMENT OF NEW ME	06/14/2013	Regular	0.00	11,696.25	119168
84	XEROX CORPORATION	06/14/2013	Regular	0.00	1,908.07	119169

Bank Code APBNK Summary

	Payable Count	Payment Count	Discount	Payment
Payment Type				
Regular Checks	185	66	0.00	195,419.73
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	185	66	0.00	195,419.73

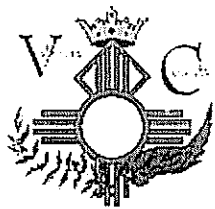


Fund Summary

Fund	Name	Period	Amount
998	POOLED CASH	6/2013	195,419.73
			195,419.73

B: 75 P: 847





Packet: APPKT00300 - CHECK RUN 6/14/2013
Vendor Set: 01 - Vendor Set 01

Check Date: 6/14/2013

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 340 - FIRE PROTECTION-EMERGENCY SRV FIRE/RESCUE							
<u>6426</u>	ALEIVAN INC						
APBNK	Check			<u>59306</u>	FA/ Tire repair	340-517-45555	15.00
				<u>62765</u>	FA-Emergency PO for tires on ES-2 unit	340-517-46010	90.00
				<u>60172</u>	FA/ Tires for ES units	340-517-46600	507.38
				<u>60173</u>		340-517-46600	507.38
<u>7887</u>	STAPLES CONTRACT & COMMERCIALINC						
APBNK	Check			<u>3199878198</u>	Fire Admin-Office Supplies-see attached	340-517-46010	94.91
Fund 340 Total:							1,214.67
Fund: 341 - E.M.S. - EMERGENCY SRV FIRE/RESCUE							
<u>3636</u>	BOUND TREE MEDICAL, LLC						
APBNK	Check			<u>81106583</u>	Fire Admin	341-517-46010	38.25
				<u>81107950</u>		341-517-46010	6.53
Fund 341 Total:							44.78
Fund: 344 - FIRE PROTECTION-LOS CHAVEZ							
<u>28</u>	HODGES OIL COMPANY, INC.						
APBNK	Check			<u>82313/82314</u>	Fuel for remainder of fiscal year	344-526-46600	297.37
Fund 344 Total:							297.37
Fund: 345 - E.M.S. - LOS CHAVEZ							
<u>6631</u>	BANK OF THE WEST						
APBNK	Check			<u>INV0010290</u>	LC-Training for Mariah Lopez	345-526-45310	155.65
Fund 345 Total:							155.65
Fund: 347 - FIRE PROTECTION-JARALE5/PUEBLITOS/BOSQUE							
<u>7944</u>	QUEST DIAGNOSTICS						
APBNK	Check			<u>9148732626</u>	LAB	347-527-45030	55.00
<u>7649</u>	SOUTHWAY MATERIALS LLC						
APBNK	Check			<u>8196</u>	Jarales FD / Gravel exterior station	347-527-46010	3,908.23
Fund 347 Total:							3,963.23
Fund: 348 - E. M. S.-JARALE5/PUEBLITOS/BOSQUE							
<u>6631</u>	BANK OF THE WEST						
APBNK	Check			<u>INV0010289</u>	Fire/IPBFD/Training	348-527-45310	225.00
				<u>INV0010296</u>	Fire/IPBFD/Med Supplies	348-527-46010	121.18
Fund 348 Total:							346.18
Fund: 350 - FIRE PROTECTION-RIO GRANDE							
<u>6631</u>	BANK OF THE WEST						
APBNK	Check			<u>INV0010284</u>	RGE/Training/Jason G. & Monica G.	350-528-45310	250.64
				<u>INV0010295</u>	Old PR	350-528-45555	129.81
				<u>INV0010293</u>	Tablet Protection	350-528-46010	85.95
<u>28</u>	HODGES OIL COMPANY, INC.						
APBNK	Check			<u>82313/82314</u>	Fuel for remainder of fiscal year	350-528-46600	390.30
<u>5863</u>	LOWE'S COMPANIES INC						
APBNK	Check			<u>996650</u>	Building Material for Remodel	350-528-46010	469.95
				<u>902355</u>		350-528-46010	7.93
Fund 350 Total:							1,334.58
Fund: 351 - E. M. S.-RIO GRANDE							
<u>6631</u>	BANK OF THE WEST						
APBNK	Check			<u>INV0010294</u>	Rio Grande Estates - Sierra Blanca	351-528-45310	164.89
<u>7944</u>	QUEST DIAGNOSTICS						
APBNK	Check			<u>9148732626</u>	LAB	351-528-45030	110.00
Fund 351 Total:							274.89
Fund: 352 - CO FIRE PROTECT-RIO GRANDE							

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Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>08194</u>	DIVERSIFIED INSPECTIONS, INC				
APBNK	Check	<u>221928-DIITL</u>	RGE-Ladder Testing	352-528-48025	802.50
				Fund 352 Total:	802.50
Fund: <u>4669</u>	353 - FIRE PROTECTION-TOME/ADELINO CONOCO INC.				
APBNK	Check	<u>33125559</u>	TOME ADELINO	353-529-45555	620.10
				Fund 353 Total:	620.10
Fund: <u>28</u>	356 - FIRE PROTECTION-MEADOWLAKE HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314</u>	Fuel for remainder of fiscal year	356-530-46600	371.71
				Fund 356 Total:	371.71
Fund: <u>663</u>	358 - CO FIRE PROTECT-MEADOWLAKE ARTESIA FIRE EQUIPMENT, INC.				
APBNK	Check	<u>43728</u>	ML-5 Gal. Pail/Gold Plated Badge	358-530-48025	1,816.50
				Fund 358 Total:	1,816.50
Fund: <u>7944</u>	364 - CO FIRE PROTECT-VALENCIA/EL CERRO QUEST DIAGNOSTICS				
APBNK	Check	<u>9148732626</u>	LAB	364-532-45030	55.00
				Fund 364 Total:	55.00
Fund: <u>6631</u>	365 - FIRE PROTECTION-MANZANO VISTA BANK OF THE WEST				
APBNK	Check	<u>INV0010283</u>	MV-Lodging for Structural Training	365-557-45310	448.24
<u>28</u>	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314</u>	Fuel for remainder of fiscal year	365-557-46600	37.17
<u>7944</u>	QUEST DIAGNOSTICS				
APBNK	Check	<u>9148732626</u>	LAB	365-557-45030	55.00
<u>5906</u>	ROBERTA WHITING				
APBNK	Check	<u>746289</u>	Manzano Vista - Pest Control	365-557-46010	85.00
				Fund 365 Total:	625.41
Fund: <u>3636</u>	366 - E. M. S.-MANZANO VISTA BOUND TREE MEDICAL, LLC				
APBNK	Check	<u>81107951</u>	Fire/Manzano/Vista/Medical Supplies	366-557-46010	13.76
				Fund 366 Total:	13.76
Fund: <u>4669</u>	368 - FIRE PROTECTION-HIGHLAND MEADOWS CONOCO INC.				
APBNK	Check	<u>33108134</u>	HIGHLANDE MDWS FUEL	368-561-45555	81.66
<u>5564</u>	CONTINENTAL DIVIDE ELECTRIC INC				
APBNK	Check	<u>JUNE 2013 H10738</u>	JUNE 2013 H10738	368-561-45220	64.04
		<u>INV0010279</u>	JUNE 2013 H-10833	368-561-45220	19.96
				Fund 368 Total:	165.66
Fund: <u>22</u>	401 - GENERAL ALL MOTOR PARTS & SUPPLY INC.				
APBNK	Check	<u>5200-57696A</u>	AC auto maintinance	401-909-45540	26.02
		<u>5200-57758</u>	CREDIT MEMO	401-909-45540	-42.00
		<u>5200-57696</u>	AC auto maintinance	401-909-45540	26.02
<u>5951</u>	AUTOMATED ELECTION SERVICES INC				
APBNK	Check	<u>52897</u>	Delinquent Notices	401-107-45080	8,615.24
<u>6631</u>	BANK OF THE WEST				
APBNK	Check	<u>INV0010291</u>	Cartridge for the Postage Machine	401-101-46010	146.46
		<u>INV0010292</u>	Wooden Blinds	401-404-46010	90.95
		<u>INV0010300</u>	SurveyMonkey: Annual Renewal	401-407-46010	204.00
<u>5193</u>	ERIK TANNER				
APBNK	Check	<u>INV0010209</u>	UTAH TRANSFER	401-909-43010	272.02
<u>28</u>	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314</u>	Fuel for remainder of fiscal year	401-102-46600	148.68
				401-107-46600	74.34
				401-909-46600	650.50
<u>8128</u>	ISAAC J. ZAMORA PC				

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	<u>2357</u>	TAX SERVICES	401-403-45030	2,185.48
		<u>2364</u>		401-403-45030	2,465.01
6288	JENNIFER J. YORK/GEORGE YORK				
APBNK	Check	<u>INV0010207</u>	5/27/13-6/7/13	401-101-45030	457.14
08733	JOHNNY MIRABAL				
APBNK	Check	<u>163951</u>	5/30-6/5/13	401-516-41020	312.00
8104	LAMBERT VET SUPPLY				
APBNK	Check	<u>LVS100965996</u>	LVS100965996	401-909-46010	623.24
6957	NANCE PATO & STOUT, LLC				
APBNK	Check	<u>567</u>	77381 Nance Pato Stout	401-401-45320	13,087.03
6962	PET ER				
APBNK	Check	<u>4/19-5/20/2013</u>	SPAY & NUETER	401-909-45030	2,336.75
6183	PREMIER PET PRODUCTS LLC				
APBNK	Check	<u>1059839</u>	AC Safety equipment	401-909-46030	199.95
6840	PRESIDIO NETWORK SOLUTIONS, INC				
APBNK	Check	<u>PSSWR500494.1306</u>	PSSWR500494.1306	401-415-45030	2,782.00
		<u>PSSWR500387.1306</u>	PSSWR500387.1306	401-415-45211	1,541.87
6743	SANDIA OFFICE SUPPLY				
APBNK	Check	<u>194306-0</u>	BOE OFFICE SUPPLIES	401-305-45080	80.11
		<u>C 183584-0</u>	CREDIT MEMO	401-305-46010	-338.46
		<u>195286-0</u>	CE: Name Plate	401-516-46010	46.65
6760	STAPLES BUSINESS ADVANTAGE				
APBNK	Check	<u>3200277600</u>	3200277600	401-404-46010	12.72
84	XEROX CORPORATION				
APBNK	Check	<u>068348828</u>	76594 XKP532128 managers	401-102-48050	332.66
		<u>068348846</u>	xerox	401-404-48025	186.53
		<u>068348827</u>	76595 XKP532212 Code enforcement	401-516-48050	374.83
Fund 401 Total:					36,897.74
Fund: 402 - PUBLIC WORKS					
40	A & A PUMPING SERVICE INC.				
APBNK	Check	<u>181613</u>	County Pit portable	402-620-45220	85.00
08737	ACCOUNTING & CONSULTING GROUP, LLP				
APBNK	Check	<u>060713-22</u>	Public Works- Kelly Registration	402-199-45800	85.00
22	ALL MOTOR PARTS & SUPPLY INC.				
APBNK	Check	<u>5200-58065</u>	Auto parts for building vehicles / Fleet Maint	402-199-45540	55.99
		<u>5200-57744</u>		402-199-45540	0.86
		<u>5200-58282</u>	Auto parts for road dept /Fleet maint	402-620-45540	92.12
		<u>5200-58295</u>		402-620-45540	5.38
		<u>5200-58126</u>		402-620-45540	417.91
		<u>5200-58297</u>		402-620-45540	52.42
6631	BANK OF THE WEST				
APBNK	Check	<u>INV0010297</u>	Road Dept- Swquinchers	402-199-46030	379.85
		<u>INV0010285</u>	Road Dept- Registration & Hotel	402-620-45310	350.00
		<u>INV0010287</u>	Road Dept	402-620-46030	452.80
143	CRAIG TIRE COMPANY, INC.				
APBNK	Check	<u>22411</u>	Road Dept- Grader & Misc Tire Repairs	402-620-48080	352.31
		<u>5377</u>		402-620-48080	3,372.16
		<u>5370</u>		402-620-48080	1,682.37
4361	CROSS COUNTRY PROPANE & SUPPLY				
APBNK	Check	<u>39850</u>	Bldg & Grds	402-199-46010	11.73
28	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314</u>	Fuel for remainder of fiscal year	402-199-46600	483.23
				402-620-46600	9,664.51
4265	LAFARGE NORTH AMERICA INC				
APBNK	Check	<u>27269671</u>	Road Ashpalt	402-620-48080	179.40
		<u>27286881</u>		402-620-48080	155.92
		<u>27322476</u>		402-620-48080	155.32
5322	LEON MONTOYA				
APBNK	Check	<u>18203A</u>	Bldg & Grds- Keys	402-199-45510	92.51
		<u>18203</u>	Building & Grounds- Keys	402-199-46010	57.49
		<u>18204</u>		402-199-46010	13.00

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>4373</u>	LEONARD'S REFRIGERATION				
APBNK	Check	<u>130160</u>	Bldg & Grds	402-199-45510	405.76
		<u>130126</u>		402-199-45510	347.22
		<u>130148</u>		402-199-45510	152.61
<u>7022</u>	NAPA AUTO PARTS				
APBNK	Check	<u>20178</u>	CREDIT MEMO	402-199-45540	-174.49
		<u>19627</u>	Auto parts for road dept ? Fleet maint	402-620-45540	204.70
		<u>19737</u>		402-620-45540	58.59
		<u>19785</u>		402-620-45540	174.49
		<u>19563</u>		402-620-45540	23.54
<u>6289</u>	NM ENVIRONMENT DEPARTMENT				
APBNK	Check	<u>281286</u>	Road Dept- Petroleum Tank Fee (gas Pumps) NME	402-620-46600	200.00
<u>08519</u>	PERFORMANCE TOOL & EQUIPMENT				
APBNK	Check	<u>157723</u>	Misc tools and supplies for fleet shop	402-791-46010	1,547.00
<u>4981</u>	QWEST INTERPRISE				
APBNK	Check	<u>JUNE2013/505D0891</u>	JUNE2013/505D08910410413152	402-199-45210	330.91
<u>699</u>	RANDY'S ELECTRIC COMPANY				
APBNK	Check	<u>13-270</u>	Bldg & Grds- Electrical Work for Road Shed	402-199-45510	1,665.28
		<u>13-327</u>	Road Dept- Electrical Repair Resdients 08 Lucero	402-199-45540	1,865.53
<u>08430</u>	SKIDRIL INDUSTRIES LLC				
APBNK	Check	<u>104142</u>	Road Dept- Post Driver	402-620-45580	3,890.00
Fund 402 Total:					28,888.42
Fund: 404 - RECREATION					
<u>7371</u>	AC DISPOSAL				
APBNK	Check	<u>76513</u>	Roll off container	404-124-48087	290.00
		<u>86513</u>		404-124-48087	290.00
Fund 404 Total:					580.00
Fund: 408 - JUVENILE DETENTIONS					
<u>7954</u>	NEW DAY YOUTH & FAMILY SERVICES				
APBNK	Check	<u>1654</u>	ADULT DETENTIONS	408-568-45248	2,444.00
Fund 408 Total:					2,444.00
Fund: 420 - VALUATION MAINTENANCE FUND					
<u>6631</u>	BANK OF THE WEST				
APBNK	Check	<u>INV0010305</u>	(assessor) Tyler Conference	420-733-45310	154.70
<u>28</u>	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314</u>	Fuel for remainder of fiscal year	420-733-46600	92.93
<u>7944</u>	QUEST DIAGNOSTICS				
APBNK	Check	<u>9148732626</u>	LAB	420-733-45030	165.00
<u>6743</u>	SANDIA OFFICE SUPPLY				
APBNK	Check	<u>193610-0</u>	Assessors (Clock,Time,E2	420-733-48700	316.00
<u>84</u>	XEROX CORPORATION				
APBNK	Check	<u>068348830</u>	76527 RFX001451 Assessors	420-733-45540	409.06
Fund 420 Total:					1,137.69
Fund: 422 - VALENICA CO ADULT DETENTION CNTR					
<u>1645</u>	BOB GARRECHT SUPPLY, INC.				
APBNK	Check	<u>392662</u>	adult detentions	422-585-45030	25.54
<u>282</u>	COUNTY OF CIBOLA				
APBNK	Check	<u>H687</u>	adult detentions	422-585-45030	47,682.00
<u>28</u>	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314</u>	Fuel for remainder of fiscal year	422-585-46600	18.59
<u>1974</u>	JMT INC				
APBNK	Check	<u>38-S100106880.001</u>	38-S100106880.001	422-585-46010	269.99
<u>08310</u>	John Harris				
APBNK	Check	<u>163371</u>	SHORT TERM	422-585-41020	500.00
<u>7944</u>	QUEST DIAGNOSTICS				
APBNK	Check	<u>9148732626</u>	LAB	422-585-45030	110.00
		<u>201305</u>	130544222	422-585-45030	661.55
Fund 422 Total:					49,267.67
Fund: 423 - COUNTY FIRE PROTECTION					



Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>3636</u>	BOUND TREE MEDICAL, LLC				
APBNK	Check	<u>81106585</u>	76587 Fire Admin	423-537-46010	15.30
		<u>81106584</u>		423-537-46010	172.79
Fund 423 Total:					188.09
Fund: 424 - LEPP					
<u>1123</u>	NM MUNICIPAL LEAGUE				
APBNK	Check	<u>2524</u>	Sheriff-Accreditation Fee	424-534-48025	1,000.00
<u>6750</u>	PROFORCE MARKETING, INC				
APBNK	Check	<u>175056</u>	sheriff-ammunition ON CONTRACT	424-534-48025	4,022.20
		<u>CM0000192</u>	ROUND OF PER BOX	424-534-48025	-0.68
Fund 424 Total:					5,021.52
Fund: 435 - COUNTY INDIGENT					
<u>4379</u>	NOBLIN FUNERAL SERVICE, INC.				
APBNK	Check	<u>2013-053</u>	Riley Gillihan Cremation	435-936-45922	600.00
		<u>2013-061</u>	Indigent John Vestal Cremation	435-936-45922	600.00
<u>6743</u>	SANDIA OFFICE SUPPLY				
APBNK	Check	<u>194794-0</u>	Indigent	435-936-46010	109.87
		<u>C 186775-0</u>	CREDIT MEMO	435-936-46010	-12.17
Fund 435 Total:					1,297.70
Fund: 446 - ENVIRONMENTAL/SOLID WASTE					
<u>40</u>	A & A PUMPING SERVICE INC.				
APBNK	Check	<u>181612</u>	Conejo portable	446-839-45220	85.00
<u>6631</u>	BANK OF THE WEST				
APBNK	Check	<u>INV0010307</u>	Semi-annual groundwater monitoring rental #1	446-839-45030	932.19
		<u>INV0010299</u>	Solid Waste Star12 training for SFS	446-839-45310	299.00
		<u>INV0010302</u>	Equipment rental for unforeseen GW event	446-839-45610	64.34
		<u>INV0010306</u>		446-839-45610	76.96
		<u>INV0010304</u>		446-839-45610	187.13
		<u>INV0010286</u>	Solid Waste- Safety Supplies Conejo	446-839-46030	303.36
<u>5989</u>	HALL ENVIRONMENTAL LAB INC				
APBNK	Check	<u>1304613</u>	Lab services for semiannual GW 2013 #1	446-839-45030	1,084.00
		<u>1304613A</u>	Solid Waste-lab GW event - reduced	446-839-45030	880.00
<u>28</u>	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314A</u>	Fuel to cover Fire Administration	446-839-46600	1,930.62
		<u>82313/82314</u>	Fuel for remainder of fiscal year	446-839-46600	1,208.06
<u>4290</u>	WASTE MANAGEMENT OF NEW MEXICO				
APBNK	Check	<u>0001504-0558-7</u>	0001504-0558-7	446-839-45212	11,590.76
Fund 446 Total:					18,641.42
Fund: 449 - CLERKS EQUIP.RECORDING FEE					
<u>28</u>	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314</u>	Fuel for remainder of fiscal year	449-741-46600	52.04
<u>8129</u>	PORTABLE MICROGRAPHICS				
APBNK	Check	<u>6437</u>	Microfilmed	449-540-45030	202.84
<u>6743</u>	SANDIA OFFICE SUPPLY				
APBNK	Check	<u>190181-0</u>	Clerks- Supplies	449-540-46010	276.97
Fund 449 Total:					531.85
Fund: 457 - DEPT OF JUSTICE ASSISTANCE PRGMS					
<u>8202</u>	ALL AMERICA SECURITY				
APBNK	Check	<u>PO79068</u>	Sheriff-interview camera	457-922-48025	4,504.25
<u>6631</u>	BANK OF THE WEST				
APBNK	Check	<u>INV0010298</u>	Sheriff-interrogation room equip	457-922-48025	228.10
		<u>INV0010301</u>		457-922-48025	5.79
		<u>INV0010303</u>		457-922-48025	409.00
<u>4439</u>	DELL MARKETING L.P.				
APBNK	Check	<u>XJ5CFRTR1</u>	sheriff-computer	457-922-48025	1,316.05
<u>6760</u>	STAPLES BUSINESS ADVANTAGE				
APBNK	Check	<u>3200830380</u>	sheriff-cabinet	457-922-48025	154.80
Fund 457 Total:					6,617.99
Fund: 462 - SHERIFF'S DEPT GRT					

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
22	ALL MOTOR PARTS & SUPPLY INC.				
APBNK	Check	5200-57803	sheriff-parts	462-565-45540	756.09
		5200-58105		462-565-45540	88.42
151	AUGE SALES & SERVICE, INC.				
APBNK	Check	122301	sheriff-diagnostics	462-565-45540	203.06
6631	BANK OF THE WEST				
APBNK	Check	INV0010288	Sheriff-CD sleeves	462-565-46010	29.60
156	CHARLIE'S PAINT AND BODY SHOP				
APBNK	Check	16724	Sheriff-body work	462-565-45540	178.28
105	CONTACT WIRELESS				
APBNK	Check	34937132	AIR TIME	462-565-45210	70.62
143	CRAIG TIRE COMPANY, INC.				
APBNK	Check	5261	Sheriff- Tire alignment	462-565-45540	53.85
		5242	sheriff-tires	462-565-45540	64.63
		5261	Sheriff- Tire alignment	462-565-45540	66.10
08525	G AND K GLASS				
APBNK	Check	G051413	Sheriff- Windshield	462-565-45540	165.00
		G052413	sheriff-windshield	462-565-45540	165.00
7191	GRAPHIC ARTS STATION				
APBNK	Check	2156	sheriff-vehicle stars	462-565-45080	280.00
28	HODGES OIL COMPANY, INC.				
APBNK	Check	82313/82314	Fuel for remainder of fiscal year	462-565-46600	8,363.52
08044	MATHEW BENDER & CO INC				
APBNK	Check	1533206-20130531	1533206-20130531	462-565-48700	85.00
2977	MOUNTAIN STATES WRECKER SERV.				
APBNK	Check	34727	sheriff-towing	462-565-45540	118.32
		34760		462-565-45540	112.94
7022	NAPA AUTO PARTS				
APBNK	Check	19345	CREDIT MEMO	462-565-45540	-8.48
		19194	sheriff-parts	462-565-45540	14.12
		18709		462-565-45540	7.41
		19147		462-565-45540	34.41
		19149		462-565-45540	34.41
		19318		462-565-45540	92.16
1978	PHILIP N. SUBLETT				
APBNK	Check	79273	sheriff-decals	462-565-45540	320.00
6760	STAPLES BUSINESS ADVANTAGE				
APBNK	Check	3200059759	sheriff-office supplies	462-565-48700	9.15
7926	TEXAS PRISONER TRANSPORT DIV,LLC				
APBNK	Check	5254	Sheriff- Extradition	462-565-45030	565.69
84	XEROX CORPORATION				
APBNK	Check	068348815	76852 Sheriff xerox (2)	462-565-48050	329.13
		068348773		462-565-48050	25.22
		068348815		462-565-48050	187.64
Fund 462 Total:					12,411.29
Fund: 463 - ROAD DEPT GRT					
4453	CATERPILLAR FINANCIAL SERV CORP				
APBNK	Check	152187799	76535 Grader 0959/2780	463-663-48080	3,234.66
Fund 463 Total:					3,234.66
Fund: 495 - TITLE C-1					
943	AMERI-PRIDE LINEN SERVICES				
APBNK	Check	3610010745	Open P.O. Ameri-Pride	495-982-46010	576.92
		3600130365		495-982-46010	94.85
		3600131471		495-982-46010	94.85
		3610010653		495-982-46010	10.92
3291	SHAMROCK FOODS COMPANY INC				
APBNK	Check	9348609A	Open P.O. Shamrock	495-982-46010	75.51
Fund 495 Total:					853.05
Fund: 496 - TITLE C-2					
22	ALL MOTOR PARTS & SUPPLY INC				

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Vendor Set: 01 - Vendor Set 01

Check Date: 6/14/2013

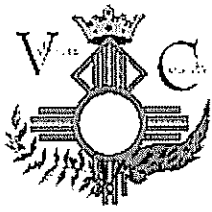
Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	<u>5200-57987</u>	Open P.O. for auto parts	496-983-45540	73.61
<u>28</u>	HODGES OIL COMPANY, INC.				
APBNK	Check	<u>82313/82314/B</u>	Gas for OAP	496-983-46600	1,601.87
<u>3291</u>	SHAMROCK FOODS COMPANY INC				
APBNK	Check	<u>9343756</u>	Open P.O. Shamrock	496-983-46010	106.61
		<u>9348609</u>		496-983-46010	2,779.46
		<u>9343755</u>		496-983-46010	69.09
		<u>9342387</u>		496-983-46010	40.83
		<u>9342385</u>		496-983-46010	668.72
		<u>9348616</u>		496-983-46010	112.78
		<u>9342388</u>		496-983-46010	107.70
		<u>9342391</u>		496-983-46010	47.76
		<u>9342390</u>		496-983-46010	644.87
		<u>9342392</u>		496-983-46010	1,580.67
		<u>9342386</u>		496-983-46010	120.00
		<u>9342389</u>		496-983-46010	650.35
		<u>9348617</u>		496-983-46010	609.20
		<u>9348610</u>		496-983-46010	107.70
		<u>9348611</u>		496-983-46010	754.73
		<u>9342727</u>		496-983-46010	53.50
		<u>9344719</u>		496-983-46010	846.07
		<u>9345776</u>		496-983-46010	319.83
		<u>9348614</u>		496-983-46010	740.83
		<u>9348615</u>		496-983-46010	1,748.74
		<u>9348612</u>		496-983-46010	1,306.04
		<u>9348613</u>		496-983-46010	45.20
<u>4290</u>	WASTE MANAGEMENT OF NEW MEXICO				
APBNK	Check	<u>8468018-0573-G</u>	8468018-0573-G	496-983-45220	105.49
<u>84</u>	XEROX CORPORATION				
APBNK	Check	<u>068348778</u>	Xerox	496-983-45540	31.50
		<u>068348777</u>		496-983-45540	31.50
Fund 496 Total:					15,304.65
Report Total:					195,419.73

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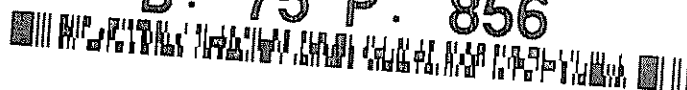
Fund	Account	Amount
340 - FIRE PROTECTION-EMERGENCY SRV FIRE/RESCUE		
	340-517-45555	15.00
	340-517-46010	184.91
	340-517-46600	1,014.76
	Fund 340 Total:	1,214.67
341 - E.M.S. - EMERGENCY SRV FIRE/RESCUE		
	341-517-46010	44.78
	Fund 341 Total:	44.78
344 - FIRE PROTECTION-LOS CHAVEZ		
	344-526-46600	297.37
	Fund 344 Total:	297.37
345 - E.M.S. - LOS CHAVEZ		
	345-526-45310	155.65
	Fund 345 Total:	155.65
347 - FIRE PROTECTION-JARALES/PUEBLITOS/BOSQUE		
	347-527-45030	55.00
	347-527-46010	3,908.23
	Fund 347 Total:	3,963.23
348 - E. M. S.-JARALES/PUEBLITOS/BOSQUE		
	348-527-45310	225.00
	348-527-46010	121.18
	Fund 348 Total:	346.18
350 - FIRE PROTECTION-RIO GRANDE		
	350-528-45310	250.64
	350-528-45555	129.81
	350-528-46010	563.83
	350-528-46600	390.30
	Fund 350 Total:	1,334.58
351 - E. M. S.-RIO GRANDE		
	351-528-45030	110.00
	351-528-45310	164.89
	Fund 351 Total:	274.89
352 - CO FIRE PROTECT-RIO GRANDE		
	352-528-48025	802.50
	Fund 352 Total:	802.50
353 - FIRE PROTECTION-TOME/ADELINO		
	353-529-45555	620.10
	Fund 353 Total:	620.10
356 - FIRE PROTECTION-MEADOWLAKE		
	356-530-46600	371.71
	Fund 356 Total:	371.71
358 - CO FIRE PROTECT-MEADOWLAKE		
	358-530-48025	1,816.50
	Fund 358 Total:	1,816.50
364 - CO FIRE PROTECT-VALENCIA/EL CERRO		
	364-532-45030	55.00
	Fund 364 Total:	55.00
365 - FIRE PROTECTION-MANZANO VISTA		
	365-557-45030	55.00
	365-557-45310	448.24
	365-557-46010	85.00
	365-557-46600	37.17
	Fund 365 Total:	625.41
366 - E. M. S.-MANZANO VISTA		
	366-557-46010	13.76
	Fund 366 Total:	13.76
368 - FIRE PROTECTION-HIGHLAND P		

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	368-561-45220	84.00
	368-561-45555	81.66
	Fund 368 Total:	165.66
401 - GENERAL		
	401-101-45030	457.14
	401-101-46010	146.46
	401-102-46600	148.68
	401-102-48050	332.66
	401-107-45080	8,615.24
	401-107-46600	74.34
	401-305-45080	80.11
	401-305-46010	-338.46
	401-401-45320	13,087.03
	401-403-45030	4,650.49
	401-404-46010	103.67
	401-404-48025	186.53
	401-407-46010	204.00
	401-415-45030	2,782.00
	401-415-45211	1,541.87
	401-516-41020	312.00
	401-516-46010	46.65
	401-516-48050	374.83
	401-909-43010	272.02
	401-909-45030	2,336.75
	401-909-45540	10.04
	401-909-46010	623.24
	401-909-46030	199.95
	401-909-46600	650.50
	Fund 401 Total:	36,897.74
402 - PUBLIC WORKS		
	402-199-45210	330.91
	402-199-45510	2,663.38
	402-199-45540	1,747.89
	402-199-45800	85.00
	402-199-46010	82.22
	402-199-46030	379.85
	402-199-46600	483.23
	402-620-45220	85.00
	402-620-45310	350.00
	402-620-45540	1,029.15
	402-620-45580	3,890.00
	402-620-46030	452.80
	402-620-46600	9,864.51
	402-620-48080	5,897.48
	402-791-46010	1,547.00
	Fund 402 Total:	28,888.42
404 - RECREATION		
	404-124-48087	580.00
	Fund 404 Total:	580.00
408 - JUVENILE DETENTIONS		
	408-568-45248	2,444.00
	Fund 408 Total:	2,444.00
420 - VALUATION MAINTENANCE FUND		
	420-733-45030	165.00
	420-733-45310	154.70
	420-733-45540	409.06
	420-733-46600	92.93
	420-733-48700	316.00
	Fund 420 Total:	1,137.69
422 - VALENICA CO ADULT DETENTION CNTR		
	422-585-41020	500.00
	422-585-45030	48,479.09
	422-585-46010	269.99
	422-585-46600	18.59
	Fund 422 Total:	49,267.67
423 - COUNTY FIRE PROTECTION		

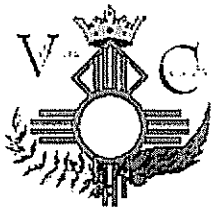
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	423-537-46010	188.09	
	Fund 423 Total:	188.09	
424 - LEPP			
	424-534-48025	5,021.52	
	Fund 424 Total:	5,021.52	
435 - COUNTY INDIGENT			
	435-936-45922	1,200.00	
	435-936-46010	97.70	
	Fund 435 Total:	1,297.70	
446 - ENVIRONMENTAL/SOLID WASTE			
	446-839-45030	2,896.19	
	446-839-45212	11,590.76	
	446-839-45220	85.00	
	446-839-45310	299.00	
	446-839-45610	328.43	
	446-839-46030	303.36	
	446-839-46600	3,138.68	
	Fund 446 Total:	18,641.42	
449 - CLERKS EQUIP.RECORDING FEE			
	449-540-45030	202.84	
	449-540-46010	276.97	
	449-741-46600	52.04	
	Fund 449 Total:	531.85	
457 - DEPT OF JUSTICE ASSISTANCE PRGMS			
	457-922-48025	6,617.99	
	Fund 457 Total:	6,617.99	
462 - SHERIFF'S DEPT GRT			
	462-565-45030	565.69	
	462-565-45080	280.00	
	462-565-45210	70.62	
	462-565-45540	2,465.72	
	462-565-46010	29.60	
	462-565-46600	8,363.52	
	462-565-48050	541.99	
	462-565-48700	94.15	
	Fund 462 Total:	12,411.29	
463 - ROAD DEPT GRT			
	463-663-48080	3,234.66	
	Fund 463 Total:	3,234.66	
495 - TITLE C-1			
	495-982-46010	853.05	
	Fund 495 Total:	853.05	
496 - TITLE C-2			
	496-983-45220	105.49	
	496-983-45540	136.61	
	496-983-46010	13,460.68	
	496-983-46600	1,601.87	
	Fund 496 Total:	15,304.65	
	Report Total:	195,419.73	

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Bank: APBNK - APBNK

Vendor Number	Vendor Name			Total Vendor Amount
40	A & A PUMPING SERVICE INC.			170.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		06/14/2013	170.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
181612	Conejo portable	06/11/2013	06/11/2013	0.00 85.00
181613	County Pit portable	06/10/2013	06/10/2013	0.00 85.00

Vendor Number	Vendor Name			Total Vendor Amount
7371	AC DISPOSAL			580.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		06/14/2013	580.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
76513	Roll off container	06/11/2013	06/11/2013	0.00 290.00
86513	Roll off container	06/11/2013	06/11/2013	0.00 290.00

Vendor Number	Vendor Name			Total Vendor Amount
08737	ACCOUNTING & CONSULTING GROUP, LLP			85.00
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		06/14/2013	85.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
060713-22	Public Works- Kelly Registration	06/11/2013	06/11/2013	0.00 85.00

Vendor Number	Vendor Name			Total Vendor Amount
6426	ALEJVAN INC			1,119.76
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		06/14/2013	1,119.76	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
59306	FA/ Tire repair	06/13/2013	06/13/2013	0.00 15.00
60172	FA/ Tires for ES units	06/13/2013	06/13/2013	0.00 507.38
60173	FA/ Tires for ES units	06/13/2013	06/13/2013	0.00 507.38
62765	FA-Emergency PO for tires on ES-2 unit	06/12/2013	06/12/2013	0.00 90.00

Vendor Number	Vendor Name			Total Vendor Amount
8202	ALL AMERICA SECURITY			4,504.25
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		06/14/2013	4,504.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
P079068	Sheriff-interview camera	06/13/2013	06/13/2013	0.00 4,504.25

Vendor Number	Vendor Name			Total Vendor Amount
22	ALL MOTOR PARTS & SUPPLY INC.			1,552.84
Payment Type	Payment Number	Payment Date	Payment Amount	
Check		06/14/2013	1,552.84	
Payable Number	Description	Payable Date	Due Date	Discount Amount Payable Amount
5200-57696	AC auto maintainance	06/06/2013	06/06/2013	0.00 26.02
5200-57696A	AC auto maintainance	06/11/2013	06/11/2013	0.00 26.02
5200-57744	Auto parts for building vehicles / Fleet Maint	06/12/2013	06/12/2013	0.00 0.86
5200-57758	CREDIT MEMO	06/06/2013	06/06/2013	0.00 -42.00
5200-57803	sheriff-parts	06/11/2013	06/11/2013	0.00 756.09
5200-57987	Open P.O. for auto parts	06/11/2013	06/11/2013	0.00 73.61
5200-58065	Auto parts for building vehicles / Fleet Maint	06/12/2013	06/12/2013	0.00 55.99
5200-58105	sheriff-parts	06/11/2013	06/11/2013	0.00 88.42
5200-58126	Auto parts for road dept /Fleet maint	06/11/2013	06/11/2013	0.00 417.91

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<u>5200-58282</u>	Auto parts for road dept /Fleet maint	06/13/2013	06/13/2013	0.00	92.12		
<u>5200-58295</u>	Auto parts for road dept /Fleet maint	06/13/2013	06/13/2013	0.00	5.38		
<u>5200-58297</u>	Auto parts for road dept /Fleet maint	06/13/2013	06/13/2013	0.00	52.42		
Vendor Number Vendor Name						Total Vendor Amount	
<u>943</u> AMERI-PRIDE LINEN SERVICES						777.54	
Payment Type Payment Number						Payment Date	Payment Amount
Check						06/14/2013	777.54
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>3600130365</u>	Open P.O. Ameri-Pride	06/11/2013	06/11/2013	0.00	94.85		
<u>3600131471</u>	Open P.O. Ameri-Pride	06/13/2013	06/13/2013	0.00	94.85		
<u>3610010653</u>	Open P.O. Ameri-Pride	06/11/2013	06/11/2013	0.00	10.92		
<u>3610010745</u>	Open P.O. Ameri-Pride	06/13/2013	06/13/2013	0.00	576.92		
Vendor Number Vendor Name						Total Vendor Amount	
<u>663</u> ARTESIA FIRE EQUIPMENT, INC.						1,816.50	
Payment Type Payment Number						Payment Date	Payment Amount
Check						06/14/2013	1,816.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>43728</u>	ML-5 Gal. Pail/Gold Plated Badge	06/11/2013	06/11/2013	0.00	1,816.50		
Vendor Number Vendor Name						Total Vendor Amount	
<u>151</u> AUGÉ SALES & SERVICE, INC.						203.06	
Payment Type Payment Number						Payment Date	Payment Amount
Check						06/14/2013	203.06
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>122301</u>	sheriff-diagnostics	06/11/2013	06/11/2013	0.00	203.06		
Vendor Number Vendor Name						Total Vendor Amount	
<u>5951</u> AUTOMATED ELECTION SERVICES INC						8,615.24	
Payment Type Payment Number						Payment Date	Payment Amount
Check						06/14/2013	8,615.24
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>52897</u>	Delinquent Notices	06/13/2013	06/13/2013	0.00	8,615.24		
Vendor Number Vendor Name						Total Vendor Amount	
<u>6631</u> BANK OF THE WEST						5,895.59	
Payment Type Payment Number						Payment Date	Payment Amount
Check						06/14/2013	5,895.59
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>INV0010283</u>	MV-Lodging for Structural Training	06/13/2013	06/13/2013	0.00	448.24		
<u>INV0010284</u>	RGE/Training/Jason G. & Monica G.	06/13/2013	06/13/2013	0.00	250.64		
<u>INV0010285</u>	Road Dept- Registration & Hotel	06/13/2013	06/13/2013	0.00	350.00		
<u>INV0010286</u>	Solid Waste- Safety Supplies Conejo	06/13/2013	06/13/2013	0.00	303.36		
<u>INV0010287</u>	Road Dept	06/13/2013	06/13/2013	0.00	452.80		
<u>INV0010288</u>	Sheriff-CD sleeves	06/13/2013	06/13/2013	0.00	29.60		
<u>INV0010289</u>	Fire/JPBFD/Training	06/13/2013	06/13/2013	0.00	225.00		
<u>INV0010290</u>	LC-Training for Mariah Lopez	06/13/2013	06/13/2013	0.00	155.65		
<u>INV0010291</u>	Cartridge for the Postage Machine	06/13/2013	06/13/2013	0.00	146.46		
<u>INV0010292</u>	Wooden Blinds	06/13/2013	06/13/2013	0.00	90.95		
<u>INV0010293</u>	Tablet Protection	06/13/2013	06/13/2013	0.00	85.95		
<u>INV0010294</u>	Rio Grande Estates - Sierra Blanca	06/13/2013	06/13/2013	0.00	164.89		
<u>INV0010295</u>	Old PR	06/13/2013	06/13/2013	0.00	129.81		
<u>INV0010296</u>	Fire/JPBFD/Med Supplies	06/13/2013	06/13/2013	0.00	121.18		
<u>INV0010297</u>	Road Dept- Swquinchers	06/13/2013	06/13/2013	0.00	379.85		
<u>INV0010298</u>	Sheriff-interrogation room equip	06/13/2013	06/13/2013	0.00	228.10		
<u>INV0010299</u>	Solid Waste Star12 training for SF5	06/13/2013	06/13/2013	0.00	299.00		
<u>INV0010300</u>	SurveyMonkey: Annual Renewal	06/13/2013	06/13/2013	0.00	204.00		
<u>INV0010301</u>	Sheriff-interrogation room equip	06/13/2013	06/13/2013	0.00	5.79		
<u>INV0010302</u>	Equipment rental for unforeseen GW event	06/13/2013	06/13/2013	0.00	64.34		
<u>INV0010303</u>	Sheriff-interrogation room equip	06/13/2013	06/13/2013	0.00	409.00		
<u>INV0010304</u>	Equipment rental for unforeseen GW event	06/13/2013	06/13/2013	0.00	187.13		



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<u>INV0010305</u>	(assessor) Tyler Conference	06/13/2013	06/13/2013	0.00	154.70
<u>INV0010306</u>	Equipment rental for unforeseen GW event	06/13/2013	06/13/2013	0.00	76.96
<u>INV0010307</u>	Semi-annual groundwater monitoring rental #1	06/13/2013	06/13/2013	0.00	932.19

Vendor Number	Vendor Name					Total Vendor Amount
<u>1645</u>	BOB GARRECHT SUPPLY, INC.					25.54
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	25.54	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>392662</u>	adult detentions	06/11/2013	06/11/2013	0.00	25.54	

Vendor Number	Vendor Name					Total Vendor Amount
<u>3636</u>	BOUND TREE MEDICAL, LLC					246.63
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	246.63	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>81106583</u>	Fire Admin	06/12/2013	06/12/2013	0.00	38.25	
<u>81106584</u>	76587 Fire Admin	06/11/2013	06/11/2013	0.00	172.79	
<u>81106585</u>	76587 Fire Admin	06/13/2013	06/13/2013	0.00	15.30	
<u>81107950</u>	Fire Admin	06/12/2013	06/12/2013	0.00	6.53	
<u>81107951</u>	Fire/Manzano/Vista/Medical Supplies	06/12/2013	06/12/2013	0.00	13.76	

Vendor Number	Vendor Name					Total Vendor Amount
<u>4453</u>	CATERPILLAR FINANCIAL SERV CORP					3,234.66
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	3,234.66	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>152187799</u>	76535 Grader 0959/2780	06/10/2013	06/10/2013	0.00	3,234.66	

Vendor Number	Vendor Name					Total Vendor Amount
<u>156</u>	CHARLIE'S PAINT AND BODY SHOP					178.28
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	178.28	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>16724</u>	Sheriff-body work	06/11/2013	06/11/2013	0.00	178.28	

Vendor Number	Vendor Name					Total Vendor Amount
<u>4669</u>	CONOCO INC.					701.76
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	701.76	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>33108134</u>	HIGHLANDE MDWS FUEL	06/13/2013	06/13/2013	0.00	81.66	
<u>33125559</u>	TOME ADELINO	06/12/2013	06/12/2013	0.00	620.10	

Vendor Number	Vendor Name					Total Vendor Amount
<u>105</u>	CONTACT WIRELESS					70.62
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	70.62	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>34937132</u>	AIR TIME	06/13/2013	06/13/2013	0.00	70.62	

Vendor Number	Vendor Name					Total Vendor Amount
<u>5564</u>	CONTINENTAL DIVIDE ELECTRIC INC					84.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	84.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010279</u>	JUNE 2013 H-10833	06/13/2013	06/13/2013	0.00	19.96	
<u>JUNE 2013 H10738</u>	JUNE 2013 H10738	06/13/2013	06/13/2013	0.00	64.04	

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Vendor Number	Vendor Name					Total Vendor Amount
<u>282</u>	COUNTY OF CIBOLA					47,682.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	47,682.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>H687</u>	adult detentions	06/11/2013	06/11/2013	0.00	47,682.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>143</u>	CRAIG TIRE COMPANY, INC.					5,591.42
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	5,591.42			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>22411</u>	Road Dept- Grader & Misc Tire Repairs	06/10/2013	06/10/2013	0.00	352.31	
<u>5242</u>	sheriff-tires	06/11/2013	06/11/2013	0.00	64.63	
<u>5261</u>	Sheriff- Tire alignment	06/13/2013	06/13/2013	0.00	119.95	
<u>5370</u>	Road Dept- Grader & Misc Tire Repairs	06/11/2013	06/11/2013	0.00	1,682.37	
<u>5377</u>	Road Dept- Grader & Misc Tire Repairs	06/11/2013	06/11/2013	0.00	3,372.16	

Vendor Number	Vendor Name					Total Vendor Amount
<u>4361</u>	CROSS COUNTRY PROPANE & SUPPLY					11.73
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	11.73			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>39850</u>	Bldg & Grds	06/10/2013	06/10/2013	0.00	11.73	

Vendor Number	Vendor Name					Total Vendor Amount
<u>4439</u>	DELL MARKETING L.P.					1,316.05
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	1,316.05			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>XJSCFRTR1</u>	sheriff-computer	06/11/2013	06/11/2013	0.00	1,316.05	

Vendor Number	Vendor Name					Total Vendor Amount
<u>08194</u>	DIVERSIFIED INSPECTIONS, INC					802.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	802.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>221928-DIITL</u>	RGE-Ladder Testing	06/11/2013	06/11/2013	0.00	802.50	

Vendor Number	Vendor Name					Total Vendor Amount
<u>5193</u>	ERIK TANNER					272.02
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	272.02			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010209</u>	UTAH TRANSFER	06/12/2013	06/12/2013	0.00	272.02	

Vendor Number	Vendor Name					Total Vendor Amount
<u>08525</u>	G AND K GLASS					330.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	330.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>G0S1413</u>	Sheriff- Windshield	06/11/2013	06/11/2013	0.00	165.00	
<u>G052413</u>	sheriff-windshield	06/11/2013	06/11/2013	0.00	165.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>7191</u>	GRAPHIC ARTS STATION					280.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	280.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2156</u>	sheriff-vehicle stars	06/13/2013	06/13/2013	0.00	280.00	

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Vendor Number	Vendor Name					Total Vendor Amount
5989	HALL ENVIRONMENTAL LAB INC					1,964.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	1,964.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1304613	Lab services for semiannual GW 2013 #1	06/12/2013	06/12/2013	0.00	1,084.00	
1304613A	Solid Waste-lab GW event - reduced	06/12/2013	06/12/2013	0.00	880.00	
Vendor Number	Vendor Name					Total Vendor Amount
28	HODGES OIL COMPANY, INC.					25,385.44
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	25,385.44			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
82313/82314	Fuel for remainder of fiscal year	06/12/2013	06/12/2013	0.00	21,852.95	
82313/82314/B	Gas for OAP	06/12/2013	06/12/2013	0.00	1,601.87	
82313/82314A	Fuel to cover Fire Administration	06/12/2013	06/12/2013	0.00	1,930.62	
Vendor Number	Vendor Name					Total Vendor Amount
8128	ISAAC J. ZAMORA PC					4,650.49
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	4,650.49			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
2357	TAX SERVICES	06/11/2013	06/11/2013	0.00	2,185.48	
2364	TAX SERVICES	06/14/2013	06/14/2013	0.00	2,465.01	
Vendor Number	Vendor Name					Total Vendor Amount
6288	JENNIFER J. YORK/GEORGE YORK					457.14
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	457.14			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0010207	5/27/13-6/7/13	06/12/2013	06/12/2013	0.00	457.14	
Vendor Number	Vendor Name					Total Vendor Amount
1974	JMT INC					269.99
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	269.99			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
38-5100106880.001	38-5100106880.001	06/12/2013	06/12/2013	0.00	269.99	
Vendor Number	Vendor Name					Total Vendor Amount
08310	John Harris					500.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	500.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
163371	SHORT TERM	06/12/2013	06/12/2013	0.00	500.00	
Vendor Number	Vendor Name					Total Vendor Amount
08733	JOHNNY MIRABAL					312.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	312.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
163951	5/30-6/5/13	06/13/2013	06/13/2013	0.00	312.00	
Vendor Number	Vendor Name					Total Vendor Amount
4265	LAFARGE NORTH AMERICA INC					490.64
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/14/2013	490.64			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
27269671	Road Ashpalt	06/10/2013	06/10/2013	0.00	179.40	
27286881	Road Ashpalt	06/10/2013	06/10/2013	0.00	155.92	
27322476	Road Ashpalt	06/11/2013	06/11/2013	0.00	155.32	

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Vendor Number	Vendor Name					Total Vendor Amount
<u>8104</u>	LAMBERT VET SUPPLY					623.24
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	623.24	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>LVSI00965996</u>	LVSI00965996	06/11/2013	06/11/2013	0.00	623.24	

Vendor Number	Vendor Name					Total Vendor Amount
<u>5322</u>	LEON MONTOYA					163.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	163.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>18203</u>	Building & Grounds- Keys	06/12/2013	06/12/2013	0.00	57.49	
<u>18203A</u>	Bldg & Grds- Keys	06/12/2013	06/12/2013	0.00	92.51	
<u>18204</u>	Building & Grounds- Keys	06/12/2013	06/12/2013	0.00	13.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>4373</u>	LEONARD'S REFRIGERATION					905.59
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	905.59	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>130126</u>	Bldg & Grds	06/11/2013	06/11/2013	0.00	347.22	
<u>130148</u>	Bldg & Grds	06/11/2013	06/11/2013	0.00	152.61	
<u>130160</u>	Bldg & Grds	06/11/2013	06/11/2013	0.00	405.76	

Vendor Number	Vendor Name					Total Vendor Amount
<u>5863</u>	LOWE'S COMPANIES INC					477.88
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	477.88	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>902355</u>	Building Material for Remodel	06/11/2013	06/11/2013	0.00	7.93	
<u>996650</u>	Building Material for Remodel	06/11/2013	06/11/2013	0.00	469.95	

Vendor Number	Vendor Name					Total Vendor Amount
<u>08044</u>	MATHEW BENDER & CO INC					85.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	85.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1533206-20130531</u>	1533206-20130531	06/13/2013	06/13/2013	0.00	85.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>2977</u>	MOUNTAIN STATES WRECKER SERV.					231.26
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	231.26	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>34727</u>	sheriff-towing	06/12/2013	06/12/2013	0.00	118.32	
<u>34760</u>	sheriff-towing	06/12/2013	06/12/2013	0.00	112.94	

Vendor Number	Vendor Name					Total Vendor Amount
<u>6957</u>	NANCE PATO & STOUT, LLC					13,087.03
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	13,087.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>567</u>	77381 Nance Pato Stout	06/11/2013	06/11/2013	0.00	13,087.03	

Vendor Number	Vendor Name					Total Vendor Amount
<u>7022</u>	NAPA AUTO PARTS					460.86
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/14/2013	460.86	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>18709</u>	sheriff-parts	06/11/2013	06/11/2013	0.00	7.41	
<u>19147</u>	sheriff-parts	06/11/2013	06/11/2013	0.00	34.41	



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<u>19149</u>	sheriff-parts	06/11/2013	06/11/2013	0.00	34.41
<u>19194</u>	sheriff-parts	06/11/2013	06/11/2013	0.00	14.12
<u>19318</u>	sheriff-parts	06/11/2013	06/11/2013	0.00	92.16
<u>19345</u>	CREDIT MEMO	06/12/2013	06/12/2013	0.00	-8.48
<u>19563</u>	Auto parts for road dept ? Fleet maint	06/12/2013	06/12/2013	0.00	23.54
<u>19627</u>	Auto parts for road dept ? Fleet maint	06/12/2013	06/12/2013	0.00	204.70
<u>19737</u>	Auto parts for road dept ? Fleet maint	06/12/2013	06/12/2013	0.00	58.59
<u>19785</u>	Auto parts for road dept ? Fleet maint	06/12/2013	06/12/2013	0.00	174.49
<u>20178</u>	CREDIT MEMO	06/12/2013	06/12/2013	0.00	-174.49
Vendor Number	Vendor Name	Total Vendor Amount			
<u>7954</u>	NEW DAY YOUTH & FAMILY SERVICES	2,444.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/14/2013	2,444.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>1654</u>	ADULT DETENTIONS	06/11/2013	06/11/2013	0.00	2,444.00
Vendor Number	Vendor Name	Total Vendor Amount			
<u>6289</u>	NM ENVIRONMENT DEPARTMENT	200.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/14/2013	200.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>281286</u>	Road Dept- Petroleum Tank Fee (gas Pumps) NMED	06/11/2013	06/11/2013	0.00	200.00
Vendor Number	Vendor Name	Total Vendor Amount			
<u>1123</u>	NM MUNICIPAL LEAGUE	1,000.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/14/2013	1,000.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>2524</u>	Sheriff-Accreditation Fee	06/11/2013	06/11/2013	0.00	1,000.00
Vendor Number	Vendor Name	Total Vendor Amount			
<u>4379</u>	NOBLIN FUNERAL SERVICE, INC.	1,200.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/14/2013	1,200.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>2013-053</u>	Riley Gillihan Cremation	06/11/2013	06/11/2013	0.00	600.00
<u>2013-061</u>	Indigent John Vestal Cremation	06/11/2013	06/11/2013	0.00	600.00
Vendor Number	Vendor Name	Total Vendor Amount			
<u>08519</u>	PERFORMANCE TOOL & EQUIPMENT	1,547.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/14/2013	1,547.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>157723</u>	Misc tools and supplies for fleet shop	06/13/2013	06/13/2013	0.00	1,547.00
Vendor Number	Vendor Name	Total Vendor Amount			
<u>6962</u>	PET ER	2,336.75			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/14/2013	2,336.75		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>4/19-5/20/2013</u>	SPAY & NUETER	06/14/2013	06/14/2013	0.00	2,336.75
Vendor Number	Vendor Name	Total Vendor Amount			
<u>1978</u>	PHILIP N. SUBLETT	320.00			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/14/2013	320.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>79273</u>	sheriff-decals	06/11/2013	06/11/2013	0.00	320.00



Payment Register						APPKT00300 - CHECK RUN 6/14/2013	
Vendor Number	Vendor Name					Total Vendor Amount	
<u>8129</u>	PORTABLE MICROGRAPHICS					202.84	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		202.84		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>6437</u>	Microfilmed	06/12/2013	06/12/2013	0.00	202.84		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>6183</u>	PREMIER PET PRODUCTS LLC					199.95	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		199.95		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>1059839</u>	AC Safety equipment	06/11/2013	06/11/2013	0.00	199.95		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>6840</u>	PRESIDIO NETWORK SOLUTIONS, INC					4,323.87	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		4,323.87		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>PSSWR500387.1306</u>	PSSWR500387.1306	06/11/2013	06/11/2013	0.00	1,541.87		
<u>PSSWR500494.1306</u>	PSSWR500494.1306	06/11/2013	06/11/2013	0.00	2,782.00		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>6750</u>	PROFORCE MARKETING, INC					4,021.52	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		4,021.52		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>175056</u>	sheriff-ammunition ON CONTRACT	06/11/2013	06/11/2013	0.00	4,022.20		
<u>CM0000192</u>	ROUND OF PER BOX	06/11/2013	06/11/2013	0.00	-0.68		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>7944</u>	QUEST DIAGNOSTICS					1,211.55	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		1,211.55		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>201305</u>	130544222	06/11/2013	06/11/2013	0.00	661.55		
<u>9148732626</u>	LAB	06/12/2013	06/12/2013	0.00	550.00		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>4981</u>	QWEST INTERPRISE					330.91	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		330.91		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>JUNE2013/505D089104104</u>	JUNE2013/505D08910410413152	06/12/2013	06/12/2013	0.00	330.91		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>699</u>	RANDY'S ELECTRIC COMPANY					3,530.81	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		3,530.81		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>13-270</u>	Bldg & Grds- Electrical Work for Road Shed	06/12/2013	06/12/2013	0.00	1,665.28		
<u>13-327</u>	Road Dept- Electrical Repair Resdients 08 Lucero	06/13/2013	06/13/2013	0.00	1,865.53		
Vendor Number	Vendor Name					Total Vendor Amount	
<u>5906</u>	ROBERTA WHITING					85.00	
Payment Type	Payment Number		Payment Date		Payment Amount		
Check			06/14/2013		85.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>746289</u>	Manzano Vista - Pest Control	06/12/2013	06/12/2013	0.00	85.00		



Payment Register				APPKT00300 - CHECK RUN 6/14/2013	
Vendor Number	Vendor Name			Total Vendor Amount	
6743	SANDIA OFFICE SUPPLY			478.97	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				06/14/2013	478.97
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
190181-0	Clerks- Supplies	06/12/2013	06/12/2013	0.00	276.97
193610-0	Assessors (Clock,Time,EZ	06/11/2013	06/11/2013	0.00	316.00
194306-0	80E OFFICE SUPPLIES	06/12/2013	06/12/2013	0.00	80.11
194794-0	Indigent	06/11/2013	06/11/2013	0.00	109.87
195286-0	CE: Name Plate	06/11/2013	06/11/2013	0.00	46.65
C 183584-0	CREDIT MEMO	06/12/2013	06/12/2013	0.00	-338.46
C 186775-0	CREDIT MEMO	06/12/2013	06/12/2013	0.00	-12.17

Vendor Number	Vendor Name			Total Vendor Amount	
3291	SHAMROCK FOODS COMPANY INC			13,536.19	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				06/14/2013	13,536.19
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
9342385	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	668.72
9342386	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	120.00
9342387	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	40.83
9342388	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	107.70
9342389	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	650.35
9342390	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	644.87
9342391	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	47.76
9342392	Open P.O. Shamrock	06/11/2013	06/11/2013	0.00	1,580.67
9342727	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	53.50
9343755	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	69.09
9343756	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	106.61
9344719	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	846.07
9345776	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	319.83
9348609	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	2,779.46
9348609A	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	75.51
9348610	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	107.70
9348611	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	754.73
9348612	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	1,306.04
9348613	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	45.20
9348614	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	740.83
9348615	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	1,748.74
9348616	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	112.78
9348617	Open P.O. Shamrock	06/13/2013	06/13/2013	0.00	609.20

Vendor Number	Vendor Name			Total Vendor Amount	
08430	SKIDRIL INDUSTRIES LLC			3,890.00	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				06/14/2013	3,890.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
104142	Road Dept- Post Driver	06/11/2013	06/11/2013	0.00	3,890.00

Vendor Number	Vendor Name			Total Vendor Amount	
7649	SOUTHWAY MATERIALS LLC			3,908.23	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				06/14/2013	3,908.23
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
8195	Jarales FD / Gravel exterior station	06/12/2013	06/12/2013	0.00	3,908.23

Vendor Number	Vendor Name			Total Vendor Amount	
6760	STAPLES BUSINESS ADVANTAGE			176.67	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				06/14/2013	176.67
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
3200059759	sheriff-office supplies	06/11/2013	06/11/2013	0.00	9.15



Payment Register					APPKT00300 - CHECK RUN 6/14/2013	
<u>3200277600</u>		3200277600	06/12/2013	06/12/2013	0.00	12.72
<u>3200830380</u>		sheriff-cabinet	06/13/2013	06/13/2013	0.00	154.80
Vendor Number						Total Vendor Amount
<u>7887</u>						94.91
Payment Type		Payment Number	Payment Date		Payment Amount	
Check			06/14/2013		94.91	
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>3199878198</u>		Fire Admin-Office Supplies-see attached	06/12/2013	06/12/2013	0.00	94.91
Vendor Number						Total Vendor Amount
<u>7926</u>						565.69
Payment Type		Payment Number	Payment Date		Payment Amount	
Check			06/14/2013		565.69	
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>5254</u>		Sheriff- Extradition	06/11/2013	06/11/2013	0.00	565.69
Vendor Number						Total Vendor Amount
<u>4290</u>						11,696.25
Payment Type		Payment Number	Payment Date		Payment Amount	
Check			06/14/2013		11,696.25	
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>0001504-0558-7</u>		0001504-0558-7	06/11/2013	06/11/2013	0.00	11,590.76
<u>8468018-0573-6</u>		8468018-0573-6	06/11/2013	06/11/2013	0.00	105.49
Vendor Number						Total Vendor Amount
<u>84</u>						1,908.07
Payment Type		Payment Number	Payment Date		Payment Amount	
Check			06/14/2013		1,908.07	
Payable Number		Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>068348773</u>		76852 Sheriff xerox (2)	06/11/2013	06/11/2013	0.00	25.22
<u>068348777</u>		Xerox	06/11/2013	06/11/2013	0.00	31.50
<u>068348778</u>		Xerox	06/11/2013	06/11/2013	0.00	31.50
<u>068348815</u>		76852 Sheriff xerox (2)	06/11/2013	06/11/2013	0.00	516.77
<u>068348827</u>		76595 XKP532212 Code enforcement	06/11/2013	06/11/2013	0.00	374.83
<u>068348828</u>		76594 XKP532128 managers	06/11/2013	06/11/2013	0.00	332.66
<u>068348830</u>		76527 RFX001451 Assessors	06/11/2013	06/11/2013	0.00	409.06
<u>068348846</u>		xerox	06/11/2013	06/11/2013	0.00	186.53

B: 75 P: 867



Payment Summary

Type	Payable Count	Payment Count	Discount	Payment
Check	185	66	0.00	195,419.73
Packet Totals:	185	66	0.00	195,419.73

B: 75 P: 868



Cash Fund Summary

Fund	Name	Amount
998	POOLED CASH	-195,419.73
Packet Totals:		-195,419.73

B: 75 P: 869



VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
ACCOUNTS PAYABLE AUTHORIZATION


The attached computer printout lists all the checks issued by the Manager's Office on June 21, 2013 covering vendor bills processed on the above date.
Check # 119172 to check # 119234 inclusive, for the total of \$146,702.71.

All have been reviewed for:

1. Appropriate documentation and approvals.
2. Authorized budget appropriations.
3. Compliance with New Mexico Statutes, and
4. DFA Rules and Regulations.

In recognition of the above, the Fiscal Office requests this action be officially recorded in the minutes of the regular county commission meeting before which body this matter came.

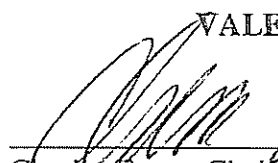
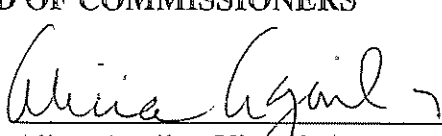
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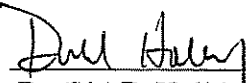


Nick Telles-Finance Director

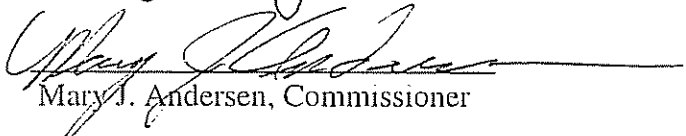
Done this 3rd day of July, 2013.

VALENCIA COUNTY BOARD OF COMMISSIONERS

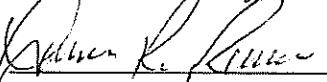
 _____ Charles Eaton, Chair	 _____ Alicia Aguilar, Vice-chair
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Donald E. Holiday, Commissioner

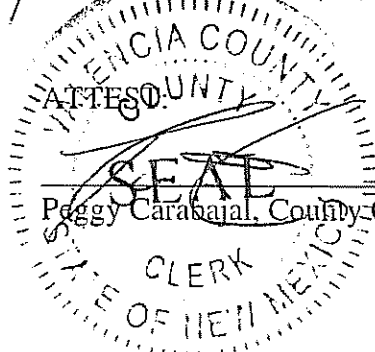


Mary J. Andersen, Commissioner



Lawrence R. Romero, Commissioner

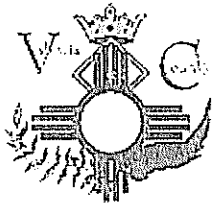
EXHIBIT H



Peggy Carabajal, County Clerk

B: 75 P: 870





By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNIC-APBNK						
7371	AC DISPOSAL	06/21/2013	Regular	0.00	600.00	119172
2965	ALBUQUERQUE AMBULANCE SERVICE	06/21/2013	Regular	0.00	400.00	119173
6426	ALEJVAN INC	06/21/2013	Regular	0.00	636.86	119174
22	ALL MOTOR PARTS & SUPPLY INC.	06/21/2013	Regular	0.00	585.24	119175
663	ARTESIA FIRE EQUIPMENT, INC.	06/21/2013	Regular	0.00	18,908.00	119176
1645	BOB GARRECHT SUPPLY, INC.	06/21/2013	Regular	0.00	68.58	119177
3636	BOUND TREE MEDICAL, LLC	06/21/2013	Regular	0.00	2,389.34	119178
156	CHARLIE'S PAINT AND BODY SHOP	06/21/2013	Regular	0.00	1,000.00	119179
113	CITY OF BELEN	06/21/2013	Regular	0.00	600.00	119180
4669	CONOCO INC.	06/21/2013	Regular	0.00	166.50	119181
143	CRAIG TIRE COMPANY, INC.	06/21/2013	Regular	0.00	1,663.97	119182
08037	DC PLUMBING	06/21/2013	Regular	0.00	1,000.00	119183
6509	DIAMOND BRIGHT SUPPLY INC	06/21/2013	Regular	0.00	725.46	119184
4470	DON CHALMERS FORD	06/21/2013	Regular	0.00	5,220.30	119185
712	DONALD L. DURANTE	06/21/2013	Regular	0.00	70.85	119186
3096	ELLEN K. SYVERTSON	06/21/2013	Regular	0.00	120.00	119187
3897	EMILIANO SANCHEZ	06/21/2013	Regular	0.00	457.14	119188
08607	EVA LUCERO-MENDOZA	06/21/2013	Regular	0.00	375.00	119189
08729	EYE ASSOCIATES	06/21/2013	Regular	0.00	124.08	119190
6543	GALACTIC NETWORK INTEGRATORS	06/21/2013	Regular	0.00	450.00	119191
7320	GENERAL SERVICES ADMINISTRATIVE	06/21/2013	Regular	0.00	1,799.43	119192
5719	GRAINGER	06/21/2013	Regular	0.00	12,046.54	119193
5989	HALL ENVIRONMENTAL LAB INC	06/21/2013	Regular	0.00	1,162.00	119194
7512	HOME DEPOT CREDIT SERVICES	06/21/2013	Regular	0.00	1,537.01	119195
706	INDEPENDENT FIRE COMPANY	06/21/2013	Regular	0.00	5,687.15	119196
743	JOE'S EXPRESS MOBILE LUBE	06/21/2013	Regular	0.00	299.66	119197
3599	KAUFMAN'S WEST LLC	06/21/2013	Regular	0.00	1,750.00	119198
7977	KEEP AMERICA BEAUTIFUL, INC.	06/21/2013	Regular	0.00	590.76	119199
5322	LEON MONTOYA	06/21/2013	Regular	0.00	260.00	119200
4373	LEONARD'S REFRIGERATION	06/21/2013	Regular	0.00	2,137.23	119201
180	LIBERTY PROPANE OPERATIONS LLC	06/21/2013	Regular	0.00	258.75	119202
738	LIVING CROSS AMBULANCE SERVICE	06/21/2013	Regular	0.00	2,800.00	119203
2660	LOVELACE MEDICAL CENTER	06/21/2013	Regular	0.00	6,000.00	119204
7022	NAPA AUTO PARTS	06/21/2013	Regular	0.00	315.09	119205
5950	NEW MEXICO WATER SERVICE CO	06/21/2013	Regular	0.00	102.07	119206
82	NM ASSOCIATION OF COUNTIES	06/21/2013	Regular	0.00	55.00	119207
08223	OTERO COUNTY FIREFIGHTERS ASSOCIATION	06/21/2013	Regular	0.00	50.00	119208
7470	PATTY MUGAN	06/21/2013	Regular	0.00	114.12	119209
6245	PETROLEUM HELICOPTERS INC	06/21/2013	Regular	0.00	400.00	119210
5721	PRESBYTERIAN HEALTHCARE SERVICES	06/21/2013	Regular	0.00	25.93	119211
1268	PRESBYTERIAN HOSPITAL	06/21/2013	Regular	0.00	9,000.00	119212
08610	RICHARD YBARRA	06/21/2013	Regular	0.00	2,400.00	119213
1969	ROBERTS TRUCK CENTER HOLDING	06/21/2013	Regular	0.00	828.18	119214
5252	SAMBA HOLDINGS, INC.	06/21/2013	Regular	0.00	345.08	119215
3291	SHAMROCK FOODS COMPANY INC	06/21/2013	Regular	0.00	5,570.43	119216
6621	SOCORRO ELECTRIC COOPERATIVE INC	06/21/2013	Regular	0.00	58.95	119217
3755	SOUTHWEST COPY SYSTEMS	06/21/2013	Regular	0.00	68.83	119218
1211	ST. VINCENT'S HOSPITAL	06/21/2013	Regular	0.00	1,074.34	119219
6760	STAPLES BUSINESS ADVANTAGE	06/21/2013	Regular	0.00	4,716.01	119220
7887	STAPLES CONTRACT & COMMERCIAL	06/21/2013	Regular	0.00	176.71	119221
7469	TDS ALBUQUERQUE	06/21/2013	Regular	0.00	246.10	119222
08604	THOMAS N BIRCH	06/21/2013	Regular	0.00	325.00	119223
7848	TYLER TECHNOLOGIES	06/21/2013	Regular	0.00	2,500.00	119224
872	UNM HEALTH SCIENCES CENTER	06/21/2013	Regular	0.00	27,575.94	119225

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Check Register

Packet: APPKT00310-CHECK RUN 6/21/2013

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
08753	VALENCIA COMMUNITY GARDENS	06/21/2013	Regular	0.00	375.00	119226
8139	VALENCIA VALLEY HEALTHCARE	06/21/2013	Regular	0.00	10,615.38	119227
233	VALLEY DISPOSAL SERVICE	06/21/2013	Regular	0.00	1,500.00	119228
4695	VERIZON SELECT SERVICES INC	06/21/2013	Regular	0.00	4,130.46	119229
418	WATER KING SOUTHWEST INC.	06/21/2013	Regular	0.00	480.00	119230
7541	WITMER PUBLIC SAFETY GROUP, INC	06/21/2013	Regular	0.00	218.96	119231
7593	WRIGHT EXPRESS FLEET SERVICES	06/21/2013	Regular	0.00	359.85	119232
84	XEROX CORPORATION	06/21/2013	Regular	0.00	511.69	119233
7200	ZIA DIAGNOSTIC IMAGING LLC	06/21/2013	Regular	0.00	73.74	119234

Bank Code APBNK Summary

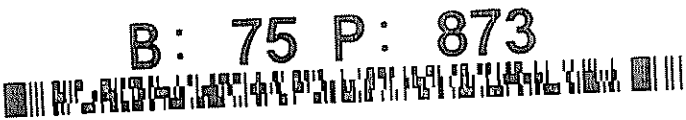
Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	135	63	0.00	146,702.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	135	63	0.00	146,702.71

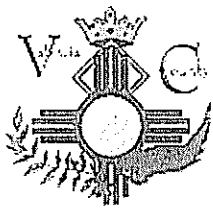
B: 75 P: 872



Fund Summary

Fund	Name	Period	Amount
998	POOLED CASH	6/2013	146,702.71
			146,702.71





Packet: APPKT00310 - CHECK RUN 6/21/2013
Vendor Set: 01 - Vendor Set 01

Check Date: 6/20/2013

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 340 - FIRE PROTECTION-EMERGENCY SRV FIRE/RESCUE							
3755	SOUTHWEST COPY SYSTEMS						
APBNK	Check	258580	Printer Contract	340-517-45540	68.83		
4695	VERIZON SELECT SERVICES INC						
APBNK	Check	9706162815	VERIZON CELL PHONES	340-517-45210	85.12		
418	WATER KING SOUTHWEST INC.						
APBNK	Check	JUNE2013 VCFIRE	Fire Admin Water	340-517-46010	12.00		
Fund 340 Total:						165.95	
Fund: 344 - FIRE PROTECTION-LOS CHAVEZ							
5252	SAMBA HOLDINGS, INC.						
APBNK	Check	00040864	SAMBA RECORD CHECKS	344-526-45030	31.88		
Fund 344 Total:						31.88	
Fund: 345 - E.M.S. - LOS CHAVEZ							
3636	BOUND TREE MEDICAL, LLC						
APBNK	Check	81110908	Fire/Los Chavez/Supplies	345-526-46010	137.61		
		81112524		345-526-46010	13.77		
Fund 345 Total:						151.38	
Fund: 346 - CO FIRE PROTECTION-LOS CHAVEZ							
143	CRAIG TIRE COMPANY, INC.						
APBNK	Check	5209	Los Chavez-Tires for Med 7	346-526-45540	1,663.97		
Fund 346 Total:						1,663.97	
Fund: 347 - FIRE PROTECTION-JARALES/PUEBLITOS/BOSQUE							
4669	CONOCO INC.						
APBNK	Check	33111652	JARALES FUEL	347-527-45555	166.50		
5252	SAMBA HOLDINGS, INC.						
APBNK	Check	00040864	SAMBA RECORD CHECKS	347-527-45030	7.44		
Fund 347 Total:						173.94	
Fund: 348 - E. M. S.-JARALES/PUEBLITOS/BOSQUE							
3636	BOUND TREE MEDICAL, LLC						
APBNK	Check	81109485	Fire/JPBFD/Supplies	348-527-46010	262.79		
		81110909		348-527-46010	133.16		
Fund 348 Total:						395.95	
Fund: 350 - FIRE PROTECTION-RIO GRANDE							
5252	SAMBA HOLDINGS, INC.						
APBNK	Check	00040864	SAMBA RECORD CHECKS	350-528-45030	26.57		
4695	VERIZON SELECT SERVICES INC						
APBNK	Check	9706162815	VERIZON CELL PHONES	350-528-45210	42.56		
418	WATER KING SOUTHWEST INC.						
APBNK	Check	JUNE2013 VCLOSC	Los Chavez FD Water	350-528-48025	26.50		
Fund 350 Total:						95.63	
Fund: 351 - E. M. S.-RIO GRANDE							
3636	BOUND TREE MEDICAL, LLC						
APBNK	Check	81109487	Fire/RGEFD/Supplies	351-528-46010	169.50		
Fund 351 Total:						169.50	
Fund: 352 - CO FIRE PROTECT-RIO GRANDE							
1969	ROBERTS TRUCK CENTER HOLDING						
APBNK	Check	120267	REPAIR	352-528-48025	828.18		
Fund 352 Total:						828.18	
Fund: 353 - FIRE PROTECTION-TOME/ADELINO							
180	LIBERTY PROPANE OPERATIONS LLC						
APBNK	Check	20120	TAFD-Propane	353-529-45220	258.75		

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
82					
APBNK	Check	ROB BAR REGISTRATI	Wildland-Registration Fee WUI-Rob Barr	353-529-45310	55.00
08223					
APBNK	Check	PO78407	TA-Registration Fee for SMWFA for Gabe Wiede	353-529-45310	50.00
5252					
APBNK	Check	00040864	SAMBA RECORD CHECKS	353-529-45030	20.19
4695					
APBNK	Check	9706162815	VERIZON CELL PHONES	353-529-45210	42.56
Fund 353 Total:					426.50
Fund: 354 - E. M. S.-TOME/ADELINO					
3636					
APBNK	Check	81109486	Fire/TAFD/Supplies	354-529-46010	190.33
		81115300		354-529-46010	308.13
		81110910		354-529-46010	60.28
Fund 354 Total:					558.74
Fund: 355 - CO FIRE PROTECT-TOME/ADELINO					
712					
APBNK	Check	38516	tome fd/ emergency repair forestry pump	355-529-48025	70.85
7320					
APBNK	Check	E0568055	TAFD D2 Wildland equipment	355-529-48025	1,799.43
Fund 355 Total:					1,870.28
Fund: 356 - FIRE PROTECTION-MEADOWLAKE					
22					
APBNK	Check	5200-58376	MLFD/ Emergency purchase starter for rescue u	356-530-46030	131.98
663					
APBNK	Check	43952	MLFD Equipment	356-530-46030	4,454.11
				356-530-48025	6,203.89
5950					
APBNK	Check	INV0010475	NM WATER SERVICE	356-530-45220	26.09
5252					
APBNK	Check	00040864	SAMBA RECORD CHECKS	356-530-45030	11.69
Fund 356 Total:					10,827.76
Fund: 357 - E. M. S.-MEADOWLAKE					
3636					
APBNK	Check	81116517	Medical Supplys	357-530-46010	193.39
		81114004		357-530-46010	920.38
Fund 357 Total:					1,113.77
Fund: 358 - CO FIRE PROTECT-MEADOWLAKE					
663					
APBNK	Check	43730	ML-Carbon Cyclinder & Valve Assembly	358-530-48025	8,250.00
Fund 358 Total:					8,250.00
Fund: 362 - FIRE PROTECTION-VALENCIA/EL CERRO					
5252					
APBNK	Check	00040864	SAMBA RECORD CHECKS	362-532-45030	12.75
6760					
APBNK	Check	3197336825	CREDIT	362-532-46010	-118.04
7541					
APBNK	Check	1481339.001	vecfd/Badges	362-532-48025	218.96
Fund 362 Total:					113.67
Fund: 365 - FIRE PROTECTION-MANZANO VISTA					
7512					
APBNK	Check	2016865	mvfd supplys	365-557-46010	136.97
5252					
APBNK	Check	00040864	SAMBA RECORD CHECKS	365-557-45030	4.25
Fund 365 Total:					141.22
Fund: 367 - CO FIRE PROTECT-MANZANO VISTA					
706					
APBNK	Check	9-10561	mvfd equipment see attach	367-557-48025	5,687.15

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Vendor Number	Vendor Name					
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount	
Fund: 368 - FIRE	PROTECTION-HIGHLAND MEADOWS					
743	JOE'S EXPRESS MOBILE LUBE					
APBNK	Check	30651	HMFD/ OIL CHANGE TANKER 12	368-561-46010	299.66	
5252	SAMBA HOLDINGS, INC.					
APBNK	Check	00040864	SAMBA RECORD CHECKS	368-561-45030	5.32	
4695	VERIZON SELECT SERVICES INC					
APBNK	Check	9706162815	VERIZON CELL PHONES	368-561-45210	42.56	
Fund 368 Total:					347.54	

Fund: 370 - CO FIRE PROTECT-HIGHLAND MEADOWS						
22	ALL MOTOR PARTS & SUPPLY INC.					
APBNK	Check	<u>5200-56620</u>	HM-Shocks for Chevy Tahoe-Chief's Command V	370-561-48025		180.91
		<u>5200-56905</u>		370-561-48025		40.02
		<u>5200-56443</u>		370-561-48025		110.44
Fund 370 Total:						331.37

Fund: 401 - GENERAL						
<u>3096</u>	ELLEN K. SYVERTSON					
APBNK	Check	<u>PO79265</u>	Business Cards	401-407-46010		120.00
<u>3897</u>	EMILIANO SANCHEZ					
APBNK	Check	<u>6/3-6/15/13</u>	6/3-6/15/13	401-101-45030		457.14
<u>6543</u>	GALACTIC NETWORK INTEGRATORS					
APBNK	Check	<u>02-13-VC</u>	Network Security Assement midigation	401-415-45030		450.00
<u>7512</u>	HOME DEPOT CREDIT SERVICES					
APBNK	Check	<u>1132093</u>	76314 animal control supplies	401-909-46906		74.08
<u>7470</u>	PATTY MUGAN					
APBNK	Check	<u>INV0010471</u>	20% ANIMAL TRANSFER	401-909-43010		114.12
<u>5252</u>	SAMBA HOLDINGS, INC.					
APBNK	Check	<u>00040864</u>	SAMBA RECORD CHECKS	401-102-45030		2.13
				401-106-45030		12.75
				401-107-45030		11.69
				401-305-45030		3.19
				401-403-45030		2.13
				401-404-45030		2.13
				401-415-45030		3.19
				401-516-45030		4.25
				401-517-45030		13.82
				401-909-45030		19.13
<u>6760</u>	STAPLES BUSINESS ADVANTAGE					
APBNK	Check	<u>3200277599</u>	CREDIT	401-404-46010		-20.16
		<u>3197336827</u>		401-407-46010		-23.99
<u>7887</u>	STAPLES CONTRACT & COMMERCIALINC					
APBNK	Check	<u>3196375171</u>	Office supplies for Purchasing Dept.	401-407-46010		1.08
		<u>3196375172</u>		401-407-46010		13.25
		<u>3196375171</u>		401-407-46010		162.38
<u>4695</u>	VERIZON SELECT SERVICES INC					
APBNK	Check	<u>9706162815</u>	VERIZON CELL PHONES	401-101-45210		86.08
				401-102-45210		42.56
				401-404-45210		50.74
				401-415-45210		42.56
				401-517-45210		42.56
				401-909-45210		212.80
<u>418</u>	WATER KING SOUTHWEST INC.					
APBNK	Check	<u>JUNE 2013 VCAADMIN</u>	76209 Managers water	401-102-46010		5.50
		<u>JUNE2013 VCTREA</u>	Treasurer Water	401-107-46010		27.50
		<u>JUNE2013 VCADMI</u>	76207 Finance/P&Z water	401-403-46010		16.50
		<u>JUNE2013 VCINFO</u>	IT Water	401-415-46010		5.50
		<u>JUNE2013 VCCODE</u>	Water	401-516-46010		11.00
<u>84</u>	XEROX CORPORATION					
APBNK	Check	<u>068348829</u>	76657 XKP532372 finance/P&Z	401-403-48050		392.41
Fund 401 Total:						2,358.02

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Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 402 - PUBLIC WORKS					
<u>22</u>	ALL MOTOR PARTS & SUPPLY INC.				
APBNK	Check	<u>5200-57079</u>	Auto parts for road dept /Fleet maint	402-620-45540	43.43
		<u>5200-57814</u>		402-620-45540	96.51
		<u>5200-57118</u>	CREDIT	402-620-45540	-43.43
<u>7512</u>	HOME DEPOT CREDIT SERVICES				
APBNK	Check	<u>7021224</u>	Bldg & Grds	402-199-48025	746.13
		<u>4018250</u>		402-199-48025	8.79
		<u>3050981</u>		402-199-48025	72.67
<u>5322</u>	LEON MONTOYA				
APBNK	Check	<u>17825</u>	Bldg & Grds- Keys	402-199-45510	260.00
<u>4373</u>	LEONARD'S REFRIGERATION				
APBNK	Check	<u>130171</u>	Bldg& Grds- Sheriff's Dept AC Unit	402-199-45510	1,500.00
		<u>130191</u>	Bldg& Grds-	402-199-45510	169.39
		<u>130190</u>	Bldg& Grds-	402-199-45510	467.84
<u>5950</u>	NEW MEXICO WATER SERVICE CO				
APBNK	Check	<u>INV0010475</u>	NM WATER SERVICE	402-199-45220	75.98
<u>5252</u>	SAMBA HOLDINGS, INC.				
APBNK	Check	<u>00040864</u>	SAMBA RECORD CHECKS	402-118-45030	2.13
				402-199-45030	4.25
				402-620-45030	22.32
				402-791-45030	5.32
<u>6621</u>	SOCORRO ELECTRIC COOPERATIVE INC				
APBNK	Check	<u>JUNE 2013</u>	1014291001	402-199-45220	58.95
<u>4695</u>	VERIZON SELECT SERVICES INC				
APBNK	Check	<u>9706162815</u>	VERIZON CELL PHONES	402-118-45210	42.56
<u>418</u>	WATER KING SOUTHWEST INC.				
APBNK	Check	<u>JUNE2013 VCADMI</u>	76207 Finance/P&Z water	402-118-46010	5.50
		<u>JUNE2013 VCROAD</u>	Road Dept Water	402-620-46010	142.50
<u>84</u>	XEROX CORPORATION				
APBNK	Check	<u>068348829</u>	76657 XKP532372 finance/P&Z	402-118-48050	119.28
Fund 402 Total:					3,800.12
Fund: 404 - RECREATION					
<u>7371</u>	AC DISPOSAL				
APBNK	Check	<u>26613</u>	Roll off container	404-124-48087	300.00
		<u>36513</u>		404-124-48087	300.00
<u>08607</u>	EVA LUCERO-MENDOZA				
APBNK	Check	<u>104A</u>	Adult Civic Group 1	404-124-48087	375.00
<u>7512</u>	HOME DEPOT CREDIT SERVICES				
APBNK	Check	<u>4162326</u>	Beautification-KAB	404-124-48087	498.37
<u>7977</u>	KEEP AMERICA BEAUTIFUL, INC.				
APBNK	Check	<u>285930</u>	promotion of program	404-124-48087	161.24
		<u>284070</u>		404-124-48087	341.90
		<u>AR176</u>	KAB- Waste in Place manuals	404-124-48087	87.62
<u>08604</u>	THOMAS N BIRCH				
APBNK	Check	<u>1040</u>	Youth-Sub-Contract	404-124-48087	325.00
<u>08753</u>	VALENCIA COMMUNITY GARDENS				
APBNK	Check	<u>104</u>	Adult CIVIC 2	404-124-48087	375.00
<u>233</u>	VALLEY DISPOSAL SERVICE				
APBNK	Check	<u>#1</u>	Roll off containers	404-124-48087	1,500.00
Fund 404 Total:					4,264.13
Fund: 415 - OLDER AMERICAN					
<u>5252</u>	SAMBA HOLDINGS, INC.				
APBNK	Check	<u>00040864</u>	SAMBA RECORD CHECKS	415-925-45030	27.28
Fund 415 Total:					27.28
Fund: 420 - VALUATION MAINTENANCE FUND					
<u>5252</u>	SAMBA HOLDINGS, INC.				
APBNK	Check	<u>00040864</u>	SAMBA RECORD CHECKS	420-733-45030	1.07
<u>6760</u>	STAPLES BUSINESS ADVANTAGE				
APBNK	Check	<u>3198887317</u>	CREDIT	420-733-46010	-255.00

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Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
4695	VERIZON SELECT SERVICES INC				
APBNK	Check	9706162815	VERIZON CELL PHONES	420-733-45210	282.23
418	WATER KING SOUTHWEST INC.				
APBNK	Check	JUNE 2013 VCASSE	Assessors Water	420-733-46010	55.00
Fund 420 Total:					83.30
Fund: 422 - VALENICA CO ADULT DETENTION CNTR					
1645	BOB GARRECHT SUPPLY, INC.				
APBNK	Check	C392942	CREDIT MEMO	422-585-46010	-83.03
		392944	77667 Detentions tools	422-585-46010	151.61
5252	SAMBA HOLDINGS, INC.				
APBNK	Check	00040864	SAMBA RECORD CHECKS	422-585-45030	12.75
8139	VALENCIA VALLEY HEALTHCARE				
APBNK	Check	6/4/13 TO 6/17/2013	77106 Valencia valley inmate care	422-585-45030	10,615.38
4695	VERIZON SELECT SERVICES INC				
APBNK	Check	9706162815	VERIZON CELL PHONES	422-585-45210	222.71
Fund 422 Total:					10,919.42
Fund: 423 - COUNTY FIRE PROTECTION					
6426	ALEJVAN INC				
APBNK	Check	57134A	77787 Fire Admin	423-537-45540	636.86
156	CHARLIE'S PAINT AND BODY SHOP				
APBNK	Check	16569	77786 Fire Admin	423-537-45540	1,000.00
Fund 423 Total:					1,636.86
Fund: 424 - LEPF					
4470	DON CHALMERS FORD				
APBNK	Check	Q21614	sheriff-detective trucks	424-534-48025	129.59
		Q21613		424-534-48025	129.59
3599	KAUFMAN'S WEST LLC				
APBNK	Check	10263F	sheriff-body armor	424-534-48025	1,750.00
Fund 424 Total:					2,009.18
Fund: 435 - COUNTY INDIGENT					
2965	ALBUQUERQUE AMBULANCE SERVICE				
APBNK	Check	INV0010463	INDIGENT CLAIMS	435-936-45921	400.00
08729	EYE ASSOCIATES				
APBNK	Check	INV0010470	INDIGENT CLAIMS	435-936-45921	124.08
738	LIVING CROSS AMBULANCE SERV. INC				
APBNK	Check	INV0010466	INDIGENT CLAIMS	435-936-45921	2,800.00
2660	LOVELACE MEDICAL CENTER				
APBNK	Check	INV0010464	INDIGENT CLAIMS	435-936-45921	6,000.00
6245	PETROLEUM HELICOPTERS INC				
APBNK	Check	INV0010462	INDIGENT CLAIMS	435-936-45921	400.00
5721	PRESBYTERIAN HEALTHCARE SVCS PMG				
APBNK	Check	INV0010461	INDIGENT CLAIMS	435-936-45921	25.93
1268	PRESBYTERIAN HOSPITAL				
APBNK	Check	INV0010465	INDIGENT CLAIMS	435-936-45921	9,000.00
5252	SAMBA HOLDINGS, INC.				
APBNK	Check	00040864	SAMBA RECORD CHECKS	435-936-45030	1.07
1211	ST. VINCENT'S HOSPITAL				
APBNK	Check	INV0010460	INDIGENT CLAIMS	435-936-45921	1,674.34
872	UNM HEALTH SCIENCES CENTER				
APBNK	Check	INV0010467	INDIGENT CLAIMS	435-936-45921	27,575.94
7200	ZIA DIAGNOSTIC IMAGING LLC				
APBNK	Check	INV0010459	INDIGENT CLAIMS	435-936-45921	73.74
Fund 435 Total:					48,075.10
Fund: 446 - ENVIRONMENTAL/SOLID WASTE					
22	ALL MOTOR PARTS & SUPPLY INC.				
APBNK	Check	5200-57981	Conejo Freightliner parts & fluids	446-839-45540	25.38
113	CITY OF BELEN				
APBNK	Check	053	BELEN RECYCLE PROGRAM	446-839-45030	600.00
5989	HALL ENVIRONMENTAL LAB INC				

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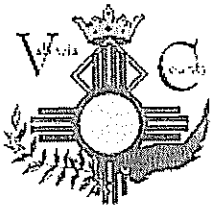
Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
APBNK	Check	1305937	Solid Waste-lab GW event - reduced	446-839-45030	1,162.00
5252	SAMBA HOLDINGS, INC.				
APBNK	Check	00040864	SAMBA RECORD CHECKS	446-839-45030	6.38
6760	STAPLES BUSINESS ADVANTAGE				
APBNK	Check	3197784995	CREDIT	446-839-46010	-45.00
7469	TDS ALBUQUERQUE				
APBNK	Check	733-35366	Solid Waste Tires as-needed	446-839-45540	246.10
418	WATER KING SOUTHWEST INC.				
APBNK	Check	JUNE2013 VCTRAN	Transfer Water	446-839-45220	60.50
Fund 446 Total:					2,055.36
Fund: 449 - CLERKS EQUIP.RECORDING FEE					
5252	SAMBA HOLDINGS, INC.				
APBNK	Check	00040864	SAMBA RECORD CHECKS	449-540-45030	9.57
6760	STAPLES BUSINESS ADVANTAGE				
APBNK	Check	3201653806	CREDIT	449-540-46010	-141.22
7848	TYLER TECHNOLOGIES				
APBNK	Check	025-71593	Clerk- TYLER import	449-540-45030	2,500.00
418	WATER KING SOUTHWEST INC.				
APBNK	Check	JUNE2013 VCCLER	Clerks Water	449-540-46010	38.50
Fund 449 Total:					2,406.85
Fund: 461 - COOPERATIVE EXTENSION SERVICE					
4470	DON CHALMERS FORD				
APBNK	Check	Q21613	sheriff-detective trucks	461-962-48020	2,009.20
		Q21614		461-962-48020	2,009.20
Fund 461 Total:					4,018.40
Fund: 462 - SHERIFF'S DEPT GRT					
4470	DON CHALMERS FORD				
APBNK	Check	Q21614	sheriff-detective trucks	462-565-48020	471.36
		Q21613		462-565-48020	471.36
7022	NAPA AUTO PARTS				
APBNK	Check	19291	sheriff-parts	462-565-45540	145.69
		18589		462-565-45540	104.95
		18771		462-565-45540	64.45
5252	SAMBA HOLDINGS, INC.				
APBNK	Check	00040864	SAMBA RECORD CHECKS	462-565-45030	58.44
4695	VERIZON SELECT SERVICES INC				
APBNK	Check	9706162815	VERIZON CELL PHONES	462-565-45210	2,892.86
418	WATER KING SOUTHWEST INC.				
APBNK	Check	JUNE2013 VCSHER	Sheriff Water	462-565-46010	73.50
7593	WRIGHT EXPRESS FLEET SERVICES				
APBNK	Check	33118632	SHERIFF FUEL	462-565-46600	359.85
Fund 462 Total:					4,642.46
Fund: 493 - TITLE III-B					
6509	DIAMOND BRIGHT SUPPLY INC				
APBNK	Check	83829	Diamond Bright	493-980-46010	725.46
Fund 493 Total:					725.46
Fund: 495 - TITLE C-1					
3291	SHAMROCK FOODS COMPANY INC				
APBNK	Check	9354070	Open P.O. Shamrock	495-982-46010	715.54
		9354071A	Supplies	495-982-46010	54.40
		9354066	Open P.O. Shamrock	495-982-46010	2,102.41
		9354069		495-982-46010	107.70
		9354067		495-982-46010	652.21
		9354068		495-982-46010	1,848.47
		9354071	OAP supplies	495-982-46010	89.70
Fund 495 Total:					5,570.43
Fund: 496 - TITLE C-2					
08037	DC PLUMBING				
APBNK	Check	PO00491	77981 OLDER AMERICAN	496-983-45510	1,000.00

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Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 661 - BIOTERRORIST PREPAREDNESS					
<u>5719</u>	GRAINGER				
APBNK	Check	<u>9148132583</u>	Emergency Management - emergency equipmer	661-578-48053	444.00
		<u>9148081509</u>		661-578-48053	4,840.00
		<u>9171332217</u>	Equipment for POD/EOC Readiness	661-578-48056	91.00
		<u>9170910146</u>		661-578-48056	1,313.15
		<u>9166447392</u>	Storage Totes for POD/EOC location	661-578-48056	189.40
		<u>9166290818</u>	Equipment for POD/EOC Readiness	661-578-48056	4,859.07
		<u>9171332209</u>		661-578-48056	191.44
		<u>9167339440</u>		661-578-48056	118.48
<u>08610</u>	RICHARD YBARRA				
APBNK	Check	<u>1240</u>	Communication Equipment	661-578-48056	2,400.00
<u>6760</u>	STAPLES BUSINESS ADVANTAGE				
APBNK	Check	<u>3201044485</u>	Ready Kit supplies DOH for POD	661-578-48056	4.22
		<u>3200830381</u>		661-578-48056	93.60
		<u>3201044486</u>		661-578-48056	498.60
		<u>3200798667</u>		661-578-48056	523.31
		<u>3201596072</u>		661-578-48056	157.62
		<u>3201653807</u>		661-578-48056	74.85
		<u>3200798668</u>		661-578-48056	14.99
		<u>3202026462</u>		661-578-48056	24.00
		<u>3200798669</u>		661-578-48056	3,267.23
		<u>3200798666</u>		661-578-48056	147.28
		<u>3200798665</u>		661-578-48056	513.72
Fund 661 Total:					19,765.96
Report Total:					146,702.71

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Fund	Account	Amount
340 - FIRE PROTECTION-EMERGENCY SRV FIRE/RESCUE		
	340-517-45210	85.12
	340-517-45540	68.83
	340-517-46010	12.00
	Fund 340 Total:	165.95
344 - FIRE PROTECTION-LOS CHAVEZ		
	344-526-45030	31.88
	Fund 344 Total:	31.88
345 - E.M.S. - LOS CHAVEZ		
	345-526-46010	151.38
	Fund 345 Total:	151.38
346 - CO FIRE PROTECTION-LOS CHAVEZ		
	346-526-45540	1,663.97
	Fund 346 Total:	1,663.97
347 - FIRE PROTECTION-JARALES/PUEBLITOS/BOSQUE		
	347-527-45030	7.44
	347-527-45555	166.50
	Fund 347 Total:	173.94
348 - E. M. S.-JARALES/PUEBLITOS/BOSQUE		
	348-527-46010	395.95
	Fund 348 Total:	395.95
350 - FIRE PROTECTION-RIO GRANDE		
	350-528-45030	26.57
	350-528-45210	42.56
	350-528-48025	26.50
	Fund 350 Total:	95.63
351 - E. M. S.-RIO GRANDE		
	351-528-46010	169.50
	Fund 351 Total:	169.50
352 - CO FIRE PROTECT-RIO GRANDE		
	352-528-48025	828.18
	Fund 352 Total:	828.18
353 - FIRE PROTECTION-TOME/ADELINO		
	353-529-45030	20.19
	353-529-45210	42.56
	353-529-45220	258.75
	353-529-45310	105.00
	Fund 353 Total:	426.50
354 - E. M. S.-TOME/ADELINO		
	354-529-46010	558.74
	Fund 354 Total:	558.74
355 - CO FIRE PROTECT-TOME/ADELINO		
	355-529-48025	1,870.28
	Fund 355 Total:	1,870.28
356 - FIRE PROTECTION-MEADOWLAKE		
	356-530-45030	11.69
	356-530-45220	26.09
	356-530-46030	4,586.09
	356-530-48025	6,203.89
	Fund 356 Total:	10,827.76
357 - E. M. S.-MEADOWLAKE		
	357-530-46010	1,113.77
	Fund 357 Total:	1,113.77
358 - CO FIRE PROTECT-MEADOWLAKE		
	358-530-48025	8,250.00
	Fund 358 Total:	8,250.00
362 - FIRE PROTECTION-VALENCIA/EL CERRO		

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	362-532-45030	12.75	
	362-532-46010	-118.04	
	362-532-48025	218.96	
	Fund 362 Total:	113.67	
365 - FIRE PROTECTION-MANZANO VISTA			
	365-557-45030	4.25	
	365-557-46010	136.97	
	Fund 365 Total:	141.22	
367 - CO FIRE PROTECT-MANZANO VISTA			
	367-557-48025	5,687.15	
	Fund 367 Total:	5,687.15	
368 - FIRE PROTECTION-HIGHLAND MEADOWS			
	368-561-45030	5.32	
	368-561-45210	42.56	
	368-561-46010	299.66	
	Fund 368 Total:	347.54	
370 - CO FIRE PROTECT-HIGHLAND MEADOWS			
	370-561-48025	331.37	
	Fund 370 Total:	331.37	
401 - GENERAL			
	401-101-45030	457.14	
	401-101-45210	86.03	
	401-102-45030	2.13	
	401-102-45210	42.56	
	401-102-46010	5.50	
	401-106-45030	12.75	
	401-107-45030	11.69	
	401-107-46010	27.50	
	401-305-45030	3.19	
	401-403-45030	2.13	
	401-403-46010	16.50	
	401-403-48050	392.41	
	401-404-45030	2.13	
	401-404-45210	50.74	
	401-404-46010	-20.16	
	401-407-46010	272.72	
	401-415-45030	453.19	
	401-415-45210	42.56	
	401-415-46010	5.50	
	401-516-45030	4.25	
	401-516-46010	11.00	
	401-517-45030	13.82	
	401-517-45210	42.56	
	401-909-43010	114.12	
	401-909-45030	19.13	
	401-909-45210	212.80	
	401-909-46906	74.08	
	Fund 401 Total:	2,358.02	
402 - PUBLIC WORKS			
	402-118-45030	2.13	
	402-118-45210	42.56	
	402-118-46010	5.50	
	402-118-48050	119.28	
	402-199-45030	4.25	
	402-199-45220	134.93	
	402-199-45510	2,397.23	
	402-199-48025	827.59	
	402-620-45030	22.32	
	402-620-45540	96.51	
	402-620-46010	142.50	
	402-791-45030	5.32	
	Fund 402 Total:	3,800.12	
404 - RECREATION			
	404-124-48087	4,264.13	
	Fund 404 Total:	4,264.13	
415 - OLDER AMERICAN			

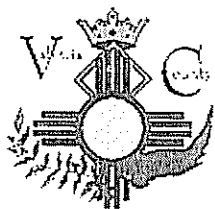
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415-925-45030	27.28
Fund 415 Total:	27.28
420 - VALUATION MAINTENANCE FUND	
420-733-45030	1.07
420-733-45210	282.23
420-733-46010	-200.00
Fund 420 Total:	83.30
422 - VALENICA CO ADULT DETENTION CNTR	
422-585-45030	10,628.13
422-585-45210	222.71
422-585-46010	68.58
Fund 422 Total:	10,919.42
423 - COUNTY FIRE PROTECTION	
423-537-45540	1,636.86
Fund 423 Total:	1,636.86
424 - LEPP	
424-534-48025	2,009.18
Fund 424 Total:	2,009.18
435 - COUNTY INDIGENT	
435-936-45030	1.07
435-936-45921	48,074.03
Fund 435 Total:	48,075.10
446 - ENVIRONMENTAL/SOLID WASTE	
446-839-45030	1,768.38
446-839-45220	60.50
446-839-45540	271.48
446-839-46010	-45.00
Fund 446 Total:	2,055.36
449 - CLERKS EQUIP.RECORDING FEE	
449-540-45030	2,509.57
449-540-46010	-102.72
Fund 449 Total:	2,406.85
461 - COOPERATIVE EXTENSION SERVICE	
461-962-48020	4,018.40
Fund 461 Total:	4,018.40
462 - SHERIFF'S DEPT GRT	
462-565-45030	58.44
462-565-45210	2,892.86
462-565-45540	315.09
462-565-46010	73.50
462-565-46600	359.85
462-565-48020	942.72
Fund 462 Total:	4,642.46
493 - TITLE III-B	
493-980-46010	725.46
Fund 493 Total:	725.46
495 - TITLE C-1	
495-982-46010	5,570.43
Fund 495 Total:	5,570.43
496 - TITLE C-2	
496-983-45510	1,000.00
Fund 496 Total:	1,000.00
661 - BIOTERRORIST PREPAREDNESS	
661-578-48053	5,284.00
661-578-48056	14,481.96
Fund 661 Total:	19,765.96
Report Total:	146,702.71

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Bank: APBNK - APBNK

Vendor Number	Vendor Name					Total Vendor Amount
7371	AC DISPOSAL					600.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/20/2013	600.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
26613	Roll off container	06/17/2013	06/17/2013	0.00	300.00	
36513	Roll off container	06/17/2013	06/17/2013	0.00	300.00	

Vendor Number	Vendor Name					Total Vendor Amount
2965	ALBUQUERQUE AMBULANCE SERVICE					400.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/20/2013	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
INV0010463	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	400.00	

Vendor Number	Vendor Name					Total Vendor Amount
6426	ALEJVAN INC					636.86
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/20/2013	636.86	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
57134A	77787 Fire Admin	06/17/2013	06/17/2013	0.00	636.86	

Vendor Number	Vendor Name					Total Vendor Amount
22	ALL MOTOR PARTS & SUPPLY INC.					585.24
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/20/2013	585.24	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
5200-56443	HM-Shocks for Chevy Tahoe-Chief's Command Vehicle	06/17/2013	06/17/2013	0.00	110.44	
5200-56620	HM-Shocks for Chevy Tahoe-Chief's Command Vehicle	06/17/2013	06/17/2013	0.00	180.91	
5200-56905	HM-Shocks for Chevy Tahoe-Chief's Command Vehicle	06/17/2013	06/17/2013	0.00	40.02	
5200-57079	Auto parts for road dept /Fleet maint	06/17/2013	06/17/2013	0.00	43.43	
5200-57118	CREDIT	06/17/2013	06/17/2013	0.00	-43.43	
5200-57814	Auto parts for road dept /Fleet maint	06/17/2013	06/17/2013	0.00	96.51	
5200-57981	Conejo Freightliner parts & fluids	06/18/2013	06/18/2013	0.00	25.38	
5200-58376	MLFD/ Emergency purchase starter for rescue unit	06/17/2013	06/17/2013	0.00	131.98	

Vendor Number	Vendor Name					Total Vendor Amount
663	ARTESIA FIRE EQUIPMENT, INC.					18,908.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/20/2013	18,908.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
43730	ML-Carbon Cyclinder & Valve Assembly	06/19/2013	06/19/2013	0.00	8,250.00	
43952	MLFD Equipment	06/17/2013	06/17/2013	0.00	10,658.00	

Vendor Number	Vendor Name					Total Vendor Amount
1645	BOB GARRECHT SUPPLY, INC.					68.58
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				06/20/2013	68.58	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
392944	77667 Detentions tools	06/20/2013	06/20/2013	0.00	151.61	
C392942	CREDIT MEMO	06/20/2013	06/20/2013	0.00	-83.03	

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Vendor Number	Vendor Name						Total Vendor Amount
<u>3636</u>	BOUND TREE MEDICAL, LLC						2,389.34
Payment Type	Payment Number						
Check							
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>81109485</u>	Fire/JPBFD/Supplies	06/18/2013	06/18/2013	0.00	262.79		
<u>81109486</u>	Fire/TAFD/Supplies	06/18/2013	06/18/2013	0.00	190.33		
<u>81109487</u>	Fire/RGEFD/Supplies	06/18/2013	06/18/2013	0.00	169.50		
<u>81110908</u>	Fire/Los Chavez/Supplies	06/18/2013	06/18/2013	0.00	137.61		
<u>81110909</u>	Fire/JPBFD/Supplies	06/18/2013	06/18/2013	0.00	133.16		
<u>81110910</u>	Fire/TAFD/Supplies	06/18/2013	06/18/2013	0.00	60.28		
<u>81112524</u>	Fire/Los Chavez/Supplies	06/18/2013	06/18/2013	0.00	13.77		
<u>81114004</u>	Medical Supplis	06/18/2013	06/18/2013	0.00	920.38		
<u>81115300</u>	Fire/TAFD/Supplies	06/18/2013	06/18/2013	0.00	308.13		
<u>81116517</u>	Medical Supplis	06/19/2013	06/19/2013	0.00	193.39		

Vendor Number	Vendor Name						Total Vendor Amount
<u>156</u>	CHARLIE'S PAINT AND BODY SHOP						1,000.00
Payment Type	Payment Number						
Check							
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>16569</u>	77786 Fire Admin	06/17/2013	06/17/2013	0.00	1,000.00		

Vendor Number	Vendor Name						Total Vendor Amount
<u>113</u>	CITY OF BELEN						600.00
Payment Type	Payment Number						
Check							
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>053</u>	BELEN RECYCLE PROGRAM	06/17/2013	06/17/2013	0.00	600.00		

Vendor Number	Vendor Name						Total Vendor Amount
<u>4669</u>	CONOCO INC.						166.50
Payment Type	Payment Number						
Check							
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>33111652</u>	JARALES FUEL	06/18/2013	06/18/2013	0.00	166.50		

Vendor Number	Vendor Name						Total Vendor Amount
<u>143</u>	CRAIG TIRE COMPANY, INC.						1,663.97
Payment Type	Payment Number						
Check							
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>5209</u>	Los Chavez-Tires for Med 7	06/17/2013	06/17/2013	0.00	1,663.97		

Vendor Number	Vendor Name						Total Vendor Amount
<u>08037</u>	DC PLUMBING						1,000.00
Payment Type	Payment Number						
Check							
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>PO00491</u>	77981 OLDER AMERICAN	06/18/2013	06/18/2013	0.00	1,000.00		

Vendor Number	Vendor Name						Total Vendor Amount
<u>6509</u>	DIAMOND BRIGHT SUPPLY INC						725.46
Payment Type	Payment Number						
Check							
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>83829</u>	Diamond Bright	06/18/2013	06/18/2013	0.00	725.46		



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Vendor Number	Vendor Name					Total Vendor Amount
<u>4470</u>	DON CHALMERS FORD					5,220.30
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 5,220.30
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>Q21613</u>	sheriff-detective trucks	06/20/2013	06/20/2013	0.00	2,610.15	
<u>Q21614</u>	sheriff-detective trucks	06/20/2013	06/20/2013	0.00	2,610.15	
Vendor Number	Vendor Name					Total Vendor Amount
<u>712</u>	DONALD L. DURANTE					70.85
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 70.85
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>38516</u>	tome fd/ emergency repair forestry pump	06/17/2013	06/17/2013	0.00	70.85	
Vendor Number	Vendor Name					Total Vendor Amount
<u>3096</u>	ELLEN K. SYVERTSON					120.00
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 120.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>PQ79265</u>	Business Cards	06/17/2013	06/17/2013	0.00	120.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>3897</u>	EMILIANO SANCHEZ					457.14
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 457.14
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>6/3-6/15/13</u>	6/3-6/15/13	06/18/2013	06/18/2013	0.00	457.14	
Vendor Number	Vendor Name					Total Vendor Amount
<u>08607</u>	EVA LUCERO-MENDOZA					375.00
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 375.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>104A</u>	Adult Civic Group 1	06/17/2013	06/17/2013	0.00	375.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>08729</u>	EYE ASSOCIATES					124.08
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 124.08
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010470</u>	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	124.08	
Vendor Number	Vendor Name					Total Vendor Amount
<u>6543</u>	GALACTIC NETWORK INTEGRATORS					450.00
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 450.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>02-13-VC</u>	Network Security Assement midigation	06/20/2013	06/20/2013	0.00	450.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>7320</u>	GENERAL SERVICES ADMINISTRATION					1,799.43
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 1,799.43
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>E0568055</u>	TAFD D2 Wildland equipment	06/19/2013	06/19/2013	0.00	1,799.43	

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Vendor Number	Vendor Name						Total Vendor Amount
5719	GRAINGER						12,046.54
Payment Type	Payment Number						Payment Date Payment Amount
Check							06/20/2013 12,046.54
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9148081509	Emergency Management - emergency equipment	06/17/2013	06/17/2013	0.00	4,840.00		
9148132583	Emergency Management - emergency equipment	05/17/2013	06/17/2013	0.00	444.00		
9166290818	Equipment for POD/EOC Readiness	06/17/2013	06/17/2013	0.00	4,859.07		
9166447392	Storage Totes for POD/EOC location	06/17/2013	06/17/2013	0.00	189.40		
9167339440	Equipment for POD/EOC Readiness	06/17/2013	06/17/2013	0.00	118.48		
9170910146	Equipment for POD/EOC Readiness	06/20/2013	06/20/2013	0.00	1,313.15		
9171332209	Equipment for POD/EOC Readiness	06/20/2013	06/20/2013	0.00	191.44		
9171332217	Equipment for POD/EOC Readiness	06/20/2013	06/20/2013	0.00	91.00		
							Total Vendor Amount
5989	HALL ENVIRONMENTAL LAB INC						1,162.00
Payment Type	Payment Number						Payment Date Payment Amount
Check							06/20/2013 1,162.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1305937	Solid Waste-lab GW event - reduced	06/17/2013	06/17/2013	0.00	1,162.00		
							Total Vendor Amount
7512	HOME DEPOT CREDIT SERVICES						1,537.01
Payment Type	Payment Number						Payment Date Payment Amount
Check							06/20/2013 1,537.01
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
1132093	76314 animal control supplies	06/19/2013	06/19/2013	0.00	74.08		
2016865	mvfd supplys	06/19/2013	06/19/2013	0.00	136.97		
3050981	Bldg & Grds	06/19/2013	06/19/2013	0.00	72.67		
4018250	Bldg & Grds	06/19/2013	06/19/2013	0.00	8.79		
4162326	Beautification-KAB	06/19/2013	06/19/2013	0.00	498.37		
7021224	Bldg & Grds	06/19/2013	06/19/2013	0.00	746.13		
							Total Vendor Amount
706	INDEPENDENT FIRE COMPANY						5,687.15
Payment Type	Payment Number						Payment Date Payment Amount
Check							06/20/2013 5,687.15
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
9-10561	mvfd equipment see attach	06/19/2013	06/19/2013	0.00	5,687.15		
							Total Vendor Amount
743	JOE'S EXPRESS MOBILE LUBE						299.66
Payment Type	Payment Number						Payment Date Payment Amount
Check							06/20/2013 299.66
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
30651	HMFD/ OIL CHANGE TANKER 12	06/17/2013	06/17/2013	0.00	299.66		
							Total Vendor Amount
3599	KAUFMAN'S WEST LLC						1,750.00
Payment Type	Payment Number						Payment Date Payment Amount
Check							06/20/2013 1,750.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
10263F	sheriff-body armor	06/18/2013	06/18/2013	0.00	1,750.00		
							Total Vendor Amount
7977	KEEP AMERICA BEAUTIFUL, INC.						590.76
Payment Type	Payment Number						Payment Date Payment Amount
Check							06/20/2013 590.76
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
284070	promotion of program	06/17/2013	06/17/2013	0.00	341.90		
285930	promotion of program	06/17/2013	06/17/2013	0.00	161.24		



Payment Register				APPKT00310 - CHECK RUN 6/21/2013			
<u>AR176</u>		KAB- Waste in Place manuals		06/17/2013	06/17/2013	0.00	87.62
Vendor Number	Vendor Name			Total Vendor Amount			
<u>5322</u>	LEON MONTOYA			260.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	260.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>17825</u>	Bldg & Grds- Keys		06/17/2013	06/17/2013	0.00	260.00	
Vendor Number	Vendor Name			Total Vendor Amount			
<u>4373</u>	LEONARD'S REFRIGERATION			2,137.23			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	2,137.23		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>130171</u>	Bldg& Grds- Sheriff's Dept AC Unit		06/17/2013	06/17/2013	0.00	1,500.00	
<u>130190</u>	Bldg& Grds-		06/17/2013	06/17/2013	0.00	467.84	
<u>130191</u>	Bldg& Grds-		06/17/2013	06/17/2013	0.00	169.39	
Vendor Number	Vendor Name			Total Vendor Amount			
<u>180</u>	LIBERTY PROPANE OPERATIONS LLC			258.75			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	258.75		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>20138</u>	TAFD-Propane		06/19/2013	06/19/2013	0.00	258.75	
Vendor Number	Vendor Name			Total Vendor Amount			
<u>738</u>	LIVING CROSS AMBULANCE SERV. INC			2,800.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	2,800.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010466</u>	INDIGENT CLAIMS		06/18/2013	06/18/2013	0.00	2,800.00	
Vendor Number	Vendor Name			Total Vendor Amount			
<u>2660</u>	LOVELACE MEDICAL CENTER			6,000.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	6,000.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010464</u>	INDIGENT CLAIMS		06/18/2013	06/18/2013	0.00	6,000.00	
Vendor Number	Vendor Name			Total Vendor Amount			
<u>7022</u>	NAPA AUTO PARTS			315.09			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	315.09		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>18589</u>	sheriff-parts		06/17/2013	06/17/2013	0.00	104.95	
<u>18771</u>	sheriff-parts		06/17/2013	06/17/2013	0.00	64.45	
<u>19291</u>	sheriff-parts		06/17/2013	06/17/2013	0.00	145.69	
Vendor Number	Vendor Name			Total Vendor Amount			
<u>5950</u>	NEW MEXICO WATER SERVICE CO			102.07			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	102.07		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010475</u>	NM WATER SERVICE		06/18/2013	07/15/2013	0.00	102.07	
Vendor Number	Vendor Name			Total Vendor Amount			
<u>82</u>	NM ASSOCIATION OF COUNTIES			55.00			
Payment Type	Payment Number			Payment Date	Payment Amount		
Check				06/20/2013	55.00		
Payable Number	Description		Payable Date	Due Date	Discount Amount	Payable Amount	
<u>ROB BAR REGISTRATION</u>	Wildland-Registration Fee WUI-Rob Barr		06/17/2013	06/17/2013	0.00	55.00	

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Vendor Number	Vendor Name					Total Vendor Amount
<u>08223</u>	OTERO COUNTY FIREFIGHTERS ASSOCIATION					50.00
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 50.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>P078407</u>	TA-Registration Fee for SMWFA for Gabe Wiede	06/18/2013	06/18/2013	0.00	50.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>7470</u>	PATTY MUGAN					114.12
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 114.12
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010471</u>	20% ANIMAL TRANSFER	06/18/2013	06/18/2013	0.00	114.12	
Vendor Number	Vendor Name					Total Vendor Amount
<u>6245</u>	PETROLEUM HELICOPTERS INC					400.00
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 400.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010462</u>	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	400.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>5721</u>	PRESBYTERIAN HEALTHCARE SVCS PMG					25.93
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 25.93
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010461</u>	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	25.93	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1268</u>	PRESBYTERIAN HOSPITAL					9,000.00
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 9,000.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010465</u>	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	9,000.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>08610</u>	RICHARD YBARRA					2,400.00
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 2,400.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1240</u>	Communication Equipment	06/17/2013	06/17/2013	0.00	2,400.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>1969</u>	ROBERTS TRUCK CENTER HOLDING					828.18
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 828.18
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>120267</u>	REPAIR	06/18/2013	06/18/2013	0.00	828.18	
Vendor Number	Vendor Name					Total Vendor Amount
<u>5252</u>	SAMBA HOLDINGS, INC.					345.08
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 345.08
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>00040864</u>	SAMBA RECORD CHECKS	06/18/2013	07/12/2013	0.00	345.08	
Vendor Number	Vendor Name					Total Vendor Amount
<u>3291</u>	SHAMROCK FOODS COMPANY INC					5,570.43
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 5,570.43
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>9354066</u>	Open P.O. Shamrock	06/19/2013	06/19/2013	0.00	2,102.41	



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<u>9354067</u>	Open P.O. Shamrock	06/19/2013	06/19/2013	0.00	652.21
<u>9354068</u>	Open P.O. Shamrock	06/19/2013	06/19/2013	0.00	1,848.47
<u>9354069</u>	Open P.O. Shamrock	06/19/2013	06/19/2013	0.00	107.70
<u>9354070</u>	Open P.O. Shamrock	06/19/2013	06/19/2013	0.00	715.54
<u>9354071</u>	OAP supplies	06/19/2013	06/19/2013	0.00	89.70
<u>9354071A</u>	Supplies	06/19/2013	06/19/2013	0.00	54.40

Vendor Number	Vendor Name	Total Vendor Amount			
<u>6621</u>	SOCORRO ELECTRIC COOPERATIVE INC	58.95			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/20/2013	58.95		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>JUNE 2013</u>	1014291001	06/18/2013	06/18/2013	0.00	58.95

Vendor Number	Vendor Name	Total Vendor Amount			
<u>3755</u>	SOUTHWEST COPY SYSTEMS	68.83			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/20/2013	68.83		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>258580</u>	Printer Contract	06/19/2013	06/19/2013	0.00	68.83

Vendor Number	Vendor Name	Total Vendor Amount			
<u>1211</u>	ST. VINCENT'S HOSPITAL	1,674.34			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/20/2013	1,674.34		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>INV0010460</u>	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	1,674.34

Vendor Number	Vendor Name	Total Vendor Amount			
<u>6760</u>	STAPLES BUSINESS ADVANTAGE	4,716.01			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/20/2013	4,716.01		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>3197336825</u>	CREDIT	06/17/2013	06/17/2013	0.00	-118.04
<u>3197336827</u>	CREDIT	06/17/2013	06/17/2013	0.00	-23.99
<u>3197784995</u>	CREDIT	06/17/2013	06/17/2013	0.00	-45.00
<u>3198887317</u>	CREDIT	06/17/2013	06/17/2013	0.00	-255.00
<u>3200277599</u>	CREDIT	06/17/2013	06/17/2013	0.00	-20.16
<u>3200798665</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	513.72
<u>3200798666</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	147.28
<u>3200798667</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	523.31
<u>3200798668</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	14.99
<u>3200798669</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	3,267.23
<u>3200830381</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	93.60
<u>3201044485</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	4.22
<u>3201044486</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	498.60
<u>3201596072</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	157.62
<u>3201653806</u>	CREDIT	06/17/2013	06/17/2013	0.00	-141.22
<u>3201653807</u>	Ready Kit supplies DOH for POD	06/17/2013	06/17/2013	0.00	74.85
<u>3202026462</u>	Ready Kit supplies DOH for POD	06/20/2013	06/20/2013	0.00	24.00

Vendor Number	Vendor Name	Total Vendor Amount			
<u>7887</u>	STAPLES CONTRACT & COMMERCIALINC	176.71			
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		06/20/2013	176.71		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>3196375171</u>	Office supplies for Purchasing Dept.	06/17/2013	06/17/2013	0.00	163.46
<u>3196375172</u>	Office supplies for Purchasing Dept.	06/17/2013	06/17/2013	0.00	13.25

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Vendor Number	Vendor Name					Total Vendor Amount
<u>7469</u>	TDS ALBUQUERQUE					246.10
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	246.10			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>733-35366</u>	Solid Waste Tires as-needed	06/17/2013	06/17/2013	0.00	246.10	
Vendor Number	Vendor Name					Total Vendor Amount
<u>08604</u>	THOMAS N BIRCH					325.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	325.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>104B</u>	Youth-Sub-Contract	06/17/2013	06/17/2013	0.00	325.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>7848</u>	TYLER TECHNOLOGIES					2,500.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	2,500.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>025-71593</u>	Clerk- TYLER import	06/20/2013	06/20/2013	0.00	2,500.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>872</u>	UNM HEALTH SCIENCES CENTER					27,575.94
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	27,575.94			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010467</u>	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	27,575.94	
Vendor Number	Vendor Name					Total Vendor Amount
<u>08753</u>	VALENCIA COMMUNITY GARDENS					375.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	375.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>104</u>	Adult CIVIC 2	06/17/2013	06/17/2013	0.00	375.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>8139</u>	VALENCIA VALLEY HEALTHCARE					10,615.38
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	10,615.38			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>6/4/13 TO 6/17/2013</u>	77106 Valencia valley inmate care	06/17/2013	06/17/2013	0.00	10,615.38	
Vendor Number	Vendor Name					Total Vendor Amount
<u>233</u>	VALLEY DISPOSAL SERVICE					1,500.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	1,500.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>#1</u>	Roll off containers	06/17/2013	06/17/2013	0.00	1,500.00	
Vendor Number	Vendor Name					Total Vendor Amount
<u>4695</u>	VERIZON SELECT SERVICES INC					4,130.46
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	4,130.46			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>9706162815</u>	VERIZON CELL PHONES	06/18/2013	07/15/2013	0.00	4,130.46	
Vendor Number	Vendor Name					Total Vendor Amount
<u>418</u>	WATER KING SOUTHWEST INC.					480.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		06/20/2013	480.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>JUNE 2013 VCADMIN/MAN</u>	76209 Managers water	06/18/2013	06/18/2013	0.00	5.50	

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<u>JUNE 2013 VCASSE</u>	Assessors Water	06/19/2013	06/19/2013	0.00	55.00
<u>JUNE2013 VCADMI</u>	76207 Finance/P&Z water	06/18/2013	06/18/2013	0.00	22.00
<u>JUNE2013 VCCLER</u>	Clerks Water	06/18/2013	06/18/2013	0.00	38.50
<u>JUNE2013 VCCODE</u>	Water	06/18/2013	06/18/2013	0.00	11.00
<u>JUNE2013 VCFIRE</u>	Fire Admin Water	06/18/2013	06/18/2013	0.00	12.00
<u>JUNE2013 VCFIREQ</u>	IT Water	06/20/2013	06/20/2013	0.00	5.50
<u>JUNE2013 VCLOSC</u>	Los Chavez FD Water	06/19/2013	06/19/2013	0.00	26.50
<u>JUNE2013 VCRoad</u>	Road Dept Water	06/20/2013	06/20/2013	0.00	142.50
<u>JUNE2013 VCSHER</u>	Sheriff Water	06/20/2013	06/20/2013	0.00	73.50
<u>JUNE2013 VCTRAH</u>	Transfer Water	06/20/2013	06/20/2013	0.00	60.50
<u>JUNE2013 VCTREA</u>	Treasurer Water	06/19/2013	06/19/2013	0.00	27.50

Vendor Number	Vendor Name					Total Vendor Amount
<u>7541</u>	WITMER PUBLIC SAFETY GROUP, INC					218.96
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 218.96
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1481339.001</u>	vecfd/Badges	06/18/2013	06/18/2013	0.00	218.96	

Vendor Number	Vendor Name					Total Vendor Amount
<u>7593</u>	WRIGHT EXPRESS FLEET SERVICES					359.85
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 359.85
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>33118632</u>	SHERIFF FUEL	06/19/2013	06/19/2013	0.00	359.85	

Vendor Number	Vendor Name					Total Vendor Amount
<u>84</u>	XEROX CORPORATION					511.69
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 511.69
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>068348829</u>	76657 XKP532372 finance/P&Z	06/19/2013	06/19/2013	0.00	511.69	

Vendor Number	Vendor Name					Total Vendor Amount
<u>7200</u>	ZIA DIAGNOSTIC IMAGING LLC					73.74
Payment Type	Payment Number					Payment Date Payment Amount
Check						06/20/2013 73.74
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV0010459</u>	INDIGENT CLAIMS	06/18/2013	06/18/2013	0.00	73.74	

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Payment Summary

Type	Payable Count	Payment Count	Discount	Payment
Check	135	63	0.00	146,702.71
Packet Totals:	135	63	0.00	146,702.71

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Cash Fund Summary

Fund	Name	Amount
998	POOLED CASH	-146,702.71
Packet Totals:		-146,702.71

